

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MARCH 18, 2021**

The Board of Park Commissioners met on this date, Thursday, March 18, 2021, 8:00 a.m., in-person at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 404.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 21-03-029: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of February 18, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended February 28, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **93303** to **93310** and they were filed for audit.

ACTION ITEMS.

(a) 2021 Budget Adjustment No. 3

(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 3/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ (5,520)	\$ 45,000 A	\$ 52,823,860
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	-	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	51,114	(15,000) B	18,280,352
54	Office Operations	23,481,866	3,850,870	27,332,736	57,381	56,883 C	27,447,000
	Operating Subtotal	109,457,960	7,519,969	116,977,929	115,586	86,883	117,180,398
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	2,310,389	698,502 D	33,387,970
574	Capital Equipment	2,749,394	671,636	3,421,030	10,410	34,867 E	3,466,307
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	2,015,299	733,369	39,324,205
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 2,130,885	\$ 820,252	\$ 156,504,603

An explanation of the adjustments, by category, can be found on pages **93311** to **93313**. The net effect of all adjustments is an increase of \$820,252, all of which is funded by increased revenue, donations, grants, or received but previously unappropriated restricted funds.

No. 21-03-030: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2021 Budget Adjustment No. 3 for a total increase of \$820,252 as delineated on pages **93311** to **93313**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

- (b) ***Increase for Agile Network Telecommunications for Edgewater Beach House***
(Originating Sources: Anthony Joy, Chief Information Officer/Charlie Rosol, Procurement Manager)

In January 2016, Cleveland Metroparks entered into an agreement through December 31, 2020 (with an option for the contract to auto-renew) and secured a Purchase Order (20160237 (previously D07850)) in the amount of \$49,800, which was reported to the Board on the \$10,000-\$50,000 list on January 7, 2016. Pursuant to the agreement, Agile Network Builders provided data and internet communications services at Edgewater Beach House.

Since that time, several short-term changes were made at the Beach House, including temporarily increasing the internet speed for both United States Triathlon (USAT) events that were held at Edgewater Beach, and the increases were secured by multiple Purchase Orders (20181464 and 20210251). Although Cleveland Metroparks was reimbursed for these increases, the Purchase Orders were originally paid by Cleveland Metroparks.

In 2016, at the time of the original estimate, Cleveland Metroparks was continuing to search for a telecommunications provider to provide wired network data to the Beach House. However, due to construction, the landscape, and other factors, Agile Network Builders is the only internet provider who can provide the necessary service speed at the Beach House. Therefore, upon Board approval, Agile Network Builders will continue to provide internet access to the Beach House through December 31, 2026, at which time Cleveland Metroparks will reevaluate its current need.

The Board is hereby asked to approve an increase of \$29,880 to the awarded amount. As the original purchase order was for an amount less than \$50,000, under the By-Laws, the Board was not required to approve the request. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD (1/7/16):	\$49,800
<u>Additional consumption estimate:</u>	<u>\$29,880</u>
REVISED TOTAL AWARD:	\$79,680

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

- No. 21-03-031:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the increased amount to Agile Network Builders for internet services pursuant to the purchase orders originally approved on January 7, 2016, for a new revised total of \$79,680.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (c) ***Andean Bear Conservation Alliance Contract Extension***
(Originating Source: Christopher Kuhar, Zoo Executive Director)

Background

Cleveland Metroparks Zoo has supported Andean Bear conservation since 2000. As such, the formation of the Andean Bear Conservation Alliance (ABCA) was the logical extension of this work. The Andean Bear Conservation Alliance (ABCA) is a partnership initiative of Cleveland Metroparks Zoo, with other partners including Cornell University, the IUCN (International Union for the Conservation of Nature) Bear Specialist Group, National Natural Parks of Colombia (PARQUES), the national Service of Natural Areas Peru (SERNANP), the Wildlife Conservation Society (WCS), and other partners. ABCA was established to provide a collaborative, coordinated, and targeted approach to Andean bear conservation and facilitate the development and implementation of range-wide conservation plans for the Andean bear.

ABCA promotes Andean bear conservation through large-scale training and research, and the development and application of innovative monitoring and conservation planning tools. We support Andean bear conservation by strengthening the monitoring, management, and decision-making capabilities of conservation stakeholders at all levels.

To help facilitate the work of ABCA we utilize the expertise and experience of past ABCA Field Lead and former WCS Andean Bear Conservation Program Coordinator Mr. Robert Marquez through a Professional Services agreement. Mr. Robert Marquez is the ABCA Coordinator.

The ABCA Coordinator works in partnership with the ABCA Director (Kym Gopp – Cleveland Metroparks Zoo, Curator of Conservation) and ABCA Senior Advisor (Isaac Goldstein – retired WCS biologist) to develop, plan, coordinate and implement ABCA activities and projects on the ground in Andean bear range countries (Colombia, Ecuador, Peru, Bolivia). As the lead organization in ABCA, Cleveland Metroparks Zoo supports the ABCA Coordinator as a contractor.

Contract Amendment

Cleveland Metroparks Zoo funds the ABCA Coordinator through conservation funds generated with the support of Cleveland Zoological Society as well as funds contributed from other AZA organizations. The initial term of the ABCA Coordinator contract was August 1, 2019 through August 31, 2021. We are seeking the renewal of this Professional Services Agreement for a five-year period in an effort to align the contract with the partnership agreement of ABCA with the SERNANP in Peru. The proposed term of the contract extension is five (5) years commencing on August 31, 2021 through August 31, 2026.

The proposed terms of the contract extension will include a work commitment not to exceed a total of eight hundred (800) hours per year from August 31, 2021 through August 31, 2026. Compensation to the ABCA Coordinator shall not exceed One Hundred and Forty Thousand Dollars (\$140,000) during the term of this Agreement.

ACTION ITEMS (cont.)

All Funding for support of the ABCA Coordinator is from restricted conservation funds and not from the operating budget of Cleveland Metroparks Zoo. Additional support of ABCA is not included in this Agreement but is funded from Cleveland Zoological Society Zoo conservation program funding.

No. 21-03-032: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a contract amendment with Robert Marquez for a five-year term from August 31, 2021 through August 31, 2026. The total compensation to the consultant shall not exceed twenty-eight thousand dollars (\$28,000) per year or one hundred and forty thousand dollars (\$140,000) for the duration of the contract. This contract will be entered in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) *Authorization of Land Acquisition: Lindsey Property, Big Creek Reservation (± 1.4 acres)*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

Cleveland Metroparks has the opportunity to acquire a ± 1.4-acre property located at 7705 Eastland Road in the City of Middleburg Heights (the “Lindsey Property”) and adjacent to Big Creek Reservation (reference map, page **93314**). In 2010, Cleveland Metroparks used Clean Ohio Conservation Program funds to acquire a 5.9-acre property, the Beyer-Rosich Property, to the east of the Lindsey Property to buffer Beyer’s Pond in Big Creek Reservation and provide additional protection of the aquatic habitats. The Beyer-Rosich property was part of the former Beyer homestead which was partially acquired by Cleveland Metroparks in 1994 as part of a protection effort along Abram Creek. The Lindsey Property offers a connection to Eastland Road, to the Beyer-Rosich Property, and Beyer’s Pond. The 2017 Big Creek Reservation – South Master Plan identifies the Lindsey Property as an area in need of land protection. The plan highlights the importance of the continued protection of the hydric soils associated with Beyer’s Pond, and the consideration for additional trailheads and parking, which the Lindsey Property could provide.

Cleveland Metroparks staff have been closely monitoring the Lindsey Property since January of 2020 when John Lindsey originally approached Cleveland Metroparks with an interest in selling the property to the Park District. The house on the Lindsey Property has fallen into disrepair and is currently subject to a Default Judgment with the Cuyahoga County Board of Health (“CCBOH”) for its septic system. The City of Middleburg

ACTION ITEMS (cont.)

Heights has agreed to remove the structure and the septic system to address the concerns of the CCBOH. Contingent upon Cleveland Metroparks' acquisition of the Lindsey Property and demolition of the structure and septic system by the City of Middleburg Heights, the CCBOH has agreed to release their Default Judgment. John and Jennifer Lindsey have agreed to sell the property to Cleveland Metroparks for \$55,000. The acquisition of the Lindsey Property will continue the protection of this important natural area and provide better connections to Big Creek and Mill Stream Run Reservations.

