

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
FEBRUARY 20, 2020**

The Board of Park Commissioners met on this date, Thursday, February 20, 2020, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore, and to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 20-02-020:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of January 15, 2020, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2020 vs. 2019 Year-To-Date, for the Month Ended January 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **90941** to **90948** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Swearing in of Lieutenant***  
*(Originating Source: Katherine M. Dolan, Chief of Police)*

**Charles A. Moore**

Charles A. Moore will be promoted to the rank of Lieutenant, effective February 23, 2020. We would like to publicly recognize Lt. Moore today as he reaffirms his commitment to protect and serve the visitors and guests of Cleveland Metroparks. During his tenure with Cleveland Metroparks Police, which began on August 10, 2006 under retired Chief Greg Loftus, he served as sergeant for over 6 years and interim lieutenant in 2018. Lt. Moore has also been active as the Lead Stops and Approaches Instructor, Field Training Supervisor, Dive Team and Bicycle Unit member.

**No. 20-02-021:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to appoint Charles A. Moore as full-time police lieutenant for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (b) ***2020 Budget Adjustment No. 1***  
*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2020							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 2/20/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ -	\$ 204,122 A	\$ 56,368,346
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	-	34,031 B	18,567,594
53	Contractual Services	14,615,911	1,163,297	15,779,208	-	358,571 C	16,137,779
54	Office Operations	24,071,314	2,192,891	26,264,205	-	2,869,757 D	29,133,962
	Operating Subtotal	113,341,151	3,400,049	116,741,200	-	3,466,481	120,207,681
<b>CAPITAL</b>							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	-	1,657,578 E	38,817,597
574	Capital Equipment	2,766,476	681,816	3,448,292	-	377,208 F	3,825,500
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	-	107,690 G	2,152,621
	Capital Subtotal	31,979,085	11,654,422	43,633,507	-	2,142,476	45,775,983
<b>TOTALS</b>							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ -	\$ 5,608,957	\$ 165,983,664

**ACTION ITEMS (cont.)**

An explanation of the adjustments, by category, can be found on pages **90949** to **90950**. The net effect of all adjustments is an increase of \$5,608,957, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

**No. 20-02-022:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2020 Budget Adjustment No. 1 for a total increase of \$5,608,957 as delineated on pages **90949** to **90950**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Club Metro 2020 Financial Request***  
(*Originating Sources: Charlie Rosol, Club Metro President/Becky Eicher, Club Metro Treasurer*)

**Background**

Club Metro, the non-profit employee club for Cleveland Metroparks, wishes to extend appreciation to the Board of Park Commissioners for its financial support of \$6,500 in 2019. With this financial support, Club Metro helped support employee activities during 2019 through networking/social events (employee picnic, year-end event, etc.), charitable events (Cleveland Food Bank, etc.), and support of Charity Choice. Club Metro's 2020 membership at this time includes 190 Cleveland Metroparks employees and retirees.

In 2019, Club Metro earned \$7,047.96 from membership dues (at \$35.10/employee). A 2019 audit, conducted by James G. Zupka, CPA, Inc., is on file with Club Metro President Charlie Rosol, Treasurer Becky Eicher and Cleveland Metroparks Chief Financial Officer Bill Chorba, with no irregularities reported. As of December 31, 2019, the current treasury balance is \$13,370.94 (catering invoice from holiday party in the sum of \$4,356.50 did not clear until early January 2020 and PCI Entertainment was not hired for casino night in the sum of \$3,000 as guests enjoyed Wild Winter Lights at the Zoo instead).

Activities planned for 2020 may include, but not limited to: volunteer work at the Greater Cleveland Food Bank, tree planting, summer picnic, after work gatherings, holiday event, and more. Members are given weekly discounts to over 100 various companies through membership in the Best Benefits Club (BBC).

**ACTION ITEMS (cont.)**

**No. 20-02-023:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize payment of \$6,500 to Club Metro for 2020, with Club Metro's pledge to match the funding of \$6,500 through membership dues and fees.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(d) *Resolution Accepting Ohio Department of Natural Resources Boating Safety Education Grant***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Mary Rouse, Director of Outdoor Experiences/Rachel Nagle, Outdoor Recreation Manager)*

Cleveland Metroparks will receive \$24,513.70 from the Ohio Department of Natural Resources Boating Safety Education Grant program to support Outdoor Recreation programs. The grant funds will be used to purchase fully adapted kayaks and adaptive equipment demonstrating Cleveland Metroparks commitment to the Americans with Disabilities Act (ADA) and the Core Values of Respect and Dignity for all. Funds will also be used to replace a fleet of entry level kayaks, paddles, and supplemental equipment. This equipment will be used for kayaking instruction to create opportunities for a wide range of individuals promoting safe and fun recreation. Cleveland Metroparks cost share for the grant is \$9,067.84 to be paid as in-kind salaries for existing program staff.

It is required by the Ohio Department of Natural Resources to provide for proof of agency commitment through a resolution authorizing the political subdivision to enter into an agreement with the Ohio Department of Natural Resources for the grant program.

**No. 20-02-024:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the adoption of the resolution to accept the funds from the Ohio Department of Natural Resources through the Boating Safety Education Grant program as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed projects under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(e) *Euclid Creek Reservation: Authorization to Submit Grant Application and Commit Funds***

*(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager)*

The Recreational Trails Program (RTP) is a cooperation between the Ohio Department of Natural Resources and the Federal Highway Administration to fund trail projects in the State of Ohio. Eligible projects under RTP include the construction of connector and loop trails and trailheads, as well as maintenance and repairs to existing trails. Cleveland Metroparks received funds from this program in 2018 for the construction of the Engle Road Connector Trail in Big Creek Reservation.

Cleveland Metroparks plans to submit an application to the RTP for construction of a portion of the Euclid Creek Reservation Eastern Connector Trail, which will connect the K. Hovnanian property in the City of Richmond Heights (acquired in 2018) to the existing Welsh Woods Picnic Area in Euclid Creek Reservation. This application will focus on a 3,300 lineal foot all-purpose, ADA-accessible loop trail, which will lead to an overlook deck situated atop the ridgeline on the K. Hovnanian property, which offers picturesque views of the river valley.

