

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

JUNE 18, 2015

The Board of Park Commissioners met on this date, Thursday, June 18, 2015 8:30 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore and Vice President Debra K. Berry to be present. Vice President Bruce G. Rinker was absent from the meeting. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

AUDIT REVIEW SESSION.

The Board of Park Commissioners met with the State of Ohio Auditors to review the 2014 Park District Audit Report.

APPROVAL OF MINUTES.

No. 15-06-100: It was moved by Vice President Berry, seconded by President Moore and carried, to approve the minutes from the Regular Meeting of May 28, 2015, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

With respect to the “Second Reading and Adoption of the Designated Areas for No Swimming or Body Contact with Water Policy” being voted on by the Board at today’s meeting, there were multiple comments made by members of the public, including comments made by Cleveland City Councilman Michael D. Polensek. The dialogue from these discussions can be heard in its entirety by accessing the “About Us” section of Cleveland Metroparks website under “Board Meetings/Board Meeting Archives.”

FINANCIAL REPORT.

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2015 vs. 2014 Year-To-Date, for the Month Ended May 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **79859** to **79861** and they were filed for audit.

ACTION ITEMS.

- (a) ***2015 Budget Adjustment No. 1***
(*Originating Sources: David J. Kuntz, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer*)

Two types of 2015 budget adjustments are requested for board approval:

Type I: Transfers, listed on pages **79862** to **79867**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2015 operating and/or restricted funds budgets.

Type II: Appropriations, listed on pages **79868** to **79870**. Operating/Capital Fund, \$0; Restricted Funds, \$3,274,329 (derived from grants and/or donations), representing a net increase of \$3,274,329.

- No. 15-06-101:** It was moved by Vice President Berry, seconded by President Moore and carried, to approve the 2015 Budget Adjustment No. 1 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NO NET INCREASE/DECREASE** and "Type II: Appropriations," in the amount of **\$3,274,329**, as listed on pages **79862** to **79870**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

ACTION ITEMS (cont.)

- (b) ***Proposed 2016 Tax Budget***
(Originating Source: David J. Kuntz, Chief Financial Officer)

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year. The proposed tax budget for 2016, found on pages **79871** to **79879**, is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, David J. Kuntz, on June 9, 2015.

No. 15-06-102: It was moved by Vice President Berry, seconded by President Moore and carried, to approve the proposed 2016 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.
Nays: None.

- (c) ***Authorization to Commit Matching Funds and Enter into Grant Agreement***
(Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives/Kristen Trolio, Grant and Outreach Coordinator/Jennifer Grieser, Senior Natural Areas Manager – Urban Watersheds/Jim Rodstrom, Director of Construction/Sean McHugh, Chief of Golf Operations)

The Ohio Environmental Protection Agency offers financial assistance under Section 319(h) of the Clean Water Act to organizations to implement projects that reduce non-point source pollutants and restore Ohio streams. Cleveland Metroparks has submitted and received a grant under the FFY 2015 program. The application is composed of two distinct projects as outlined below.

- A. **Seneca Golf Course Parking Lot Retrofit** – Currently, surface water from the 2.1-acre asphalt parking lot at Seneca Golf Course drains via sheet flow to the northwest corner of the parking lot and discharges directly into unnamed headwater tributaries of Chippewa Creek.

Cleveland Metroparks plans to replace this parking lot and to incorporate stormwater management features such as permeable pavers, vegetated islands, and a vegetated retention area into the new design. The Cuyahoga County Board of Health will be contracted to manage the project. The Section 319(h) program funds will pay for the contract management and green infrastructure components of the project. Cleveland Metroparks will fund the replacement asphalt for the parking lot as a match to the grant funds. The project budget is as follows:

| | |
|-----------------------------|------------------|
| OEPA Section 319(h) | \$140,177 |
| <u>Cleveland Metroparks</u> | <u>155,000</u> |
| TOTAL | \$295,177 |

ACTION ITEMS (cont.)

- B. Acacia Stream Restoration – Acacia Reservation contains segments of Euclid Creek that have been negatively impacted by the previous golf course development and the surrounding urban landscape. As part of the restoration of Acacia Reservation, Cleveland Metroparks plans to significantly restore these segments of Euclid Creek to bring the creek into attainment of its Warmwater Habitat status.

The Section 319(h) funds will be used towards the restoration of the main stem of Euclid Creek that flows through Acacia Reservation, including in-stream and riparian habitat restoration, floodplain restoration, bank stabilization, and re-vegetation. Cleveland Metroparks will contribute the necessary matching funds towards the restoration project utilizing funds secured from Ohio Environmental Protection Agency’s Water Resource Restoration Sponsor Program (WRRSP). The Section 319(h) project budget is as follows:

| | |
|----------------------|------------------|
| OEPA Section 319(h) | \$200,000 |
| <u>WRRSP funding</u> | <u>\$334,110</u> |
| TOTAL | \$534,110 |

- No. 15-06-103:** It was moved by Vice President Berry, seconded by President Moore and carried, to authorize the Chief Executive Officer to enter into a grant agreement with the Ohio Environmental Protection Agency for the Section 319(h) program; to commit \$155,000 from Cleveland Metroparks and \$334,100 from WRRSP funds as match dollars for the projects; that the Board authorize the Chief Executive Officer to enter into the agreement and execute any other documents as may be required to complete the projects; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.
 Nays: None.

- (d) ***Revision to Bid #6028 Summary: 26 Ft. Yacht Club Launch (Water Taxi)***
(Originating Source: Ronald D. Ciancutti, Director of Procurement)

At the Board meeting of October 15, 2014, the Board approved the purchase of a 26 ft. Yacht Club Launch (Water Taxi).

The original bid from Crosby Yacht Yard, Inc. did not include the supply and installation of a Garmin AIS System to both transmit and receive boat positions thru GPS. This additional staff request modifies the price from \$169,050.00 to \$172,582.00.

ACTION ITEMS (cont.)

The AIS system is an on-board GPS compatible monitoring system employed by other commercial freighters, barges and tows on the Great Lakes and is monitored by the US Coast Guard and Lake Carriers' Association for scheduling purposes. This system permits our water taxi vessel greater visibility to other commercial river users while providing our boat captain greater awareness of the locations and movements of those other vessels.

| | |
|--------------------------|---------------------|
| Original approved amount | \$169,050.00 |
| Modification | \$ 3,532.00 |
| Subtotal | \$172,582.00 |

No. 15-06-104: It was moved by Vice President Berry, seconded by President Moore and carried, to authorize the Chief Executive Officer to enter into a contract with **Crosby Yacht Yard, Inc.** as the best and lowest bidder for **Bid #6028**: 26 Ft Yacht Club Launch, for the lump sum base bid of ~~\$169,050.00~~ **\$172,582.00**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(e) ***Second Reading and Adoption: Designated Areas for No Swimming or Body Contact with Water Policy***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Joseph V. Roszak, Chief Operating Officer/Sean McDermott, Chief of Planning and Design)

Background:

Cleveland Metroparks is comprised of over 23,000 acres of public lands that are held open for recreational activities, and, in 2014, Cleveland Metropolitan Park District 543.02(a) was amended to "allow swimming and body contact with water in all areas that are not otherwise designated." Prior to the 2014 amendment, swimming was only permitted in limited locations.

ACTION ITEMS (cont.)

The Board of Park Commissioners of the Cleveland Metropolitan Park District (Board) serves as the policy-making authority for the Park District pursuant to Article 1, Section 1(a) of its by-laws. As such, the Board must specify the designated areas where “swimming or body contact with water” is not permitted within the boundaries of the Cleveland Metropolitan Park District to satisfy the direction of Regulation 543.02. This Policy was offered for its first public reading, on May 28, 2015 and is being brought before the Board at this time for adoption.

Numerous staff from Cleveland Metroparks Operations, Aquatics, Ranger and Risk Management Departments have carefully evaluated known swimming areas within the jurisdiction of Cleveland Metroparks. Based upon factors and elements that pose unsafe hazards and conditions, including but not limited to boat traffic, excessive change in slope, dangerous submerged material or debris, staff recommend that following areas be designated where “swimming or body contact with water” should not be permitted:

| Reservation | Location |
|---------------|--|
| Bedford | Viaduct |
| Brecksville | Chippewa Creek Gorge |
| Euclid Creek | Euclid Creek |
| Euclid Creek | Wildwood Boat Ramps |
| Euclid Creek | Wildwood Marina |
| Euclid Creek | Wildwood Fishing Pier |
| Euclid Creek | Euclid Beach/Villa Angela |
| Hinckley | Boathouse Boat Docks |
| Hinckley | Hinckley Lake Dam |
| Hinckley | Ledge Lake |
| Lakefront | East 55th Marina |
| Lakefront | Edgewater Boat Ramps |
| Lakefront | Edgewater Fishing Pier |
| Lakefront | Edgewater Marina |
| Lakefront | Perkins Beach |
| Lakefront | Gordon Boat Ramps |
| Lakefront | Whiskey Island Marina & <u>Designated area on eastern part of Wendy Park</u> |
| Rocky River | Emerald Necklace Boat Ramps |
| Rocky River | Morley's Ford to 1000ft SE |
| Rocky River | Emerald Necklace Marina |
| South Chagrin | Shadow Lake |

ACTION ITEMS (cont.)

In addition, staff recommend that in an effort to increase safety in those areas where there is significant public demand for swimming and body contact with water, that the Board policy include the deployment of lifeguards in certain locations and that a standardized process to monitor water quality be utilized. Further staff recommend the Board policy to allow, from time to time, based upon weather, hazardous conditions, dangerous objects or water quality standards, the Chief Executive Officer to prohibit swimming or other body contact with water. The CEO is further authorized to re-open areas that are designated as “closed to swimming or other body contact with water” upon the determination that the identified hazards have been addressed.

Park users assume all risk of any body contact or other use of the water within Cleveland Metroparks property.

The full Policy is can be found at pages **79880** to **79881**.

No. 15-06-105: It was moved by Vice President Berry, seconded by President Moore and carried, to adopt the “Designated Areas for No Swimming or Body Contact with Water Policy” for implementation, and the Chief Executive Officer is further authorized to re-open areas that are designated as “closed to swimming or other body contact with water” upon the determination that the identified hazards have been addressed.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(f) ***Change Order No. 3 – Contract No. 1182 – Mill Creek Connector Trail – Phase II, Ohio & Erie Canal Reservation***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John Kilgore, P.E., Manager of Facilities Engineering)

Background:

On May 29, 2014, the Board awarded a contract to Independence Excavating, Inc. in the lump sum bid amount of \$3,293,000.00 for the construction of Phase II of the Mill Creek Connector Trail. A major portion of the project included the design and construction of a modular reinforced earth retaining wall.

ACTION ITEMS (cont.)**Change Order No. 3:**

During the design phase of the retaining wall, it was found that soil conditions encountered required additional geogrid and soil mass in order to provide the necessary factor of safety for the retaining wall and underlying slope stability. Therefore, the design parameters included in the bid documents needed to be modified in order to provide the necessary factor of safety. In response, the contractor has provided pricing for the necessary additional work which staff has reviewed and finds reasonable for the scope involved. Independence Excavating, Inc. has proposed a cost of \$213,330.66 for the additional work and a credit of \$94,700.00 for the non-performance of 129 feet of overlook trail and retaining wall, for an effective add of \$118,630.66.

Change Order No. 3 was preceded by Change Order No. 1 in the amount of \$4,956.93 for additional bridge abutment piling, and Change Order No. 2 which was a credit of \$18,417.00 for a change in stone material type.

