

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
SEPTEMBER 21, 2023**

The Board of Park Commissioners met on this date, Thursday, September 21, 2023, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Operating Officer, Joseph V. Roszak, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**JUDGMENT ENTRY FROM CUYAHOGA COUNTY PROBATE COURT
APPOINTING YVETTE M. ITTU AS A MEMBER OF THE BOARD OF PARK
COMMISSIONERS FOR THE TERM ENDING DECEMBER 31, 2023.**

Presiding Probate Court Judge Anthony J. Russo administered the Oath of Office to Yvette M. Ittu as a member of the Board of Park Commissioners of the Cleveland Metropolitan Park District to fill the remainder of the term ending December 31, 2023.

A copy of the Judgment Entry, Doc. 140, Case No. 89032, is reflected on pages 99446 to 99450. The bond, in the amount of Five Thousand Dollars (\$5,000), written by Merchants Bonding Company, and the Judgment Entry, were filed with the Auditor of Cuyahoga County, in accordance with the requirements of the law, as shown on pages 99451 to 99452.

Yvette M. Ittu took the Oath of Office, thereby becoming a qualified member of the Board.

ORGANIZATION OF THE BOARD:

No. 23-09-142: It was moved by Vice President Moore, seconded by President Rinker and carried, that Yvette M. Ittu be nominated as Vice President of the Board for the remainder of the term that ends December 31, 2023 to serve with President Bruce G. Rinker and Vice President Dan T. Moore.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.
Nays: None.

APPROVAL OF MINUTES.

No. 23-09-143: It was moved by Vice President Moore, seconded by President Rinker and carried, to approve the minutes from the Regular Meeting of August 17, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.
Abstained: Ms. Ittu.
Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2023 vs. 2022 Year-To-Date, and for the Month Ended August 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages 99433 to 99440.

ACTION ITEMS.

(a) 2023 Budget Adjustment No. 9

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #9 9/21/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 75,063	\$ (10,092) A	\$ 64,368,374
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	22,391	(918) B	20,502,166
53	Contractual Services	15,837,597	3,060,539	18,898,136	925,635	23,157 C	19,846,927
54	Operations	26,536,916	3,124,951	29,661,867	1,878,201	274,499 D	31,814,567
	Operating Subtotal	126,669,732	6,674,367	133,344,099	2,901,290	286,645	136,532,034
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expense	20,538,624	14,503,182	35,041,806	37,791,555	12,921,000 E	85,754,361
574	Capital Equipment	3,438,515	1,790,688	5,229,203	3,769,552	121,000 F	9,119,755
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	41,561,107	13,042,000	97,001,480
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 44,462,397	\$ 13,328,645	\$ 233,533,514

An explanation of adjustments, by category, can be found on pages **99441** to **99443**. The net effect of all adjustments is an increase of \$13,328,645 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 23-09-144:

It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve 2023 Budget Adjustment No. 9 for a total increase of \$13,328,645 as delineated on pages **99441** to **99443**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(b) *Authorization of the 2024 Tax Levy Amounts and Rates*
(Originating Source: Wade Steen, Chief Financial Officer)

By statute, the Board of Park Commissioners are required to adopt a resolution accepting the amounts and rates determined by the County Budget Commission, and authorizing them to levy the taxes necessary. It is therefore requested that the Board adopt the following resolution.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES
 AS DETERMINED BY THE BUDGET COMMISSION,
 AND AUTHORIZING THE NECESSARY TAX LEVIES AND
 CERTIFYING THEM TO THE COUNTY FISCAL OFFICER(S)

WHEREAS, This Board of Park Commissioners, in accordance with the provisions of law, have previously adopted a Tax Budget for the next succeeding fiscal year, commencing January 1, 2024; and

WHEREAS, The Budget Commission of Cuyahoga County and Hinckley Township in Medina County, Ohio, has certified their actions thereon to this Board, together with an estimate by the County Fiscal Officers of the rate of each tax necessary to be levied by this Board, and what part thereof is without and what part within the ten-mil tax limitation; therefore, be it

RESOLVED, By the Board of Park Commissioners of Cleveland Metroparks, of Cuyahoga County and Hinckley Township in Medina County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Counties the rate of each tax necessary to be levied within and without the ten-mil limitation as follows:

SCHEDULE A

Summary of Amounts Required from General Property Tax
 Approved by Budget Commission and County Fiscal Officer's Estimated Tax Rates

	Estimate of amount to be derived from levies	County Fiscal Officer's Estimate of Tax To Be Levied	
		Inside 10-Mill Limit	Outside 10-Mill Limit
General/Capital Funds	\$ (A)	.05	2.7

(A) To be provided by County Budget Commission in mid-December.

ACTION ITEMS (cont.)

and be it further

RESOLVED, that the Secretary of this Board be and is hereby directed to certify a copy of this Resolution to the County Fiscal Officer of said County.

No. 23-09-145: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the resolution above.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (c) ***Hinckley Reservation: Authorization to Submit Grant Application***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Kristen Trolio, Director of Grants/Jennifer Grieser, Director of Natural Resources/Elizabeth Hiser, Stream Restoration Ecologist)

The Ohio Department of Natural Resources administers funds under the State of Ohio's H2Ohio Program for high quality projects focused on nutrient reduction and water quality improvement across the state. Cleveland Metroparks has received funds through this program for recent projects such as Foster's Run Restoration in North Chagrin Reservation, Old Station Road Restoration in Brecksville Reservation, and installation of floating wetlands at the East 72nd Street boat ramps. Cleveland Metroparks now requests funds through the H2Ohio project for a stream restoration and wetland creation project in Hinckley Reservation titled "Addressing Runoff, Erosion, and Streambank Stabilization Upstream of Rising Valley".

This project will address erosion along a 130-lf ravine located in Hinckley Reservation that is contributing sediment to the ±15-acre Category 3 wetland complex in Rising Valley Park. The source of the erosion is a stormwater outlet pipe that flows under Eastwood Road in Hinckley Township and empties at the end of the road into the ravine. This stormwater flow has caused erosion and slumping of the banks, which is causing increased sediment flow into the high-quality wetlands. This project will re-route the stormwater pipe that flows under Eastwood Road to direct flow into a created ±0.2-acre stormwater feature, such as a constructed wetland or stormwater basin. The water will then flow to a ravine, also located on Cleveland Metroparks property, which will also be stabilized and restored as part of the project (see map page 99444).

Cleveland Metroparks requests \$750,000 from the State of Ohio's H2Ohio Program for this project. No matching funds are required.

The required resolution is on page 99445.

ACTION ITEMS (cont.)

No. 23-09-146: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance in the amount of ±\$750,000 through the H2Ohio Program as described above; to authorize and agree to obligate all funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(d) *Contract Amendment 1543 – Cleveland Metroparks Zoo Construction Manager at Risk for Gorilla Primate RainForest Addition – RFP #6484-b – Guaranteed Maximum Price 2*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Michele Crawford, Project Development Manager/Keith Carney, Project Manager)

Background

On February 10, 2020 Cleveland Metroparks advertised a Request for Qualifications (RFQu #6484) for construction management firms to submit qualifications for the construction manager (at risk) services for the proposed Gorilla Primate RainForest Addition (“Gorilla Project”) at the Cleveland Metroparks Zoo. On June 18, 2020, the Board awarded a Guaranteed Maximum Price Contract to The Albert Higley Co. (“Higley”) (Board Resolution No. 20-06-094) for the construction manager (at risk) services for the construction the Gorilla Project.

At the time of the Board’s award, only the concept development pricing compensation was fixed at \$21,500 for preconstruction services, as the Gorilla Project drawings had not yet surpassed the initial concept phase. The Board later approved an amendment to the pre-construction fees on May 20, 2022 (Board Resolution No. 22-05-074) for \$164,500 to continue services through the preparation of a guaranteed maximum price. In April 2023 the Board approved a guaranteed maximum price amendment (“GMP 1”) (Board Resolution No. 23-04-073) for the demolition and abatement of the recently-acquired Wyrwas property and to prepare the site for remediation. A phased approach allows for staff to return to the Board as the Gorilla Project design progresses and provides for preconstruction stage compensation and construction components to also be addressed in progressive stages.

Since April 2023, the design of the remediation scope of the former Wyrwas property and pricing has been developed to include site remediation in preparation for improved Zoo

ACTION ITEMS (cont.)

entrance circulation, parking reconfiguration, and laydown area for the forthcoming Gorilla Project. The Wyrwas building was successfully demolished, and the site is secured.

The Gorilla Project also includes complex and specialized mechanical systems and would benefit from a design-assist partner to make optimal HVAC design, procurement, installation and maintenance related decisions. A design-assist firm has been identified for mechanical design and will work as a subcontractor to Higley and with the design team.

GMP 2 Establishment

Higley has established the below GMP 2 based upon written narrative and detailed scope and drawings in collaboration with Cleveland Metroparks and an environmental consultant for the continued remediation of the former Wyrwas property. Higley has also established the additional design-assist fees based upon engineering narrative:

Wyrwas Site Remediation GMP 2

<u>Item</u>	<u>Cost</u>
Site Remediation	\$ 421,320.00
General Requirements (Allowance)	\$ 66,030.00
- Fencing and View Barriers	
- OSHA Labor, Protection, and Cleanup	
- Misc. Tools and Requirements	
- Field Office	
- Site Staffing	
Grading Allowance	\$ 15,000.00
Subcontract Default Insurance	\$ 5,410.00
<i>Cost of Work Subtotal</i>	<i>\$ 507,760.00</i>
Contingency (3%)	\$ 15,232.80
General Conditions (6.81%)	\$ 34,578.46
CMR Fee (1.75%)	\$ 8,885.80
<i>Fees Subtotal</i>	<i>\$ 58,697.06</i>
Wyrwas Site Remediation GMP 2 Total	\$ 566,457.06

Additional Pre-Construction Stage Fees

<u>Item</u>	<u>Cost</u>
HVAC Design-Assist Fee	\$ 106,699.00
Additional Pre-Construction Stage Fee Total	\$ 106,699.00
Additional Pre-Construction + GMP 2 TOTAL	\$ 673,156.06

ACTION ITEMS (cont.)

Wyrwas Site Remediation Schedule

Higley’s construction schedule associated with the proposed GMP 2 for the next phase of Wyrwas Site Remediation anticipates an October 2023 commencement and December 2023 completion, barring any unforeseen conditions or delays. Cleveland Metroparks Staff will monitor construction progress and provide updates to the Board. Staff will return to the Board with subsequent GMP’s related to the Gorilla Project as the exact scope of work is developed, sequenced and approved.

Design Assist Schedule

Higley and their design assist partner will work collectively with the design team through the evolution of the Gorilla Project documents and will spend the balance of 2023 and 2024 advancing the complex HVAC system design for the Gorilla Project.

No. 23-09-147: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price 2 (“GMP 2”) contract with **The Albert Higley Co.**, for the construction of RFP #6484-b, Gorilla Primate RainForest Addition, Cleveland Metroparks Zoo, to reflect a GMP 2 in the amount of \$566,457.06, and additional Pre-Construction Fees not to exceed \$106,699.00 which will be an amount in the addition to \$380,044.76 formerly awarded for GMP 1, and in addition to \$186,000.00 formerly awarded for pre-construction stage services for a total **contract valued at \$1,239,200.82**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(e) ***Award of Single Source #6793, Design and Environmental Review Documents for the Garfield Parkway Bridge Replacement Enclosing Mill Creek – Garfield Park Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner)

Background

On February 16, 2023, the Board of Park Commissioners provided authorization to apply for Municipal Bridge Funding in accordance with O.R.C. Section 302.21 from the Ohio Department of Transportation (“ODOT”) for the replacement of the Garfield Parkway Bridge Enclosing Mill Creek in Garfield Park Reservation (the “Project”).

ODOT has granted the Cleveland Metroparks \$1,567,500 in Municipal Bridge Funds (MBF) for the Project. The program funds 80% of eligible construction costs and for this

ACTION ITEMS (cont.)

funding cycle, also utilizes Toll Revenue Credits for another 15% of construction costs (up to a total request of two million dollars), leaving a 5% local share for construction costs.