This paved loop trail will then connect to a 2,000 lineal foot aggregate hiking trail that follows the ridgeline down to a pedestrian cable suspension bridge that will span Euclid Creek and connect to the existing Welsh Woods Picnic Area and to the existing trail network in the reservation. This pedestrian bridge has been funded through an individual donation. This project in its entirety will be transformative for Euclid Creek Reservation. A map of the proposed Euclid Creek Reservation Easter Connector Trail is on page **90951**.

The proposed project budget for Cleveland Metroparks RTP application is below:

Recreational Trails Program	\$111,012
<u>Cleveland Metroparks</u>	<u>27,753</u>
TOTAL:	\$138,765

The required resolution is on page **90952**.

**No. 20-02-025:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$111,012 through the Recreational Trails Program as described above; to authorize and agree to obligate matching funds of ±\$27,753 and all funds

**ACTION ITEMS (cont.)**

required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Lakefront Reservation: Authorization to Submit Grant Application and Commit Funds (Originating Sources: Sean E. McDermott, Chief Planning and Design Officer/Natalie Ronayne, Chief Development Officer/Mary Rouse, Director of Outdoor Experiences/John Cardwell, Architect/Kelly Coffman, Senior Park Planner/Kristen Trolio, Grants Manager)***

The Ohio Department of Natural Resources Division of Parks and Watercraft has launched a new grant program, the Paddling Enhancement Grant program, to fund waterway access for hand-powered watercraft at public facilities throughout the State of Ohio. Cleveland Metroparks plans to submit an application to this program for a new public access point at East 55<sup>th</sup> Street Marina, which will include an ADA-compliant floating launch and necessary site preparation.

The “Lake Erie Water Trail - Cuyahoga County” has received preliminary approval from Ohio Department of Natural Resources as a state-designated water trail. The water trail is envisioned as part of an eventual statewide Lake Erie Water Trail. Cleveland Metroparks currently offers access points to Lake Erie for paddlers at Huntington Beach, Edgewater Park, Wendy Park, Gordon Park, and Wildwood Park. The Park District has coordinated with the county’s seven lakefront communities and other public agencies to improve access to the lake and create the water trail.

This proposed project at East 55<sup>th</sup> Street Marina would provide paddle access within both the Federal Breakwall and the additional shelter of the East 55<sup>th</sup> Street Marina breakwall. The East 55<sup>th</sup> Street embayment is currently proposed as a water trail rest area, however there is no landing zone since the water’s edge is lined with large, irregular boulders; this project will create a landing zone. This new access point at East 55<sup>th</sup> Street Marina will include a floating dock that meets ADA requirements. The dock will connect to nearby parking areas via an accessible path. This will be the first ADA-compliant access point offered along Lake Erie in Cuyahoga County.

**ACTION ITEMS (cont.)**

The project budget is as follows:

Ohio Department of Natural Resources	\$75,000 (maximum grant request)
Cleveland Metroparks	<u>9,200</u>
TOTAL	\$84,200

The required resolution is on page **90953**.

**No. 20-02-026:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$75,000 through the Paddling Enhancement Grant program as described above; to authorize and agree to obligate matching funds of ±\$9,200 and all the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(g) *Brookside Reservation: Authorization to Enter into Grant Agreement and Commit Funds***  
*(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Jennifer Grieser, Director of Natural Resources/Kristen Trolio, Grants Manager)*

Cleveland Metroparks has received a grant award of \$137,500 from the National Fish and Wildlife Foundation’s Sustain Our Great Lakes program to add green infrastructure elements to the parking area adjacent to the Brookside Valley Event Site in Brookside Reservation. A map is on page **90954**. This parking area is ~3.2 acres with 3.99 acres of contributing drainage area and is located immediately adjacent to Big Creek, a primary tributary to the Cuyahoga River. Stormwater from the surface of the parking lot drains via sheet flow to the southeast corner of the lot and discharges via storm drains into Big Creek. The runoff carries salt and other vehicle residue, such as motor oil and antifreeze, into the creek.

**ACTION ITEMS (cont.)**

This project will add four vegetated bioretention cells that total 11,310sf to the existing parking area. The concept plan is on page **90955**. These cells will reduce stormwater runoff by 2,504,950 gallons/year and will capture and treat the “first flush” volume of stormwater, which carries the majority of pollutants. As part of this project, Cleveland Metroparks will partner with The Ohio State University to monitor the benefits of the green infrastructure elements on stormwater quantity and quality.

The mission of the Sustain our Great Lakes program is to protect and restore habitat throughout the Great Lakes basin, particularly in areas that have been negatively affected by human activity. Green infrastructure, along with riparian and stream habitat restoration, are priorities of this program. The program is a public-private partnership funded by government agencies, private foundations, and corporations and administered by the National Fish and Wildlife Foundation.

The budget for this project is below:

Sustain our Great Lakes	\$137,500
Cleveland Metroparks	<u>137,500</u>
TOTAL:	\$275,000

**No. 20-02-027:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a grant agreement with the National Fish and Wildlife Foundation for ±\$137,500; to authorize and agree to obligate the required matching funds of ±\$137,500 and all funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(h) *Increase for Rental of Mobile Trailer for Police at Timberlane Farms***  
*(Originating Sources: Charlie Rosol, Procurement Manager/Katherine M. Dolan, Chief of Police/Rich Svoboda, Captain/Jessica McNally, Sergeant-Mounted Unit)*

On August 24, 2015, Cleveland Metroparks entered into an agreement and secured a Purchase Order (20181211 (previously 20160320 and D07765)) in the amount of \$12,350, which was reported to the Board on the \$10,000-\$50,000 list on September 9, 2015, with Apple Mobile Leasing to rent a mobile trailer as a temporary office for Police (Mounted Unit) staff.