No. 15-06-106:

It was moved by Vice President Berry, seconded by President Moore and carried, to approve Change Order No. 3 with Independence Excavating, Inc. in the amount of \$118,630.66 as described above, resulting in a revised, total contract amount of \$3,398,170.59; and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 3.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

AWARD OF BIDS:

No. 15-06-107:

It was moved by Vice President Berry, seconded by President Moore and carried, to authorize the following bid awards:

- (a) **Co-Op #5845: Professional Services for Payroll Processing and an Integrated Human Resources Information System** (see page **79850**);
- (b) **OSC Co-Op #6098: Various Food Purchases with Sysco and GFS** (see page **79851**); and
- (c) **Ohio Co-Op #6100: Truck Body and Modifications (up-fitting) Installed on 2015 37,600 GVW Cab and Chassis** (see page **79852**).

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

AWARD OF BIDS (cont.):**CO-OP 5845 SUMMARY: **PROFESSIONAL SERVICES FOR PAYROLL
PROCESSING AND AN INTEGRATED HUMAN
RESOURCES INFORMATION SYSTEM******Background:**

Cleveland Metroparks has used Automated Data Processing (ADP) as a provider of payroll processing services since 1990. In 2006, a Human Resource Information System (HRIS) was added which provided for one integrated ADP solution for all payroll and human resource requirements. During 2014, ADP processed approximately 30,415 individual payroll vouchers, 1,205 payroll deductions, and 2,940 W-2 forms and provided Cleveland Metroparks with complete tax filing for 67 municipalities and state/federal taxes. ADP services are included under contract within The Cooperative Purchasing Network (TCPN). TCPN is a national governmental purchasing cooperative that is able to leverage large “pools” of purchasing potential and obtain volume discounts. Cleveland Metroparks joined TCPN and was granted full membership benefits, including the ability to utilize the ADP contract for payroll and HRIS services.

For three years, commencing with an effective date of July 1, 2012, ADP provided continued payroll processing services and an integrated Human Resources Information System (HRIS) at the following annual rates: 0% increase for the period of July 1, 2012 through June 30, 2013, 0% increase for the period of July 1, 2013 through June 30, 2014, 3% increase for the period of July 1, 2014 through June 30, 2015.

The consortium through which the ADP contract is held (TCPN) recently gave notice that a one year additional contract extension has been approved through April 30, 2016. However, a longer term ADP contract is enabled through the “Survival Clause” of the TCPN agreement which states that, “All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase orders issued and accepted by the Order Fulfiller shall survive expiration or termination of the Contract.” Therefore, Cleveland Metroparks can negotiate a longer term beyond the expiration of the TCPN contract term.

ADP has provided a five year proposal with all contract terms, conditions and fees remaining the same as the current TCPN contract. Further, the ADP proposal provided for all unit prices to remain constant for the entire five-year (July 1, 2015 to June 30, 2020) period. Actual costs (\pm \$225,000.00) will vary based on actual staffing levels.

RECOMMENDED ACTION:

That the Board of Park Commissioners authorize a five year contract (in conjunction with Co-Op 5845) for the award of Payroll/HRIS services to Automated Data Processing for the five year period commencing July 1, 2015 and continuing through June 30, 2020 at the unit prices maintained in the Chief Financial Officer’s Office; further, that the Board authorize the Chief Executive Officer to execute an agreement with Automated Data Processing for the described services as provided through The Cooperative Purchasing Network. Form of agreement to be acceptable to the Chief Legal & Ethics Officer.

See Approval of this Item by Resolution No. 15-06-107 on Page 79849)

AWARD OF BIDS (cont.):

OSC CO-OP #6098 SUMMARY: VARIOUS FOOD PURCHASES WITH SYSCO AND GFS

| |
|---|
| <i>---- HIGHLIGHTS AT A GLANCE ----</i> |
| 2014/2015 Expenditure = \$450,000.00 |
| 2015/2016 Estimate = \$500,000.00 |

Cleveland Metroparks purchased various food items for restaurants and concessions throughout the Park District, including but not limited to: Merwin’s Wharf, East 55th Marina and Restaurant, all of the golf courses, The Chalet and Cleveland Metroparks Zoo. The total expenditure throughout the time period of July 1, 2014 through June 30, 2015 (through the Ohio Schools Council) (OSC) was \$450,000.

Cleveland Metroparks staff recommends leveraging the OSC Series 500 cooperative once again for the time period of July 1, 2015 through June 30, 2016 at an estimate of \$500,000 to accommodate increased patron volume.

RECOMMENDED ACTION:

That the Board authorize the award for OSC Co-Op #6098 to Sysco and GFS Marketplace, for the purchase of various snack and food items on an as-needed basis for a one-year period for various locations throughout Cleveland Metroparks beginning July 1, 2015 through June 30, 2016, **for a total cost not to exceed \$500,000**, in full cooperation with Ohio Schools Council Series 500.

See Approval of this Item by Resolution No. 15-06-107 on Page 79849)

AWARD OF BIDS (cont.):

OHIO CO-OP #6100 SUMMARY: TRUCK BODY AND MODIFICATIONS (UP-FITTING) INSTALLED ON 2015 37,600 GVW CAB AND CHASSIS

| | |
|--------------------------|---|
| DESIGNATION | South Chagrin Management Center |
| UNIT(S) REPLACED | Replacement (Plow Truck - E00201) |
| Build Out Date | 90 Days |
| TOTAL COST | \$65,701.98 |
| PURPOSE - use of vehicle | Stainless Steel Dump Body equipped with 10' snow plow, four (4) yard v-box salt spreader, 10' dump body, all related hydraulics, lighting, and controls installed on cab and chassis (Bid #6003) approved by the Board on March 13, 2015. This unit will be used to plow various road ways and parking lots located in the South Chagrin Reservation. |
| COMPARATIVE UNIT | Prior to this year, the most recent purchase of a truck body and modifications was in October of 2014 (Bid #6030) at a base price of \$61,302.30. The recommendation of Co-Op #6100 represents an <i>increase in cost of 6.6% over the 2014 model.</i> |

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) Truck Body and Modification**, equipped as specified in Ohio Co-Op #6100 summary, from **Cenweld Corp., for a total cost of \$65,701.98** in full utilization of the State of Ohio Contract Number 800297.

See Approval of this Item by Resolution No. 15-06-107 on Page 79849)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 06/18/15)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, "The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase," the following is provided:

| <u>REF. NO. / ITEM – SERVICE</u> | <u>VENDOR</u> | <u>COST</u> | <u>PROCEDURE</u> |
|--|----------------------------------|---|-------------------------|
| Removal of existing and supply and install new carpet at Manakiki Clubhouse (300 SY). | Continental Commercial Floors | \$17,973.95 | (2) |
| Thirteen (13) Murdock barrier free pedestal drinking fountains with bottle fillers for placement throughout Cleveland Metroparks. Originally seen on April 16, 2015. Shown here to include the addition of units at Bedford and Brecksville. | David Williams and Associates | \$33,242.82 <u>7,533.81</u> \$40,776.63 | (7) |
| Upfitting of Ford Interceptor Police Utility Vehicle including light bars, brackets, dash mount monitor, etc. | Parr Public Safety Equipment | \$10,150.54 | (7) |
| Crucial Conversations toolkits and handbooks for 62 attendees. | Southam Consulting, LLC | \$14,787.00 | (3) |
| Access control system including proximity card access, new ID cards and installation at Cleveland Metroparks Administration Building. | Integrated Precision Systems | \$44,092.70 | (2) |
| Tent rental to cover stage and production equipment at <i>Edgewater Live</i> as well as <i>Euclid Beach Live</i> . | ABC Rental Center East | \$14,540.00 | (7) |
| Installation of ductile piping to connect existing city water service at street to new pump house water line at Seneca Golf Course. | Digioia Suburban Excavating, LLC | \$19,258.00 | (7) |

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

| <u>REF. NO. / ITEM – SERVICE</u> | <u>VENDOR</u> | <u>COST</u> | <u>PROCEDURE</u> |
|--|---------------------------|-------------|------------------|
| Sound, stage, emcee for <i>Edgewater Live</i> concert and <i>Euclid Beach Live</i> concert (10 events each). | Rock the House | \$49,000.00 | (7) |
| Painting of ballroom and interior entry at Manakiki Clubhouse. | Bob Schuler Painting | \$17,850.00 | (7) |
| Used 16’ step van renovated into a customized food truck. | MAG Specialty | \$48,166.80 | (7) |
| Customized software to augment drone imagery processing. | Spotscale AB | \$31,850.00 | (3) |
| Renovations to East 55 th Marina concessions building at Lakefront Reservation. | SRK Enterprises, Inc. | \$15,400.00 | (7) |
| Concrete pad (6” thick) for new Aukerman Pavilion at Valley Parkway and York Road. | RJ Platten Contracting | \$31,212.00 | (7) |

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) “SOLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS (06/18/15)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

| <u>Contract</u> | <u>Item/Service</u> | <u>Vendor</u> | <u>Change Order No.</u> |
|---|---|---|-------------------------|
| <p><u>Rivergate Improvements</u> <i>Original Contract Amount:</i> \$917,544.00</p> <p><i>Revised Contract Amount:</i> Change order #1 Added \$143,517.90. Approved by the Board on 5/29/14.</p> <p>Change order #2 Add \$49,704.96</p> <p>Total value revised to \$1,110,766.86</p> | <p>Metals, plumbing, HVAC, electrical and carpentry revisions.</p> | <p>Alabasi Construction</p> | <p>No. 2</p> |
| <p><u>Lake Link Trail Phase 1</u> <i>Original Contract Amount:</i> \$1,714,990.00</p> <p><i>Revised Contract Amount:</i> Change Order #1 Added \$29,959.94</p> <p>C/O #2 Add \$4,000.00</p> <p>C/O #3 Add \$8,938.08</p> <p>Total value revised to \$1,757,888.02</p> | <p>Undercut 100 feet of trail and replace with aggregate material.</p> <p>Traffic control along Scranton and sandblasting work on bridge abutments.</p> | <p>JD Williamson Construction Company</p> | <p>Nos. 2 and 3</p> |

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer's Employee Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Rebecca L. Eicher, Purchasing Specialist

Rebecca ("Becky") Eicher began her career at Cleveland Metroparks in January 2015 when she was hired as the Purchasing Specialist. Prior to her employment at Cleveland Metroparks, Becky spent seven years as a Purchasing Supervisor/Bookkeeper for LifeShare Community Blood Services where she was responsible for managing company-wide inventory and the purchasing of medical and organizational supplies. She also spent seven years working at B & B Paper Converters, Inc. as a Bookkeeper processing all accounts receivable, accounts payable and customer invoicing. Becky holds a Bachelor of Science degree in Individual & Family Studies from Kent State University.

Sara M. Foster, Payroll Specialist

Sara Foster came to Cleveland Metroparks in January 2015 as the Payroll Specialist. She was most recently employed as a Tax Specialist for Ahola Payroll Services where she worked for approximately 10 years accurately preparing and filing Federal, City, State, State Unemployment, School District and Workers' Compensation tax returns for thousands of clients in 40 states. Sara has also has experience working as a Payroll Processor for Ahola where she was responsible for processing payrolls for 200-250 clients. Sara holds a Bachelor of Arts in History from The University of Toledo, and holds ERC Supervisory Certificates I & II.