Garfield Parkway Bridge (Structure # 1890808) enclosing Mill Creek is in Garfield Park Reservation and is the access to Red Oak Picnic Area. The culvert carries the Emerald Necklace Trail (all-purpose trail), providing regional bicycle and pedestrian connectivity, in addition to Garfield Parkway itself. Cleveland Metroparks contracted with Arcadis U.S., Inc. via RFQu #6402, initially in 2019 to provide annual bridge inspection and support design services for the Park District’s bridges over a five (5) year period. Arcadis assisted with the application for the aforementioned grant funds. AECOM is the design engineer for the adjacent and overlapping project for the replacement of the Whitehouse Crossing Bridge Project, the ODOT’s CUY-14-6.93 (PID 104132). The design process of this bridge will comply with current the ODOT project requirements which involve engineering, environmental, staged review of the plans, specifications and cost estimates.

The existing structure is a four-sided concrete box culvert with a waterway opening of 22 feet by 7 feet. The Cleveland Metroparks portion is 423 feet long, with the remaining length of the structure owned by ODOT District 12 (under Henry Street). It was constructed in 1927 and has not had a major rehabilitation. The bridge currently has a General Appraisal of 4 - Poor Condition, primarily due to deterioration of the culvert. There is heavy spalling with exposed and corroded reinforcing steel in portions of the top and bottom slab. The walls exhibit vertical leaching cracks and minor spalls, and there is major spalling (several 8-inch deep) with exposed and broken transverse rebar in the bottom slab.

Proposal Analysis

A proposal was requested from AECOM Technical Services, Inc. (“AECOM”) to prepare the necessary engineering plans and complete the necessary environmental work to bid and construct the Project. The proposed consulting fees of \$253,532 covers the below scope:

Task 1 – Survey, Basement and Conceptual Design	\$ 53,629
Task 2 – Environmental Clearance	\$ 26,688
Task 3 – Stage 2 Design and Plans	\$ 68,492
Task 4 – Stage 2 / Stage 3 Design and Plans	\$ 95,171
Task 5 – Plan Filing	\$ 5,419
<i>If Authorized Services</i>	
Task A - Pre-Construction Notification (PCN) – US Army Corp of Engineers	\$ 4,133
Tasks Total:	\$253,532

Once AECOM is authorized to commence work, approximately thirteen months are needed to prepare the construction documents and complete the environmental studies for

ACTION ITEMS (cont.)

ODOT approval. Due to ODOT utilizing AECOM for the connected Whitehouse Crossing Bridge Project, it is recommended that the needed scope of services be performed by AECOM through Single Source determination for knowledge transfer. This determination has added benefits because of the existing familiarity of the project site, schedule efficiency, consistency of design, project understanding, and construction savings.

No. 23-09-148: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a professional services contract with **AECOM Technical Services, Inc.** per Single Source #6793 for the Design and Environmental Review Documents for the Garfield Parkway Bridge Replacement, in the not to exceed amount of **\$253,532** as outlined above and in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated August 23, 2023.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 23-09-149: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
 - **Single Source #6716:** 2023 Cleveland Metroparks Golf Merchandise for Resale (see page 99407);
- (b) **RFP #6721:** Cleveland Metroparks HCM Solution (see page 99408);
- (c) **Bid #6750:** 2023 Asphalt Pavement Improvements – Brookside and West Creek Reservations (see page 99410);
- (d) **RFP #6758:** 2024/2025 Animatronic Dinosaur Experience (Cleveland Metroparks Zoo) (see page 99412);
- (e) **Bid #6769:** Razing of S. Gordon Park Building, Lakefront Reservation (see page 99414);
- (f) **Bid #6782:** Garfield Pond Program Center, Garfield Reservation (see page 99416);
- (g) **Bid #6784:** 2023 Parking Lot and All Purpose Trail Improvements – Huntington, Brecksville, Euclid Creek, Mill Stream Run, North Chagrin Reservations and Cleveland Metroparks Zoo (see page 99418);
- (h) **Ohio Co-Op ORC 125.04 #6785:** Watch Guard In-Car and Body Worn Cameras and Accessories, and Motorola Portable Radios (see page 99420);
- (i) **Single Source #6788:** One (1) Used 2021 John Deere 6120M Tractor with Cab (see page 99421);
- (j) **Special Services #6790:** Sewer and Sanitary Waste Removal Services for Various Locations (see page 99422);
- (k) **Ohio Co-Op ORC 125.04 #6791:** One (1) New 2023 Ford F550SD DRW Regular Chassis Cab 4x4 Truck (see page 99423); and,

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

(l) Sourcewell Co-Op #6796: Lexipol Software (see page 99424).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

SINGLE SOURCE # 6716: 2023 CLEVELAND METROPARKS GOLF MERCHANDISE FOR RESALE

ORIGINAL ESTIMATE \$500,000 (90% = \$450,000)

The estimated encumbrance was based upon a one (1) year spend of various golf merchandise for resale for golf courses throughout the Park District. With the increase of costs for merchandise and shipping, the increase of sales due to the growth of golf rounds in 2023, and the addition of Ironwood to the Cleveland Metroparks Golf portfolio in 2024 requiring a larger than usual pre-buy to stock the clubhouse at that location, additional funding is required. The requested commodity adjustment pays current invoices and anticipates remaining orders through December 31, 2023.

ORIGINAL AWARD (12/15/22)	\$500,000
<u>Additional Consumption/Final “Close-out” Estimate</u>	<u>250,000</u>
REVISED TOTAL AWARD:	\$750,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 22-12-193 to accommodate usage in excess of the original estimate as follows:

No. 22-12-193: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the purchase of various proprietary merchandise for resale, as per Single Source #6716, from Adidas, Ahead, AM&E, Antigua, Black Clover, Bushnell, Bridgestone, Callaway Golf, CertiFresh Cigar, Cutter & Buck, Cleveland/Srixon, Club Glove, Cobra/Puma Golf, Epoch, FootJoy, Greg Norman, Gear for Sports/Under Armor, Hornungs, Imperial Headwear, JBT Golf Supply, Mizuno, New Balance, Nike, Ouray, PG Golf, Ping Golf, Power Built, Proformance Golf, Sketchers, TaylorMade, Titleist, Tour Edge, Town Talk Manufacturing Company, U.S. Kids Golf, Weather & Company, and Wilson, for the period of January 1, 2023 through December 31, 2023, **for a total cost not to exceed ~~\$500,000~~ \$750,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)**RFP #6721 SUMMARY: CLEVELAND METROPARKS HCM SOLUTION****Background**

Cleveland Metroparks has used ADP Enterprise for many years to handle a variety of human resources activities, including payroll and personnel management. Recognizing the significant progress that has been made in the area of digitized Human Capital Management (HCM) solutions in recent years, Cleveland Metroparks staff believed it was an appropriate time to conduct a thorough search to determine whether a better solution existed.

In January 2023, Cleveland Metroparks published a Request for Proposal (RFP) soliciting qualified vendors that offer unified HCM solutions for the entire employee lifecycle. The proposals had to accommodate a three (3) to five (5) year contract beginning May 21, 2024, with an option to renew for up to a three (3) to five (5) year period.

Prior to releasing the proposal, Human Resources conducted extensive research on modern HCM platforms, performed process-mapping to identify system pain-points, and engaged select end-users for software feedback. The result was a comprehensive RFP that addressed semi-automated personnel and payroll processes, data reporting difficulties, limited digital recordkeeping options, and expectations related to vendor-provided customer support.

Proposals Received

Five (5) proposals were received from the following vendors: ADP, Elire Inc, HTC Global Services, Tyler Technologies, and UKG. In addition, three (3) vendors, Collaboration Software Partners, Paycom, and Paypro, were non-responsive due to omitting required documentation.

Each proposal was quantified in comparison to the weighted criteria published in the RFP (official scoring is available for review on file in the Procurement Department). As a result, ADP, Tyler Technologies, and UKG ranked within the top three (3) proposals.

During further review, it was determined Tyler Technologies did not have or would reduce functionality and/or service necessary for payroll, reporting, employee experience, and vendor-provided customer support. Further, the proposal is for an enterprise resource planning (ERP) system that would overlap Finance and Human Resources departments. Were this transition viable, it would require additional resources to evaluate internal infrastructure supporting MUNIS on-premises. The combination of these two short falls dropped Tyler's overall ranking.

As a result, the core project team selected ADP and UKG for software demonstrations and further negotiations.

Finalist Selection

Cleveland Metroparks staff conducted meetings with ADP and UKG to demonstrate their proposed unified HCM solutions and requested software features, provided in advance. Such features include, but were not limited to, administration, analytics, benefits, payroll, performance, recruitment, and all activities in-between. The vendors were also tasked with reviewing offered payroll services (e.g., state and local tax filing, wage garnishment processing, etc.), answering questions from the core project team, and showing an improved customer experience.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**Annual Costs**

As part of ADP's proposal for Next Gen HCM, ADP offers to waive all implementation and migration costs with no increase to recurrent annual fees for software and timeclocks. Actual costs may vary monthly based on staffing levels. In addition, ADP Next Gen includes new features and services without an increased cost (i.e., employment verification, compensation management, document management, manager self-service, succession planning, time and attendance upgrade, and engagement).

Migrating to Next Gen HCM will:

- Further digitize personnel records thereby minimizing the use of hardcopy personnel files and overall paper footprint.
- Increase efficiency by closing remaining gaps in automated personnel processes and eliminating manual key-entry of information from hardcopy records.
- Continue uninterrupted payroll processing and expand automating employee pay calculations to reduce chances of error.
- Enhance the employee experience by extending access to pertinent information, user-friendly scheduling, and simpler timekeeping methods.
- Offer flexible enhancements for software performance resolution to ensure appropriate record collection, compliance, and reporting.
- Drive Human Resources' initiative for data-driven decision-making by consolidating data into a central reporting system and ensuring data accuracy.

Thus, at the conclusion of the selection process, including vendor evaluations, ADP was identified as the recommended vendor with the best value for Cleveland Metroparks to replace all facets of the current software in use, ADP Enterprise, not including the Bridge Learning Management System.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a new agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **ADP** as the lowest and best proposal, as summarized above and maintained in the proposal file for RFP #6721, in an amount of **±\$343,483 annually** (including software and services) for a three (3) year contract beginning May 21, 2024 through May 30, 2027, with the option to renew for three (3) additional years at the sole discretion of Cleveland Metroparks.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

**BID #6750 SUMMARY: 2023 ASPHALT PAVEMENT IMPROVEMENTS –
BROOKSIDE AND WEST CREEK RESERVATIONS**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections in poor condition or lack of structural integrity. The 2023 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years. Funding for these improvements will be from the 2022-2023 Ohio Department of Transportation biennium resurfacing allocation combined with funding from the 2023 capital project budget.

This 2023 asphalt resurfacing bid reflects the following scope of work:

1. 1-1/2” asphalt overlay of approximately .45 miles of roadway on John Nagy Boulevard and 20,603 square yards of adjacent parking lot pavement within Brookside Reservation. 1-1/2” asphalt grind and overlay repair of approximately 10,148 total square yards, full depth asphalt repair of approximately 64 square yards, and 266 square yards of transition grinding prior to the asphalt overlay. Pavement marking restoration, setting of parking blocks, 235 linear feet of type 6 curb replacement and upgrades of 6 ADA road crossings as specified in the plans on John Nagy Boulevard in Brookside Reservation.
2. 1-1/2” asphalt overlay of approximately .54 miles of roadway with a typical pavement width of 20 feet on West Creek Drive and 8,812 square yards of parking lot and existing asphalt trail pavement with 1,028 sy of 1-1/2” asphalt grind and overlay repair, full depth asphalt repair of approximately 1,195 square yards, and 1,569 square yards of transition grinding prior to the asphalt overlay. Pavement marking restoration, setting of parking blocks and berming, and upgrades of 8 ADA road crossings as specified in the plans on West Creek Drive in West Creek Reservation.