**ACTION ITEMS (cont.)**

Since that time, several increases have been made to this purchase order through 2019 due installing an aluminum bottom skirting in the sum of \$2,760 in December 2015 and renewing the rental agreement in one (1) year increments from 2016-2019. Cleveland Metroparks staff is currently exploring office area options for Police staff however, until a viable option is secured, Park District staff recommends renting the Mobile Trailer for an additional two (2) years.

In light of this, the Board is hereby asked to approve an increase of \$17,400 to the award amount. Since the original purchase order was for an amount less than \$50,000, under the By-Laws the Board was not required to approve the request. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD (8/24/15):	\$ 12,350
Additional increases (2016-2019):	37,560
Additional consumption estimate:	<u>17,400</u>
REVISED TOTAL AWARD	\$ 67,310

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

**No. 20-02-028:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the increase of the rental of the mobile trailer as presented above from Apple Mobile Leasing Inc. pursuant to the purchase order originally approved on August 24, 2015, for a revised total of \$67,310.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(i) *Award of RFP #6458-b: Beecher’s Brook Restoration, North Chagrin Reservation; and Chagrin River Restoration at Jackson Field, South Chagrin Reservation – Design Builder***

*(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer, Chris Cheraso, Landscape Architect)*

**Background**

On October 1, 2019 Cleveland Metroparks issued a Request for Qualifications (RFQu) for design-build teams to submit qualifications for the design and implementation of two components; Beecher’s Brook Restoration, North Chagrin Reservation (“Beecher’s Brook Project”) and Chagrin River Restoration at Jackson Field, South Chagrin Reservation (“Jackson Field Project”) (collectively referred to as the “Project”). The Project will be awarded to one (1) design-build team.

**ACTION ITEMS (cont.)**

The Beecher’s Brook component will reverse stream impairments and establish a foundation for ecological recovery for this primary headwater of the Chagrin River. Jackson Field, adjacent to the Jackson Field Project, is considered an exceptional example of Chagrin River floodplain and features abundant plant and animal species. The Chagrin River is designated as a State Scenic River; however, excessive erosion along its banks are threatening water quality and restoration is required. Together the two separate restoration components will improve water and habitat quality within the Chagrin River Watershed.

Conceptual designs recommend restoration methods using natural channel design and bioengineering to stabilize eroding streambanks, improve in-stream and floodplain riparian habitat, and reduce sediment and nutrient loads that are polluting high quality water resources downstream of the Project sites. As is allowed under Ohio law, Cleveland Metroparks staff is acting as the criteria architect on the Project.

The Beecher’s Brook Project is funded by Ohio Environmental Protection Agency 319 (h) Grant, Water Resource Restoration Sponsor Program, Cleveland Metroparks and the Cleveland Museum of Natural History Trout Club Program. The Jackson Field Project is funded by the Ohio Environmental Protection Agency 319 (h) Grant, Northeast Ohio Regional Sewer District and the Cleveland Metroparks. As a Project partner, Chagrin River Watershed Partners, Inc. will contribute to the Ohio Environmental Protection Agency 319 (h) Grant Education and Outreach deliverables.

The RFQu yielded eight (8) responding design-build teams. The team’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Jim Rodstom, Mike Durkalec and Chris Cheraso. Through an independent evaluation of the qualifications, the review panel determined a short list of four (4) teams and requested proposals from each. Proposals were received by three (3) of the four (4) shortlisted firms (Biohabitats retracted their interest) and each team was interviewed. The interview panel included Sean McDermott, Jenn Grieser, Jim Rodstrom, Mike Durkalec and Chris Cheraso. Laura Bonnell from Chagrin River Watershed Partners, Inc. provided support. Following the interviews, the proposals from each short-listed design-build team were then ranked by the review panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both qualifications and proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 70% and price at 30%. Below is a listing of the short-listed teams, and their correlating “best value” score.

<b>Cleveland Metroparks Beecher’s Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation RFQu# 6458</b>	
<b>Design Build Firm</b>	<b>Short List</b>
Applied Ecological Services	X
Biohabitats	X
Burgess and Niple	
Cardno	
Davey Resource Group	
Nerone & Sons, Inc.	X
HEPACO, LLC	
RiverReach Construction	X

**ACTION ITEMS (cont.)**

**RFP# 6458-b Results**

Ranking	Design-Build Team	Price (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	RiverReach Construction/EnviroScience	\$199,893	30	69.3	99.3
2	Applied Ecological Services/Environmental Design Group, LLC	\$254,744	21.8	67.2	89.0
3	Nerone & Sons, Inc./GPD Group	\$303,000	14.5	67.9	82.4

The price reflected in the above table includes the preconstruction services fee, the due diligence and design fees, the preconstruction expenses, estimated general conditions costs (based on percentage of construction cost), construction stage design fees (based on percentage of construction cost), and the design-builder fee (based on percentage of construction cost). An estimated total Project cost of \$673,730 was provided to the contractors as a common basis of expectation. Once construction documents are nearly complete, Cleveland Metroparks staff will return to the Board to set a Guaranteed Maximum Price, at which time, inclusive of construction costs, the general conditions costs, construction stage design fees, and the design-builder fee will be finalized. Upon the negotiation of a contract with the recommended design-build firm, RiverReach Construction (RiverReach), the preconstruction services fee, due diligence and design fee, and preconstruction expenses will be established at \$127,786.