Note: Vice President Berry acknowledged and thanked the staff of the Finance Department for their hard work and commitment over the past year which resulted in another clean audit for the Park District.

- b. ***Conserving the Big Three for the 100th Anniversary***
(Originating Sources: Wendy Weirich, Outdoor Experiences Director/Carl Casavecchia, Special Project Manager, Cleveland Metroparks 100th Anniversary)

As part of his 100th Anniversary coordination efforts, Carl Casavecchia has identified three of the more important areas within Cleveland Metroparks that have had significant impacts on our history (*Stinchcomb-Groth Memorial, A.B. Williams Memorial Woods* and the *Brecksville Historic Campus*). We will take a brief look at these areas, their importance, and the efforts underway to conserve these areas as Cleveland Metroparks moves into its next 100 years.

Carl Casavecchia was present to provide the Board with a brief presentation describing the proposed improvements to the above-mentioned areas.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages 79849 through 79852; \$10,000 to \$50,000 purchased items/services report, pages 79853 through 79854; and construction change orders, page 79855.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 15-06-099: It was moved by Vice President Berry, seconded by President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 79882 to 79961.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. and Moore.

Nays: None.

OLD BUSINESS.

Chief Executive Officer Zimmerman provided an update on the McFarland House. The Village of Bentleyville presented a resolution to City Council on June 17, 2015, the results of which Cleveland Metroparks is still awaiting.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 30, 2015, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 15-06-108: At 9:44 a.m., upon motion by Vice President Berry, seconded by President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry

Aye: Mr. Moore

Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 15-06-109: There being no further matters to come before the Board, upon motion by President Moore, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 10:50 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

President.

Attest:

Secretary.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2015 VS. 2014, FOR THE MONTH ENDED MAY 31

| | 2015 | | | | | | 2014 | | | | | | | | |
|--------------------------------------|--------------------|----------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|--------------|---------------------|--------------|
| | Annual Budget | Rev. Annual Estimate | Y-T-D Estimate | Y-T-D Actual | Y-T-D Variance | % of Rev. Ann. Est. | M-T-D Estimate | M-T-D Actual | M-T-D Variance | % of Rev. Ann. Est. | Annual Actual | Y-T-D Actual | % of Ann. | M-T-D Actual | % of Ann. |
| Beginning Cash Bal. Receipts: | \$36,015,173 | \$36,015,173 | \$36,015,173 | \$36,015,173 | \$0 | 100.0% | \$38,979,113 | \$45,477,256 | \$6,498,143 | 126.3% | \$27,389,019 | \$27,389,019 | 100.0% | \$42,972,938 | 156.9% |
| Property Tax | \$72,941,650 | \$72,941,650 | \$35,755,714 | \$37,591,374 | \$1,835,660 | 51.5% | \$333,431 | \$1,375,649 | \$1,042,218 | 1.9% | \$73,424,458 | \$35,589,737 | 48.5% | \$335,638 | 0.5% |
| Grants/Loc. Govt. | 10,353,741 | 10,353,741 | 2,296,375 | 2,974,088 | 677,714 | 28.7% | 412,287 | 139,661 | (272,626) | 1.3% | 8,112,053 | 1,799,187 | 22.2% | 323,023 | 4.0% |
| Invest. Inc. | 75,000 | 75,000 | 18,442 | 64,560 | 46,117 | 86.1% | 2,787 | 5,646 | 2,859 | 7.5% | 91,232 | 22,434 | 24.6% | 3,391 | 3.7% |
| Golf Receipts | 6,480,011 | 6,480,010 | 1,522,060 | 1,516,432 | (5,628) | 23.4% | 854,420 | 901,608 | 47,188 | 13.9% | 5,873,930 | 1,379,700 | 23.5% | 774,506 | 13.2% |
| Zoo Receipts | 9,512,234 | 9,512,234 | 2,530,442 | 2,726,611 | 196,169 | 28.7% | 853,075 | 996,335 | 143,260 | 10.5% | 8,034,006 | 2,137,204 | 26.6% | 720,505 | 9.0% |
| Chalet/Rest./Conc. | 4,045,497 | 4,045,497 | 555,234 | 927,236 | 372,002 | 22.9% | 100,535 | 373,084 | 272,549 | 9.2% | 1,983,975 | 272,296 | 13.7% | 49,304 | 2.5% |
| Aquatics | 167,050 | 167,050 | 62,662 | 53,529 | (9,132) | 32.0% | 39,513 | 36,655 | (2,858) | 21.9% | 132,861 | 49,837 | 37.5% | 31,426 | 23.7% |
| Self-funded Reserve | 6,726,905 | 6,726,905 | 3,028,494 | 3,071,562 | 43,068 | 45.7% | 505,170 | 481,197 | (23,972) | 7.2% | 5,916,817 | 2,663,787 | 45.0% | 444,335 | 7.5% |
| Marina and Other | 2,566,924 | 2,566,924 | 1,351,544 | 1,334,646 | (16,898) | 52.0% | 114,392 | 194,599 | 80,207 | 7.6% | 3,371,415 | 1,775,127 | 52.7% | 150,243 | 4.5% |
| Total Receipts | \$112,869,012 | \$112,869,012 | \$47,120,966 | \$50,260,039 | \$3,139,073 | 44.5% | \$3,215,610 | \$4,504,435 | \$1,288,825 | 4.0% | \$106,940,747 | \$45,689,308 | 42.7% | \$2,832,370 | 2.6% |
| Expenditures: | | | | | | | | | | | | | | | |
| Salaries & Fringe | \$59,958,431 | \$59,958,431 | \$23,537,368 | \$23,084,850 | \$452,518 (B) | 38.5% | \$4,212,171 | \$4,296,227 | (\$84,057) | 7.2% | \$53,206,687 | \$20,443,197 | 38.4% | \$4,004,068 | 7.5% |
| Oper. Sup./Oth. | 20,514,353 | 20,514,353 | 7,470,956 | 6,838,938 | 632,018 | 33.3% | 1,472,848 | 1,916,628 | (443,780) | 9.3% | 16,477,157 | 6,000,683 | 36.4% | 1,504,274 | 9.1% |
| Utilities | 5,045,882 | 5,045,882 | 2,104,235 | 1,728,579 | 375,657 | 34.3% | 436,269 | 366,833 | 69,436 | 7.3% | 4,059,523 | 1,853,808 | 45.7% | 350,988 | 8.6% |
| Equipment | 3,542,494 | 3,542,493 | 1,107,395 | 930,206 | 177,189 | 26.3% | 254,724 | 298,028 | (43,304) | 8.4% | 2,906,072 | 908,447 | 31.3% | 290,997 | 10.0% |
| Land | 2,321,418 | 2,321,418 | 1,159,951 | 1,122,348 | 37,603 | 48.3% | 257,692 | 706,713 | (449,021) | 30.4% | 2,058,540 | 1,117,274 | 54.3% | 937,919 | 45.6% |
| Constr. Matls. | 8,569,077 | 8,569,076 | 2,398,367 | 1,320,848 | 1,077,519 | 15.4% | 1,022,237 | 385,636 | 636,601 | 4.5% | 2,490,262 | 696,990 | 28.0% | 297,073 | 11.9% |
| Constr. Contracts | 33,001,219 | 33,001,219 | 11,532,802 | 8,461,212 | 3,071,590 | 25.6% | 2,953,360 | 1,741,044 | 1,212,316 | 5.3% | 11,602,769 | 3,703,187 | 31.9% | 1,741,532 | 15.0% |
| Zoo Animals | 94,961 | 94,961 | 55,674 | 10,091 | 45,582 | 10.6% | 31,499 | 7,116 | 24,383 | 7.5% | 39,074 | 27,023 | 69.2% | 12,961 | 33.2% |
| Self-funded Reserve | 6,901,396 | 6,901,396 | 3,141,388 | 3,418,859 | (277,472) | 49.5% | 925,920 | 904,186 | 21,734 | 13.1% | 5,474,511 | 2,491,896 | 45.5% | 829,673 | 15.2% |
| Total Exp. | \$139,949,230 | \$139,949,230 | \$52,508,136 | \$46,915,931 | \$5,592,205 | 33.5% | \$11,566,721 | \$10,622,410 | \$944,311 | 7.6% | \$98,314,595 | \$37,242,505 | 37.9% | \$9,969,485 | 10.1% |
| End. Cash Bal. | \$8,934,956 | \$8,934,954 | \$30,628,002 | \$39,359,281 | \$8,731,278 | 440.5% | \$30,628,002 | \$39,359,281 | \$8,731,278 | 440.5% | \$36,015,171 | \$35,835,822 | 99.5% | \$35,835,822 | 99.5% |
| Encumbrances | \$0 | \$0 | \$19,780,092 | \$19,780,092 (A) | \$0 | 0.0% | \$19,780,092 | \$19,780,092 | \$0 | 0.0% | \$8,593,797 | \$11,472,114 | 32.0% | \$11,472,114 | 32.0% |
| Avail. Cash Bal. | \$8,934,956 | \$8,934,954 | \$10,847,910 | \$19,579,189 | \$8,731,278 | 219.1% | \$10,847,910 | \$19,579,189 | \$8,731,278 | 219.1% | \$27,421,374 | \$24,363,708 | 88.8% | \$24,363,708 | 88.8% |
| Bal. in Restricted Funds | \$4,459,526 | \$4,459,526 | \$3,356,890 | \$3,356,890 | \$0 | 0.0% | \$3,356,890 | \$3,356,890 | \$0 | 0.0% | \$5,389,515 | \$3,572,561 | 32.0% | \$3,572,561 | 32.0% |
| Adj. Avail. Cash Bal. | \$4,475,430 | \$4,475,428 | \$7,491,020 | \$16,222,298 | \$8,731,278 | 362.5% | \$7,491,020 | \$16,222,298 | \$8,731,278 | 362.5% | \$22,031,859 | \$20,791,147 | 94.4% | \$20,791,147 | 94.4% |

(A) Summary of Encumbrances follows on next page.
 (B) Represents a savings of \$459,974 due to the Position Management Program.