Bids were received on September 14, 2023 and are tabulated below:

Bidder Name	Total Bid
Karvo Companies Inc.	\$575,000.00
Barbicas Construction Co. Inc.	\$600,191.53
Ronyak Paving, Inc.	\$738,500.00
Phipps Paving, LLC	\$745,900.00
The Shelly Company	\$777,835.95
Cole Burton Contractors, LLC	\$818,000.00
Engineer’s Estimate	\$700,000.00

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Staff recommends awarding the Bid to the lowest and best bidder **Karvo Companies**. Karvo has performed as the prime contractor on the Park District's annual asphalt improvement program each year from 2008 through 2016, 2019, 2021, and 2022. They have completed approximately \$11.0 M in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

2023 Budget Code: 2015434-572103-PA15434, 4015001-572103-PA11002

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Karvo Companies** as the lowest and best bidder for Bid #6750, 2023 Asphalt Pavement Improvements, Brookside and West Creek Reservations in the amount of **\$575,000**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

RFP #6758 SUMMARY: 2024/2025 ANIMATRONIC DINOSAUR EXPERIENCE (CLEVELAND METROPARKS ZOO)

Background

Audiences are increasingly looking for additional entertainment options when visiting Cleveland Metroparks Zoo. In response to this, Cleveland Metroparks Zoo staff proposes the return of a customer favorite, animatronic dinosaurs.

In July 2023, Cleveland Metroparks issued RFP #6758 seeking a provider for an Animatronic Dinosaur experience for Cleveland Metroparks Zoo for 2024 and the option of having dinosaurs again in 2025 or bringing in a different guest exhibit, such as giant insects. Four companies responded:

- Imagine Exhibitions
- Billings Productions
- Dino Don
- Spectacular Party Entertainment/Jurassic Jungle

Imagine Exhibitions failed to meet the requirements of the RFP and its proposal was rejected as nonresponsive.

The remaining proposers were rated based on four (4) criteria: (1) previous experience with similar projects, knowledge, and record of performance; (2) quality of equipment/structure, instruction and services to be offered; (3) the Proposer’s proposed rental fee or revenue share; and, (4) the Proposer’s commitment to Cleveland Metroparks’ core values. (The scorecard is on file with the Purchasing Department and is available for review upon request.)

While previous experience varied, all three companies had similar quality ratings and were able to meet Cleveland Metroparks Zoo’s general needs:

- Dinosaur availability in 2024 and/or 2025.
- Ability to change out exhibit in second year if Cleveland Metroparks Zoo desires.
- Quality programming (i.e., Dino Dig) to support exhibit.
- Freight is included in ALL submissions.

Dino Don, however, provided the best overall rental fee to Cleveland Metroparks.

Company Name	One (1) Year Rental Cost	Two (2) Year Rental Cost	Set-Up Charge	Signage	One (1) Year Total Cost to Zoo	Two (2) Year Total Cost to Zoo	Comments
Spectacular Party Entertainment	50/50 gate share (estimated payment to vendor over one year \$450,000)	50/50 gate share (estimated payment to vendor over 2 years) \$900,000	\$61,644	\$10,000**	\$511,644	\$961,644	

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Billings Productions	Rental fee of \$345,000	Rental fee of \$795,000	Included	\$10,000**	\$352,500	\$802,500	Requires Cleveland Metroparks to invest in pneumatics – sizeable expense and labor commitment
Dino Don	Rental fee of \$385,000	Rental fee of \$645,000- Dinos \$700,000- Different exhibit in year 2	Included	Included**	\$385,000	\$645,000- \$700,000	

- Freight – In ALL cases freight is included
- **Signage – In MOST cases there will be approximately \$10,000 in production costs for signage. Digital images are provided.
 - EXCEPTION – Signage costs are included in Dino Don’s proposal.

Based on the selection criteria and the table above, staff recommends Dino Don Inc. as the lowest and best proposer.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Dino Don Inc.** for the lowest and best proposal, as summarized above and maintained in the proposal file for RFP #6758, in an **amount not to exceed \$700,000** for a two (2) year contract at Cleveland Metroparks Zoo. The Exhibit to be open May-December 2024 and April-October 2025.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID #6769 SUMMARY: RAZING OF S. GORDON PARK BUILDING, LAKEFRONT RESERVATION

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Seth Keller, Project Manager)

Background

Gordon Park was established in the late 1800s when William Gordon passed away and donated 122 acres of land along the shoreline of Lake Erie to the City of Cleveland. Since then, the public park has seen many changes. The South Gordon Park Building, formerly used as the Cleveland Aquarium (740 E 72nd Street), which resides in South Gordon Park south of Interstate 90, has also seen many changes in its use.

On October 3, 2023, Cleveland Metroparks will incorporate South Gordon Park in the larger Lakefront Lease from the City of Cleveland for the management of several lakefront parks within the city. Upon addition of South Gordon Park to the Lakefront Reservation, the removal of the vacant and decaying former Cleveland Aquarium building shall commence. The work for this Project consists of hazardous material abatements and removal of the vacant former aquarium structure. The structure, surrounding pavement, and all related foundations shall be removed in their entirety. The backfill of any excavated foundations will be recompacted to grade so the site is prepared for any future use by Cleveland Metroparks.

A public and neighborhood based planning process will commence in late 2023 which will result in the establishment of priorities for future South Gordon Park improvements and investments.

Bid Results

On September 8, 2023, the following sealed bids were received for Bid #6769 – Razing of S. Gordon Park Building, Lakefront Reservation.

Bidder	Total Base Bid
Baumann Enterprises, Inc.	\$287,777
C&J Contractors	\$397,000
Daniel R. Schmoltd (DRS)	\$415,067
Eagle Abatement & Demolition	\$436,353
ProQuality Land Development, Inc.	\$537,000
Independence	\$599,000

Bid Analysis

Staff performed a review of the bid results and subsequently reviewed the scope of work and details with Baumann Enterprises, Inc. (“Baumann”). Baumann has successfully completed several projects throughout Ohio and Pennsylvania similar to the South Gordon Park project, including a recent building demolition on W. 25th as part of the Irishtown Bend project for Cleveland Metroparks. Review and communication with Baumann’s references concluded that they have successfully completed similar projects on time and with high quality, while maintaining the project budgets. Baumann has been in business for over 20 years specializing in demolition and excavation services.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Baumann Enterprises, Inc.** as the lowest and best bidder, as per Bid #6769, for razing of S. Gordon Park Building, Lakefront Reservation **in a not to exceed amount of \$287,777** as reflected above. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all costs related to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

BID #6782 SUMMARY: GARFIELD POND PROGRAM CENTER, GARFIELD RESERVATION

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Chris Cheraso, Landscape Architect/Christopher Widdowson, Architect)

Background

Planning for the Garfield Pond Program Center (the “Project”) has been underway and in design for the past several years and in conjunction with the overall Garfield Pond Restoration (the “Restoration”). The Project consists of a one-story, above grade, year-round reservable amenity for the public and park guests. The new structure is projected to be Leadership in Energy and Environmental Design (“LEED”) Silver Certified. LEED certification offers environmental and health benefits such as saving money on operational costs, reducing energy use & carbon emissions, and achieving Cleveland Metroparks Mission and Core Goals. A portion of the Project is to be built upon existing concrete foundations and basement from a former pond boathouse.

The Project will have a reservable Great Room, year-round restrooms, programing space, and boat storage for various Cleveland Metroparks programs and events. The Project will serve as a hub for Cleveland Metroparks Youth Outdoors and Outdoor Experiences. Programming will be offered for youth fishing and ‘Try It’ watersports including kayaking, fishing, and standup paddle boarding. Trails, fishing piers, kayak launches, and meeting areas will be integrated into the restoration of this natural area. The current Restoration brings back the former grandeur of Garfield Park by restoring Wolf Creek and re-establishing an offline lower pond for current and future generations, which is a critical investment in the environmental, social, and economic health of this community and our region.

Bid Results

On Tuesday, September 12, 2023 the following sealed bids were received for Bid #6782 – Garfield Pond Program Center, Garfield Reservation. Addendum No. 1, dated August 25, 2023, included C-001: Site Utility Plan identifying where the successful General Contractor’s work scope begins and where the existing Restoration Site Contractor’s work scope stops. Addendum No. 2, dated September 1, 2023, included an updated Bid Form (with a line for alternate substantial completion date), Bid Bond Instructions, revised Bidding Schedule, and cutsheet for a 125w, Single Phase System Inverter.

The public bidding resulted in three bids ranging from \$1,856,000 to \$1,865,000 and are tabulated below:

Bidder	Lump Sum Base Bid (BB)	Alternate No. 1 8 additional solar collector panels	Alternate No. 1 16 additional solar collector panels	Alternate No. 3 Furnish and install exterior GFCI receptacle	Total Recommended Award (Base Bid Only)
Schirmer Construction	\$1,856,000	\$35,000	\$49,000	\$7,500	\$1,856,000
Hummel Construction	\$1,863,000	\$30,200	\$40,300	\$850	\$1,863,000
Infinity Construction	\$1,865,000	\$30,000	\$40,000	\$1,000	\$1,865,000
<i>Engineer's Estimate</i>					<i>\$1,700,000</i>

***Note: Cleveland Metroparks may accept bids over the engineers estimate up to 10% as per O.R.C. Section 153.12(a).**

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**Bid Analysis**

Staff performed a review of the bid results and subsequently reviewed the scope of work and details with Schirmer Construction. Schirmer Construction has successfully completed several projects throughout Northeast, Ohio similar to the Project. Schirmer Construction has completed past projects for Cleveland Metroparks and is currently working on Mastick Road Connector Trail. Review and communication with Schirmer Construction's references concluded that they have successfully completed similar projects on time and with high quality, while maintaining the project budgets. Schirmer Construction is a pre-qualified contractor located in North Olmsted, Ohio, and has been in business since 2011 specializing in exclusive, high-end renovations and building construction. It was determined that none of the alternates would be included.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Schirmer Construction** as the lowest and best bidder, as per Bid #6782, for Garfield Pond Program Center in Garfield Reservation in a not to exceed amount of **\$1,856,000** as reflected above. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**BID #6784 SUMMARY: 2023 PARKING LOT AND ALL PURPOSE TRAIL IMPROVEMENTS – HUNTINGTON, BRECKSVILLE, EUCLID CREEK, MILL STREAM RUN, NORTH CHAGRIN RESERVATIONS AND CLEVELAND METROPARKS ZOO**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections in poor condition or lack of structural integrity. The 2023 Parking Lot and All Purpose Trail Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years.