**RFP Analysis**

Staff recommends the design-build contract be negotiated and awarded to RiverReach Construction. Over the past 13 years, RiverReach and Enviroscience, Inc. have partnered in over 40 design-build ecological restoration projects, many located in Northeast Ohio. Their longstanding collaboration helps increase project creativity, efficiency, and quality. The team has recently performed projects with several partners to Cleveland Metroparks. Most recently the team has completed restoration along the Euclid Creek Lacustrine at Euclid Creek Reservation for Cuyahoga County Soil and Water Conservation District, West Creek Coventry Stream Restoration at West Creek Reservation for West Creek Conservancy. Furthermore, RiverReach has provided restoration services for the Northeast Ohio Regional Sewer District, Western Reserve Land Conservancy, Chagrin River Watershed Partners, Inc. and Holden Arboretum, among other peer organizations. RiverReach’s abilities and approach to the Project were well demonstrated in their qualifications, proposal and interview process. Their project team experience, understanding of the goals, and methodology will prove valuable in the execution of the Project. RiverReach’s experience with similar and complimentary projects, along with the competitive price associated with their services, establishes their team as the “best value” when ranked against the other short-listed design/build firms. Notwithstanding, Applied Ecological Services and Nerone & Sons, Inc. teams also submitted thorough proposals.

**ACTION ITEMS (cont.)**

**No. 20-02-029:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **RiverReach Construction** being ranked as the “best value” for RFP# 6458-b, Beecher’s Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation, inclusive of \$127,786 for preconstruction services fee, due diligence and preconstruction stage design service fee, and preconstruction stage expenses. In the event that a GMP contract cannot be negotiated with the design-builder, a contract would then be negotiated, per Ohio Revised Code, with the next ranked design-builder, who the Board, in its discretion, has reflected in the minutes as being the next ranked design-builder. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (j) ***Award of RFP #6483: Brighton Park Trail and Site Improvement Project – Brookside Reservation – Construction Manager at Risk***  
(*Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Andy Simons, Project Manager*)

**Background**

On December 16, 2019, Cleveland Metroparks issued an RFQu for firms to submit qualifications for the construction management (at risk) of the Brighton Park Trail and Site Improvement Project (Project). The Project is being developed in partnership with the Western Reserve Land Conservancy (Western Reserve) and the Old Brooklyn Community Development Corporation, who together have raised approximately \$535,000 to date for the transition of the former Henninger landfill into public open spaces and trails. Cleveland Metroparks will enter into both a Project Development Agreement with Western Reserve and either a lease and management agreement or an assumption of their existing conservation easement over the subject parcel(s). Cleveland Metroparks is performing and providing the project design, oversight, and management.

**ACTION ITEMS (cont.)**

The RFQu yielded four (4) responding construction manager at risk firms. The firm’s statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Andy Simons, John Cardwell, and David Frey. Additionally, serving in an advisory role was Isaac Robb from Western Reserve. Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested proposals from each. Following receipt of the proposal each short-listed firm was interviewed. Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are three firms and requested proposals from each. Following receipt of the proposal each short-listed firm was interviewed. Following the interviews, the proposals from each short-listed construction management firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 60% and price at 40%. Below is a listing of the three short listed firms, and their correlating “best value” score.

Cleveland Metroparks Brighton Park Trail and Site Improvement Project, Brookside Reservation RFQu# 6483	
Construction Manager (at Risk) Firm	Short List
F. Buddie	X
Nerone & Sons, Inc.	X
Schirmer Construction, LLC.	X
Sitotech, Inc.	

**RFP# 6483 Results**

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	F.Buddie Contracting Ltd.	\$68,000	40	59.4	99.4
2	Schirmer Construction, LLC	\$70,400	38.6	58.2	96.8
3	Nerone and Sons, Inc.	\$117,400	10.9	55.2	66.1

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current estimated construction cost is estimated at \$535,000. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price, at which time, inclusive of construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, F. Buddie Contracting, Ltd., the preconstruction stage compensation will be established at \$3,600.

**ACTION ITEMS (cont.)****RFP Analysis**

Staff recommends the construction manager at risk contract be negotiated and awarded to **F. Buddie Contracting, Ltd.** (“Buddie”). Buddie, who is based in Cleveland, has been in business since 1956, and has performed positively for Cleveland Metroparks in the past on projects such as the Canal Basin Park Initial Greening and the Wildwood Parking Lot green infrastructure, among others. Buddie’s abilities, attention to detail and thoughtful approach to the Project were well demonstrated in their qualifications, proposal and interview process. Their project team and goals align with Metroparks staff. Their understanding of the Project, approach and methodology will prove valuable in the execution of the Project. Buddie’s experience with similar and complimentary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms. Notwithstanding, the Nerone and Sons, Inc. and Schirmer Construction, LLC also submitted thorough proposals.

**No. 20-02-030:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **F. Buddie Contracting, Ltd.**, being ranked as the “best value” for RFP# 6483, Brighton Park Trail and Site Improvement Project, Brookside Reservation, inclusive of \$3,600 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Contract Amendment – 1519: RainForest Dome Replacement – Cleveland Metroparks Zoo – Design Builder – Guaranteed Maximum Price 2***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Christopher M. Kuhar, Zoo Executive Director/Andy Simons, Project Manager/Christopher Widdowson, Architect)*

**Background**

On July 11, 2019 Cleveland Metroparks issued a Request for Qualifications (RFQu #6436) for design-build teams to submit qualifications for the design and installation of a new ETFE (ethylene tetrafluoroethylene) domed roof structure over the orangutan exhibit of the Cleveland Metroparks Zoo RainForest (Project). As identified in the recently

**ACTION ITEMS (cont.)**

completed facility assessment, the RainForest Dome is in need of replacement and requires special analysis and engineering considerations. Due to those needs, it was requested that the interested design-build teams include a design-assist partner to execute the ETFE specialty design and fabrication. As is allowed under Ohio law, Cleveland Metroparks staff is acting as the criteria architect on the design-build Project.

On September 18, 2019 the Board awarded a Guaranteed Maximum Price Contract to Regency Construction Services, Inc. (“Regency”), for construction manager (at risk) services for the Project. Regency, as did all other proposers, included Vector Foiltec as their design-assist partner for the ETFE foil and dome superstructure. At the time of the Board’s original award, only the preconstruction stage compensation was fixed at \$158,301, which included Vector Foiltec’s design-assist fees. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

The first of two Guaranteed Maximum Price amendments (GMP 1) was brought before the Board on December 19, 2019 which included the Vector Foiltec ETFE Dome, sprinkler and vent control engineering, soffit design fees, and skylight analysis fees. GMP 1, in the amount of \$1,915,320.49 allowed for the long lead item of ETFE dome fabrication to commence while the balance of the Project costs, captured herein with Guaranteed Maximum Price 2 (GMP 2), could be solidified.