* Amounts in brackets () represent unfavorable variances.
 ** Encumbrance percentage is of ending cash.

| | | | | |
|------------------------------|-------------------------------|--------------------|-----------------------------------|----------------------|
| Cash balance, 4/30/15 | | \$45,477,256 | (Exp., cont'd) | |
| Revenue, May 2015 | | \$4,504,435 | | |
| Exp.: | A/P vouchers | 05/06/15 \$68,451 | Payrolls | 05/02/15 \$1,092,158 |
| | | 05/07/15 1,957,929 | | 05/16/15 1,161,463 |
| | | 05/13/15 109,973 | | |
| | | 05/27/15 172,801 | Payroll adj. | 0 |
| | | 05/28/15 2,633,375 | Withholding | 05/02/15 271,338 |
| | | | | 05/16/15 280,825 |
| | Purchasing card | 768,909 | ADP | 5,799 |
| | | | | 0 |
| | Fringe vouchers | 05/08/15 514,536 | Total payroll | \$2,811,583 |
| | | 05/22/15 528,781 | | |
| | Rec./vouch. adj. | (1,705) | Total exp. | \$10,622,410 |
| | Refunds | (21,663) | | |
| | Hlth. ins./WC reserve posting | 424,730 | | |
| | Medical Mutual | 521,586 | | |
| | Bank fees | 18,325 | | |
| | Aud./treas. fees | 0 | | |
| | Sales tax. misc exp. | 114,800 | | |
| Subtotal exp. | | \$7,810,827 | Ending cash bal., 05/31/15 | \$39,359,281 |

**Cleveland Metroparks
Encumbrance Summary - 05/31/15**

| | <u>General</u> | <u>Capital Equip., Animals & Land</u> | <u>Capital Constr. Projects</u> | <u>Encumbrance</u> |
|---|--------------------|---|-------------------------------------|----------------------------|
| General Fund | \$8,381,364 | | | \$8,381,364 |
| Health Insurance Reserve | 655,378 | | | 655,378 |
| Property Insurance Reserve | 80,333 | | | 80,333 |
| Workers' Comp. Reserve | 0 | | | 0 |
| <i>Subtotal</i> | <u>\$9,117,075</u> | \$0 | \$0 | <u>\$9,117,075</u> |
| Capital Fund: | | | | |
| Equipment | | \$1,260,363 | | |
| Animals | | 20,488 | | |
| Land | | 37,212 | | |
| Constr. Matl. | | | \$936,913 | |
| Constr. Contracts | | | <u>6,639,202</u> | |
| <i>Subtotal Capital Fund</i> | | <u>\$1,318,063</u> | <u>\$7,576,114</u> | \$8,894,177 |
| Restricted Funds: | | | | |
| General | \$743,566 | | | |
| Equipment | | \$46,422 | | |
| Animals | | 0 | | |
| Land | | 0 | | |
| Constr. Matl. | | | \$83,295 | |
| Constr. Contracts | | | <u>895,557</u> | |
| <i>Subtotal Restricted Funds</i> | <u>\$743,566</u> | <u>\$46,422</u> | <u>\$978,852</u> | \$1,768,840 |
| Subtotal Construction Projects Encumbrances | | | <u><u>\$8,554,966</u></u> * | |
| Total Encumbrances | | | | <u><u>\$19,780,092</u></u> |

Capital Construction Project Encumbrances over \$50,000

| <u>Div.</u> | <u>Location</u> | <u>Capital Constr. Project #/Description</u> | <u>Encumbrance</u> |
|--|--|--|-----------------------------|
| 1110 | Executive Administration | A10007 Administrative Office Improvements | \$200,823 |
| 1510 | Park Operations Management | A02105 Bridge Maintenance and Inspection | 55,354 |
| 1510 | Park Operations Management | A09007 CXT Restrooms | 177,795 |
| 1510 | Park Operations Management | A11002 Parkway Paving | 793,453 |
| 1510 | Park Operations Management | A15001 Parking Lot Paving | 144,700 |
| 1510 | Park Operations Management | A97109 Pavement Marking | 52,821 |
| 1536 | Brecksville Park Management | K14005 Aukerman Park Improvements | 63,824 |
| 1536 | Brecksville Park Management | K15005 Valley Parkway All Purpose Trail | 94,537 |
| 1537 | Hinckley Park Management | H15006 Spillway Concession Upgrades | 63,471 |
| 1538 | Mill Stream Run Park Management | S14005 Camp Cheerful Craft Center | 105,842 |
| 1540 | Rocky River Park Management | R93003 Scenic Park Dredging | 60,000 |
| 1543 | Ohio and Erie Canal Park Management | L13001 Mill Creek Connector Trail | 1,318,400 |
| 1546 | Lakefront Park Management | Q13005 Rivergate Park Roundabout | 145,772 |
| 1546 | Lakefront Park Management | Q14001 Rivergate Building Improvement | 66,491 |
| 1546 | Lakefront Park Management | Q14006 Edgewater Post-season Construction | 407,637 |
| 1546 | Lakefront Park Management | Q14010 E. 55 Marina Bathrooms and Shelter | 240,800 |
| 1546 | Lakefront Park Management | Q14011 E. 55 Marina Concession Building | 77,836 |
| 1546 | Lakefront Park Management | Q14041 Water Taxi Docks | 975,124 |
| 1546 | Lakefront Park Management | Q15003 Dock Replacement | 80,780 |
| 1547 | Euclid Creek/East Shores | Q14024 Euclid Beach Wall/Pier Construction | 55,000 |
| 1547 | Euclid Creek/East Shores | Q14026 Villa Angela Pedestrian Bridge | 231,649 |
| 1547 | Euclid Creek/East Shores | Q14032 Park General Design | 133,045 |
| 1750 | Zoo Facility Operations | V91099 General Projects | 71,160 |
| 1810 | Information Technology Services | A14011 Network Upgrades | 920,789 |
| 1930 | Human Resources | A14005 HRIS/Payroll System | 98,920 |
| 3305 | Sleepy Hollow Golf Course | 410001 Irrigation System | 54,724 |
| 3308 | Seneca Golf Course | 812001 Seneca Course Redesign | 197,892 |
| 5145 | Lake Link Trail - TPL | Q14141 Lake Link Trail Phase I | 269,519 |
| 5408 | Fern Hill - City of Parma | G13408 Fern Hill Stormwater Management | 53,295 |
| 5790 | Giraffe Deck - Zoological Society | V14790 Giraffe Deck Construction | 142,675 |
| 5791 | Tiger Exhibit - Zoological Society | V15791 Tiger Exhibit Construction | 274,559 |
| | All other capital project encumbrances | | 926,278 |
| Total Capital Construction Projects Encumbrances | | | <u><u>\$8,554,966</u></u> * |

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED MAY 31, 2015**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

| Current | Past Due | | | Total |
|--------------|------------|------------|-------------|-----------|
| | 30 Days | 60 Days | 90 Days | |
| \$122,484.72 | \$4,420.95 | \$2,884.33 | \$12,345.21 | \$142,135 |

| Total |
|-------------|
| \$22,573.22 |

INVESTMENTS

| Date Placed | Bank | Description | Days of Duration | Rate | Date of Maturity | Principal | Interest to be Earned |
|-------------|------------------------|-------------------------|------------------|-------|------------------|--------------|-----------------------|
| 04/30/15 | STAR Ohio | State pool (A) | 31 | 0.05% | 05/31/15 | \$1,012,408 | \$47 |
| 04/30/15 | STAR Plus | State pool (B) | 31 | 0.20% | 05/31/15 | \$6,068,001 | \$1,030 |
| 04/30/15 | PNC Bank | Money Market (C) | 31 | 0.01% | 05/31/15 | \$16,104,017 | \$127 |
| 04/30/15 | Charter One Bank | Government Checking (D) | 31 | 0.25% | 05/31/15 | \$12,022,017 | \$2,553 |
| 04/30/15 | Fifth Third Securities | Money Market (E) | 31 | 0.01% | 05/31/15 | \$16,126 | \$0 |

(A) State Treasurer's Asset Reserve (STAR).

(B) State Treasurer's Asset Reserve Plus Account (STAR Plus)

(C) Government Performance Money Market Account.

Investment principal varied between \$13,104,017 and \$17,104,017 in May.

(D) Collateralized Government Checking Account.

(E) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment principal varied between \$15,695 and \$16,126 in May.

Source: David J. Kuntz, Chief Financial Officer

06/11/15

**Cleveland Metronarks
2015 Budget Adjustment #1
June 18, 2015**

Type I: Transfers

| Division | Account Code | Project | Transfer Amount |
|--|-----------------------------------|------------------------------------|-----------------|
| Operating/Capital Fund | | | |
| T01 <i>Transfer of appropriations from material to construction to match actual expenditure categories.</i> | | | |
| To: 1110 - EXECUTIVE ADMIN. DIVISION | 73470 - BLDG. CONSTR. CONTRACTS | A10007 - ADMIN OFFICE IMPROVEMENTS | \$1,400,000 |
| From: 1110 - EXECUTIVE ADMIN. DIVISION | 72601 - BLDG. CONSTRUCTION MATLS. | A10007 - ADMIN OFFICE IMPROVEMENTS | (\$1,400,000) |
| T02 <i>Transfer of appropriations for purchase of computer.</i> | | | |
| To: 1120 - LEGAL DIVISION | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$3,250 |
| From: 1120 - LEGAL DIVISION | 57501 - COMPUTER EQUIPMENT/SUPPLY | - | (\$250) |
| 1120 - LEGAL DIVISION | 66823 - LICENSE FEES | - | (\$3,000) |
| T03 <i>Transfer of appropriations for purchase of new Surface Pro.</i> | | | |
| To: 1320 - SPONSORSHIPS DIVISION | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$1,200 |
| From: 1320 - SPONSORSHIPS DIVISION | 57501 - COMPUTER EQUIPMENT/SUPPLY | - | (\$1,200) |
| T04 <i>Transfer of appropriations for required training for employees.</i> | | | |
| To: 1330 - RETAIL DIVISION | 58422 - TRAINING/CONFERENCE EXP. | - | \$23 |
| 1335 - HINCKLEY LAKE BOATHOUSE | 58422 - TRAINING/CONFERENCE EXP. | - | \$23 |
| From: 1330 - RETAIL DIVISION | 60514 - CLEANING SUPPLIES/EXP. | - | (\$23) |
| 1330 - RETAIL DIVISION | 60514 - CLEANING SUPPLIES/EXP. | - | (\$23) |
| T05 <i>Transfer of appropriations to cover cost of mowers.</i> | | | |
| To: 1543 - CANAL PARK MANAGEMENT | 74714 - MOWERS | EQUIPC - CAPITAL FUND EQUIPMENT | \$15,760 |
| 1532 - NORTH CHAGRIN PARK MGMT. | 74714 - MOWERS | EQUIPC - CAPITAL FUND EQUIPMENT | \$3,900 |
| From: 1533 - SOUTH CHAGRIN PARK MGMT. | 74714 - MOWERS | EQUIPC - CAPITAL FUND EQUIPMENT | (\$8,160) |
| 1525 - FLEET MANAGEMENT | 74705 - MINOR CAPITAL EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | (\$11,500) |
| T06 <i>Transfer of appropriations for increase in supplies and uniforms for new employees.</i> | | | |
| To: 1535 - GARFIELD PARK MANAGEMENT | 58506 - FIRST AID/SAFETY SUPPLIES | - | \$600 |
| 1535 - GARFIELD PARK MANAGEMENT | 58224 - UNIFORMS/CLOTHING | - | \$500 |
| From: 1535 - GARFIELD PARK MANAGEMENT | 63540 - CONCRETE | - | (\$500) |
| 1535 - GARFIELD PARK MANAGEMENT | 63537 - PLUMBING SUPPLIES/EQUIP. | - | (\$600) |
| T07 <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| To: 1546 - LAKEFRONT PARK MANAGEMENT | 73470 - BLDG. CONSTR. CONTRACTS | Q14001 - RIVERGATE BLDG. IMPROVE. | \$42,000 |
| From: 1546 - LAKEFRONT PARK MANAGEMENT | 73407 - ENG/ARCH/PLAN CONTRACTS | Q13001 - TOWPATH/RIVERGATE CONNEC | (\$42,000) |