No. 21-03-033: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ± 1.4 acres as hereinabove described, from John G. Lindsey, Jr. and Jennifer L. Lindsey for a purchase price of \$55,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, including, but not limited to, agreement(s) with the City of Middleburg Heights and the Cuyahoga County Board of Health regarding demolition of the structure and septic system, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Authorization for Cleveland Metroparks Police Department to Enter into Intergovernmental Cooperative/Mutual Aid Agreements***
(Originating Sources: Katherine Dolan, Chief of Police/Kenneth Schabitzer, Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The cities of Independence, Lyndhurst, and Broadview Heights and Cleveland Metroparks share mutual concerns to provide safe and secure environments throughout the cities and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with municipal corporations to assist with police protection. The interagency agreements will delineate requests for assistance, Cleveland Metroparks' responsibilities, the respective city responsibilities, and other relevant terms.

No. 21-03-034: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Cleveland Metroparks Chief Executive Officer to enter into Intergovernmental Cooperative/Mutual Aid

ACTION ITEMS (cont.)

Agreements with the cities of Independence, Lyndhurst and Broadview Heights in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Contract Amendment – 1567: Zoo Zip Line - Cleveland Metroparks Zoo – Construction Manager at Risk – Guaranteed Maximum Price 2***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Andy Simons, Project Manager)

Background

On November 10, 2020, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6539) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo Zip Line (Project). As presented to the Board on November 19, 2020, the Project includes the construction and installation of a unique zip line experience in the heart of the Cleveland Metroparks Zoo.

On January 14, 2021, the Board awarded a Construction Manager at Risk Contract to Regency Construction Services, Inc. (“Regency”) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$20,800. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

GMP Establishment

At the February 18, 2021 meeting, the Board approved GMP 1 with Regency in the amount of \$664,490.93 which included site clearing, foundations, covered walkway materials, and temporary facilities. Since that date the final Guaranteed Maximum Price 2 (GMP 2) has been developed. GMP 2 herein replaces and adjusts the originally shown in GMP 1 and includes all formerly outstanding items.

GMP 2 is as follows, and includes items related to the initial commencement of the Project as well as walkway installation, plumbing, electrical, painting, and zip line installation.

<u>Item</u>	<u>Cost</u>
Site Clearing (adjusted from \$31,200 in GMP 1)	\$ 17,900.00
Foundation Systems (adjusted from \$475,000 in GMP 1)	\$446,495.00
Covered Walkway Material (adjusted from \$53,030 in GMP 1)	\$ 22,834.55
Temporary Facilities	\$ 7,500.00
Walkway Installation and Misc. Materials	\$193,638.00
Painting/Staining of Wood	\$ 13,400.00
Electrical	\$ 99,670.00

ACTION ITEMS (cont.)

Roofing Installation	\$ 11,000.00
Labor to assist with Zip Line Installation	\$ 15,040.00
Wade Hall Renovation Allowance	\$ 50,000.00
Crane and Equipment Rental for Tower Setting	\$ 11,970.00
<u>Hillside Storm Water Management Allowance</u>	<u>\$ 25,000.00</u>
<i>Cost of work Subtotal</i>	\$914,447.55
General Conditions (11%)	\$100,589.23
CMR Fee (2.75%)	\$ 25,147.31
Contingency (3.5%)	\$ 32,005.66
Total GMP2	\$1,072,189.75

Construction Schedule

Regency’s construction schedule anticipates a late spring/early summer project delivery barring any unseasonal weather. Site work has already commenced in concert with the GMP 1 approval and to date has progressed on schedule. Cleveland Metroparks staff will monitor construction progress and provide updates to the board.

No. 21-03-035: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Regency Construction Services, Inc.** for the construction of the Zoo Zip Line, Cleveland Metroparks Zoo, to reflect a GMP 2 **in the amount of \$1,072,189.75** (which includes the \$664,490.93 that was approved as part of GMP 1), which will be an amount in addition to the \$20,800 already awarded for preconstruction services, for a total contract valued of \$1,092,989.75, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(g) *Resolution of Support and Approval of the Cuyahoga Greenways Plan*
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer, Sean E. McDermott, P.E., Chief Planning and Design Officer, Kelly Coffman, Senior Strategic Park Planner, Sara Byrnes Maier, Senior Strategic Park Planner)

Cleveland Metroparks identified in its Strategic Plan the need to pursue bicycle and pedestrian connections to neighborhoods and regional trails and greenways. The *Cuyahoga Greenways Plan* was a joint effort between the Cuyahoga County Planning Commission, Cleveland Metroparks, and the Northeast Ohio Areawide Coordinating Agency (NOACA) to plan an interconnected system of greenways and trails that link

ACTION ITEMS (cont.)

neighborhoods, parks, and public transportation, to create a comprehensive countywide active transportation network. The project was funded largely through NOACA's Transportation for Livable Communities Initiative (TLCI) grant program and the Cuyahoga County Planning Commission, the project's lead sponsor. Cleveland Metroparks provided \$10,000 and staff time to support this study. The project was presented to the Board in October 2018, November 2017, and Cleveland Metroparks' participation was authorized in January 2016. The plan was finalized at the end of 2018 and is available along with an interactive Story Map at www.CuyahogaGreenways.com.

Staff will provide an update on how the *Cuyahoga Greenways Plan* is being used to help promote development of this system of trails, including Cleveland Metroparks efforts as part of the Cuyahoga Greenway Partners initiative. To further show support for this foundational planning document and as a sign of commitment to advancing the proposed network of trails, Cleveland Metroparks staff asks the Board to adopt the plan.

No. 21-03-036: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to adopt the *Cuyahoga Greenways Plan* as a guiding planning document for the continued development of Cuyahoga County's trail network and that the Board authorize a resolution as referenced on page **93315**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:**No. 21-03-037:**

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **PACE Co-Op Renewal #6420:** **Solid Waste Disposal Services**
(see page **93281**);
- (b) **Bid #6526:** **Pre-Employment Physicals, Drug Testing, and Various Employment Screening** (see page **93282**);
- (c) **ODOT Co-Op #6549:** **Asphaltic Concrete** (see page **93284**);
- (d) **Bid #6553:** **Acacia Toilet Rooms and Shelter Renovation, Acacia Reservation** (see page **93286**);
- (e) **Bid #6557:** **2021 Big Met Pavement Improvements, Rocky River Reservation** (see page **93288**);
- (f) **Sourcewell Co-Op ORC 125.04 #6559** **One (1) 2022 Ford F550 Cab and Chassis 4x4 Dump Truck with Plow and Spreader** (see page **93290**); and,
- (g) **Single Source #6564:** **Whiskey Island Connector Trail – Paving of Wendy Park Roadways and Parking Lots - Lakefront Reservation** (see page **93291**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

PACE CO-OP RENEWAL #6420 SUMMARY: **SOLID WASTE DISPOSAL SERVICES** for a two (2) year period beginning June 1, 2021 through May 31, 2023 to various locations throughout Cleveland Metroparks

---- HIGHLIGHTS AT A GLANCE ----
2019-2021 YTD Expenditures = \$418,000
2021-2023 Estimate = \$550,000

Background

Republic Services, Inc. is the current supplier for solid waste disposal and recycling services in various container sizes (6, 8, 20, 30, and 40-yard containers) to Cleveland Metroparks on an “as needed” basis. The current contract term is for a two (2) year period beginning on May 5, 2019 through May 31, 2021 with an option to renew for two (2) additional years.

Purchasing staff recommends Republic Services, Inc. as the supplier for solid waste disposal and recycling services to the Park District for an additional two (2) year period beginning June 1, 2021 through May 31, 2023.

RECOMMENDED ACTION:

That the Board authorize an award of PACE Co-Op Renewal #6420 to **Republic Services, Inc.**, for an additional two (2) year period beginning June 1, 2021 through May 31, 2023, for solid waste disposal and recycling services at the unit prices on file in the Purchasing Division, **for a total cost not to exceed \$550,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**BID #6526 SUMMARY: **PRE-EMPLOYMENT PHYSICALS, DRUG TESTING, AND VARIOUS EMPLOYMENT SCREENING******Background**

Cleveland Metroparks currently obtains pre-employment physicals and drug testing (including nicotine), required Department of Transportation (DOT) random drug/alcohol testing for commercial driver license employees, random drug/alcohol testing for non-DOT employees, and reasonable suspicion and post-accident drug/alcohol testing. In addition, Cleveland Metroparks obtains Police Dive Team exams and TB tests for certain Zoo employees.

On December 18, 2020, Cleveland Metroparks released a bid for Pre-Employment Physicals, Drug Testing, and Various Employment Screening services, seeking a three (3) year term and an option to renew for an additional three (3) year term at Cleveland Metroparks' sole discretion.

The bid was sourced to 22 vendors and Cleveland Metroparks received two (2) bids: Occupational Health Centers, DBA: Concentra Medical Centers, and KK Alliance, DBA: USA Mobile Drug Testing.