This 2023 asphalt resurfacing bid reflects the following scope of work:

1. 1-1/2" asphalt overlay of approximately 15,372 square yards of existing asphalt parking and drive surface. Approximately 755 square yards of grind and overlay repair and 801 square yards of transition grinding with pavement marking restoration in-kind and installation of 4 ADA detectable warning ramps in Huntington Reservation.
2. 1-1/2" asphalt overlay of approximately 6,287 square yards of existing asphalt parking, trail, and drive surface. Approximately 1,387 square yards of grind and overlay repair and 200 square yards of transition grinding with pavement marking restoration in-kind and parking blocks removed and reinstalled in Brecksville Reservation.
3. 1-1/2" asphalt overlay of approximately 990 square yards of existing asphalt parking surface. Approximately 1,970 square yards of surface course grind and overlay and 260 square yards of transition grinding with pavement marking restoration in-kind in Euclid Creek Reservation.
4. 1-1/2" asphalt overlay of approximately 170 square yards of existing asphalt parking surface. Approximately 2,460 square yards of full depth asphalt pavement and 170 square yards of transition grinding in Mill Stream Run Reservation.
5. 1-1/2" asphalt overlay of approximately 9,783 square yards of existing asphalt trail surface with varying widths. Approximately 160 square yards of transition grinding. Pavement marking restoration in-kind in North Chagrin Reservation.
6. Add Alternate A: 1-1/2" asphalt overlay of approximately 500 square yards of existing asphalt parking lot and drive surface. Approximately 11,797 square yards of surface course grind and overlay and 10 square yards of transition grinding. 450 square yards of full depth asphalt pavement replacement with pavement marking restoration in-kind. One existing catch basin adjusted to grade and parking blocks removed and reinstalled at Cleveland Metroparks Zoo.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Bids were received on September 14, 2023 and are tabulated below:

Bidder	Base Bid	Add Alternate A	Total Bid
Barbicas Construction Co. Inc.	\$522,538.64	\$171,176.48	\$693,715.12
Karvo Companies, Inc.	\$517,128.30	\$217,871.70	\$735,000.00
Ronyak Paving, Inc.	\$548,500.00	\$248,000.00	\$796,500.00
Phipps Paving, LLC	\$594,200.00	\$229,400.00	\$823,600.00
Cole Burton Contractors, LLC	\$635,000.00	\$232,000.00	\$867,000.00
Carron Asphalt Paving	\$659,000.00	\$266,450.00	\$925,450.00
Protect-A-Cote			Incomplete bid
Engineer’s Estimate	\$600,000.00	\$215,000.00	

Staff recommends awarding the **Base Bid plus ADD Alternate A** to the lowest and best bidder **Barbicas Construction Company Inc.** Barbicas has performed as the prime contractor on the Park District’s asphalt improvement program in 2016, 2017, 2018, and 2019. They have completed approximately \$3.0 M in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

2023 Budget Code: 4015001-572103-PA10005, 4015001-572103-PA15001,
4017501-572103-ZO16002

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Barbicas Construction Company Inc.** as the lowest and best bidder for Bid #6784, 2023 Parking Lot and All Purpose Trail Improvements – Huntington, Brecksville, Euclid Creek, Mill Stream Run, North Chagrin Reservations and Cleveland Metroparks Zoo for the **Base Bid amount of \$522,538.64 plus ADD Alternate A amount of \$171,176.48 for the Total Bid Amount of \$693,715.12.** In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP ORC 125.04 #6785 SUMMARY: WATCH GUARD IN-CAR AND BODY WORN CAMERAS AND ACCESSORIES, AND MOTOROLA PORTABLE RADIOS for Police

Background

Cleveland Metroparks utilizes in-car cameras to record police/public interactions. Cleveland Metroparks Police are upfitting new police vehicles in 2023 and will need to equip the vehicles with in-car cameras. The current platform is Motorola Watch Guard cameras. In order to synchronize with existing body worn cameras and video storage servers, any additional in-car cameras are required to be Motorola Watch Guard products. These videos are crucial for criminal prosecution as well as the protection of the park police officers and the public. Best practices in law enforcement are to equip officers with in-car video systems to record all aspects of police/public interactions.

Cleveland Metroparks staff recommends the purchase of watch guard in-car and body worn cameras and accessories and Motorola portable radios from Chagrin Valley Dispatch, in full cooperation with Ohio Cooperative Purchasing Program, Contract Number 573077-0, ORC 125.04, including the following:

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
11	4RE System Bundle. Includes 4RE Standard DVR Camera System for vehicles (including additional front Panoramic Cameras)	\$5,721.68	\$62,938.48
11	Three (3) year Warranty for 4RE cameras	\$675.00	\$7,425.00
11	Annual Device License (five (5) year)	\$977.50	\$10,752.50
11	Mikotik WiFi Kit	\$250.00	\$2,750.00
Total Amount			\$83,865.98

RECOMMENDED ACTION:

That the Board approve the purchase of watch guard in-car and body worn cameras and accessories, and Motorola portable radios as per Ohio Co-Op ORC 125.04 #6785, equipped as specified in the above summary, from **Chagrin Valley Dispatch, for a total cost of \$83,865.98** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number 573077-0, ORC 125.04.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6788 SUMMARY: ONE (1) USED 2021 JOHN DEERE 6120M TRACTOR WITH CAB for Golf

Background

Over the course of the next three (3) to five (5) years, Cleveland Metroparks will be installing various irrigation systems at multiple golf courses throughout the Park District.

The used John Deere 6120M Tractor with cab will play an integral role alongside the AFT100 trencher (Board approved on August 17, 2023) during installation of the irrigation systems. The tractor has 260 engine hours, 125 horsepower engine, turf tires, loader bucket, and an IVT transmission which makes it compatible with the AFT100 trencher.

Cleveland Metroparks has a unique opportunity to purchase the tractor from Polen Implement, Inc. in the sum of \$133,427.60 with the option to pay \$4,950.00/month for the first six (6) months (\$29,700.00). The six (6) total monthly payments in the sum of \$29,700.00 will go towards the purchase price of the tractor for \$133,427.60, leaving a balance of \$103,727.60, which balance will be paid at the end of the six (6) month term.

Golf staff contacted other possible vendors (Mast Tractor and B&T Tractor) but their used tractors were either not compatible with the AFT100 trencher, didn't have the proper transmission and were not local.

Item	One (1) Used 2021 John Deere 6120m Tractor with Cab
Department	Golf
Description	Equipped with a 125-horsepower engine, turf tires, loader bucket, standard equipment, and 24 months/2,000-hour basic warranty and 60 months/3,000-hour emissions warranty, as per the quote.
New unit base cost-plus accessories, includes delivery	\$133,427.60

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a lease/purchase agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Polen Equipment, Inc.**, for One (1) Used 2021 John Deere 6120m Tractor with Cab as per Single Source #6788, equipped as specified in the above summary, **for a total cost of \$133,427.60** (six (6) \$4,950.00 monthly payments (\$29,700.00), balance of \$103,727.60 to be paid at the end of the six (6) month term).

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SPECIAL SERVICES #6790 SUMMARY: **SEWER AND SANITARY WASTE REMOVAL SERVICES FOR VARIOUS LOCATIONS** to be performed for a three (3) year period beginning October 18, 2023 through October 17, 2026

Background

In 2021, Purchasing solicited bids on two (2) separate occasions for bundled services including sewer, sanitary, pit toilet and grease trap waste removal services. These solicitations did not result in viable contractors for these services. As a result, the services were split into three (3) categories: 1) Pit Toilet Cleaning Services, 2) Sewer and Sanitary Waste Removal Services, and 3) Grease Trap Cleaning Services. Three (3) separate vendors were selected to provide these three (3) separate services, at significantly higher prices than the previous contract period.

At the Board meeting of May 20, 2022, the Board was informed of the \$50,000 estimate with Cuyahoga County Treasurer, on the “Items Between \$10,000 - \$50,000” list for sewer and sanitary waste removal services to be provided on an “as needed” basis to various locations throughout Cleveland Metroparks for the time period of April 18, 2022 through April 17, 2023. At the Board meeting of June 16, 2022, the Board approved an increase of \$100,000 to the award amount (Board Resolution No. 22-06-085). At the Board meeting of March 15, 2023, the Board approved a \$100,000 increase and a contract extension through October 16, 2023 (Board Resolution No. 23-03-041).

Based on consistent service, Procurement staff recommends a three (3) year contract with Cuyahoga County Treasurer for sewer and sanitary waste removal services to be performed “as needed” beginning October 18, 2023 through October 17, 2026.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to execute a contract, in a form approved by the Chief Legal & Ethics Officer, as per Special Services #6790 with **Cuyahoga County Treasurer** for sewer and sanitary waste removal services for various locations, for a three (3) year period beginning October 18, 2023 through October 17, 2026, **in the amount of \$475,000**. In the event log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP ORC 125.04 #6791 SUMMARY: ONE (1) NEW 2023 FORD F550SD DRW REGULAR CHASSIS CAB 4X4 TRUCK

ITEM	One (1) New 2023 Ford F550SD DRW Regular Chassis Cab 4x4 Truck
Description	This truck will be equipped with 7.3L V8 gasoline engine, ten (10) speed auto transmission, exterior color is oxford white, power doors and locks, and all standard equipment with a standard warranty, as per quote and in full cooperation with Ohio Cooperative Contract #RSI010870, ORC 125.04.
New unit base cost-plus accessories, includes delivery and tags.	\$56,155
Unit replaced	2007 GMC 550 Dump Truck (60,000 miles) (EO0407)
TOTAL ORDER	\$56,155

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of one (1) new 2023 Ford F550SD DRW Chassis Regular Cab 4x4 Truck as per Ohio Co-Op ORC 125.04 #6791, equipped as specified in the above summary, from **Bob Gillingham Ford**, for a total cost of **\$56,155**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RSI010870, ORC 125.04.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6796 SUMMARY: LEXIPOL SOFTWARE for Police

Background

Cleveland Metroparks Police Department plays a critical role in maintaining public safety within our parks and recreational areas and continues to strive to enhance operational efficiency, improve policy management, and ensure effective legal compliance.

Lexipol Software provides the ability for the Police Department to have up-to-date guidelines, legal compliance and ensures adherence to state laws, regulations, and best practices.

The Police Department will have access to vast library of pre-written, legally reviewed policies that can be easily customized to meet the specific needs of the department that covers a wide range of topics, including use of force, vehicle pursuits, and community engagement.

Lexipol Software ensures that policies are regularly reviewed and updated based on changes in laws or best practices, and automatically sends notifications and alerts to keep the Police Department informed about policy revisions, ensuring that officers are always working with the most current guidelines.

Policies can be easily disseminated to all officers across the department, eliminating the need for manual distribution methods. The software also offers an integrated training platform, enabling officers to complete policy-related training modules conveniently.

Lastly, Lexipol Software captures a comprehensive audit trail of policy changes and acknowledgments, providing a transparent record of policy updates and officer compliance. This documentation is crucial in demonstrating the Police Department’s commitment to legal compliance and reducing liability.

Cleveland Metroparks staff recommends the purchase of Lexipol Software for a three (3) year period, from Lexipol, LLC, in full cooperation with Sourcewell Purchasing Program, Contract Number 011822-LXP, including the following:

Quantity	Description	Unit Price
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins w/supplemental Publication Service w/ procedures (one (1) year)	\$17,420.80
1	Law Enforcement Full Implementation (first year only)	\$22,498.50
1	Year two (2) Annual Law Enforcement Policy Manual	\$17,420.80
1	Year three (3) Annual Law Enforcement Policy Manual	\$17,420.85
	Total three (3) year amount	\$74,760.95

RECOMMENDED ACTION:

That the Board approve the purchase of Lexipol Software as per Sourcewell Co-Op #6796, equipped as specified in the above summary, from **Lexipol, LLC, for a total three (3) year cost of \$74,760.95** in full utilization of the Sourcewell Cooperative Purchasing Program, Contract Number 011822-LXP.