Type I: Transfers

| | Division | Account Code | Project | Transfer Amount |
|------------|---|-----------------------------------|------------------------------------|------------------------|
| T08 | <i>Transfer of appropriations due to work performed by inhouse crew.</i> | | | |
| To: | 1546 - LAKEFRONT PARK MANAGEMENT | 72601 - BLDG. CONSTRUCTION MATLS. | Q14004 - EDGEWATER BATH/PIER CONC. | \$80,000 |
| From: | 1546 - LAKEFRONT PARK MANAGEMENT | 73470 - BLDG. CONSTR. CONTRACTS | Q14004 - EDGEWATER BATH/PIER CONC. | (\$80,000) |
| T09 | <i>Transfer of appropriations for computer equipment for fuel dispensing and tracking.</i> | | | |
| To: | 1546 - LAKEFRONT PARK MANAGEMENT | 72601 - BLDG. CONSTRUCTION MATLS. | Q15004 - FUEL DOCK REPLACE | \$15,000 |
| From: | 1546 - LAKEFRONT PARK MANAGEMENT | 73470 - BLDG. CONSTR. CONTRACTS | Q15004 - FUEL DOCK REPLACE | (\$15,000) |
| T10 | <i>Transfer of appropriations for purchase of furniture, etc. for Lakefront Admin Building.</i> | | | |
| To: | 1546 - LAKEFRONT PARK MANAGEMENT | 72703 - START-UP EQUIPMENT | Q14015 - GORDON ADMIN BLDG REMODE | \$30,000 |
| From: | 1546 - LAKEFRONT PARK MANAGEMENT | 73470 - BLDG. CONSTR. CONTRACTS | Q14015 - GORDON ADMIN BLDG REMODE | (\$30,000) |
| T11 | <i>Transfer of appropriations to more closely match actual expenditures.</i> | | | |
| To: | 1546 - LAKEFRONT PARK MANAGEMENT | 73407 - ENG/ARCH/PLAN CONTRACTS | Q14011 - E55 MARINA CONC BLDG. | \$9,000 |
| From: | 1546 - LAKEFRONT PARK MANAGEMENT | 72601 - BLDG. CONSTRUCTION MATLS. | Q14011 - E55 MARINA CONC BLDG. | (\$9,000) |
| T12 | <i>Transfer of appropriations due to work performed by contractor.</i> | | | |
| To: | 1546 - LAKEFRONT PARK MANAGEMENT | 73407 - ENG/ARCH/PLAN CONTRACTS | Q14011 - E55 MARINA CONC BLDG. | \$100,000 |
| From: | 1546 - LAKEFRONT PARK MANAGEMENT | 72601 - BLDG. CONSTRUCTION MATLS. | Q14011 - E55 MARINA CONC BLDG. | (\$100,000) |
| T13 | <i>Transfer of appropriations for water testing.</i> | | | |
| To: | 1577 - AQUATIC MGMT. DIVISION | 60426 - WATER/SOIL - TEST/ANALYZE | - | \$290 |
| From: | 1577 - AQUATIC MGMT. DIVISION | 63532 - MISC.MTCE.MATERIAL/SUPPLY | - | (\$290) |
| T14 | <i>Transfer of appropriations for fire suppression and safety equipment.</i> | | | |
| To: | 1579 - EDGEWATER FOOD CONC. | 63442 - OUTSIDE SERVICES | - | \$1,000 |
| From: | 1579 - EDGEWATER FOOD CONC. | 66905 - FOOD & BEVERAGE PURCHASE | - | (\$1,000) |
| T15 | <i>Transfer of appropriations for MARCS radio expenditures that were higher than anticipated.</i> | | | |
| To: | 1630 - RANGER OPERATIONS | 59505 - BASE RADIO EQUIP./REPAIR | - | \$7,500 |
| From: | 1630 - RANGER OPERATIONS | 56412 - COURT COSTS | - | (\$7,500) |
| T16 | <i>Transfer of appropriations for data recovery costs.</i> | | | |
| To: | 1630 - RANGER OPERATIONS | 57406 - CONSULTING/PROF. SERVICES | - | \$6,250 |
| | 1630 - RANGER OPERATIONS | 59505 - BASE RADIO EQUIP./REPAIR | - | \$2,700 |
| From: | 1630 - RANGER OPERATIONS | 67568 - RANGER SUPPLIES & EXPENSE | - | (\$1,250) |
| | 1630 - RANGER OPERATIONS | 74703 - MISC. CAPITAL EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | (\$2,700) |
| | 1630 - RANGER OPERATIONS | 58422 - TRAINING/CONFERENCE EXP. | - | (\$5,000) |

Type I: Transfers

| | Division | Account Code | Project | Transfer Amount |
|------------|--|-----------------------------------|------------------------------------|------------------------|
| T17 | <i>Transfer of appropriations for dry suits.</i> | | | |
| To: | 1630 - RANGER OPERATIONS | 59507 - MINOR EQUIPMENT | - | \$1,592 |
| From: | 1630 - RANGER OPERATIONS | 74703 - MISC. CAPITAL EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | (\$1,592) |
| T18 | <i>Transfer of appropriations for Ranger headquarters, Huntington Ranger office and ticket printing.</i> | | | |
| To: | 1630 - RANGER OPERATIONS | 57416 - PRINTING EXPENSE | - | \$1,500 |
| | 1630 - RANGER OPERATIONS | 63546 - HVAC SUPPLIES/EQUIP. | - | \$1,000 |
| | 1630 - RANGER OPERATIONS | 63545 - INTERIOR FURNISHINGS | - | \$570 |
| From: | 1630 - RANGER OPERATIONS | 74703 - MISC. CAPITAL EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | (\$3,070) |
| T19 | <i>Transfer of appropriations for Penguin Shores Exhibit.</i> | | | |
| To: | 1750 - ZOO FACILITY OPERATIONS | 67580 - SPECIAL EVENT SUP/EXP | - | \$104,000 |
| From: | 1740 - ZOO GUEST SERVICES | 67570 - ZOO PROGRAM SUPPLY & EXP. | - | (\$5,000) |
| | 1740 - ZOO GUEST SERVICES | 58422 - TRAINING/CONFERENCE EXP. | - | (\$5,000) |
| | 1750 - ZOO FACILITY OPERATIONS | 73470 - BLDG. CONSTR. CONTRACTS | V13007 - UPPER ADMIN FENCE | (\$94,000) |
| T20 | <i>Transfer of appropriations for content management software for website portal.</i> | | | |
| To: | 1810 - INFORMATION SYSTEMS DIV. | 57406 - CONSULTING/PROF. SERVICES | - | \$30,000 |
| From: | 1810 - INFORMATION SYSTEMS DIV. | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | (\$30,000) |
| T21 | <i>Transfer of appropriations for Bonus Rounds Program.</i> | | | |
| To: | 3010 - GOLF ADMINISTRATION DIV. | 52298 - EMPLOYEE EVENT/RECOGNITIO | - | \$440 |
| From: | 3010 - GOLF ADMINISTRATION DIV. | 67423 - BUSINESS MEETING EXPENSE | - | (\$42) |
| | 3010 - GOLF ADMINISTRATION DIV. | 67580 - SPECIAL EVENT SUP/EXP | - | (\$398) |
| T22 | <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| To: | 3010 - GOLF ADMINISTRATION DIV. | 63545 - INTERIOR FURNISHINGS | - | \$400 |
| | 3010 - GOLF ADMINISTRATION DIV. | 63541 - PAINT/STAIN | - | \$192 |
| From: | 3010 - GOLF ADMINISTRATION DIV. | 57420 - ADVERTISING EXPENSE | - | (\$592) |
| T23 | <i>Transfer of appropriations for new blinds for Golf Administration offices.</i> | | | |
| To: | 3010 - GOLF ADMINISTRATION DIV. | 63545 - INTERIOR FURNISHINGS | - | \$2,200 |
| From: | 3011 - GOLF CONSTRUCTION | 72601 - BLDG. CONSTRUCTION MATLS. | A96002 - MISC. TURF REHABILITATION | (\$2,200) |
| T24 | <i>Transfer of appropriations for the purchase of a used seeder.</i> | | | |
| To: | 3010 - GOLF ADMINISTRATION DIV. | 74703 - MISC. CAPITAL EQUIPMENT | - | \$5,000 |
| From: | 3011 - GOLF CONSTRUCTION | 72601 - BLDG. CONSTRUCTION MATLS. | A96002 - MISC. TURF REHABILITATION | (\$5,000) |

Type I: Transfers

| | Division | Account Code | Project | Transfer Amount |
|------------|--|-----------------------------------|------------------------------------|------------------------|
| T25 | <i>Transfer of appropriations for the purchase of a construction container.</i> | | | |
| To: | 3011 - GOLF CONSTRUCTION | 74703 - MISC. CAPITAL EQUIPMENT | - | \$2,800 |
| From: | 3011 - GOLF CONSTRUCTION | 72601 - BLDG. CONSTRUCTION MATLS. | A96002 - MISC. TURF REHABILITATION | (\$2,800) |
| T26 | <i>Transfer of appropriations for the installation of wifi at the clubhouses.</i> | | | |
| To: | 3101 - BIG MET CLUBHOUSE | 63442 - OUTSIDE SERVICES | - | \$823 |
| | 3106 - SHAWNEE HILLS CLUBHOUSE | 63442 - OUTSIDE SERVICES | - | \$823 |
| | 3108 - SENECA CLUBHOUSE | 63442 - OUTSIDE SERVICES | - | \$823 |
| From: | 3010 - GOLF ADMINISTRATION DIV. | 57420 - ADVERTISING EXPENSE | - | (\$2,469) |
| T27 | <i>Transfer of appropriations for the memorial plaques for Sleepy Hollow Hall of Fame.</i> | | | |
| To: | 3105 - SLEEPY HOLLOW CLUBHOUSE | 67571 - MISC. SUPPLIES & EXPENSE | - | \$800 |
| From: | 3010 - GOLF ADMINISTRATION DIV. | 57420 - ADVERTISING EXPENSE | - | (\$800) |
| T28 | <i>Transfer of appropriations for the purchase of a projection system and screen.</i> | | | |
| To: | 3105 - SLEEPY HOLLOW CLUBHOUSE | 74724 - TECHNOLOGY EQUIPMENT | - | \$8,500 |
| From: | 3105 - SLEEPY HOLLOW CLUBHOUSE | 73470 - BLDG. CONSTR. CONTRACTS | 408001 - CLUBHOUSE IMPROVEMENTS | (\$8,500) |
| T29 | <i>Transfer of appropriations for the wifi materials at the clubhouses.</i> | | | |
| To: | 3108 - SENECA CLUBHOUSE | 72724 - COMPUTER STARTUP EQUIPMNT | 811001 - CLUBHOUSE IMPROVEMENTS | \$1,800 |
| | 3101 - BIG MET CLUBHOUSE | 72724 - COMPUTER STARTUP EQUIPMNT | 108001 - CLUBHOUSE IMPROVEMENTS | \$1,550 |
| | 3106 - SHAWNEE HILLS CLUBHOUSE | 72724 - COMPUTER STARTUP EQUIPMNT | 506001 - CLUBHOUSE IMPROVEMENTS | \$1,350 |
| From: | 3106 - SHAWNEE HILLS CLUBHOUSE | 73470 - BLDG. CONSTR. CONTRACTS | 506001 - CLUBHOUSE IMPROVEMENTS | (\$1,350) |
| | 3108 - SENECA CLUBHOUSE | 73470 - BLDG. CONSTR. CONTRACTS | 811001 - CLUBHOUSE IMPROVEMENTS | (\$3,350) |
| T30 | <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| To: | 3107 - WASHINGTON CLUBHOUSE | 66823 - LICENSE FEES | - | \$240 |
| From: | 3307 - WASHINGTON TURF | 60426 - WATER/SOIL - TEST/ANALYZE | - | (\$240) |
| T31 | <i>Transfer of appropriations to repair concession equipment.</i> | | | |
| To: | 3206 - SHAWNEE HILLS CONCESSIONS | 72728 - CONCESSION EQUIPMENT | 515001 - MISC CONCESSION IMP | \$6,000 |
| From: | 3011 - GOLF CONSTRUCTION | 72601 - BLDG. CONSTRUCTION MATLS. | A96002 - MISC. TURF REHABILITATION | (\$6,000) |
| T32 | <i>Transfer of appropriations to cover deep line aerification.</i> | | | |
| To: | 3302 - LITTLE MET TURF | 63442 - OUTSIDE SERVICES | - | \$820 |
| From: | 3302 - LITTLE MET TURF | 64551 - VEHICLE/EQUIP.REPAIR PART | - | (\$820) |
| T33 | <i>Transfer of appropriations for the purchase of three greens fans.</i> | | | |
| To: | 3305 - SLEEPY HOLLOW TURF | 72706 - MISC CAPITAL EQUIPMENT | 410001 - SLEEPY HOLLOW IRRIGATION | \$20,670 |
| From: | 3305 - SLEEPY HOLLOW TURF | 73470 - BLDG. CONSTR. CONTRACTS | 410001 - SLEEPY HOLLOW IRRIGATION | (\$20,670) |