Currently, Cleveland Metroparks utilizes the services of Concentra for all pre-employment physicals and drug testing, DOT random drug/alcohol testing, and for virtually all other random testing services. In addition, Concentra provides Third Party Administrator (TPA) services for random selection pools and Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse compliance. Cleveland Metroparks began utilizing Concentra's services in 2000.

Cleveland Metroparks also currently utilizes the services of KK Alliance USA Mobile Drug Testing for onsite reasonable suspicion, post-accident, and certain scheduled drug and alcohol tests. Cleveland Metroparks began utilizing USA Mobile Drug Testing services in 2018.

RECOMMENDED ACTION:

That the Board authorize the purchase of various Pre-Employment Screening Services, on a split award basis to the following lowest and best bidders for Bid #6526, as indicated below, to be purchased on an "as needed" basis:

From **Occupational Health Centers, DBA: Concentra Medical Centers**, for a **total annual cost of \$47,500/year**, for a three (3) year period beginning April 1, 2021 through March 31, 2024, **total cost not to exceed \$142,500**, (as shown and at the unit prices reflected and on file in the Procurement Office), with an option to renew, at Cleveland Metroparks' sole discretion, for an additional three (3) year period from April 1, 2024 through March 31, 2027 with a rate increase cap of 4% per year for each extension year, reflecting a **total six-year cost not to exceed \$296,707**.

From **KK Alliance, DBA: USA Mobile Drug Testing**, for a **total annual cost not to exceed \$10,000/year**, for a three (3) year period beginning April 1, 2021 through March 31, 2024, **total three (3) year cost not to exceed \$30,000** (as shown and at the unit prices reflected and on file in the Procurement Office).

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Total combined award not to exceed \$172,500 for April 1, 2021 through March 31, 2024. Total combined award not to exceed \$154,207 for April 1, 2024 through March 31, 2027. In the event the log of consumption approaches 90% of the total estimate, an action will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

ODOT CO-OP #6549 SUMMARY: ASPHALTIC CONCRETE to be supplied on an “as needed” basis from March 1, 2021 through February 28, 2022 to various locations throughout Cleveland Metroparks

--- HIGHLIGHTS AT A GLANCE ---
2020 Expenditures = \$40,192.92
2021-2022 Estimate = \$150,000.00 (1)

(1) The 2021-2022 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.

Background

Historically, Cleveland Metroparks would release a bid for various asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for various projects based on the calendar year. For the past several years, the Park District would only receive two bidders: Allied Corporation, Inc. and Kokosing Materials, Inc.

In late 2020, Purchasing staff was informed the two vendors are on the ODOT cooperative purchasing agreement, contract number 101G-22 for the period of March 1, 2021 through February 28, 2022.

Prices displayed below represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second vendor must be utilized (at the ODOT secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

Bid results as follows:	Allied Bedford Hts.	Allied W. 3rd St.	Allied W. 150th	Allied Copley	Kokosing Columbia Station	Kokosing Garfield Hts.	Kokosing Cleveland
301 w/Recycled Materials (per ton)	\$58.75	\$59.25	\$58.75	\$55.25	\$55.50	\$56.50	\$56.50
448-2 w/Recycled Materials (per ton)	\$61.75	\$60.50	\$62.50	\$61.00	\$57.50	\$58.50	\$58.50
448-1 w/Recycled Materials (per ton)	\$69.25	\$70.25	\$69.25	\$68.00	\$66.50	\$66.50	\$66.50
407 Tack Cost Type SS1	\$9.00	\$9.00	\$9.00	\$9.00	No Bid	No Bid	No Bid
5 Gallon Tack Coat Buckets	Included	Included	Included	Included	No Bid	No Bid	No Bid

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Kokosing overall offered an **average increase** in price of **3%**; while **Allied** overall offered an **average increase** in price of **8%** compared to 2020 price structure.

RECOMMENDED ACTION:

That the Board authorize a split award for asphaltic concrete, as noted in ODOT Co-Op #6549 Summary, to be supplied as needed beginning March 1, 2021 through February 28, 2022 to the lowest and best bidders **Allied Corporation, Inc.** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$150,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6553 SUMMARY: ACACIA TOILET ROOMS AND SHELTER RENOVATION, ACACIA RESERVATION

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Ryan Denker, Architect/Andy Simons, Project Manager)

Background

The former Acacia Country Club Cart Barn has been utilized as a general Acacia Reservation storage area since being acquired by Cleveland Metroparks. Through this renovation project, much needed amenities will become available to visitors of the Acacia Reservation.

The former cart storage area will be repurposed as a 3,418 square feet, three season, reservable shelter with a kitchenette, and two single user ADA compliant indoor toilet rooms. An added amenity will be the new outdoor patio area that will be accessible from the shelter through the two new overhead doors. The attached former Acacia Country Club pool concession stand and toilet rooms will be converted from an unused indoor space into a new covered exterior terrace accessible to park visitors. Finally, two new ADA compliant single user toilet rooms will be provided and accessible by park visitors from the exterior.

Construction will be performed completely by a third-party contractor. Cleveland Metroparks Development Department staff have secured impactful donations to support a notable portion of cost of the project while Cleveland Metroparks Planning and Design Department staff have completed the design documents for the project. Construction of the new toilet rooms and shelter renovation will commence in the spring of 2021 and will be complete in summer 2021.

Bid Results

On February 9, 2021, the following sealed bids were received for Bid #6553 – Acacia Toilet Rooms and Shelter Renovation, Acacia Reservation. Each bidder was instructed to include a \$10,000 allowance in their bid for owner directed modifications.

BID #6553					
ACACIA TOILET ROOMS AND SHELTER RENOVATION					
VENDOR	BASE BID #1 TOILET ROOMS	BASE BID #2 SHELTER RENOVATION	BASE BID #3 COVERED TERRACE	BASE BID #4 EXTERIOR PATIO	TOTAL BASE BID
James Martin Contractor Services	\$ 117,737.00	\$ 97,204.00	\$ 57,496.00	\$ 17,586.00	\$ 290,023.00
Henderson Con. Company	\$ 165,788.00	\$ 80,449.60	\$ 29,590.40	\$ 19,712.00	\$ 295,540.00
Sterling Prof. Group	\$ 128,750.00	\$ 87,690.00	\$ 74,680.00	\$ 26,570.00	\$ 317,690.00
Metis Con. Services	\$ 148,174.00	\$ 93,824.00	\$ 61,404.00	\$ 19,131.00	\$ 322,533.00
Coastal Quality Con.	\$ 142,385.00	\$ 89,424.00	\$ 76,274.00	\$ 27,763.00	\$ 335,846.00
Engelke Con. Solutions	\$ 134,990.00	\$ 126,500.00	\$ 71,440.00	\$ 16,800.00	\$ 349,730.00
Northstar Contracting	\$ 145,789.00	\$ 108,794.00	\$ 91,061.00	\$ 16,700.00	\$ 362,344.00
Hummel Construction	\$ 158,000.00	\$ 95,000.00	\$ 91,000.00	\$ 20,000.00	\$ 364,000.00
Scalish Con.	\$ 212,065.58	\$ 68,342.49	\$ 56,330.25	\$ 36,678.15	\$ 373,416.47
Milestone Man Group	\$ 158,000.00	\$ 117,360.00	\$ 87,000.00	\$ 40,000.00	\$ 402,360.00
<i>Note: All Total Base Bids include \$10,000 Owner's Allowance</i>					

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**Bid Analysis**

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of James Martin Contractor Services LLC's ("James Martin") bid. James Martin is a well-established general contractor in northeast Ohio and recently performed positively on the renovation of the Nature Preschool Renovation in the Nature Education Building in North Chagrin Reservation.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **James Martin Contractor Services LLC** as the lowest and best bidder for Bid #6553 – Acacia Toilet Rooms and Shelter Renovation, Acacia Reservation, in a **lump sum of \$290,023**. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6557 SUMMARY: 2021 BIG MET PAVEMENT IMPROVEMENTS, ROCKY RIVER RESERVATION

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/David L. Frey, P.E., Civil Engineer)

Background

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavement with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections in poor condition or lack of structural integrity. The 2021 Big Met Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years.

This 2021 asphalt resurfacing bid reflects the following scope of work:

A 2” asphalt overlay of approximately 29,460 square yards of cart paths, service roads, and golf cart parking lot at the Big Met Golf Course in Rocky River Reservation. Typical width of the cart path is 8’. Typical width of the service road is 11’. Two separate pavement repair details are provided in the plans and quantities for a total of 700 square yards to be used as directed by Cleveland Metroparks. Access to the cart paths will be coordinated with Cleveland Metroparks as several bridges are not rated for construction equipment. The awarded contractor shall minimize passes over the cart path and service road to reduce stress on the existing pavement.