GMP 2 includes the installation of the domed roof structure, demolition, exhibit netting and additional items listed below.

**GMP 2 Establishment**

Regency has established the below GMP 2:

<b><u>Item</u></b>	<b><u>Cost</u></b>
Existing Dome Demolition	\$95,000
Roofing	\$186,000
Exhibit Netting	\$172,000
Misc. Steel	\$28,300
Carpentry	\$128,747
Painting	\$14,620
Fire Protection	\$17,400
HVAC Controls Allowance	\$35,000
Electrical	\$8,470
Lighting Protection	\$45,000
Scaffolding	\$76,314
Crane / Rigging	\$61,232
LED Light Diffuser Replacement Allowance	\$20,000
Soffit Structure Replacement Allowance	\$20,000
Encountered Field Conditions Allowance	\$20,000
Window Removal	\$3,000
Vector Foiltec Steel Modifications	\$7,837

**ACTION ITEMS (cont.)**

Canvas Research Tent Rehabilitation Allow.	\$5,000
Exhibit Conduit & Lights Modifications Allow	\$25,000
Air Cushion PVC Piping Painting Allowance	\$15,000
Temporary Fire Protection Allowance	\$7,500
Vector Foiltec Alternates OH&P from GMP#1	\$16,038
<u>Fritting on All Dome Pillows</u>	<u>\$15,780</u>
<i>Subtotal</i>	\$1,023,238
General Conditions/Staffing 6.32%	\$64,668.64
Construction Contingency 2.5%	\$25,580.95
Design Services Fee 1.58%	\$16,167.16
<u>DB Fee 2.5%</u>	<u>\$25,580.95</u>
Guaranteed Maximum Price 2	\$1,155,235.70

**Construction Schedule**

Regency’s construction schedule associated with the proposed GMP 2 anticipates an early fall 2020 project delivery barring any unseasonal weather. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

**No. 20-02-031:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Regency Construction Services, Inc.**, for construction of the **Zoo Rainforest Dome Replacement, Cleveland Metroparks Zoo**, to reflect a **GMP 2** in the amount of **\$1,155,235.70**, which will be an amount in addition to the \$1,915,320.49 already awarded for GMP 1 and in addition to the \$158,301 already awarded for preconstruction services, for a total contract value of **\$3,228,857.19**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (1) ***Award of RFQu #6447 – Coastal, Shoreline and Riverfront Professional Design Services – Heritage Park and Rivergate Boat Docks***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John Cardwell, Sr. Landscape Architect)*

**Background**

On July 22, 2019 Cleveland Metroparks issued a Request for Qualifications (RFQu #6447) for a five (5) year term (2020-2024) for professional design services related to twenty-seven types of potential coastal, shoreline and riverfront improvement projects. RFQu #6447 yielded eight (8) responses from consultant teams. Qualifications were



**ACTION ITEMS (cont.)**

reviewed by Cleveland Metroparks staff and interviews were held with three (3) of the eight (8) consultant teams and, pursuant to ORC 153.69, the top three (3) firms were ranked in order of most qualified. Presented as an Information Item at the December 19, 2019 Board meeting, the KS Associates, Inc. team, which includes Foth Infrastructure & Environment, LLC, The Osborn Engineering Co., and TTL Associates (KS Team) was deemed most qualified by Cleveland Metroparks staff. With concurrence of the Board to select the KS Team as the most qualified, individual contracts will be negotiated on a per project basis and brought to the Board per the Cleveland Metroparks By-Laws.

As presented as an Information Item at the January 15, 2020 Board meeting, staff shared a planning update regarding a proposal to add boat docks to Heritage and Rivergate parks. During the summer of 2019 Cleveland Metroparks was notified of receiving a second recent award of an impactful Boating Infrastructure Grant (BIG). The BIG is administered through the Ohio Department of Natural Resources Division of Parks and Watercraft. The program provides funds for both public and private agencies and marinas to provide transient docks for non-trailerable (greater than 26 feet in length) recreational boats. These federal funds are generated through the The Sport Fishing and Boating Safety Act and grant agreements are made with the U.S. Fish and Wildlife Service. BIG is open to all navigable waters and coastal communities throughout the U.S.

Cleveland Metroparks applied for and received two federal awards through BIG to construct new, transient docks for recreational boaters at both Heritage Park (12 slips) and Rivergate Park (6 slips).

The BIG award provides \$1,146,314 and \$482,770 for the Heritage Park and Rivergate Docks, respectively. Cleveland Metroparks match amounts is \$402,759 and \$169,622, respectively.

**Proposal Analysis**

A proposal was requested from the KS Team to cover the due diligence and preliminary engineering for the Heritage Park and Rivergate Boat Docks. The proposed cost of \$124,500 covers the below scope:

**Due Diligence:**

- Diving Inspection
- Hydrographic Survey (river bottom)
- Existing Conditions / Data Collection
- Geotechnical Analysis
- Ecological Resources Field Survey and an Ecological Survey Report
- NEPA Coordination

**30%, 75% GMP, and 100% Design Documents**

- Site Plans
- Dredging
- Docks, Gangways, and Access Platforms
- Bulkheading

**ACTION ITEMS (cont.)**

- Anchor Piles
- Electrical & Data
- Lighting
- Structural
- Details
- Cost Estimating
- Specifications
- Prose Statement (with 75% GMP set)

**Permitting**

- U.S. Army Corp of Engineers
- Ohio E.P.A.

It is anticipated that the KS Team will need approximately fourteen (14) months to complete the above scope. Furthermore, it is expected that staff will bring forward to the Board a recommended construction manager (at risk) during development of the drawings.