Type I: Transfers

| | Division | Account Code | Project | Transfer Amount |
|--|---|-----------------------------------|---------------------------------|-----------------|
| T34 | <i>Transfer of appropriations to match projected labor tracker costs.</i> | | | |
| To: | 3305 - SLEEPY HOLLOW TURF | 57505 - WEB SITE EXPENSES | - | \$1,080 |
| | 3308 - SENECA TURF | 57505 - WEB SITE EXPENSES | - | \$1,080 |
| From: | 3308 - SENECA TURF | 61523 - INSECTICIDES | - | (\$225) |
| | 3308 - SENECA TURF | 61521 - FUNGICIDES | - | (\$855) |
| | 3305 - SLEEPY HOLLOW TURF | 64551 - VEHICLE/EQUIP.REPAIR PART | - | (\$1,080) |
| T43 | <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| To: | 1330 - RETAIL DIVISION | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$30,321 |
| | 1335 - HINCKLEY LAKE BOATHOUSE | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$15,422 |
| | 1305 - MARKETING ADMINISTRATION | 66571 - MISC. SUPPLIES & EXPENSE | - | \$14,025 |
| | 1630 - RANGER OPERATIONS | 74722 - RADIOS/COMMUNICATION EQ. | EQUIPC - CAPITAL FUND EQUIPMENT | \$12,800 |
| | 1630 - RANGER OPERATIONS | 74722 - RADIOS/COMMUNICATION EQ. | EQUIPC - CAPITAL FUND EQUIPMENT | \$12,100 |
| | 1430 - PARK PLANNING DIVISION | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$10,000 |
| | 1331 - NATURESHOP -NORTH CHAGRIN | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$9,050 |
| | 1333 - NATURESHOP -ROCKY RIVER | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$9,050 |
| | 1334 - NATURESHOP -WEST CREEK | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$8,990 |
| | 1630 - RANGER OPERATIONS | 74722 - RADIOS/COMMUNICATION EQ. | EQUIPC - CAPITAL FUND EQUIPMENT | \$7,070 |
| | 1120 - LEGAL DIVISION | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$3,000 |
| | 1130 - STRATEGIC INITIATIVES DIV | 74724 - TECHNOLOGY EQUIPMENT | EQUIPC - CAPITAL FUND EQUIPMENT | \$2,300 |
| Subtotal, Operating/Capital Funds Transfers | | | | \$134,128 |

Restricted Funds

| | | | | |
|------------|---|-----------------------------------|------------------------------------|------------|
| T17 | <i>Transfer of appropriations for dry suits.</i> | | | |
| To: | 5616 - RANGER DIVE TEAM | 59507 - MINOR EQUIPMENT | - | \$3,000 |
| From: | 5616 - RANGER DIVE TEAM | 74703 - MISC. CAPITAL EQUIPMENT | - | (\$3,000) |
| T35 | <i>Transfer of appropriations for work performed inhouse.</i> | | | |
| To: | 5408 - FERN HILL STORMWATER MGMT | 72601 - BLDG. CONSTRUCTION MATLS. | G13408 - FERN HILL STORMWATER MGMT | \$67,000 |
| From: | 5408 - FERN HILL STORMWATER MGMT | 73470 - BLDG. CONSTR. CONTRACTS | G13408 - FERN HILL STORMWATER MGMT | (\$67,000) |
| T36 | <i>Transfer of appropriations to cover appraisal fees.</i> | | | |
| To: | 5433 - SC SULPHUR SPR RETOR-OEPA | 76832 - LAND ACQUISITION EXPENSE | - | \$4,000 |
| From: | 5433 - SC SULPHUR SPR RETOR-OEPA | 73470 - BLDG. CONSTR. CONTRACTS | C14433 - SULPHUR SP IMP - OEPA | (\$4,000) |

Type I: Transfers

| | Division | Account Code | Project | Transfer Amount |
|---|--|-----------------------------------|-----------------------------------|------------------------|
| T37 | <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| To: | 5519 - ACACIA REST - PACK TRUST | 61518 - MISC. TURF SUPPLIES | - | \$3,500 |
| | 5519 - ACACIA REST - PACK TRUST | 61525 - PLANT MATERIAL | - | \$3,000 |
| | 5519 - ACACIA REST - PACK TRUST | 61521 - FUNGICIDES | - | \$500 |
| From: | 5519 - ACACIA REST - PACK TRUST | 57406 - CONSULTING/PROF. SERVICES | - | (\$7,000) |
| T38 | <i>Transfer of appropriations to cover additional veterinary costs for horses.</i> | | | |
| To: | 5607 - RANGER MOUNTED UNIT | 65433 - VETERINARIAN CONSULTING | - | \$700 |
| From: | 5607 - RANGER MOUNTED UNIT | 58422 - TRAINING/CONFERENCE EXP. | - | (\$700) |
| T39 | <i>Transfer of appropriations for the purchase of Hot-n-Pup for K9 vehicle.</i> | | | |
| To: | 5615 - RANGER K9 UNIT | 74703 - MISC. CAPITAL EQUIPMENT | - | \$1,071 |
| From: | 5615 - RANGER K9 UNIT | 65589 - K-9 EXPENSES | - | (\$1,071) |
| T40 | <i>Transfer of appropriations for purchase of start-up equipment for Stillwater Place.</i> | | | |
| To: | 5744 - ZOO-ARAMARK REFURB./REPL. | 72703 - START-UP EQUIPMENT | V15744 - EVENT CENTER FURNISHINGS | \$25,120 |
| From: | 5744 - ZOO-ARAMARK REFURB./REPL. | 59507 - MINOR EQUIPMENT | - | (\$25,120) |
| T41 | <i>Transfer of appropriations to match actual expenditure categories.</i> | | | |
| To: | 5778 - RECYCLING-ALCOA | 51101 - SALARIES FULL-TIME | - | \$421 |
| From: | 5778 - RECYCLING-ALCOA | 67570 - ZOO PROGRAM SUPPLY & EXP. | - | (\$421) |
| T42 | <i>Transfer of appropriations for purchase of books, publications, etc., funded by Cleveland Zoological Society.</i> | | | |
| To: | 5783 - ZOO SOC-SCIENCE & SUSTAIN | 74724 - TECHNOLOGY EQUIPMENT | - | \$3,000 |
| From: | 5783 - ZOO SOC-SCIENCE & SUSTAIN | 57501 - COMPUTER EQUIPMENT/SUPPLY | - | (\$1,000) |
| | 5783 - ZOO SOC-SCIENCE & SUSTAIN | 57413 - BOOKS/PUBLICATIONS/SUBSCR | - | (\$2,000) |
| T43 | <i>Transfer of appropriations to match actual expenditures.</i> | | | |
| From: | 5450 - FISH SETTLEMENT | 72601 - BLDG. CONSTRUCTION MATLS. | A14450 - WATER CONSERVATION | (\$134,128) |
| Subtotal, Restricted Funds Transfers | | | | (\$134,128) |
| Net Increase to Budget | | | | \$0 |

Cleveland Metroparks
2015 Appropriation Adjustment #1
June 18, 2015

Type II: Appropriations

| Division | Account Code | Project | Transfer Amount |
|--|---|----------------------------------|-----------------|
| Restricted Funds (appropriated from grants/donations) | | | |
| A01 <i>Increase in appropriations due to new grant from Kent State University.</i> | | | |
| To: | 5119 - HYDROLOGY RES - EN ENDOW 73480 - MISC. CAPITAL CONTRACTS | P15119 - HYDROLOGY MONITORING | \$40,000 |
| A02 <i>Increase in appropriations for consulting and professional services from fund balance.</i> | | | |
| To: | 5130 - WENDY PK C GD STN-CLEV FN 57406 - CONSULTING/PROF. SERVICES | - | \$10,001 |
| A03 <i>Increase in appropriations due to new grant from OECA for Rivergate dock construction.</i> | | | |
| To: | 5133 - RIVERGATE DOCKS - OH & ERIE CA 73462 - PAVING/SITE IMP.CONTRACTS | Q15133 - RIVERGATE DOCKS | \$10,000 |
| A04 <i>Increase in appropriations due to new grant from TPL for Wendy Park Bridge design work.</i> | | | |
| To: | 5134 - WENDY PK BRIDGE DESIGN-TPL 73407 - ENG/ARCH/PLAN CONTRACTS | Q15134 - WENDY PK BRIDGE DSN-TPL | \$1,038,473 |
| A05 <i>Increase in appropriations due to additional funds from TPL for construction change orders.</i> | | | |
| To: | 5141 - LAKE LINK TRAIL-TPL 73462 - PAVING/SITE IMP.CONTRACTS | Q14141 - LAKE LINK TRAIL | \$44,000 |
| A06 <i>Increase in appropriations due to new grant from ODNR to construct archery range.</i> | | | |
| To: | 5321 - YORK RD ARCHERY - ODNR 72601 - BLDG. CONSTRUCTION MATLS. | K15321 - YORK RD ARCHERY RANGE | \$24,793 |
| A07 <i>Increase in appropriations due to new grant from ODNR for boat and fishing docks at Hinckley Lake.</i> | | | |
| To: | 5337 - HINCKLEY DOCKS-ODNR 72638 - STEEL PRODUCTS | H15337 - HINCKLEY DOCKS | \$10,760 |
| A08 <i>Increase in appropriations due to additional funds from NEORS.</i> | | | |
| To: | 5401 - W.CRK. CTR CONST - NEORS 73470 - BLDG. CONSTR. CONTRACTS | P14401 - WESTCREEK RETROFIT | \$11,785 |
| A10 <i>Increase in appropriations due to new funding for Young Birders.</i> | | | |
| To: | 5407 - YOUNG BIRDERS-BLACK SWAMP 67566 - OUTDOOR ED.PROG. EXPENSES | - | \$1,250 |
| To: | 5407 - YOUNG BIRDERS-BLACK SWAMP 67818 - SCHOLARSHIPS | - | \$1,000 |
| A11 <i>Increase in appropriations due to new grant from ODNR.</i> | | | |
| To: | 5413 - ROCKY RIVER DREDGE-ODNR 73480 - MISC. CAPITAL CONTRACTS | R15413 - ROCKY RIVER DREDGING | \$231,040 |
| A12 <i>Increase in appropriations due to new grant funds for floating islands.</i> | | | |
| To: | 5428 - RIVERGATE WETLANDS-DAVIS 72652 - PLANT MATERIAL | Q15428 - FLOATING ISLANDS | \$10,000 |
| To: | 5454 - RIVERGATE WETLANDS-CRCPO 72652 - PLANT MATERIAL | Q15454 - FLOATING ISLANDS | \$5,000 |
| A13 <i>Increase in appropriations due to new grant from ODNR for Chagrin River Trail.</i> | | | |
| To: | 5430 - CHAGRIN RIVER TRAIL - ODNR 51103 - SALARIES PERM. PART-TIME | - | \$10,974 |
| To: | 5430 - CHAGRIN RIVER TRAIL - ODNR 72450 - OUTSIDE SVC. FOR CAP.PROJ | N15430 - CHAGRIN RIVER TRAIL | \$10,816 |
| A14 <i>Increase in appropriations due to new grant from ODOT/OPRA State Roadway Paving Fund.</i> | | | |
| To: | 5434 - BIENNIUM RESURFACE - ODOT 73462 - PAVING/SITE IMP.CONTRACTS | A15434 - BIENNIUM SURFACING | \$470,000 |
| A15 <i>Increase in appropriations due to Cuyahoga County grant for Towpath planting materials.</i> | | | |
| To: | 5447 - PLANT-TOWPATH - IND EXCAV 61525 - PLANT MATERIAL | - | \$68,000 |
| A16 <i>Increase in appropriations due to new grant for Monarch Waystation.</i> | | | |
| To: | 5451 - MONARCH WAYSTATION-FOWLER 67566 - OUTDOOR ED.PROG. EXPENSES | - | \$15,000 |