Cleveland Metroparks staff will remove overgrowth on the path edges prior to paving, align all pin curbs as they will remain in place and be paved against, prune or remove any trees or root systems impacting the path, and topsoil and seed the berms upon paving completion.

Bid Results

On March 9, 2021, the following sealed bids were received for Bid #6557 – 2021 Big Met Pavement Improvements, Rocky River Reservation. Each contractor was directed to include unit price costs for additional work items to be used as directed by Cleveland Metroparks. Bids varied in range from \$275,789 to \$568,000 and are tabulated below:

Bid #6557 2021 Big Met Pavement Improvements Rocky River Reservation	
VENDOR	Lump Sum
Chagrin Valley Paving, Inc.	\$ 275,789.00
Karvo Companies	\$ 288,146.00
Barbicas Construction	\$ 292,291.00
Mc. B Paving	\$ 310,740.00
Perk Company	\$ 319,800.00
Ronyak Paving	\$ 387,857.00
North Coast Paving	\$ 376,739.00
Cunningham Paving	\$ 406,579.00
Johnson-Laux Construction	\$ 568,000.00
<i>Engineer's Estimate</i>	<i>\$ 350,000.00</i>

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**Bid Analysis**

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of Chagrin Valley Paving, Inc.'s (Chagrin Valley) bid. Chagrin Valley is an Ohio Department of Transportation (ODOT) pre-qualified contractor and has successfully completed similar projects for Cleveland Metroparks in the past, including the Bradley Woods Asphalt Pavement Improvements in 2009, the Oak Grove Site Improvements project in 2010, the Seneca Golf Course Asphalt Pavement Improvements in 2011, the Rivergate Parking Lot Improvements in 2014, 2015 Asphalt Parking Lot Improvements in North Chagrin Reservation, and 2018 Asphalt Parking Lot and Asphalt Pavement Improvements in Brecksville Reservation. In addition, they have successfully completed similar projects for other northeast Ohio public agencies in the past. They have been in business for 30 years and they specialize in county, municipal, and commercial paving as well as ODOT projects.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Chagrin Valley Paving, Inc.** as the lowest and best bidder for Bid #6557 – 2021 Big Met Pavement Improvements, Rocky River Reservation, **in a lump sum of \$275,789.** In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SOURCEWELL CO-OP ORC 125.04 #6559 SUMMARY:

ONE (1) 2022 FORD F550 CAB AND CHASSIS 4X4 DUMP TRUCK WITH PLOW AND SPREADER

ITEM	2022 Ford F550 Cab and Chassis 4x4 Dump Truck with Plow and Spreader
DESIGNATION	Euclid Creek Reservation
UNITS REPLACED	2007 GMC Dump Truck (38,000 miles) (EO1707)
New unit base cost-plus accessories, includes delivery and tags.	\$73,390
Description	The truck will be equipped with: 7.3L V8 gas engine, 10 Speed Auto Transmission, Exterior Color is Oxford White, power doors and locks, and all standard equipment with a standard warranty, as per Quote and in full cooperation with Sourcewell Cooperative Contract #120716, ORC 125.04.
TOTAL ORDER	\$73,390

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) 2022 Ford F550 Cab and Chassis 4x4 Dump Truck with Plow and Spreader** as per Sourcewell Co-Op ORC 125.04 #6559, equipped as specified in the above summary, from **Valley Ford Truck, Inc. for a total cost of \$73,390**, in full utilization of the Sourcewell Cooperative Purchasing Program, Contract Number 120716, ORC 125.04.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**SINGLE SOURCE #6564 SUMMARY: **WHISKEY ISLAND CONNECTOR TRAIL –
PAVING OF WENDY PARK ROADWAYS
AND PARKING LOTS - LAKEFRONT
RESERVATION****

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin, Project Manager)

Background

On April 21, 2016, the Board authorized submission of the Re-Connecting Cleveland: Pathways to Opportunity application to the U.S. Department of Transportation's highly competitive Transportation Investment Generating Economic Recovery ("TIGER") discretionary grant program. The application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, Inc., was awarded \$7,950,000 in July of 2016, leveraging nearly another \$8.5M in matching funds. The TIGER project entails five components: the Wendy Park Bridge, Whiskey Island Connector Trail, Red Line Greenway, Cleveland Lakefront Bikeway Connector, and Canal Basin Park Connector. Details of the federal grant agreement were finalized and executed on May 30, 2017.

Since that time, each of the five (5) projects included in the TIGER suite of projects has either neared completion or has been completed. The Cleveland Lakefront Bikeway and Canal Basin Park Connectors commenced construction in February 2019 and were completed in the fall of 2019. On August 15, 2019, the Board approved a construction contract for Red Line Greenway and construction is now nearing completion. On October 17, 2019, the Board approved a construction contract for Wendy Park Bridge which is nearing completion in the spring of 2021. On September 18, 2019, the Board approved a construction contract for the Whiskey Island Connector Trail to Mark Haynes Construction, Inc. ("Mark Haynes"). All projects were awarded following the competitive bid guidelines and stipulations of both the Cleveland Metroparks procurement procedures and the strict provisions of the Ohio Department of Transportation ("ODOT").

The Whiskey Island Connector Trail consists of the installation of an approximately 1.25 mile long, 10-foot wide, off-road, shared use, paved trail that parallels Whiskey Island Drive, accomplishing a valuable connection between Edgewater Park and Wendy Park on Whiskey Island. Whiskey Island Drive is a narrow 22-foot wide two-lane road with no berms or sidewalks and is severely confined by 8-foot high fencing on both sides. A separated trail will start with a connection to an existing shared use trail at the eastern end of Edgewater Park on the south side of Whiskey Island Drive. The trail will continue east, adjacent to the Norfolk Southern Railroad, elevating over a Northeast Ohio Regional Sewer District (NEORS) junction chamber via an aluminum truss bridge founded on drilled shaft foundations and a boardwalk before crossing to the north side of the road, near the driveways to the marinas along the old river channel and NEORS's Westerly Waste Water Treatment Plant (WWWTP). The trail will then continue running adjacent to the Cleveland Port Authority Bulk Terminal and Whiskey Island Marina parking lot before entering Wendy Park where it will join the future Wendy Park Bridge. Construction by Mark Haynes commenced in fall 2019 and is on schedule to be complete by spring 2021.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Funding for construction of the Whiskey Island Connector Trail is comprised of a portion of the TIGER grant (\$2,100,000), Clean Ohio Trails Fund grant (\$800,500), and Cleveland Metroparks capital funds. As the TIGER grant is federally sourced, the project has been administered as an ODOT Local Public Authority (“LPA”) project, and Cleveland Metroparks is the local sponsor.

With the Whiskey Island Connector nearing completion in concert with the balance of the TIGER suite of projects, the project budgets have been protected from major surprises, major unforeseen conditions, major variation of quantities, and/or contractor claims.

With funds available to complement the scope of work of the Whiskey Island Connector Trail, the existing gravel drives, gravel roadway, and gravel parking lots, all long recognized as maintenance and aesthetic concerns, were identified for the need of paving. In preparing documents for Mark Haynes to provide pricing to add to the scope of work associated with the Whiskey Island Connector Trail construction, ODOT requested that Metroparks contract separately for the additional work. Adding the work to Mark Haynes’s current contract would have brought about the need to involve both ODOT and Federal regulations due to the nature of project establishment. Therefore, a single source contract is proposed for the completion of the work by Mark Haynes, Single Source #6564. With Mark Haynes already on site with the necessary equipment and subcontractors, in addition to providing the complimentary seamless warranty for the work performed justifies the use of a single source approach to contracting the work.

Single Source #6564 Analysis**Area 1 – Whiskey Island Drive – Whiskey Island Marina to Former US Coast Guard Station (“USCGS”) Causeway**

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o 44,500 s.f. asphalt paving
- o Cost \$133,100.54

Area 2 – Middle Parking Lot – Wendy Park (West of Wendy Park Bridge)

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o Drainage improvements
- o 5,350 s.f. asphalt paving
- o Cost \$18,451.82

Area 3 – East Parking Lot – Wendy Park (East of Wendy Park Bridge near Former USCGS)

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o 17,500 s.f. asphalt paving
- o Cost \$54,940.23

Area 4 – North Driveway – Wendy Park

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o 11,720 s.f. asphalt paving
- o Cost \$34,142.60

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**Area 5 – North Parking Lot – Wendy Park**

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o 36,480 s.f. asphalt paving
- o Cost \$103,376.05

Area 6 – Whiskey Island Marina Parking Lot

- o Base preparation, grading, stone placement, topsoil placement, and seeding
- o Drainage improvements
- o 25,842 s.f. asphalt paving
- o Cost \$90,499.79

Modifications Directed by Owner

- o Additional base preparation, grading, stone placement, topsoil placement, and seeding
- o Additional drainage improvements
- o Additional asphalt paving as needed
- o Cost \$9,000.00

Whiskey Island Drive (Between Edgewater Roundabout and NEORS Westery WWTP)

- o Removal of existing striping
- o Restriping of trail and roadway
- o Addition of carsonite markers on 50' spacing
- o Cost \$7,838.94

Whiskey Island Marina Driveway

- o Construction of paved western entrance to marina parking lot
- o Drainage improvements
- o Cost \$15,912.60

New Curb Segments - Whiskey Island Drive

- o Cost \$22,745.80

Whiskey Island Marina and Wendy Park Parking Lot Striping

- o Cost \$9,000.00

Total Not to Exceed Cost: \$499,008.37

It is anticipated that Mark Haynes will need through May of 2021 to complete the above scope, pending acceptable weather.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Mark Haynes Construction, Inc.**, for Single Source #6564 – Whiskey Island Connector Trail – Paving of Wendy Park Roadways and Parking Lots - Lakefront Reservation, for the **not-to-exceed amount of \$499,008.37**, as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated March 7, 2021.