**No. 20-02-032:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a contract with **KS Associates, Inc.**, as the most qualified firm for **RFQu #6447 – Coastal, Shoreline and Riverfront Professional Design Services – Heritage Park and Rivergate Park Boat Docks** for the not-to-exceed amount of **\$124,500** for the permitting and design as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant to the proposal dated January 31, 2020.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(m) *Professional Services Agreement Amendment No 1, Contract 1422 –Hinckley Lake Dam Modifications – Final Design*****Background**

Cleveland Metroparks is party to a Professional Services Agreement with Michael Baker International, Inc. (“Baker”). In May of 2017, Cleveland Metroparks issued Request for Qualifications No. 6271 (“RFQu”) for qualified engineering professionals to study and design modifications to the Hinkley Lake Dam (Hinckley Dam) spillway and adjacent earthen embankments. Six (6) firms responded to the RFQu and following a review by a panel of Cleveland Metroparks staff, the top three (3) firms were ranked in order of most qualified. On August 17, 2017, the Board authorized a professional services agreement

**ACTION ITEMS (cont.)**

with Baker to complete a preliminary design report in accordance with their proposal dated August 4, 2017 in the amount of \$226,313. At the same Board meeting of August 17, 2017, the Board authorized the preconstruction services phase of a Guaranteed Maximum Price contract with The Great Lakes Construction Company (Great Lakes), the construction manager (at risk). As of March of 2018, Baker had completed the preliminary design report and Great Lakes had prepared the corresponding cost estimates relative to the developed engineering scenarios.

With the preliminary design report completed by Baker and estimates prepared by Great Lakes, a preferred design alternative has been selected. A proposal was requested from Baker to provide the next phase of services for rehabilitation of Hinckley Dam which consist of the phased preparation of construction documents in conjunction with Great Lakes.

**Amendment No. 1**

The scope of Amendment No. 1 consists of permitting, final design, and meetings and coordination. Included within those tasks Baker will perform wetland delineation and muscle surveys (not relocation), Section 106 preparation, Emergency Action Plan updates, and final hydrology calculations and reports. Plans preparation, which will include lake bottom dredging, will pause at 50%, 75%, and 100% to allow for Great Lakes to review plans for constructability, perform cost estimates, and ultimately prepare a Guaranteed Maximum Price. The current Baker proposal, dated January 31, 2020 for the above-mentioned tasks, proposes an amount not-to-exceed \$368,394. Not requested for authorization at this time is construction administration services by Baker, which is estimated at approximately \$240,000, and which shall be requested of the Board for authorization at the time of construction commencement.

Upon authorization, Baker will commence design and permitting, with an expected design completion in Spring of 2021. A timeline for construction commencement for the Hinckley Dam rehabilitation, which will likely include dredging of Hinckley Lake, is in development.

**No. 20-02-033:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to execute Amendment No. 1 with **Michael Baker International, Inc.**, for professional services as summarized above, for an additional not-to-exceed amount of \$368,394, resulting in a total revised contract amount not-to-exceed of \$594,707 in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated January 31, 2020.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (n) ***Authorization for Cleveland Metroparks Police Department to Enter into an Intergovernmental Cooperative/Mutual Aid Agreement.***  
*(Originating Sources: Katherine Dolan, Chief of Police/Kenneth Schabitzer, Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)*

**Background**

The City of Fairview Park and Cleveland Metroparks share a mutual concern to provide a safe and secure environment throughout the City and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with municipal corporations to assist with police protection. The interagency agreement will delineate requests for assistance, Cleveland Metroparks responsibilities, the City of Fairview Park responsibilities and other relevant terms.

- No. 20-02-034:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an Intergovernmental Cooperative/Mutual Aid Agreement with the City of Fairview Park and Cleveland Metroparks Police Department in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

- (o) ***Authorization of Land Acquisition: Galland Property, South Chagrin Reservation (±5 acres)***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Real Estate Manager)*

Cleveland Metroparks has the opportunity to acquire a ±5-acre property located north of Chagrin River Road and west of Franklin Road in the City of Solon and adjacent to South Chagrin Reservation (reference map, page **90956**). The Galland Property borders the recently acquired Jackson Property, a 73.4-acre property which includes Category 3 wetlands, a Class III primary headwater stream that flows to the Aurora Branch of the Chagrin River, and upland habitat that serves as a buffer for these important aquatic resources. A significant portion of the Galland Property is wetland and connects to the large wetland complex on the Jackson Property. The wetlands support a nice assemblage of native plants. The Galland Property also contains a mature mesic forest on the north side of the property.

**ACTION ITEMS (cont.)**

Cleveland Metroparks has been in contact with William Galland since August of 2018. Mr. Galland reached out to Cleveland Metroparks regarding selling his property and following the acquisition of the Jackson Property in December of 2019 the Galland Property is now located adjacent to South Chagrin Reservation. This acquisition conserves the wetlands, streams and associated habitat of the Chagrin River watershed and provides additional resource protection and a buffer to the larger wetland complex.

**No. 20-02-035:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ±5.0 acres as hereinabove described, from William R. Galland and Lucille C. Galland for a purchase price of \$150,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(p) *Asian Lantern Festival Agreement: Asian Lantern Festival at Cleveland Metroparks Zoo***

*(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Christopher M. Kuhar, Zoo Executive Director/Sam Cario, General Manager of Special Events & Experiences/Tim Savona, Director of Zoo Guest Experience & Revenue/Priscila Rocha, Assistant Legal Counsel)*

**Background**

Cleveland Metroparks seeks to enter into a new agreement with Tianyu Arts & Culture, Inc. (“Tianyu”) for a three-year extension of the Asian Lantern Festival (“Festival”) in response to the highly successful and well-attended Festival held in the summer of 2019. In its first year, the Asian Lantern Festival set domestic and international attendance records of 150,000 guests. In its second year, the Asian Lantern Festival set another domestic attendance record of 183,192 guests. This year’s Festival will also be a separately ticketed event. Similar to last year’s Festival, the 2020 event will occur in the evenings after standard zoo operating hours for a minimum of 28 nights from June to September, Thursday through Sundays. The Festival will feature cultural attractions and animal exhibits during the daylight hours and transition to an illuminated lantern show as the event progresses. Both parties will mutually agree on the event dates for the 2021 and 2022 Festival.