Type II: Appropriations

| | Division | Account Code | Project | Transfer Amount |
|------------|---|-----------------------------------|------------------------------------|------------------------|
| A17 | <i>Increase in appropriations due to new grant from Legacy Village for educational kiosks.</i> | | | |
| To: | 5452 - ACACIA KIOSKS-LEGACY VILLAGE | 67573 - EXHIBIT MATERIAL & EXP. | - | \$4,170 |
| A18 | <i>Increase in appropriations due to new grant from Kent State University for mobile learning applications.</i> | | | |
| To: | 5453 - MOBILE APP - KSU | 51105 - SALARIES SEASONAL | - | \$8,400 |
| | 5453 - MOBILE APP - KSU | 52215 - PERS | - | \$1,600 |
| A19 | <i>Increase in appropriations due to new grant from Cuyahoga River Restoration.</i> | | | |
| To: | 5455 - INVASIVE PLANT - CUY RIVER COM | 51105 - SALARIES SEASONAL | - | \$16,640 |
| | 5455 - INVASIVE PLANT - CUY RIVER COM | 52215 - PERS | - | \$2,829 |
| | 5455 - INVASIVE PLANT - CUY RIVER COM | 58224 - UNIFORMS/CLOTHING | - | \$350 |
| | 5455 - INVASIVE PLANT - CUY RIVER COM | 59507 - MINOR EQUIPMENT | - | \$1,000 |
| | 5455 - INVASIVE PLANT - CUY RIVER COM | 61522 - HERBICIDES | - | \$2,000 |
| | 5455 - INVASIVE PLANT - CUY RIVER COM | 67571 - MISC. SUPPLIES & EXPENSE | - | \$400 |
| A20 | <i>Increase in appropriations due to increased funding from ODNR for Hydrilla control.</i> | | | |
| To: | 5470 - WALLACE HYDRILLA - ODNR | 73470 - BLDG. CONSTR. CONTRACTS | S13470 - TREATMENT OF VERTICILLATA | \$50,223 |
| A21 | <i>Increase in appropriations due to new grant from US Forest Service for emerald ash borer mitigation.</i> | | | |
| To: | 5481 - EAB MITIGATION-US FOREST | 51105 - SALARIES SEASONAL | - | \$11,250 |
| | 5481 - EAB MITIGATION-US FOREST | 52215 - PERS | - | \$1,744 |
| | 5481 - EAB MITIGATION-US FOREST | 61525 - PLANT MATERIAL | - | \$10,450 |
| | 5481 - EAB MITIGATION-US FOREST | 73480 - MISC. CAPITAL CONTRACTS | R15481 - EAB RESTORATION-US FOREST | \$76,556 |
| A22 | <i>Increase in appropriations due to new grant from Strongsville Rotary for Wintergreen Cabin.</i> | | | |
| To: | 5502 - WINTERGREEN CABIN-S'VILLE ROT | 72450 - OUTSIDE SVC. FOR CAP.PROJ | S15502 - WINTERGREEN CABIN UPGRAD | \$14,754 |
| A23 | <i>Increase in appropriations due to new grant from Ohio EPA.</i> | | | |
| To: | 5507 - ACACIA STORMWATER-OEPA | 57406 - CONSULTING/PROF. SERVICES | - | \$25,000 |
| A24 | <i>Increase in appropriations due to new funding from Endowment Fund for covered bridge restoration.</i> | | | |
| To: | 5514 - COVERED BRIDGE-EN ENDOW | 73462 - PAVING/SITE IMP.CONTRACTS | S15514 - MILL STREAM COVERED BRIDG | \$25,000 |
| A25 | <i>Increase in appropriations due to new funding from Endowment Fund for Wintergreen Cabin.</i> | | | |
| To: | 5517 - WINTERGREEN CABIN-EN ENDOW | 72601 - BLDG. CONSTRUCTION MATLS. | S15517 - WINTERGREEN CABIN UPGRAD | \$50,000 |
| A26 | <i>Increase in appropriations due to new funding from ODNR for picnic pavilion at Aukerman Park.</i> | | | |
| To: | 5537 - AUKERMAN PAVILION-ODNR | 73470 - BLDG. CONSTR. CONTRACTS | K15537 - AUKERMAN PAVILION-ODNR | \$90,000 |
| A27 | <i>Increase in appropriations due to new grant from ODNR.</i> | | | |
| To: | 5522 - CANOE DOCK-EN MARINA-ODNR | 72601 - BLDG. CONSTRUCTION MATLS. | R15522 - CANOE DOCK-EN MARINA | \$38,000 |
| A28 | <i>Increase in appropriations due to new grant from Nature Works for Scenic Trail Loop.</i> | | | |
| To: | 5547 - NC BRIDGE REHAB | 72601 - BLDG. CONSTRUCTION MATLS. | N15547 - NC TRAIL BRIDGES | \$30,940 |
| A29 | <i>Increase in appropriations for purchase of equipment and exhibit materials.</i> | | | |
| To: | 5551 - OUTDOOR EXPERIENCES FUND | 67573 - EXHIBIT MATERIAL & EXP. | - | \$10,000 |
| | 5551 - OUTDOOR EXPERIENCES FUND | 74705 - MINOR CAPITAL EQUIPMENT | - | \$10,000 |
| A30 | <i>Increase in appropriations due to new grant from OPWC.</i> | | | |
| To: | 5561 - SC PRESERVATION - OPWC | 76830 - LAND PURCHASE | - | \$619,125 |

Type II: Appropriations

| | Division | Account Code | Project | Transfer Amount |
|--|--|-----------------------------------|-----------------------------------|------------------------|
| A31 | <i>Increase in appropriations due to new grant from ODNR for instructional kayaks, trailer, etc.</i> | | | |
| To: | 5555 - BOATING SAFETY ED. | 58422 - TRAINING/CONFERENCE EXP. | - | \$400 |
| | 5555 - BOATING SAFETY ED. | 59507 - MINOR EQUIPMENT | - | \$8,615 |
| | 5555 - BOATING SAFETY ED. | 74718 - TRAILERS | - | \$6,429 |
| A32 | <i>Increase in appropriations due to funding from Endowment Fund for Outdoor Education programs.</i> | | | |
| To: | 5592 - OE TRANSPORT FUND-EN ENDO | 67566 - OUTDOOR ED.PROG. EXPENSES | - | \$16,515 |
| A33 | <i>Increase in appropriations due to new grant from Cuyahoga County Solid Waste District for recycling.</i> | | | |
| To: | 5551 - OUTDOOR EXPERIENCES FUND | 67573 - EXHIBIT MATERIAL & EXP. | - | \$2,202 |
| A34 | <i>Increase in appropriations for purchase of radar units.. Funds are from fines from driving under suspension.</i> | | | |
| To: | 5603 - RANGER FORFEITURE FUND | 74703 - MISC. CAPITAL EQUIPMENT | - | \$3,440 |
| A35 | <i>Increase in appropriations due to new funds from Cleveland Zoological Society.</i> | | | |
| To: | 5762 - ZOO SOC. - STRATEGIC PROJ | 58422 - TRAINING/CONFERENCE EXP. | - | \$700 |
| A36 | <i>Increase in appropriations due to new funding from Cleveland Zoological Society for lighting and acoustics in auditorium.</i> | | | |
| To: | 5770 - ZOO SOC.-ADMIN RENOVATION | 73480 - MISC. CAPITAL CONTRACTS | V15570 - ZOO ADMIN BLDG RENOVATIO | \$37,122 |
| A37 | <i>Increase in appropriations due to new funding from Cleveland Zoological Society for conference chairs.</i> | | | |
| To: | 5770 - ZOO SOC.-ADMIN RENOVATION | 57572 - OFFICE FURNISHINGS | - | \$8,500 |
| A38 | <i>Increase in appropriations to utilize portion of fund balance for wellness initiatives.</i> | | | |
| To: | 5910 - WELLNESS INITIATIVES | 67571 - MISC. SUPPLIES & EXPENSE | - | \$5,500 |
| A39 | <i>Increase in appropriations for Nature Tracks Program. Donated funds have been previously received.</i> | | | |
| To: | 5558 - NATURETRACKS-WHITE/OTHER | 67571 - MISC. SUPPLIES & EXPENSE | - | \$51,583 |
| | 5558 - NATURETRACKS-WHITE/OTHER | 74705 - MINOR CAPITAL EQUIPMENT | - | \$20,000 |
| Subtotal, Restricted Funds Appropriations | | | | \$3,274,329 |
| Net Increase to Budget | | | | \$3,274,329 |



**Cleveland
Metroparks**

**COME OUT
AND PLAY**

PROPOSED 2016 TAX BUDGET

Please direct inquiries to:

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Cleveland Metroparks

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CLEVELAND METROPARKS 2016 TAX BUDGET SUMMARY

In March 2015, Cleveland Metroparks adopted its annual appropriation measure, projecting a 2015 ending cash balance of \$8,934,956. The bulk of this ending cash balance was allocated for future expenditures. Anticipating that the 2016 appropriation measure will be adopted in March 2016, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following tax budget provides for anticipated increases in operating and capital expenditures. Distribution of budget amounts for capital expenditure is not specific to any individual project, but represents Cleveland Metroparks ongoing commitment to capital rehabilitation, limited new construction and land purchase.

The supporting documentation accompanying the tax budget reflects individual funds adopted by Cleveland Metroparks in 2015, while the alternate form prescribed by the County Budget Commission combines these funds into a single fund labeled, "Metroparks Fund". At the close of 2015, when the most accurate estimates of revenue for 2016 become available, appropriations will be developed to reflect specific capital and operating expenditures. In the meantime, Cleveland Metroparks tax budget will provide for an adequate level of operations, and assures that the use of any additional tax revenue, even beyond that attributable to our levy, will be utilized for Park District needs. Statute requires that this assurance be given to the county budget commission.