(See Approval of this Item by Resolution No. 21-03-037 on Page 93280)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 3/18/21)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Boring and casing work underneath SOM Center Road for the new North Chagrin Nature Center Preschool water line for fire protection.	D.R.S. Enterprises, Inc.	\$41,600.00	(7)
Prisoner housing for January 2020 through December 2020, additional charges.	Cuyahoga County Treasurer	\$20,000.00 3,000.00 5,000.00 <u>2,315.00</u> \$30,315.00	(3)
2021 prisoner housing.	Cuyahoga County Treasurer	\$20,000.00	(3)
Third party admin. workers compensation for 2021-2022.	KKSG & Associates	\$39,200.00	(7)
One (1) new Polaris utility vehicle.	Addy Polaris LLC	\$22,385.00	(7)
2020 Zoo lab fees, additional services.	Northwest Zoopath PC, Petlabs Diagnostic Laboratories, Inc., Marshfield Lab, Ohio Dept. of Agric., and Idexx Distribution Inc.	\$15,000.00 10,000.00 7,500.00 6,000.00 2,700.00 2,000.00 2,500.00 750.00 200.00 <u>168.80</u> \$46,818.80	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Miscellaneous Maintenance Repair and Operations (MRO) supplies, including but not limited to, PPE’s, batteries, gloves, and other consumable items for Zoo for the period of July 1, 2019 through December 31, 2022, additional supplies.	W.W. Grainger	\$2,500.00 2,000.00 1,000.00 <u>5,000.00</u> \$10,500.00	(2)
OARnet Internet fees for 2021.	Ohio State University	\$10,440.00	(2)
Leadership assessments including Police psych and LEI services.	Pradco	\$22,350.00	(3)
One (1) new 2021 Jeep Cherokee Latitude Plus SUV.	Haasz Automall of Ravenna	\$25,884.00	(7)
Two (2) new Exmark 72” Lazer X-Series 921 zero turn mowers.	Cutter Power Sales	\$23,678.00	(2)
Specialized fittings, nozzles, iron pipe, value boxes, and misc. hardware for North Chagrin Reservation Preschool fire line.	FEI – Ferguson Waterworks	\$22,585.00 <u>980.00</u> \$23,565.00	(7)
One (1) new Case 75C tractor with loader.	Wellington Implement	\$39,905.00	(2)
Ammo for Police.	Vance’s Law Enforcement	\$11,513.55	(2)
2021 TV and Internet services for various locations.	Time Warner	\$27,831.00 <u>768.02</u> \$28,599.02	(3)
Painting services for various areas throughout Ohio & Erie Canal Service Garage and Building.	JLDCP, LLC	\$13,525.08	(7)
One (1) new Toro Multi Pro 5800G sprayer.	Century Equipment	\$49,813.48	(2)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
One (1) new Hustler 72” Super Z mower with mulch kit and flex forks.	Baker Vehicle Systems	\$12,810.00	(2)
Legacy server, and power edge support and maintenance.	Park Place Technologies	\$ 1,812.72 <u>10,890.99</u> \$12,703.71	(6)
Wilson range balls for various driving ranges.	Wilson Sporting Goods	\$18,273.60	(3)
PNC Bank fees; additional fees.	PNC Card Services	\$15,000.00 <u>300.00</u> \$15,300.00	(3)
2021 Electric Zero DSRP motorcycle with Police package.	Zero Motorcycles	\$25,685.00	(3)
One (1) new John Deere 5055E utility tractor with loader and snow blade.	John Deere Company	\$43,643.69	(2)
Two (2) new Chrysler Voyager minivans.	Haasz Automall of Ravenna	\$47,962.00	(2)
One (1) new Scag Turf Tiger II zero turn mower with 72” deck and mulch kit.	North Royalton Power Equipment	\$13,001.00	(7)
Painting services of Big Met Golf Course Clubhouse and Pro Shop.	JLDCP, LLC	\$10,919.23	(7)
Materials, labor and services for the removal and disposal of existing broadloom carpet, and installation of new carpet squares at Big Met Clubhouse.	D & R Carpet Services, Inc.	\$13,167.11	(2)
Materials and labor to supply and install Mannington sheet vinyl and Roppe #92 stair treads at the new Huntington Beach Concession Building.	D & R Carpet Services, Inc.	\$18,987.85	(2)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
2021 bulk order for playground fiber.	Ready to Haul LLC	\$14,875.00	(7)
New 25,000 lb. Mohawk TR-25A vehicle lift with 20’ tracks and standard airlock release for OEC Management Center.	Tri County Tool and Supply	\$18,848.88	(2)
Various frozen chicks, mice, rabbits, and rats to be supplied on an “as needed” basis to various locations for a one (1) year period beginning March 1, 2021 through February 28, 2022.	For Pets Sake, LLC	\$50,000.00	(7)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (3/18/21)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Whiskey Island Connector Trail, Lakefront Reservation</u></p> <p><u>Revised Contract Amount:</u> Change Order No. 3 adds \$43,456.92 and a revised total to \$3,832,817.82.</p>	<p>Additional services for adding abutment wall, concrete ADA dome pads, concrete approach slab changes, slab repair at the eastern boardwalk, pier foundation changes at western boardwalk, stone placed at the APT along the Port’s property, disposal of unearthed rubber tires, additional asphalt for future connection for Coast Guard causeway connector, and additional asphalt road patching out front of Westerly.</p>	<p>Mark Haynes Construction, Inc.</p>	<p>#3</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **93280** through **93293**; \$10,000 to \$50,000 purchased items/services report, pages **93294** through **93297**; and construction change orders, page **93298**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 21-03-027: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **93316** to **93425**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 21-03-028: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve JP Morgan Mastercard (Arborwear) dated February 7, 2021 to March 6, 2021 in the amount of \$38.75, as identified on pages **93426** to **93427**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

PUBLIC COMMENTS.

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *Hilliard Road Bridge Replacement Update – Cuyahoga County Department of Public Works***

(Originating Source: Sean E. McDermott, P.E., Chief Planning & Design Officer)

Cuyahoga County has informed Cleveland Metroparks of forthcoming work to the Hilliard Road Bridge over the Rocky River Reservation and Rocky River Valley. Cleveland Metroparks staff has been engaged by the Cuyahoga County Department of Public Works in concert with the cities of Rocky River and Lakewood. The bridge, constructed in 1924-1925, has served the area for decades and the origination of the bridge has unique ties to Rocky River Reservation. Following the staff presentation to the Board in January of 2020, Cuyahoga County Department of Public Works staff will provide an update to the Board on the County's project development process.

(b) *Cleveland Metroparks 2020 Real Estate Report*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

In 2020, Cleveland Metroparks acquired 277 acres in 17 transactions. The 2020 acquisitions provided protection opportunities in 10 reservations and 12 communities, conserving forests, floodplains, wetlands, rivers, and streams. The largest acquisition of 2020 added 88.4 acres to Bedford Reservation, and was partially funded by the Clean Ohio Conservation Fund. Three other properties were also acquired utilizing Clean Ohio Conservation Funds and the Ohio Forested Habitat Fund; these included 24.7 acres in Hinckley Reservation, 22.0 acres in Mill Stream Run Reservation, and 48.2 acres in Brecksville Reservation. Cleveland Metroparks largest reservation, Brecksville Reservation, was expanded by 75 acres through 4 separate transactions and now totals 4,210 acres. A big focus in 2020 was creating better connections with additional acreage to help facilitate the construction of the Wendy Park Bridge and Whiskey Island Connector. These connection efforts continued into West Creek Reservation with the addition of 51.7 acres to improve access to the reservation and assemble the land necessary for the future West Creek Greenway Trail. Cleveland Metroparks also received land donations from two private landowners, adding an additional 9.1 acres to Mill Stream Run and South Chagrin Reservations. Lastly, Cleveland Metroparks continued its partnerships with local land banks and community development corporations to protect 1.3 acres with the assistance of 3 different organizations in Bradley Woods and Washington Reservations.