**ACTION ITEMS (cont.)**

After a very successful 2018 and 2019 festival, Tianyu has proven to Cleveland Metroparks that it is capable of designing and installing a high-quality lantern festival. Under its new agreement with Cleveland Metroparks Tianyu will be responsible for the design, fabrication, and installation of a minimum of 42 lantern vignettes throughout the lower portion of the Zoo in locations approved by Cleveland Metroparks staff. Net revenues shall be split between the parties. The revenue split is a split of ticket sales after deductions of total credit card fees, local admission tax, and ticketing fees if any.

Under this agreement, Tianyu will be responsible for the design, shipping, and installation of the lantern vignettes. Tianyu will be responsible for all lantern lighting and will purchase all materials for the lanterns, including preparing electric cables needed for the power supply inside the lanterns. Tianyu will assume all costs associated with providing artists, performers, and retail craft vendors for the Festival, as well as staff to repair the lanterns throughout the run of the Festival. Tianyu will also be responsible for maintaining commercial general liability and auto coverage and obtaining all required visas for its artists and performers from the United States Citizen and Immigration Services. Tianyu will provide a minimum of four performances, four times each night during the Festival that will occur at the Cleveland Metroparks Zoo Amphitheater.

Cleveland Metroparks will be responsible for the operational logistics of the Festival, including ticketing, guest services, and overall site preparation. Cleveland Metroparks will be responsible for energy costs during installation, exhibition, maintenance, and takedown. Cleveland Metroparks will provide boxes, cables, cords, and generators to run power to the lanterns, if necessary. Cleveland Metroparks will also provide supplemental lighting needed for safety of walking paths and a stage with basic sound and lighting for artist performances. Cleveland Metroparks will be responsible for marketing, promotion, and related marketing expenses for the Festival, and will have sole discretion to determine the final marketing plan for the Festival. Cleveland Metroparks also retains the exclusive rights to corporate sponsorship.

**No. 20-02-036:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required with Tianyu Arts and Culture, Inc. from February 20, 2020 through December 31, 2022 with Cleveland Metroparks Zoo for an Asian Lantern Festival with a revenue share split as defined above. This agreement will be entered into a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:****No. 20-02-037:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following bid awards:

- (a) **RFP #6372 Renewal:** **Information Technology Consulting Services - 2020** (see page **90919**);
- (b) **Bid #6473:** **Grass Seeds, Fertilizers, Fungicides, Herbicides, Insecticides and Other Misc. Turf Supplies** (see page **90921**);
- (c) **Bid #6494:** **Chalet Parking Lot Improvements – Mill Stream Run Reservation** (see page **90922**);
- (d) **Single Source #6495:** **2020 Marine Fuel** (see page **90924**);
- (e) **Single Source #6496:** **Hand Scooped Ice Cream** (see page **90925**);
- (f) **Single Source #6497:** **2020 “Live” Fish Stocking Rainbow Trout** (see page **90926**);
- (g) **Ohio Co-Op #6498:** **One (1) New Oxford White 2020 Ford F250 4x4 Regular Cab 4x4 with Utility Work Body; Two (2) New Oxford White 2020 Ford F250 4x4 Extended Cab; and Three (3) New Oxford White 2020 Ford F250 4x4 Regular Cab Pickup Trucks** (see page **90927**); and
- (h) **Ohio Co-Op/ORC 125.04 #6500:** **Purchase and Installation of Flooring at the Ohio & Erie Canal Management Center (Phase II and Future Phase III)** (see page **90929**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS** (cont.)**RFP #6372 RENEWAL SUMMARY:**      **INFORMATION TECHNOLOGY  
CONSULTING SERVICES - 2020**

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2019 Expenditures = \$150,000
2020 Estimate = \$150,000

**Background**

In 2019, Cleveland Metroparks released a proposal for outside IT consultant firms on a temporary basis to supplement the efforts of information technology contractors/companies on individual projects, such as web development and system administration services on an “as needed” basis for a one (1) year period, with an option to renew up to two (2) additional one (1) year terms.

Park staff recommends exercising the option to renew for a one (1) year period beginning January 1, 2020 through December 31, 2020 with leaving the option to renew for one (1) additional one-year term for 2021. The objective is to garner the most appropriate consultant(s) that are best suited for the desired project(s).

The following is a summary of the consultants that responded to the RFP in 2019. The RFP detailed potential consulting projects under the headings of: Web Development, Database Administration, Information Security, Telecommunications/Communications, System Administration, and other Information Technology Services.

ITS staff will continue to request a price proposal by the appropriate vendor and initiate a contract for said vendor as initiated in 2019.

**Anticipated Vendors** (include, but are not limited to\*):

- DevCare Solutions
- Global Solutions Group
- COGENT Infotech Corp
- Logicalis
- Systems Soft Technologies
- Swift Strategic Solutions
- Vertex Computer Systems
- V Group
- V2 Technology
- Securance LLC
- Avvenire Solutions

\*Please note other vendors/consultants may be chosen throughout 2020 through the State of Ohio Cooperative Contract or another cooperative agreement available to government municipalities.



**AWARD OF BIDS** (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for the RFP #6372 Renewal, for a one (1) year period beginning January 1, 2020 through December 31, 2020, with an option to renew for one (1) additional one (1) year term, **with a total one (1) year cost not to exceed \$150,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS** (cont.)

**BID #6473 SUMMARY:** **GRASS SEEDS, FERTILIZERS, FUNGICIDES, HERBICIDES, INSECTICIDES, AND OTHER MISC. TURF SUPPLIES** to be Supplied on an “As Needed” Basis to Various Cleveland Metroparks Golf Courses and Other Locations Throughout Cleveland Metroparks During the 2020 Season.