**CLEVELAND METROPARKS
PROPOSED 2016 TAX BUDGET**

SUMMARY SCHEDULE

| | <u>2015 Approp. Actual/Estimate</u> | <u>2016 Proposed</u> |
|------------------------------------|---|---------------------------|
| BEGINNING CASH BALANCE | \$36,015,173 (A) | \$8,934,956 |
| <u>Receipts:</u> | | |
| Property Tax/Pymts. in Lieu of Tax | \$72,941,650 | \$96,909,358 |
| Govt./Local Grants | 10,353,741 | 686,836 |
| Investment Income | 75,000 | 75,000 |
| Golf Receipts | 6,480,011 | 6,544,811 |
| Zoo Receipts | 9,512,234 | 9,607,356 |
| Chalet Receipts | 4,045,497 | 4,085,952 |
| Ledge Pool Receipts | 167,050 | 168,721 |
| Self-funded Reserve | 6,726,905 | 7,130,519 |
| Other | 2,566,924 | 2,592,593 |
| Total Receipts | <u>\$112,869,012</u> | <u>\$127,801,146</u> |
| <u>Expenditures:</u> | | |
| Salaries/Fringes | \$59,958,431 | \$58,623,947 |
| Operating Supplies/Other | 20,514,353 | 20,367,699 |
| Utilities | 5,045,882 | 5,027,817 |
| Equipment | 3,542,494 | 3,648,769 |
| Land | 2,321,418 | 2,391,061 |
| Construction Materials | 8,569,077 | 7,826,149 |
| Construction Contracts | 33,001,219 | 29,991,256 |
| Zoo Animals | 94,961 | 97,810 |
| Self-funded Reserve | 6,901,396 | 7,115,479 |
| Total Expenditures | <u>\$139,949,230 (A)</u> | <u>\$135,089,986</u> |
| ENDING CASH BALANCE | <u><u>\$8,934,956</u></u> | <u><u>\$1,646,116</u></u> |

(A) Includes \$8,593,797 of carried-over encumbrances from 2014.

05/29/2015

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: Cleveland Metroparks

For the Fiscal Year Commencing: January 1, 2016

Fiscal Officer Signature



David J. Kuntz, Chief Financial Officer

Date

5/29/15

COUNTY OF CUYAHOGA**Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

GUIDELINES FOR COMPLETING THE ALTERNATIVE TAX BUDGET INFORMATION

SCHEDULE 1

The general purpose of schedule 1 is to meet the requirement of Ohio Revised Code (ORC) Section 5705.04 which requires the taxing authority of each subdivision to divide the taxes levied into separate levies. For help use the schedule B issued by the budget commission for the current year and add any new levies. This will help to ensure that no levies are missed.

In column 1 list only those individual funds which are requesting general property tax revenue. In column 2 purpose refers to the following terms, inside, current expenses, and special levy for example. In column 4 levy type refers to renewal, additional, and replacement for example. In column 9 identify the amount of general property tax you wish to request.

NOTE:

The general purpose of column 9 is to demonstrate the need to produce property tax revenues to cover the estimated expenditures for the budget year. ORC Section 5705.341 states in part;

"Nothing in this section or any section of the ORC shall permit or require the levying of any rate of taxation, whether within the 10 mill limitation or whether the levy has been approved by the electors, the political subdivision or the charter of a municipal corporation in excess of such 10 mill limitation, unless such rate of taxation for the ensuing fiscal year is clearly required by a budget properly and lawfully, adopted under this chapter or by other information required per ORC 5705.281."

Property tax revenue includes real estate taxes, personal property taxes, homestead and rollback, and the personal property 10,000 exempt monies.

SCHEDULE 2

The general purpose of schedule 2 is to produce an Official Certificate of Estimated Resources for all funds.

In column 3, total estimated receipts should include all revenues plus transfers in excluding property taxes and local government revenue. All taxing authorities must submit a list of all tax transfers.

SCHEDULE 3

The general purpose of schedule 3 is to provide inside/charter millage for debt service. The basic security for payment of general obligation debt is the requirement of the levy of ad valorem property taxes within the 10 mill limitation imposed by Ohio law. Ohio law requires a levy and collection of ad valorem property tax to pay debt service on general obligation debt as it becomes due, unless that debt service is paid from other sources.

SCHEDULE 4

The general purpose of schedule 4 is to provide for the proper amount of millage to cover debt service requirements on voted bond issues. Major capital improvement projects are sometimes financed through the use of voted bonds. The taxing authority seeks voter approval of general obligation bonds and of the levy of property taxes outside the indirect debt limitation in whatever amount is necessary to pay debt service on those bonds.

SCHEDULE 5

The general purpose of schedule 5 is to properly account for tax anticipation notes. See schedule 5 for more details.

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
 (List All Levies Of The Taxing Authority)

SCHEDULE 1

| I Fund | II Purpose | III Authorized By Voters On MM/DD/YY | IV Levy Type | V Number Of Years Levy To Run | VI Tax Year Begins/ Ends | VII Collection Year Begins/ Ends | VIII Maximum Rate Authorized | IX \$ AMOUNT Requested Of Budget Commission |
|-----------------|--------------------|--|--------------------|---|--------------------------------------|--|---------------------------------------|---|
| Metroparks Fund | Current Expense | 11/5/2013 | Renewal w/Inc | 10 | 01/01/2015- 12/31/2015 | | 2.7 | |
| Metroparks Fund | Inside Millage | | | | | | .05 | |
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| Totals | | | | | | | 2.75 | \$96,909,358 |

UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)

(Do Not Include General Obligation Debt Being Paid By Other Sources)

(Do Not Include Special Obligation Bonds & Revenue Bonds)

SCHEDULE 3

| I Purpose Of Bonds Or Notes | II Date Of Issue | III Final Maturity Date | IV Principal Amount Outstanding At The Beginning Of The Calendar Year | V Amount Required To Meet Calendar Year Principal & Interest Payments | VI Amount Receivable From Other Sources To Meet Debt Payments |
|--------------------------------|---------------------|----------------------------|--|--|--|
| None | | | | | |
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| Totals | | | | | |

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Designated Areas for No Swimming or Body Contact with Water

EFFECTIVE DATE: June 18, 2015

I. PURPOSE: To specify the designated areas where swimming or body contact with water is not permitted within the boundaries of the Cleveland Metropolitan Park District.

II. POLICY

- A. Regulation: Cleveland Metropolitan Park District Regulation Section 543.02(a) states, “[s]wimming is hereby permitted except at areas that are otherwise designated. Users assume all risk of any body contact or other use of the water.”
- B. No Swimming Areas: Based upon factors and elements that pose unsafe hazards and conditions, including but not limited to boat traffic, excessive change in slope, dangerous submerged material/debris, the Board of Park Commissioners of the Cleveland Metropolitan Park District designates the following areas where swimming or body contact with water is **not permitted**:

| Reservation | Location |
|---------------|---|
| Bedford | Viaduct |
| Brecksville | Chippewa Creek Gorge |
| Euclid Creek | Euclid Creek, South of Highland Road |
| Euclid Creek | Wildwood Boat Ramps |
| Euclid Creek | Wildwood Marina |
| Euclid Creek | Wildwood Fishing Pier |
| Euclid Creek | Euclid Beach/Villa Angela (Will re-open upon identification of area where hazards are addressed.) |
| Hinckley | Boathouse Boat Docks |
| Hinckley | Hinckley Lake Dam |
| Hinckley | Ledge Lake |
| Lakefront | East 55th Marina |
| Lakefront | Edgewater Boat Ramps |
| Lakefront | Edgewater Fishing Pier |
| Lakefront | Edgewater Marina |
| Lakefront | Perkins Beach |
| Lakefront | Gordon Boat Ramps |
| Lakefront | Whiskey Island Marina & Designated area on eastern part of Wendy Park |
| Rocky River | Emerald Necklace Boat Ramps |
| Rocky River | Morley's Ford to 1000ft SE |
| Rocky River | Emerald Necklace Marina |
| South Chagrin | Shadow Lake |

**BOARD OF PARK COMMISSIONERS OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
POLICY STATEMENT**

SUBJECT: Designated Areas for No Swimming or Body Contact with Water

EFFECTIVE DATE: **June 18, 2015**

- C. Safety: In an effort to increase safety in those areas where there is significant public demand for swimming and body contact with water, the Chief Executive Officer is directed to evaluate and, if appropriate, deploy lifeguards in certain locations and utilize a standardized process to monitor water quality. In addition to those locations identified in Paragraph B, from time to time, based upon weather, hazardous conditions, dangerous objects or water quality standards, the Chief Executive Officer is authorized to prohibit swimming or other body contact with water throughout Cleveland Metroparks property.

References: Cleveland Metroparks Park District Regulation 543.02

Replaces and Supersedes: n/a

Approved:

Chief Executive Officer-Secretary

Board President

Approval Date

Review Date

REVISED

RESOLUTION NO. 15-06-099

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated May 27, 2015 in the amount of \$172,800.75; and **Checks** dated June 3, 2015 in the amount of \$40,466.35; and **Checks** dated June 5, 2015 in the amount of \$568,985.73; and **Checks** dated June 8, 2015 in the amount of \$71,454.82; and **Checks** dated June 18, 2015 in the amount of \$2,809,473.40; and **Manual Check** number M000596 dated June 18, 2015 in the estimated amount of \$5,512.75(Euro) based on Euro to US Dollar conversion on June 18, 2015 payable to Western Union Business Solutions; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated May 10, 2015 to June 6, 2015 in the amount of \$358,642.77; and **Visa Travel Card** purchases dated May 10, 2015 to June 6, 2015 in the amount of \$18,504.81; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase, be approved.

PASSED: June 18, 2015

Attest: _____
President of the Board of Park Commissioners

Chief Executive Officer

VOUCHER SUMMARY

| | No. of Vendors | No. of Purchases | Amount | Average Vendor Amount | Average Purchase Amount | Code |
|---------------------------------|----------------|------------------|------------------------|-----------------------|-------------------------|------|
| Bid Items | 44 | 183 | \$ 1,776,040.89 | \$ 40,364.57 | \$ 9,705.14 | C |
| Board Authorized Payments | 40 | 178 | \$ 411,429.90 | \$ 10,285.75 | \$ 2,311.40 | A |
| Director Approved Payments | 76 | 256 | \$ 397,220.46 | \$ 5,226.59 | \$ 1,551.64 | D |
| Telephone-Written Quote Items | 24 | 46 | \$ 58,470.92 | \$ 2,436.29 | \$ 1,271.11 | P |
| Telephone Quote Items | 41 | 51 | \$ 75,566.06 | \$ 1,843.07 | \$ 1,481.69 | T |
| Utilities | 27 | 243 | \$ 177,047.59 | \$ 6,557.32 | \$ 728.59 | U |
| Health Insurance | 6 | 9 | \$ 100,844.63 | \$ 16,807.44 | \$ 11,204.96 | H |
| Other Exempt Items | 51 | 60 | \$ 609,328.16 | \$ 11,947.61 | \$ 10,155.47 | E |
| Non-Bid Items less than \$1,000 | 85 | 134 | \$ 35,042.44 | \$ 412.26 | \$ 261.51 | N |
| Purchases Obtained w/o Cert. | 3 | 4 | \$ 22,190.00 | \$ 7,396.67 | \$ 5,547.50 | S |
| | 397 | 1164 | \$ 3,663,181.05 | \$ 9,227.16 | \$ 3,147.06 | |

CODE LEGEND

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 15-06-099** listed above.