As Cleveland Metroparks closed out the 2020 real estate acquisitions, it was time to celebrate surpassing the 24,000-acre mark. Since the early 2000s, Cleveland Metroparks has grown by over 4,000 acres creating entirely new park spaces. In that time, we saw the creation of new reservations such as Acacia, Lakefront, Washington, and West Creek Reservations, as well as improved connections with new greenways and trail corridors.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

In 2002, Cleveland Metroparks had grown to over 20,000 acres and with the increased acreage came increased opportunities to continue to expand upon the Park District. With each new acquisition, new doors were opened to create improved connections and provide high-quality greenspace for the communities we serve. With the acquisition of the 48.2-acre Western Reserve Land Conservancy-Goodrich property, the Park District surpassed 24,000 acres and is looking forward to surpassing 25,000 acres in the coming years.

In 2020, Cleveland Metroparks acquired 277 acres valued at over \$5.8 million dollars, which was accomplished through donations (29%), grants (39%), and Cleveland Metroparks funds (32%). 2020 has been a year that many could not have envisioned as a global pandemic drastically altered the way we live our lives and operate as a Park District. It became increasingly clear that Cleveland Metroparks was a place where many would come to find solace and escape from the challenges of a very difficult year. It has never been clearer that land preservation is a very important part of Cleveland Metroparks mission, as the properties we preserve are valued by our community. In 2020, Cleveland Metroparks successfully acquired 17 new properties and continued to identify new properties for acquisition in 2021. The acquisition of land in 2020 was truly a team effort, with support of our staff and partners.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, April 15, 2021, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

ADJOURNMENT.

No. 21-03-038: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 10:02 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

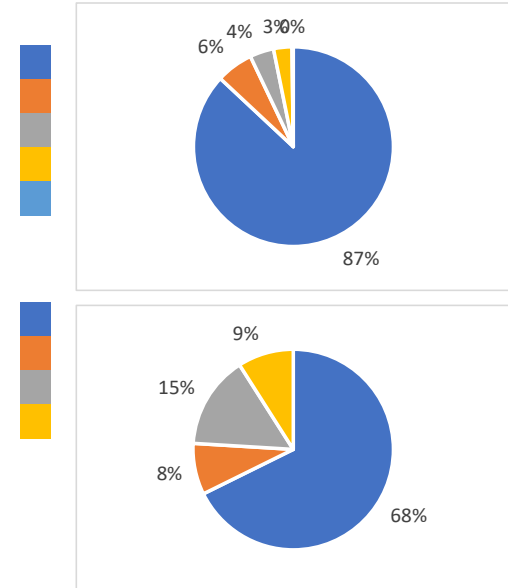
President.

Attest:

Secretary.

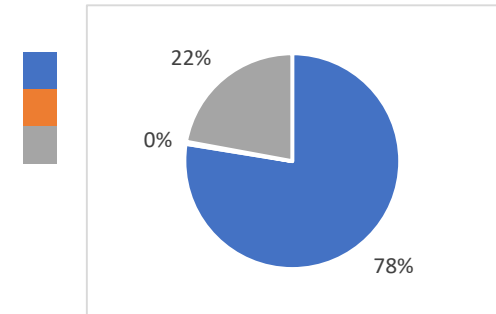
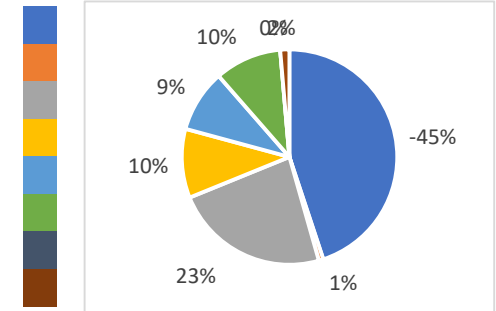
**Cleveland Metroparks
Financial Performance
2/28/2021
CM Park District**

	Actual Feb '20	Actual Feb '21	Fav (Unfav)	Actual YTD Feb '20	Actual YTD Feb '21	Fav (Unfav)
Revenue:						
Property Tax	27,535,000	27,157,000	(378,000)	33,815,000	32,324,000	(1,491,000)
Local Gov/Grants/Gifts	429,871	567,265	137,394	1,028,948	2,219,988	1,191,040
Charges for Services	1,046,939	897,039	(149,900)	2,678,390	1,441,879	(1,236,511)
Self-Funded	772,258	745,156	(27,102)	1,553,356	1,116,595	(436,761)
Interest, Fines, Other	<u>42,682</u>	<u>60,156</u>	<u>17,474</u>	<u>101,017</u>	<u>74,772</u>	<u>(26,245)</u>
Total Revenue	29,826,750	29,426,616	(400,134)	39,176,711	37,177,234	(1,999,477)
OpEx:						
Salaries and Benefits	4,674,345	4,366,031	308,314	9,756,098	8,897,034	859,064
Contractual Services	1,251,719	247,577	1,004,142	1,575,361	1,092,743	482,618
Operations	1,123,270	1,036,765	86,505	2,628,530	1,965,076	663,454
Self-Funded Exp	<u>684,279</u>	<u>665,001</u>	<u>19,278</u>	<u>1,294,696</u>	<u>1,187,883</u>	<u>106,813</u>
Total OpEx	7,733,613	6,315,374	1,418,239	15,254,685	13,142,736	2,111,949
Op Surplus/(Subsidy)	22,093,137	23,111,242	1,018,105	23,922,026	24,034,498	112,472
CapEx:						
Capital Labor	184,234	80,821	103,413	184,234	186,309	(2,075)
Construction Expenses	627,495	1,421,820	(794,325)	1,969,054	4,402,005	(2,432,951)
Capital Equipment	205,146	113,573	91,573	240,021	413,484	(173,463)
Land Acquisition	7,088	11,933	(4,845)	818,367	628,843	189,524
Capital Animal Costs	<u>888</u>	<u>(14)</u>	<u>902</u>	<u>2,684</u>	<u>4,009</u>	<u>(1,325)</u>
Total CapEx	1,024,851	1,628,133	(603,282)	3,214,360	5,634,650	(2,420,290)
Net Surplus/(Subsidy)	21,068,286	21,483,109	414,823	20,707,666	18,399,848	(2,307,818)



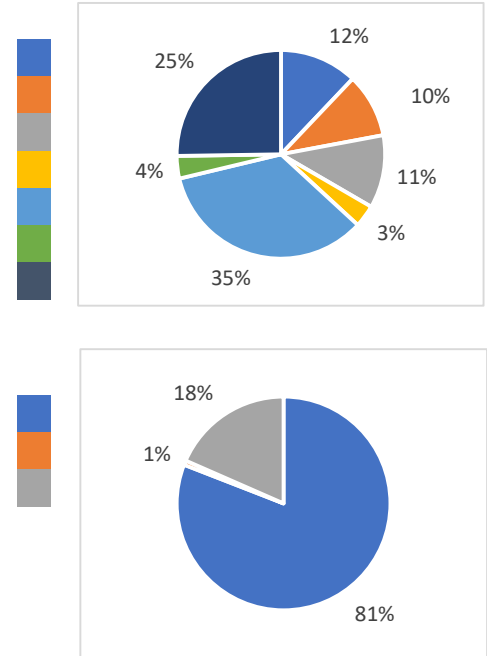
**Cleveland Metroparks
Financial Performance
2/28/2021
Zoo**