(See Approval of this Item by Resolution No. 23-09-149 on Page 99405)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 9/21/23)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Hosting fees for Natural Resources Now Corps Members.	Tinker’s Creek Watershed Partners Inc.	\$17,000.00	(3)
Golf Handicap Information Network (GHIN) handicap service fees.	Northern Ohio Golf Association	\$11,766.00 1,332.50 <u>585.00</u> \$13,683.50	(3)
2023 estimated lab fees for veterinary diagnostic testing for the Zoo; additional fees.	Northwest Zoopath PC	\$15,000.00 <u>4,000.00</u> \$19,000.00	(3)
Fourteen (14) Willoughby SS drinking fountains (ADA) for various locations.	Snider Recreation Inc.	\$48,300.00	(7)
Interior painting of Park Operations/Police Headquarters lobby, conference rooms, training room, and vestibules at Rocky River Reservation; additional services.	Pinpoint Painting, LLC	\$21,690.00 <u>825.00</u> \$22,515.00	(7)
Closing cost with VOH-Pearl LLC property at Brookside Reservation.	Guardian Title & Guaranty Agency, Inc.	\$48,525.35	(3)
Prevailing wage software for Planning and Design.	LCPtracker, Inc.	\$50,000.00	(7)
Medals for various 5k race series in 2023.	Running Awards and Apparel	\$11,090.00 <u>120.00</u> \$11,210.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Rear dump trailer for Golf.	Jerry Pate Turf & Irrigation	\$12,096.80	(7)
Purchase and installation of three (3) new dump bodies on three (3) dump trucks for Hinckley and Mill Stream Run Reservations, and Shawnee Hills golf course.	Best Truck Equipment Inc.	\$29,322.00	(7)
Replacement of roof at Squire’s Castle.	Regency Roofing Co. Inc.	\$39,720.00	(7)
Eleven (11) Motorola mobile radios including a three (3) year program service (warranty) and network for Police.	Chagrin Valley Dispatch Council	\$47,884.98	(2)
Professional services agreement for construction materials testing and inspections services at Manakiki Management Center, additional testing, site visits and special inspections.	PSI-Professional Services Industries, Inc.	\$15,378.00 <u>10,000.00</u> \$25,378.00	(7)
2023 bulk trash can and lid order for various locations.	The M. Conley Company	\$15,655.98 <u>2,868.18</u> \$18,524.16	(7)
One (1) new Ventrac tractor mower including setup and delivery for Washington Golf Course.	Jerry Pate Turf & Irrigation	\$46,612.72	(2)
One (1) new 30’ Deluxe HD Deck-Over Gooseneck/Pierced frame trailer for Natural Resources.	Kaufman Trailers Group, LLC	\$18,720.00	(7)
Assortment of candy for 2023 Trick or Treat Fest at the Zoo.	ESR LLC	\$37,000.00	(7)
Performers for 2023 Trick or Treat Fest at the Zoo.	Kids Party Entertainment	\$11,880.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Five (5) Terra, front load, three (3) stream 45 gallon custom waste receptacles for Aramark at the Zoo.	Max-R	\$14,310.50	(7)
Irrigation pipe coil trailer for Golf.	Morain Sales & Service	\$18,418.75	(7)
UPS maintenance for Data Center for a one (1) year period beginning September 30, 2023 through September 29, 2024 for ITS.	Logicalis, Inc.	\$10,863.44	(3)
Various frozen food fish to be supplied on an “as needed” basis for a one (1) year period beginning September 1, 2023 through August 31, 2024.	Atlantic/Pacific	\$50,000.00	(7)
Vertical indoor down blast blow-thru space heater for Whiskey Island Marina at Lakefront Reservation.	Cambridge Engineering, Inc.	\$38,040.00	(3)
One (1) new Toro Workman HDX Utility Vehicle for Golf.	Jerry Pate Turf & Irrigation	\$39,866.50	(2)
Four (4) month rental agreement for the time period of September 5, 2023 through December 31, 2023 for a trackless train for the Zoo	Artistic Holiday Design, LLC	\$22,000.00	(3)
Repair services to the RainForest chiller number two (2) at the Zoo.	Trane U.S. Inc.	\$18,400.00	(2)
Professional services to stain the exterior of the Park Operations Building at Rocky River Reservation; additional staining.	JLDCP, LLC	\$11,647.00 <u>2,031.96</u> \$13,678.96	(7)
Professional design services for the new boat launch at Gordon Park at Lakefront Reservation.	KS Associates, Inc.	\$26,450.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
One (1) new 2023 Jeep Cherokee 4x4 Altitude SUV.	Haasz Automall of Ravenna	\$36,033.00	(7)
Professional services to assist Cleveland Metroparks with a towing suitability survey and feasibility report for Barge 225; additional services.	Northeast Technical Services Company	\$9,850.00 9,900.00 <u>24,400.00</u> \$44,150.00	(6)
Purchase and installation services of Milliken brand carpet squares and Shaw walk-off entryway carpet squares for Cleveland Metroparks Park Operations/Police Headquarters Building.	D&R Carpet Service, Inc.	\$28,904.16	(2)
Demolition services for the former Uthoff property at Hinckley Reservation.	Baumann Enterprises	\$17,780.00	(7)
Various hardware for Fleet for 2023.	Kimball Midwest	\$7,500.00 <u>5,000.00</u> \$12,500.00	(2)
Purchase and installation services for residential septic modules for pit toilets in various locations.	IMET Corporation	\$44,400.00	(3)
Geotechnical evaluation services for Wallace Lake improvements at Mill Stream Run Reservation; additional services.	SME	\$7,600.00 <u>21,550.00</u> \$29,150.00	(6)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (9/21/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Design Builder for Cleveland Metroparks Mastick Road Connector, Rocky River Reservation</u></p> <p><u>Contract Amount:</u> Preconstruction Services Amount: \$130,900.00 Original GMP No. 1 Amount: \$174,107.40 Change Order (GMP No. 2) Amount: \$376,879.34 GMP No. 3 Amount: \$1,573,156.28 Preconstruction Design Service Fee: \$50,000.00 Change Order No. 2 Amount: \$49,500.00 Revised Contract Amount: \$2,354,543.02</p>	<p>Additional modification services at the intersection of Valley Parkway/Mastick Road/Puritas Road intersection.</p>	<p>Schirmer Construction, LLC</p>	<p>#2</p>
<p><u>Front Steps Building Demolition, Irishtown Bend</u></p> <p><u>Contract Amount:</u> Original Amount: \$209,444.00 Change Order No. 1 Amount: \$0.00 Change Order No. 2 Amount: \$7,307.80 Revised Contract Amount: \$216,751.80</p>	<p>Additional services for sidewalk repair.</p>	<p>Baumann Enterprises, Inc.</p>	<p>#2</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **99405** through **99424**; \$10,000 to \$50,000 purchased items/services report, pages **99425** through **99428**; and construction change orders, page **99429**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 23-09-140: It was moved by Vice President Moore, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **99453** to **99637**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

No. 23-09-141: It was moved by Vice President Ittu, seconded by President Rinker and carried, to approve JP Morgan Mastercard-Arborwear dated July 1, 2023 to August 31, 2023 in the amount of \$162.75, as identified on pages **99638** to **99640**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township, Gene Moore of Strongsville, Gillian Prater-Lee of Cleveland, Anthony Beard of Cleveland, and William Hart of Cleveland. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) 2023 Reservation Plan Updates – Acacia, Euclid Creek, North Chagrin Reservation Plan Updates**

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Principal Planner)

Reservation Plans translate the six core goals of the System Plan into specific actions for each park. The plans are updated on a rotating basis in accordance with the Commission for Accreditation of Park and Recreation Agencies (“CAPRA”) recommendations. Reservation Plans for Acacia, Euclid Creek, and North Chagrin Reservations are being updated this year; these parks were last updated in 2015.

Internal stakeholders representing park management, planning and design, natural resources, marketing and communications, law enforcement, development, information technology, legal, and outdoor experiences have provided expertise to guide the plans. Staff met elected officials and staff from the communities surrounding the three reservations. Public comment will be sought on Cleveland Metroparks website at www.clevelandmetroparks.com/2023plans and at upcoming Community Open Houses:

- Tuesday, Sept. 26: Acacia Reservation
- Tuesday, Oct. 3: North Chagrin Reservation
- Wednesday, Oct. 4: Euclid Creek Reservation and Euclid Creek Greenway
- Thursday, Oct. 19: Online

The finalized Reservation Plans will define actions, identify priorities, and honor the special characteristics of each reservation. The plans will be published and posted online in late 2023 and form a key component of the overall System Plan. The update process continues in 2024 at South Chagrin, Bedford, Brecksville, and Hinckley Reservations.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, October 19, 2023, 8:00 a.m. at the Jack, Joseph and Morton Mandel Auditorium, Cleveland Metroparks Zoo, 3900 Wildlife Way, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 23-09-150: At 9:27 a.m., upon motion by Vice President Moore, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Ittu.
Aye: Mr. Rinker.
Aye: Mr. Moore.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 23-09-151: There being no further matters to come before the Board, upon motion by Vice President Ittu, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 10:00 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

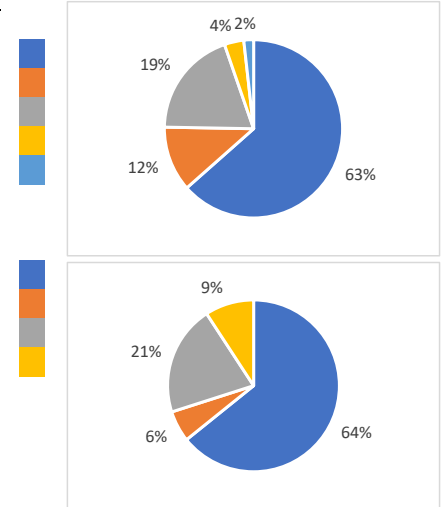
President.

Attest:

Secretary.

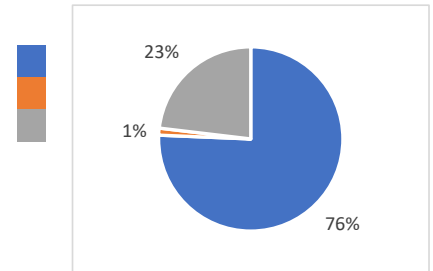
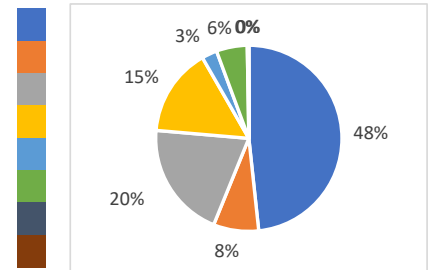
Cleveland Metroparks
 Financial Performance
 8/31/2023
 CM Park District

	Actual August '22	Actual August '23	Fav (Unfav)	Actual YTD August '22	Actual YTD August '23	Fav (Unfav)
Revenue:						
Property Tax	25,914,752	33,541,555	7,626,803	75,210,879	95,958,511	20,747,632
Local Gov/Grants/Gifts	562,622	7,796,473	7,233,851	5,926,095	17,959,901	12,033,806
Charges for Services	4,662,525	6,435,427	1,772,902	26,214,839	29,332,937	3,118,098
Self-Funded	14,833	753,328	738,495	4,490,142	5,345,101	854,959
Interest, Fines, Other	<u>146,365</u>	<u>164,753</u>	<u>18,388</u>	<u>1,378,196</u>	<u>2,678,618</u>	<u>1,300,422</u>
Total Revenue	31,301,097	48,691,536	17,390,439	113,220,151	151,275,068	38,054,917
OpEx:						
Salaries and Benefits	5,617,486	6,807,935	(1,190,449)	45,700,831	50,732,871	(5,032,040)
Contractual Services	397,298	762,601	(365,303)	3,564,460	4,620,437	(1,055,977)
Operations	2,401,104	2,659,877	(258,773)	14,448,278	16,389,064	(1,940,786)
Self-Funded Exp	<u>638,780</u>	<u>1,635,890</u>	<u>(997,110)</u>	<u>4,466,418</u>	<u>7,274,921</u>	<u>(2,808,503)</u>
Total OpEx	9,054,668	11,866,303	(2,811,635)	68,179,987	79,017,293	(10,837,306)
Op Surplus/(Subsidy)	22,246,429	36,825,233	14,578,804	45,040,164	72,257,775	27,217,611
CapEx:						
Capital Labor	47,080	83,040	(35,960)	481,600	499,084	(17,484)
Construction Expenses	2,225,901	4,907,907	(2,682,006)	10,588,761	20,478,304	(9,889,543)
Capital Equipment	283,985	298,793	(14,808)	2,544,071	5,343,651	(2,799,580)
Land Acquisition	1,753	79,915	(78,162)	1,156,586	807,571	349,015
Capital Animal Costs	<u>76</u>	<u>581</u>	<u>(505)</u>	<u>6,637</u>	<u>14,638</u>	<u>(8,001)</u>
Total CapEx	2,558,795	5,370,236	(2,811,441)	14,777,655	27,143,248	(12,365,593)
Net Surplus/(Subsidy)	19,687,634	31,454,997	11,767,363	30,262,509	45,114,527	14,852,018



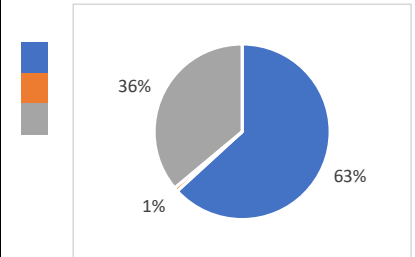
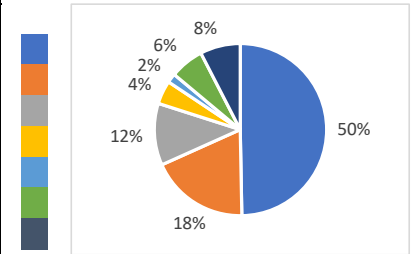
Cleveland Metroparks
 Financial Performance
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 Zoo