	Actual Feb '20	Actual Feb '21	Fav (Unfav)	Actual YTD Feb '20	Actual YTD Feb '21	Fav (Unfav)
Revenue:						
General/SE Admissions	88,744	34,283	(54,461)	183,876	(367,128)	(551,004)
Guest Experience	4,590	2,721	(1,869)	9,578	5,544	(4,034)
Zoo Society	0	0	0	527,563	190,051	(337,512)
Souvenirs/Refreshments	30,590	9,302	(21,288)	170,208	84,865	(85,343)
Education	97,183	70,874	(26,309)	113,498	76,534	(36,964)
Rentals & Events	31,847	20,606	(11,241)	91,638	81,792	(9,846)
Consignment	0	0	0	0	0	0
Other	246	10,395	10,149	(187)	11,411	11,598
Total Revenue	253,200	148,181	(105,019)	1,096,174	83,069	(1,013,105)
OpEx:						
Salaries and Benefits	1,097,250	1,029,790	67,460	2,279,005	2,085,863	193,142
Contractual Services	19,760	6,059	13,701	31,066	8,741	22,325
Operations	356,086	377,792	(21,706)	917,123	595,054	322,069
Total OpEx	1,473,096	1,413,641	59,455	3,227,194	2,689,658	537,536
Op Surplus/(Subsidy)	(1,219,896)	(1,265,460)	(45,564)	(2,131,020)	(2,606,589)	(475,569)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	38,704	24,437	14,267	227,251	121,915	105,336
Capital Equipment	82,595	0	82,595	109,277	3,560	105,717
Capital Animal Costs	888	(15)	903	2,684	4,009	(1,325)
Total CapEx	122,187	24,422	97,765	339,212	129,484	209,728
Net Surplus/(Subsidy)	(1,342,083)	(1,289,882)	52,201	(2,470,232)	(2,736,073)	(265,841)
Restricted Revenue	17,213	60,119	42,906	116,296	231,581	115,285
Restricted Expenses	134,479	257,180	(122,701)	517,517	502,188	15,329
Restricted Surplus/(Subsidy)	(117,266)	(197,061)	(79,795)	(401,221)	(270,607)	130,614



**Cleveland Metroparks
Financial Performance
2/28/2021
Golf Summary**

	Actual Feb '20	Actual Feb '21	Fav (Unfav)	Actual YTD Feb '20	Actual YTD Feb '21	Fav (Unfav)
Revenue:						
Greens Fees	20,450	760	(19,690)	29,412	10,648	(18,764)
Equipment Rentals	7,934	6,291	(1,643)	11,566	8,812	(2,754)
Food Service	23,777	9,387	(14,390)	43,148	9,986	(33,162)
Merchandise Sales	2,143	538	(1,605)	3,561	3,041	(520)
Pro Services	18,265	20,127	1,862	26,180	30,437	4,257
Driving Range	3,479	1,953	(1,526)	4,880	3,060	(1,820)
Other	<u>17,426</u>	<u>14,941</u>	<u>(2,485)</u>	<u>22,456</u>	<u>22,280</u>	<u>(176)</u>
Total Revenue	93,474	53,997	(39,477)	141,203	88,264	(52,939)
OpEx:						
Salaries and Benefits	197,790	220,086	(22,296)	444,324	455,460	(11,136)
Contractual Services	363	2,757	(2,394)	1,020	3,710	(2,690)
Operations	<u>64,196</u>	<u>62,990</u>	<u>1,206</u>	<u>127,247</u>	<u>103,840</u>	<u>23,407</u>
Total OpEx	262,349	285,833	(23,484)	572,591	563,010	9,581
Op Surplus/(Subsidy)	(168,875)	(231,836)	(62,961)	(431,388)	(474,746)	(43,358)
CapEx:						
Capital Labor	37,166	22,757	14,409	37,166	41,422	(4,256)
Construction Expenses	0	8,111	(8,111)	0	13,277	(13,277)
Capital Equipment	<u>40,752</u>	<u>0</u>	<u>40,752</u>	<u>40,752</u>	<u>10,844</u>	<u>29,908</u>
Total CapEx	77,918	30,868	47,050	77,918	65,543	12,375
Net Surplus/(Subsidy)	(246,793)	(262,704)	(15,911)	(509,306)	(540,289)	(30,983)

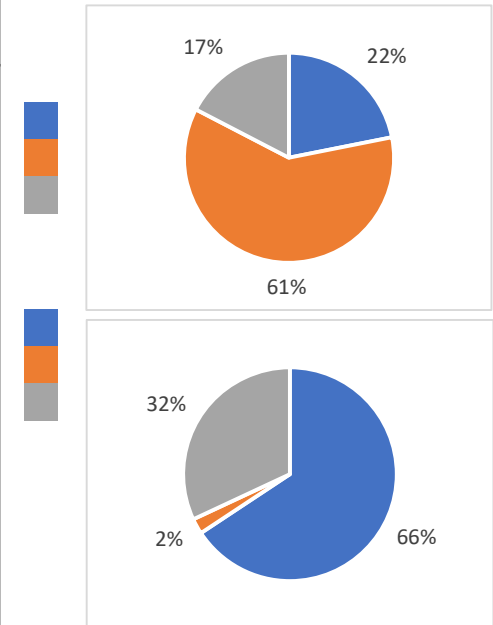


Cleveland Metroparks
 Financial Performance
 2/28/2021
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21
Operating Revenue	20,311	23,890	1,505	830	1,610	1,925	39,633	13,558	26,093	4,434
Operating Expenses	<u>80,380</u>	<u>99,068</u>	<u>4,911</u>	<u>23,096</u>	<u>15,063</u>	<u>15,899</u>	<u>93,692</u>	<u>98,232</u>	<u>115,091</u>	<u>107,151</u>
Operating Surplus/(Subsidy)	(60,069)	(75,178)	(3,406)	(22,266)	(13,453)	(13,974)	(54,059)	(84,674)	(88,998)	(102,717)
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	0	1,541
Capital Equipment	<u>13,584</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,584</u>	<u>0</u>	<u>13,584</u>	<u>3,873</u>
Total Capital Expenditures	13,584	0	0	0	0	0	13,584	0	13,584	5,414
Net Surplus/(Subsidy)	(73,653)	(75,178)	(3,406)	(22,266)	(13,453)	(13,974)	(67,643)	(84,674)	(102,582)	(108,131)
	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21	YTD Feb '20	YTD Feb '21
Operating Revenue	12,339	3,797	13,044	10,713	23,268	24,820	3,400	4,297	141,203	88,264
Operating Expenses	<u>72,720</u>	<u>71,132</u>	<u>50,019</u>	<u>44,938</u>	<u>82,647</u>	<u>86,076</u>	<u>58,068</u>	<u>17,418</u>	<u>572,591</u>	<u>563,010</u>
Operating Surplus/(Subsidy)	(60,381)	(67,335)	(36,975)	(34,225)	(59,379)	(61,256)	(54,668)	(13,121)	(431,388)	(474,746)
Capital Labor	0	0	0	0	37,166	31,108	0	10,314	37,166	41,422
Construction Expenses	0	7,232	0	0	0	0	0	4,504	0	13,277
Capital Equipment	<u>0</u>	<u>3,485</u>	<u>0</u>	<u>3,486</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,752</u>	<u>10,844</u>
Total Capital Expenditures	0	10,717	0	3,486	37,166	31,108	0	14,818	77,918	65,543
Net Surplus/(Subsidy)	(60,381)	(78,052)	(36,975)	(37,711)	(96,545)	(92,364)	(54,668)	(27,939)	(509,306)	(540,289)

**Cleveland Metroparks
Financial Performance
2/28/2021
Enterprise Summary**

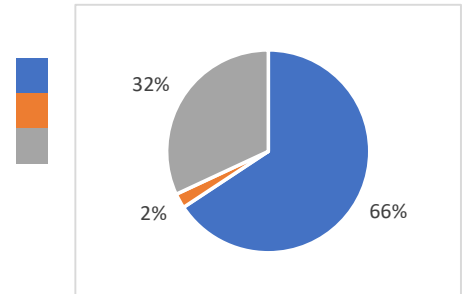
	Actual Feb '20	Actual Feb '21	Fav (Unfav)	Actual YTD Feb '20	Actual YTD Feb '21	Fav (Unfav)
Revenue:						
Concessions	68,935	87,732	18,797	114,839	222,583	107,744
Dock Rentals	333,610	401,118	67,508	522,350	618,184	95,834
Other	<u>126,964</u>	<u>76,864</u>	<u>(50,100)</u>	<u>213,071</u>	<u>176,556</u>	<u>(36,515)</u>
Total Revenue	529,509	565,714	36,205	850,260	1,017,323	167,063
OpEx:						
Salaries and Benefits	173,085	154,771	18,314	356,384	367,770	(11,386)
Contractual Services	1,888	3,754	(1,866)	8,252	13,166	(4,914)
Operations	<u>96,672</u>	<u>80,437</u>	<u>16,235</u>	<u>167,198</u>	<u>178,837</u>	<u>(11,639)</u>
Total OpEx	271,645	238,962	32,683	531,834	559,773	(27,939)
Op Surplus/(Subsidy)	257,864	326,752	68,888	318,426	457,550	139,124
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	4,674	469	4,205	7,510	467	7,043
Capital Equipment	<u>7,106</u>	<u>0</u>	<u>7,106</u>	<u>10,064</u>	<u>0</u>	<u>10,064</u>
Total CapEx	11,780	469	11,311	17,574	467	17,107
Net Surplus/(Subsidy)	246,084	326,283	80,199	300,852	457,083	156,231