	Actual August '22	Actual August '23	Fav (Unfav)	Actual YTD August '22	Actual YTD August '23	Fav (Unfav)
Revenue:						
General/SE Admissions	1,021,764	1,114,008	92,244	5,395,774	5,509,793	114,019
Guest Experience	175,153	181,267	6,114	1,015,890	892,027	(123,863)
Zoo Society	0	1,133,220	1,133,220	2,239,925	2,310,211	70,286
Souvenirs/Refreshments	488,931	548,632	59,701	1,538,621	1,745,584	206,963
Education	3,360	1,512	(1,848)	318,435	303,419	(15,016)
Rentals & Events	24,380	22,281	(2,099)	503,075	612,524	109,449
Consignment	3,618	6,182	2,564	17,862	23,946	6,084
Other	<u>(9,443)</u>	<u>1,342</u>	<u>10,785</u>	<u>3,150</u>	<u>6,731</u>	<u>3,581</u>
Total Revenue	1,707,763	3,008,444	1,300,681	11,032,732	11,404,235	371,503
OpEx:						
Salaries and Benefits	1,242,801	1,451,711	(208,910)	10,231,706	11,030,414	(798,708)
Contractual Services	8,069	49,341	(41,272)	107,280	177,327	(70,047)
Operations	<u>425,062</u>	<u>416,900</u>	<u>8,162</u>	<u>3,259,294</u>	<u>3,368,998</u>	<u>(109,704)</u>
Total OpEx	1,675,932	1,917,952	(242,020)	13,598,280	14,576,739	(978,459)
Op Surplus/(Subsidy)	31,831	1,090,492	1,058,661	(2,565,548)	(3,172,504)	(606,956)
CapEx:						
Capital Labor	(5,421)	4,600	(10,021)	2,721	20,101	(17,380)
Construction Expenses	66,921	1,952,868	(1,885,947)	994,027	6,453,886	(5,459,859)
Capital Equipment	59,947	86,056	(26,109)	117,539	183,414	(65,875)
Capital Animal Costs	<u>76</u>	<u>581</u>	<u>(505)</u>	<u>6,637</u>	<u>14,638</u>	<u>(8,001)</u>
Total CapEx	121,523	2,044,105	(1,922,582)	1,120,924	6,672,039	(5,551,115)
Net Surplus/(Subsidy)	(89,692)	(953,613)	(863,921)	(3,686,472)	(9,844,543)	(6,158,071)
Restricted Revenue-Other	106,937	83,024	(23,913)	1,102,069	3,878,841	2,776,772
Restricted Revenue-Zipline	103,307	92,390	(10,917)	394,569	385,592	(8,977)
Restricted Expenses	<u>880,472</u>	<u>511,200</u>	<u>369,272</u>	<u>2,485,281</u>	<u>4,686,541</u>	<u>(2,201,260)</u>
Restricted Surplus/(Subsidy)	(670,228)	(335,786)	334,442	(988,643)	(422,108)	566,535



Cleveland Metroparks
 Financial Performance
 8/31/2023
 Golf Summary

	Actual August '22	Actual August '23	Fav (Unfav)	Actual YTD August '22	Actual YTD August '23	Fav (Unfav)
Revenue:						
Greens Fees	945,600	999,045	53,445	4,048,504	4,742,184	693,680
Equipment Rentals	353,347	372,357	19,010	1,523,384	1,767,250	243,866
Food Service	171,580	234,846	63,266	897,756	1,109,854	212,098
Merchandise Sales	79,452	79,022	(430)	362,927	420,293	57,366
Pro Services	4,372	3,028	(1,344)	148,413	165,948	17,535
Driving Range	77,730	121,820	44,090	403,146	607,647	204,501
Other	<u>67,133</u>	<u>128,274</u>	<u>61,141</u>	<u>447,890</u>	<u>721,608</u>	<u>273,718</u>
Total Revenue	1,699,214	1,938,392	239,178	7,832,020	9,534,784	1,702,764
OpEx:						
Salaries and Benefits	526,471	608,960	(82,489)	3,346,190	3,784,707	(438,517)
Contractual Services	7,212	5,637	1,575	37,604	45,912	(8,308)
Operations	<u>301,806</u>	<u>331,484</u>	<u>(29,678)</u>	<u>1,884,488</u>	<u>2,160,239</u>	<u>(275,751)</u>
Total OpEx	835,489	946,081	(110,592)	5,268,282	5,990,858	(722,576)
Op Surplus/(Subsidy)	863,725	992,311	128,586	2,563,738	3,543,926	980,188
CapEx:						
Capital Labor	6,023	0	6,023	84,211	157,671	(73,460)
Construction Expenses	4,206	656,572	(652,366)	316,197	1,867,025	(1,550,828)
Capital Equipment	<u>27,123</u>	<u>5,894</u>	<u>21,229</u>	<u>436,089</u>	<u>451,358</u>	<u>(15,269)</u>
Total CapEx	37,352	662,466	(625,114)	836,497	2,476,054	(1,639,557)
Net Surplus/(Subsidy)	826,373	329,845	(496,528)	1,727,241	1,067,872	(659,369)



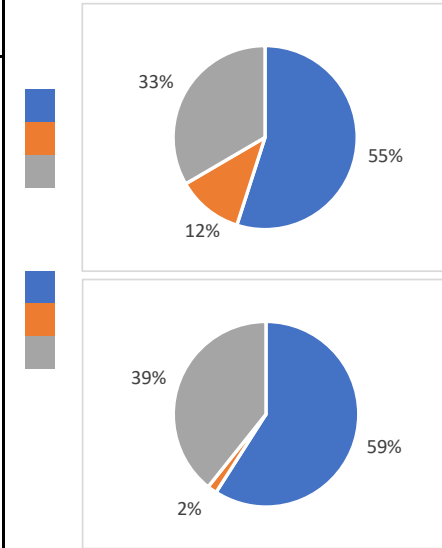
Cleveland Metroparks
 Financial Performance
 8/31/2023
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23
Operating Revenue	1,223,369	1,455,638	399,493	489,913	286,712	358,908	1,155,036	1,279,374	1,554,741	1,987,923
Operating Expenses	<u>860,656</u>	<u>1,001,654</u>	<u>205,647</u>	<u>229,028</u>	<u>166,570</u>	<u>246,302</u>	<u>758,280</u>	<u>770,931</u>	<u>1,103,072</u>	<u>1,191,607</u>
Operating Surplus/(Subsidy)	362,713	453,984	193,846	260,885	120,142	112,606	396,756	508,443	451,669	796,316
Capital Labor	0	0	38,710	0	0	0	16,758	2,912	8,098	50,104
Construction Expenses	77,606	0	36,409	0	0	0	137,857	1,549,522	9,432	62,035
Capital Equipment	<u>0</u>	<u>8,138</u>	<u>8,890</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>38,541</u>	<u>49,151</u>	<u>0</u>	<u>49,151</u>
Total Capital Expenditures	77,606	8,138	84,009	0	0	0	193,156	1,601,585	17,530	161,290
Net Surplus/(Subsidy)	285,107	445,846	109,837	260,885	120,142	112,606	203,600	(1,093,142)	434,139	635,026

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23
Operating Revenue	1,047,891	1,292,592	561,011	660,169	1,597,135	2,010,268	6,632	0	7,832,020	9,534,782
Operating Expenses	<u>645,394</u>	<u>734,823</u>	<u>333,374</u>	<u>404,797</u>	<u>851,174</u>	<u>937,917</u>	<u>344,115</u>	<u>473,796</u>	<u>5,268,283</u>	<u>5,990,855</u>
Operating Surplus/(Subsidy)	402,497	557,769	227,637	255,372	745,961	1,072,351	(337,483)	(473,796)	2,563,737	3,543,927
Capital Labor	0	24,376	7,669	28,028	12,976	52,251	0	0	84,211	157,671
Construction Expenses	7,085	41,840	0	14,331	47,807	151,870	0	47,427	316,196	1,867,025
Capital Equipment	<u>20,540</u>	<u>720</u>	<u>49,001</u>	<u>0</u>	<u>184,843</u>	<u>0</u>	<u>134,275</u>	<u>344,202</u>	<u>436,089</u>	<u>451,359</u>
Total Capital Expenditures	27,625	66,936	56,670	42,359	245,626	204,121	134,275	391,629	836,496	2,476,055
Net Surplus/(Subsidy)	374,872	490,833	170,967	213,013	500,335	868,230	(471,758)	(865,425)	1,727,241	1,067,872

**Cleveland Metroparks
Financial Performance
8/31/2023
Enterprise Summary**

	Actual August '22	Actual August '23	Fav (Unfav)	Actual YTD August '22	Actual YTD August '23	Fav (Unfav)
Revenue:						
Concessions	426,998	634,099	207,101	2,148,615	2,843,025	694,410
Dock Rentals	3,316	15,403	12,087	549,226	601,930	52,704
Other*	<u>266,936</u>	<u>300,791</u>	<u>33,855</u>	<u>1,614,045</u>	<u>1,727,386</u>	<u>113,341</u>
Total Revenue	697,250	950,293	253,043	4,311,886	5,172,341	860,455
OpEx:						
Salaries and Benefits	378,936	527,312	(148,376)	2,318,794	2,719,199	(400,405)
Contractual Services	10,607	25,487	(14,880)	91,259	76,241	15,018
Operations	<u>308,310</u>	<u>406,741</u>	<u>(98,431)</u>	<u>1,609,310</u>	<u>1,808,662</u>	<u>(199,352)</u>
Total OpEx	697,853	959,540	(261,687)	4,019,363	4,604,102	(584,739)
Op Surplus/(Subsidy)	(603)	(9,247)	(8,644)	292,523	568,239	275,716
CapEx:						
Capital Labor	0	134	(134)	142	16,884	(16,742)
Construction Expenses	0	0	0	40,253	1,925	38,328
Capital Equipment	<u>9,131</u>	<u>0</u>	<u>9,131</u>	<u>20,183</u>	<u>12,241</u>	<u>7,942</u>
Total CapEx	9,131	134	8,997	60,578	31,050	29,528
Net Surplus/(Subsidy)	(9,734)	(9,381)	353	231,945	537,189	305,244



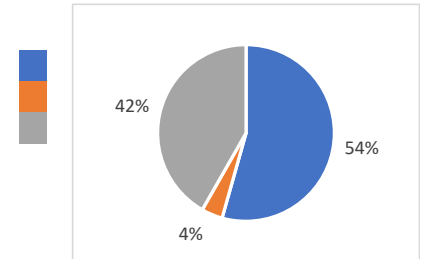
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
 Financial Performance
 8/31/2023
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23	YTD August '22	YTD August '23
Operating Revenue	1,104,059	1,748,061	407,507	439,903	717,771	718,936	409,385	534,173	36,258	29,206	5,224	2,358	324,559	295,046	231,829	250,339	36,222	28,519	29,406	32,904	9,850	19,549	308,718	361,410	0	1,063	203,577	238,567	149,957	138,298	337,565	334,008	0	0	4,311,887	5,172,340
Operating Expenses	1,228,213	1,500,001	287,262	306,258	332,482	332,392	335,720	448,581	53,535	35,061	6,002	6,456	227,609	221,331	189,501	259,447	32,837	29,757	32,900	41,728	12,029	21,539	212,739	260,437	0	1,415	160,265	209,963	144,026	147,095	20,682	10,229	743,562	772,411	4,019,364	4,604,101
Operating Surplus/(Subsidy)	(124,154)	248,060	120,245	133,645	385,289	386,544	73,665	85,592	(17,277)	(5,855)	(778)	(4,098)	96,950	73,715	42,328	(9,108)	3,385	(1,238)	(3,494)	(8,824)	(2,179)	(1,990)	95,979	100,973	0	(352)	43,312	28,604	5,931	(8,797)	316,883	323,779	(743,562)	(772,411)	292,523	568,239
Capital Labor	142	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Expenses	2,072	154	0	0	14,050	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Equipment	0	0	0	0	0	0	7,697	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditures	2,214	154	0	0	14,050	1,771	7,697	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Net Surplus/(Subsidy)	(126,368)	247,906	120,245	133,645	371,239	384,773	65,968	85,592	(17,277)	(5,855)	(778)	(4,098)	96,950	73,715	42,328	(9,108)	3,385	(1,238)	(3,494)	(8,824)	(2,179)	(1,990)	95,979	100,973	0	(352)	43,312	28,604	5,931	(8,797)	316,883	323,779	(780,179)	(801,536)	231,945	537,189

Cleveland Metroparks
 Financial Performance
 8/31/2023
 Nature Shops and Kiosks

	Actual August '22	Actual August '23	Fav (Unfav)	Actual YTD August '22	Actual YTD August '23	Fav (Unfav)
Retail Revenue	80,512	72,421	(8,091)	377,288	465,422	88,134
OpEx:						
Salaries and Benefits	47,621	52,087	(4,466)	244,194	270,338	(26,144)
Contractual Services	687	2,035	(1,348)	5,495	19,148	(13,653)
Operations	<u>26,991</u>	<u>24,505</u>	<u>2,486</u>	<u>170,356</u>	<u>207,542</u>	<u>(37,186)</u>
Total OpEx	75,299	78,627	(3,328)	420,045	497,028	(76,983)
Op Surplus/(Subsidy)	5,213	(6,206)	(11,419)	(42,757)	(31,606)	11,151
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,365</u>	<u>21,554</u>	<u>(17,189)</u>
Total CapEx	0	0	0	4,365	21,554	(17,189)
Net Surplus/(Subsidy)	5,213	(6,206)	(11,419)	(47,122)	(53,160)	(6,038)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED AUGUST 2023**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$1,115,831	\$50,000	\$5,700	\$62,560	\$23,364	\$1,257,454

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
08/01/23	Fifth Third Securities	Money Market (A)	30	5.09%	08/31/23	14.49	3,436.00
08/01/23	Key Bank Capital Markets	Portfolio (B)	30	0.125%	08/31/23	4,867.42	\$45,535,204
08/01/23	STAR Ohio	State pool (C)	30	5.56%	08/31/23	146,297.00	\$31,593,513

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,422 to \$3,436 in August 2023

(B) KBCM - Net Change in Portfolio -\$2,357.69. Ending Account Value \$45,966,782 in August 2023

Investment balance ranged from \$45,530,336 to \$ 45,535,204 in August 2023

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$31,447,216 to \$31,593,513 in August 2023

Source: Wade Steen, Chief Finance Officer
09/14/23

**CLEVELAND METROPARKS
Appropriation Summary - 2023**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #9 9/21/2023	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 64,280,149	\$ 23,254	\$ 64,303,403	\$ 75,063	\$ (10,092) A	\$ 64,368,374
52	Employee Fringe Benefits	20,015,070	465,623	20,480,693	22,391	(918) B	20,502,166
53	Contractual Services	15,837,597	3,060,539	18,898,136	925,635	23,157 C	19,846,927
54	Operations	26,536,916	3,124,951	29,661,867	1,878,201	274,499 D	31,814,567
	Operating Subtotal	126,669,732	6,674,367	133,344,099	2,901,290	286,645	136,532,034
CAPITAL							
571	Capital Labor	800,000	-	800,000	-	-	800,000
572	Capital Construction Expenses	20,538,624	14,503,182	35,041,806	37,791,555	12,921,000 E	85,754,361
574	Capital Equipment	3,438,515	1,790,688	5,229,203	3,769,552	121,000 F	9,119,755
575	Zoo Animals	75,000	3,081	78,081	-	-	78,081
576	Land	1,200,000	49,283	1,249,283	-	-	1,249,283
	Capital Subtotal	26,052,139	16,346,233	42,398,372	41,561,107	13,042,000	97,001,480
TOTALS							
Grand totals		\$ 152,721,871	\$ 23,020,601	\$ 175,742,472	\$ 44,462,397	\$ 13,328,645	\$ 233,533,514

OPERATING

51 SALARIES

- \$ (6,592) Transfer of appropriations from Seasonal Salaries to Operations for Park Operations
Appropriation increase will be covered by the Cleveland Foundation Grant
- \$ (3,500) Transfer of appropriations from Tuition to Operations for Human Resources
Net budget effect is zero

A \$ (10,092) Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ (918) Transfer of appropriations from PERS to Operations for Park Operations
Appropriation increase will be covered by the Cleveland Foundation Grant

B \$ (918) Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ (4,200) Marketing
Net budget effect is zero
- \$ 25,000 Increase of appropriations in Lab Fees and Other Contractual Services for Zoo to provide for animal care and welfare
Appropriation increase will be covered by existing donations from CZS
- \$ 2,357 Transfer of appropriations from Operations to Other Contractual Services for Development
Net budget effect is zero

C \$ 23,157 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ 10,000 Increase of appropriations in Training/Conference Expense for Zoo Boomerang Engine
Appropriation increase will be covered by new CZS donations
- \$ 1,200 Increase of appropriations in Enterprise Expenses and Business Meeting Expense for Park Operations Outdoor Experiences
Appropriation increase will be covered by the existing General Fund balance
- \$ 3,500 Transfer of appropriations from Salaries to Training/Conference Expense for Human Resources
Net budget effect is zero
- \$ 250,000 Increase of appropriations in Merchandise for Resale for Park Operations Ironwood Pro shop
Appropriation increase will be covered by existing golf merchandise sale revenues
- \$ 5,000 Increase of appropriations for Plant Material for Park Operations Conservation Fund
Appropriation increase will be covered by existing restricted fund revenues
- \$ 7,510 Transfer of appropriations from Salaries and Fringe Benefits to Program Supplies and Plant Material for Park Operations
Net budget effect is zero
- \$ (7,000) Transfer of appropriations from Office Supplies and Electricity to Capital Equipment for ITS for Park Management - South tablets
Net budget effect is zero
- \$ 1,695 Increase of appropriations in Grounds Management Supplies for Park Operations - Euclid Creek
Appropriation increase will be covered by existing Development discretionary fund donations
- \$ (2,357) Transfer of appropriations from Training/Conference Expense to Contractual Services for Development
Net budget effect is zero
- \$ 750 Increase of appropriations in Program Supplies for Human Resources for Zoo volunteer recognition
Appropriation increase will be covered by existing restricted fund donations

\$	4,200	Transfer of appropriations from Contractual Services to Program Supplies and Tools and Minor Equipment for Marketing Net budget effect is zero
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D	\$	274,499	Total increase (decrease) to Office Operations
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	\$	286,645	TOTAL INCREASE (DECREASE) TO OPERATIONS
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CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$	(94,000)	Transfer of appropriations from Capital Equipment to Capital Construction Expenses for Park Operations Net budget effect is zero
\$	5,000,000	Increase of appropriations in Capital Construction Expenses for the Cleveland Lakefront Bikeway - E. 9th to E. 55th project Appropriation increase will be covered by new revenue from the Mandel Foundation
\$	8,000,000	Increase of appropriations in Capital Construction Expenses for Gordon Park Improvements Appropriation increase will be covered by new revenue from the Mandel Foundation
\$	15,000	Increase of appropriations in Capital Contracts for the Park Operations Whispering Woods project Appropriation increase will be covered by existing restricted fund revenues

E	\$	12,921,000	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

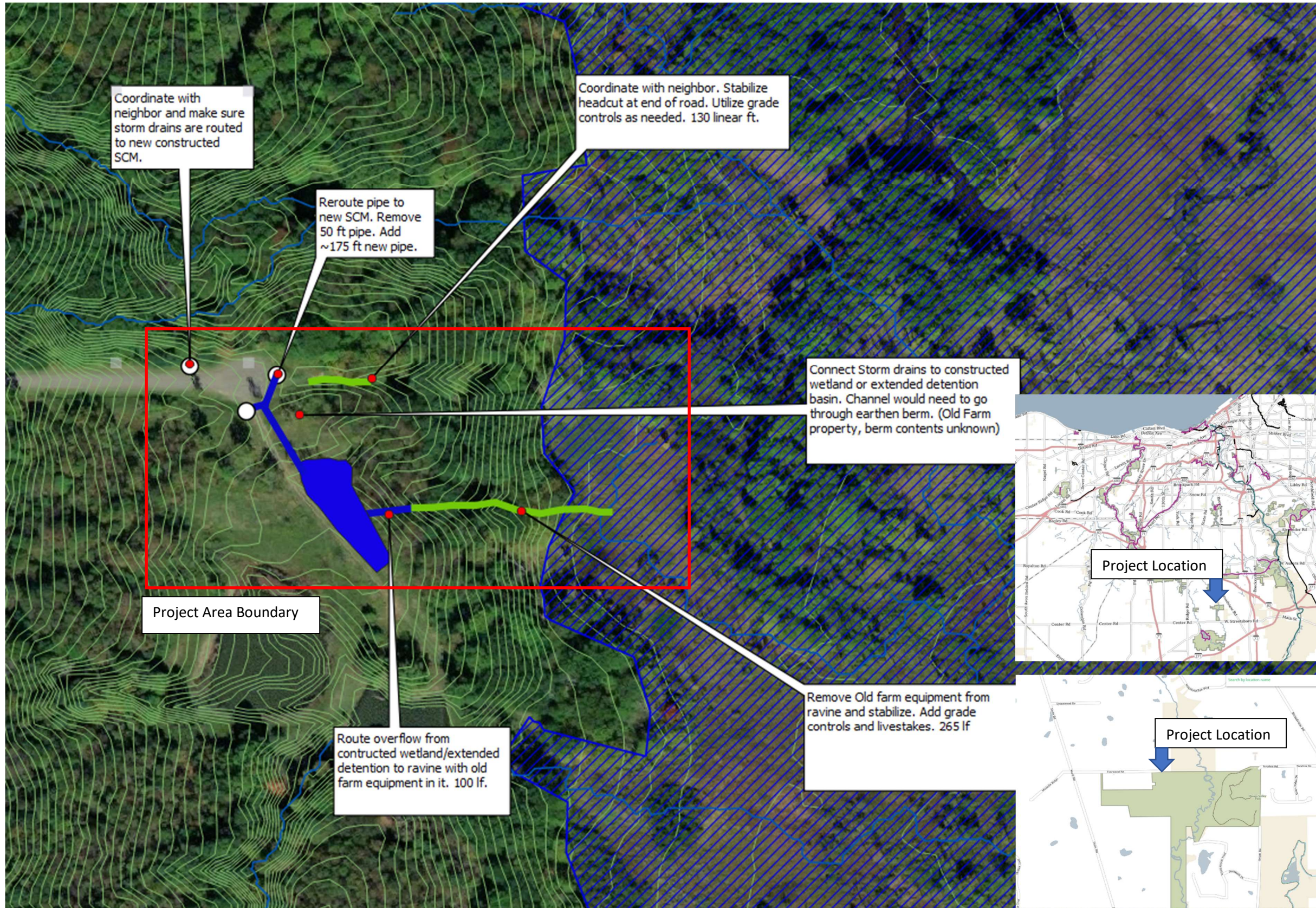
\$	94,000	Transfer of appropriations from Miscellaneous Capital Equipment to Capital Construction Expenses for Park Operations Appropriation increase will be covered by existing capital fund cash balance
\$	20,000	Increase of appropriations in Miscellaneous Capital Equipment for Park Operations planting project Appropriation increase will be covered by existing restricted fund revenues
\$	7,000	Transfer of appropriations from Operations to Technology Equipment for ITS for Park Management - South tablets Net budget effect is zero

F	\$	121,000	Total increase (decrease) to Capital Equipment
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	\$	13,042,000	TOTAL INCREASE (DECREASE) TO CAPITAL
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	\$	13,328,645	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
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Addressing Runoff, Erosion and Streambank Stabilization Upstream of Rising Valley



**Resolution of Authorization
Addressing Runoff, Erosion, and Streambank Stabilization Upstream of Rising Valley
H2Ohio**

September 21, 2023

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for water quality improvement project, through the State of Ohio H2Ohio grant program, and

WHEREAS, Cleveland Metroparks plans to address erosion and sedimentation on its property in Hinckley Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the H2Ohio grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the H2Ohio grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of September 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

IN THE PROBATE COURT
DIVISION OF THE COURT OF COMMON PLEAS
CUYAHOGA COUNTY, OHIO

PROBATE COURT
FILED
SEP 12 2023
CUYAHOGA COUNTY, O.