*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

**Cleveland Metroparks
Financial Performance
2/28/2021
Nature Shops and Kiosks**

	Actual Feb '20	Actual Feb '21	Fav (Unfav)	Actual YTD Feb '20	Actual YTD Feb '21	Fav (Unfav)
Retail Revenue	13,892	6,346	(7,546)	26,992	14,817	(12,175)
OpEx:						
Salaries and Benefits	16,222	12,311	3,911	32,238	24,438	7,800
Contractual Services	0	776	(776)	0	1,149	(1,149)
Operations	<u>5,654</u>	<u>5,581</u>	<u>73</u>	<u>13,480</u>	<u>15,538</u>	<u>(2,058)</u>
Total OpEx	21,876	18,668	3,208	45,718	41,125	4,593
Op Surplus/(Subsidy)	(7,984)	(12,322)	(4,338)	(18,726)	(26,308)	(7,582)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(7,984)	(12,322)	(4,338)	(18,726)	(26,308)	(7,582)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED FEBRUARY 28, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	
\$109,025	\$59,599	\$32	\$78,089	\$35,123	\$281,868

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
02/01/21	PNC Bank	Money Market (A)	27	0.02%	02/28/21	\$1	\$58,541
02/01/21	Fifth Third Securities	Money Market (B)	27	0.01%	02/28/21	\$0	\$3,294
02/01/21	STAR Ohio	State pool (C)	27	0.10%	02/28/21	\$2,114	\$30,353,031
02/01/21	STAR Plus	State pool (D)	27	0.07%	02/28/21	\$37	\$695,036

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,539 to \$58,541 in February 2021.

(B) Federated Government Money Market Account.

Investment balance ranged from \$3,294 to \$3,294 in February 2021.

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$30,350,917 to \$30,353,031 in February 2021.

(D) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$694,998 to \$695,036 in February.

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 3/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ (5,520)	\$ 45,000 A	\$ 52,823,860
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	-	18,629,186
53	Contractual Services	14,829,987	3,414,251	18,244,238	51,114	(15,000) B	18,280,352
54	Office Operations	23,481,866	3,850,870	27,332,736	57,381	56,883 C	27,447,000
	Operating Subtotal	109,457,960	7,519,969	116,977,929	115,586	86,883	117,180,398
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	2,310,389	698,502 D	33,387,970
574	Capital Equipment	2,749,394	671,636	3,421,030	10,410	34,867 E	3,466,307
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	2,015,299	733,369	39,324,205
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 2,130,885	\$ 820,252	\$ 156,504,603

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #3

OPERATING

51 SALARIES

\$ 45,000 Increase in appropriations for Seasonal Salaries & Tips for Winter River Fest expenses
Appropriation increase offset by Winter River Fest revenue

A \$ 45,000 Total increase (decrease) to Salaries

53 CONTRACTUAL SERVICES

\$ (15,000) Transfer of restricted appropriations from Misc. Contractual Services to Property Maintenance for weed control
Net budget effect is zero

B \$ (15,000) Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ (20,000) Transfer of appropriations from Advertising Expense to Capital Project Expenses to fund Mobile App project
Net budget effect is zero

\$ (2,115) Transfer of appropriations from Minor Computer Equip. to Technology Equipment for new employee laptop
Net budget effect is zero

\$ (2,752) Transfer of restricted appropriations from Exhibit Material to Technology Equipment for new NCNC switchboard
Net budget effect is zero

\$ 30,000 Increase in appropriations for Food & Beverage for Resale for Winter River Fest expenses
Appropriation increase offset by Winter River Fest revenue

\$ 10,000 Increase in appropriations for Program Supplies for Winter River Fest expenses
Appropriation increase offset by Winter River Fest revenue

\$ 29,250 Increase in appropriations for various other operating expenses for Winter River Fest expenses
Appropriation increase offset by Winter River Fest revenue

\$ (2,500) Transfer of appropriations from Advertising Expense to Capital Project Expenses to fund Mobile App project
Net budget effect is zero

\$ 15,000 Transfer of restricted appropriations from Misc. Contractual Services to Property Maintenance for weed control
Net budget effect is zero

C \$ 56,883 Total increase (decrease) to Office Operations

\$ 86,883 TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #3

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 20,000 Transfer of appropriations from Advertising Expense to Capital Project Expenses to fund Mobile App project
Net budget effect is zero

- \$ 125,035 Increase in restricted fund appropriations for Capital Project Expenses for Whiskey Island Connector
Appropriation increase will be covered by existing restricted funds

- \$ 14,000 Increase in restricted fund appropriations for Capital Project Expenses for Flat Tail Lodge at NCNC
Appropriation increase will be covered by new restricted funds from a private donor

- \$ 285,467 Increase in restricted fund appropriations for Capital Project Expenses for Johnson's Creek in Hinckley
Appropriation increase will be covered by new restricted funds (grant)

- \$ 1,500 Increase in restricted fund appropriations for Capital Project Expenses for Rocky River Stables Improvements
Appropriation increase will be covered by existing restricted funds

- \$ 2,500 Transfer of appropriations from Advertising Expense to Capital Project Expenses to fund Mobile App project
Net budget effect is zero

- \$ 250,000 Increase in restricted fund appropriations for Capital Project Expenses for Beechers Brook
Appropriation increase will be covered by new restricted funds (grant)

D	\$ 698,502	Total increase (decrease) to Capital Construction Expenses
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574 CAPITAL EQUIPMENT

- \$ 2,115 Transfer of appropriations from Minor Computer Equip. to Technology Equipment for new employee laptop
Net budget effect is zero

- \$ 2,752 Transfer of restricted appropriations from Exhibit Material to Technology Equipment for new NCNC switchboard
Net budget effect is zero

- \$ 30,000 Increase in restricted fund appropriations for Vehicles to purchase Zero Police motorcycle
Appropriation increase will be covered with new restricted funds

E	\$ 34,867	Total increase (decrease) to Capital Equipment
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	\$ 733,369	TOTAL INCREASE (DECREASE) TO CAPITAL
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	\$ 820,252	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
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Big Creek Reservation

Lindsey Property - Middleburg Heights



Resolution of Support and Approval of the Cuyahoga Greenways Plan

March 18, 2021

Resolution # _____

WHEREAS, Cleveland Metroparks recognizes “Connections” to be one of its key strategic goals; and

WHEREAS, the Cleveland Metroparks participated as a partner in the Cuyahoga County Planning Commission-led *Cuyahoga Greenways Plan* funded in part through the Northeast Ohio Areawide Coordinating Agency’s (NOACA) Transportation for Livable Communities Initiative (TLCI) Planning Grant Program; and

WHEREAS, the TLCI Program provides federal funds for projects that integrate transportation and land use planning, increase transportation options, promote livability, and advance the goals of NOACA’s Strategic Plan for northeast Ohio; and

WHEREAS, the *Cuyahoga Greenways Plan* successfully engaged representatives from 43 communities and 29 organizations, with community outreach efforts that included ten public meetings, generating participation from over 400 individuals as well as representatives from an additional 27 public entities and neighborhood organizations; and

WHEREAS, Cleveland Metroparks views the *Cuyahoga Greenways Plan* to be a foundational planning document to assist in leading trail planning and other connections efforts well into the future.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District hereby expresses its approval and support for the *Cuyahoga Greenways Plan*.

Dan T. Moore
Board of Park Commissioners
Cleveland Metropolitan Park District

RESOLUTION NO. 21-03-027

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated February 12, 2021 in the amount of \$261,465.42

Wire Transfer dated February 19, 2021 in the amount of \$74,264.65

Printed Checks dated February 19, 2021 in the amount of \$956,891.45

Printed Checks dated February 26, 2021 in the amount of \$312,589.79

Wire Transfer dated March 5, 2021 in the amount of \$74,934.65

Printed Checks dated March 5, 2021 in the amount of \$852,873.81

Net Payroll dated January 17, 2021 to January 30, 2021 in the amount of \$1,083,742.11

Withholding Taxes in the amount of \$262,307.93

Net Payroll dated January 31, 2021 to February 13, 2021 in the amount of \$1,081,876.27

Withholding Taxes in the amount of \$263,605.79

Bank Fees/ADP Fees in the amount of \$20,197.46

Cigna Payments in the amount of \$543,411.52

ACH Debits (First Energy; Sales Tax) in the amount of \$65,093.32

JP Morgan Mastercard/Mastercard Travel Card dated February 7, 2021 to March 6, 2021 in the amount of \$222,506.62

Total amount: \$6,075,760.79

PASSED: March 18, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-03-027** listed above.

RESOLUTION NO. 21-03-028

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated February 7, 2021 to March 6, 2021 in the amount \$38.75

Total amount: \$38.75

PASSED: March 18, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-03-028** listed above.