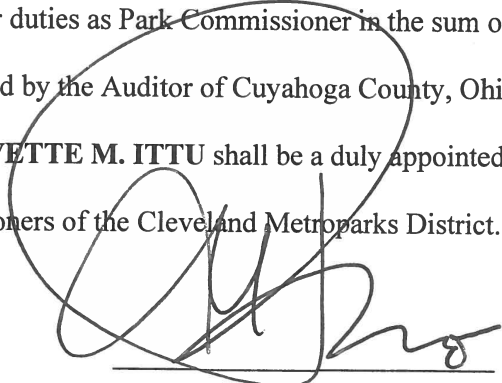
IN RE: : Doc. 140 Case No. 89032
Board of Park Commissioners :
of the Cleveland Metroparks District :
: **JUDGMENT ENTRY**

On this 12th day of September, 2023, the Court finds that, a vacancy currently exists on the Board of Park Commissioners of the Cleveland Metroparks District, and the Court further finds that **YVETTE M. ITTU** is a person well qualified to serve as a member of said Board. (See Resume attached as Exhibit-A).

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED that, pursuant to the provisions of O.R.C. 1545.05, the court hereby appoints **YVETTE M. ITTU** as a Member of the Board of Park Commissioners of the Cleveland Metroparks District for the remainder of the term that ends December 31, 2023.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that **YVETTE M. ITTU** shall give bond for the faithful performance of her duties as Park Commissioner in the sum of Five Thousand Dollars (\$5,000.00), to be approved by the Auditor of Cuyahoga County, Ohio, and that upon approval of the County Auditor, **YVETTE M. ITTU** shall be a duly appointed and qualified member of the Board of Park Commissioners of the Cleveland Metroparks District.

9/12/23
DATE


PROBATE JUDGE

JUDGE ANTHONY J. RUSSO



EXHIBIT A

Yvette M. Ittu



LinkedIn: <https://www.linkedin.com/in/yvette-ittu-9667297/>

Yvette Ittu is *the Executive Vice President of Finance and Operations* of the *Greater Cleveland Partnership (GCP)*, one of the largest chambers of commerce in the country and the leading business organization in the region driving catalytic projects and leading initiatives that impact and advance the business community and the region.

In addition, she is *President and CEO* of *Cleveland Development Advisors (CDA)*, an affiliate of GCP that is responsible for the management of real estate investment funds initiated, and in part capitalized, by certain GCP members. CDA-managed capital serves as a source of private-sector funding for catalytic real estate development projects that have significant impact on Northeast Ohio's growth and development. Under Yvette's leadership, CDA has successfully raised five private equity funds and secured more than \$300 million in tax credit equity allocations. These funds have supported over \$4.2 billion in economic and community development and business attraction and expansion, resulting in significant job creation and retention, through strategic investments in projects throughout the City of Cleveland and targeted areas of Cuyahoga County and the region.

Yvette is also a board member of *Digital C*, a non-profit focused on making Greater Cleveland's digital future equitable. One of its major initiatives is the provide reliable affordable high-speed broadband to the "unconnected." In addition, she serves on the board of *Downtown Cleveland Alliance*, an organization focused on strengthening and building downtown Cleveland as an essential economic engine of the region.

Prior to joining CDA, Yvette was an *associate* with the law firm of *Calfee, Halter and Griswold LLP* practicing in the areas of public law and public finance. She served as bond counsel on multiple financings for the Ohio Housing Finance Agency, the City of Cleveland, and several other Ohio local governments. In addition, Yvette served as *Finance Director* for the *City of Lakewood* and held several *financial management positions* for the *City of Cleveland* including the chief financial officer post for Cleveland Public Power, the city-owned power company.

Yvette obtained her *Juris Doctorate Degree* from *Cleveland-Marshall College of Law*. In addition, she is a *Certified Public Accountant* and has a *Bachelor's Degree in Business Administration* from *Cleveland State University*. She currently serves on the National New Markets Tax Credit Coalition and on other local community and nonprofit boards.

Yvette M. Ittu (page 2)

Experience:

- 2000 to Present **Cleveland Development Advisors, Inc.**
President
- 2004 to Present **Greater Cleveland Partnership**
Executive Vice President, Finance and Operations
- 1999 to 2000 **Calfee Halter & Griswold LLP.**
Associate
- 1996 to 1999 **City of Lakewood, Lakewood , Ohio**
Finance Director
- 1985 To 1996 **City of Cleveland, Cleveland, Ohio**
(Various positions of increasing responsibility over 11-year period)
- 1993 to 1996 **Department of Public Utilities**
Comptroller, Cleveland Public Power
- 1991 to 1993 **Department of Finance**
Risk Manager, Finance Administration
- 1987 to 1991 **Accounting Supervisor, Financial Reporting & Control**
- 1985 to 1987 **Financial Analyst, Treasurer’s Office**

Education: Cleveland Marshall College of Law, Cleveland, Ohio
Juris Doctor Degree, December 1994
Student Bar Association Senator


Bar Admission: State of Ohio Bar, May 1995

Cleveland State University, Cleveland, Ohio
BBA Accounting and Finance, August 1984


Certifications: Certified Public Accountant
Certified, December 1989

**Current Boards/
Appointments:** New Markets Tax Credit Coalition (Board member; former past President)
Digital C (Board Member)
Downtown Cleveland Alliance (Board Member)
Cleveland Neighborhood Progress – Village Capital Corporation (Board Member)
Benjamin Rose Institute – (Board Member)(Rolling off 2024)
Cuyahoga County – Audit Committee (Rolled off 2022)
City of Cleveland – Audit Committee (Committee Chair)(Rolled off 2022)
Cleveland International Fund – (Former Board Chair)(Rolled off 2020)

The State of Ohio, Cuyahoga County. IN THE PROBATE COURT I, Anthony J. Russo, Presiding Judge of the Probate Court within and for the County of Cuyahoga, do hereby certify this instrument is a true and correct copy, taken from the Probate Court Records in this office, where the same are required to be kept by law. IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Probate Court at the City of Cleveland, in said County, this 12 day of Sept., 2023.



PRESIDING JUDGE



Deputy Clerk

3 pgs.

PROBATE COURT
FILED
SEP 22 2023
CUYAHOGA COUNTY, O.

September 21, 2023

**BOARD OF PARK COMMISSIONERS
OATH IN OFFICE**

September 21, 2023

I, Yvette M. Ittu, do hereby swear that I will support the Constitution of the United States of America, and the Constitution of the State of Ohio, and that I will faithfully, honestly and impartially discharge the duties as a member of the Board of Park Commissioners of the Cleveland Metropolitan Park District.

This I promise to do as I shall answer unto God.

Yvette M. Ittu
YVETTE M. ITTU

9/21/23
Date

The State of Ohio, Cuyahoga County. IN THE PROBATE COURT I, Anthony J. Russo, Presiding Judge of the Probate Court within and for the County of Cuyahoga, do hereby certify this instrument is a true and correct copy, taken from the Probate Court Records in this office, where the same are required to be kept by law. IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said Probate Court at the City of Cleveland, in said County, this 22nd day of Sept., 2023.

Anthony J. Russo
PRESIDING JUDGE

A. Schwader
Deputy Clerk

1998MSC89032



3614779

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MERCHANTS BONDING COMPANY™

MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

OFFICIAL BOND

THE STATE OF Ohio
Cuyahoga COUNTY

BOND No. 100216518

KNOW ALL PERSONS BY THESE PRESENTS:

That we Yvette M. Ittu
as Principal, and Merchants Bonding Company (Mutual), a corporation duly licensed to do business in the State
of Ohio, as Surety, are held and firmly bound unto Cleveland Metropark District
in the penal sum of
Five Thousand Dollars (\$5,000.00) Dollars.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the above bounden Principal was duly elected or
appointed to the office of Board of Park Commissioners
on the 12th day of September, 2023, for the term beginning on the 12th day of September, 2023
and ending on the 31st day of December, 2023.

NOW THEREFORE, if the Principal shall faithfully perform and discharge all the duties of said office during his/her con-
tinuance therein then the above obligation to be void, to otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims
which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the
Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision
of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be canceled by the Surety by sending written notice to the party to whom this
bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to
subsequent acts of the Principal.

Signed and dated this 12th day of September, 2023.

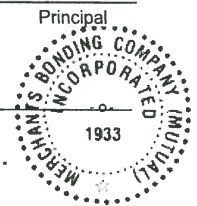
Yvette M. Ittu

By: [Signature] Principal

Countersigned (if required):

Merchants Bonding Company (Mutual)

By: Brittany Seaborn
Brittany Seaborn Attorney-in-Fact



Taken and approved this _____ day of _____, _____

Approving Officer

OATH OF OFFICE

THE STATE OF Ohio
Cuyahoga County

I, Yvette M Ittu, solemnly swear that I will support the Constitution of the United States and the Constitution of the
State of Ohio, and that I will faithfully and honestly discharge the duties of the office upon which I am about to
enter, to the best of my ability.

Subscribed and sworn to before me this 21st day

of September, 2023

[Signature]
Notary Public

PO 0117 (2/15)

[Signature] Principal
KAREN L FREEDMAN
Notary Public, State of Ohio
My Commission Expires:
December 30, 2024



MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Brittany Seaborn

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 12th day of September, 2023.



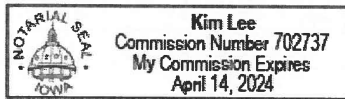
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 12th day of September, 2023, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Kim Lee
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 12th day of September, 2023.



William Warner Jr.
Secretary

RESOLUTION NO. 23-09-140

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated August 11, 2023 in the amount of \$575,036.95

Direct Disbursement dated August 18, 2023 in the amount of \$2,508.00

Wire Transfer dated August 18, 2023 in the amount of \$739,708.49

Printed Checks dated August 18, 2023 in the amount of \$3,308,145.22

Direct Disbursement dated August 25, 2023 in the amount of \$1,383.75

Wire Transfer dated August 25, 2023 in the amount of \$6,221.09

Printed Checks dated August 25, 2023 in the amount of \$2,831,220.20

Direct Disbursement dated September 1, 2023 in the amount of \$1,423.63

Wire Transfer dated September 1, 2023 in the amount of \$683,637.49

Printed Checks dated September 1, 2023 in the amount of \$535,727.12

Printed Checks dated September 8, 2023 in the amount of \$652,833.96

Net Payroll dated July 16, 2023 to July 29, 2023 in the amount of \$1,906,756.24

Withholding Taxes in the amount of \$392,253.20

Net Payroll dated July 30, 2023 to August 12, 2023 in the amount of \$1,908,872.36

Withholding Taxes in the amount of \$391,799.19

Bank Fees/ADP Fees in the amount of \$78,719.90

Cigna Payments in the amount of \$1,579,660.38

ACH Debits (First Energy; Sales Tax) in the amount of \$263,891.84

JP Morgan Mastercard/Mastercard Travel Card dated August 1, 2023 to August 31, 2023 in the amount of \$678,530.38

Total amount: \$16,538,329.39

PASSED: September 21, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 23-09-140** listed above.

RESOLUTION NO. 23-09-141

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated July 1, 2023 to July 31, 2023 in the amount of \$52.43

JP Morgan Mastercard-Arborwear dated August 1, 2023 to August 31, 2023 in the amount of \$110.32

Total amount: \$162.75

PASSED: September 21, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 23-09-141** listed above.