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2019 Expenditure = \$443,000
2020 Estimate = \$550,000

This bid provides 163 various turf products. The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Office of Procurement. A split award will be recommended, and cost estimates by vendor are listed in the table below.

Vendors	Advanced Turf Solutions	Aquatic Control	Harrell’s	Nutrien Ag Solutions	Oliger Seed Co	Site One Landscape Supply	Soil Technologies
Estimated Encumbrance per Vendor	\$60,000	\$25,000	\$75,000	\$230,000	\$20,000	\$130,000	\$10,000
<b>TOTAL AWARD:</b>	<b>\$550,000</b>						

The 2020 estimate is based on a “worst case/highest usage” scenario (i.e. anticipating early spring and unfavorable summer conditions). The actual expenditures are typically less per year.

All materials and quantities were specified under the direction of the Executive Director of Golf Operations who reviewed the bids and presents the following recommendations.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various Grass Seed, Fertilizers, Fungicides, Herbicides, Insecticides, and Miscellaneous Turf Supplies on a split award basis to the following lowest and best bidders for Bid #6473, **Advanced Turf Solutions, Aquatic Control, Harrel’s, Nutrien Ag Solutions, Oliger Seed Co., Site One Landscape Supply, and Soil Technologies**, to be purchased on an "as-needed" basis, during the 2020 season, as shown and at the unit prices reflected and on file in the Procurement Office, for a **total amount not to exceed \$550,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS (cont.)****BID #6494 SUMMARY: CHALET PARKING LOT IMPROVEMENTS  
MILL STREAM RUN RESERVATION**

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

In June of 2019, Cleveland Metroparks was awarded a \$151,340 grant from the Ohio EPA Nonpoint Source Program (Section 319(h)) for water quality treatment and detention of the stormwater runoff from the parking lot at The Chalet in Mill Stream Run Reservation. The extended detention of the stormwater in the installed features will allow the suspended sediment and pollutants that the stormwater picks up as it runs across the pavement to settle out. In addition, the detention facilities and green infrastructure will provide storage of the stormwater with controlled discharge after rain events. After the stormwater components of the project are complete, all new asphalt pavement will be constructed over the entire parking lot.

This parking lot improvements bid reflects the following scope of work:

1. Abandonment of the existing parking lot drainage system, removal of 5 existing catch basins, and removal of approximately 485 lineal feet of surface mounted curbs.
2. Intercepting of existing electrical lines at base of light poles and installation of 530 lineal feet of 2" electrical conduit with (5) 12"x24" non-traffic fiberglass handholes.
3. Installation of 140 lineal feet of perforated 6" HDPE storm sewer, 315 lineal feet of solid 8" HDPE storm sewer, 189 lineal feet of solid 10" HDPE storm sewer, all associated bends, tees, and caps, #57 stone bedding, and ODOT 304 backfill.
4. Installation of 6 new precast 2-3 catch basins and 1 existing catch basin adjusted to grade.
5. 2,341 square yards of new full-depth asphalt pavement.
6. 3,012 square yards of 1-1/2" grind and 3" overlay of ODOT 448 intermediate and surface course asphalt.
7. 2,785 square yards of 1-1/2" 448 surface course asphalt overlay.
8. 455 square yards of 1-1/2" transition grinding and 448 surface course asphalt overlay.
9. Excavation and bio-soil backfill of 3,630 square feet of bioswales in parking island and adjacent to new full depth asphalt parking pavement.
10. Striping of 157 parking stalls, 5 ADA stalls with loading zones, and installation of 157 concrete parking blocks.
11. Topsoil, sodding, restoration, seeding, and all other required erosion control measures.

Bids were received on February 12, 2020 and are tabulated below:

<b>Bidder Name</b>	<b>Lump Sum Bid</b>
Johnson-Laux Construction	\$328,980.00
RJ Platten Contracting Co.	\$287,407.58
Ohio Paving & Construction Co.	\$282,028.00
Chagrin Valley Paving, Inc.	\$297,000.00
Cook Paving and Construction Co.	\$294,975.00
Crossroads Asphalt Recycling, Inc.	\$244,366.50
<b>Karvo Companies, Inc.</b>	<b>\$234,560.00</b>
Barbicas Construction Co.	\$236,295.00
<i>Engineer's Estimate</i>	<i>\$300,000.00</i>

**AWARD OF BIDS (cont.)**

Staff recommends awarding the **Lump Sum Bid** to Karvo Companies, Inc. Karvo has performed as the prime contractor on the Park District's annual asphalt improvement program each year from 2008 through 2015 and in 2019. They have completed approximately \$10.0 M in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

2020 Budget Code: 4015305-572103-MS20007  
2015080-572103-MS20007

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Karvo Companies, Inc.** as the lowest and best bidder for Bid #6494, Chalet Parking Lot Improvements, Mill Stream Run Reservation for the **total, lump sum amount of \$234,560.00**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS (cont.)**

**SINGLE SOURCE #6495 SUMMARY: 2020 MARINE FUEL for Resale at East 55<sup>th</sup>, Emerald Necklace and Wildwood Marinas**

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2019 Expenditure - \$357,000
2020 Estimate - \$375,000

**Background**

Since 2014 Cleveland Metroparks purchased marine fuel for resale (87 Conventional without lead or ethanol) for East 55<sup>th</sup> Marina from Great Lakes Petroleum and continued that service in 2016 at Emerald Necklace Marina and Wildwood Marina in 2019.

Great Lakes Petroleum provides a high-quality additive called ValvTect which is an industry leader in fuel additives for marine engines. Boaters recognize that utilization of ValvTect products prevents ethanol/gasoline related problems by keeping moisture in suspension and preventing bacteria and other microbiological growth. This in turn, improves engine performance, reduces fuel consumption and minimizes harmful exhaust emissions.

Research by Cleveland Metroparks staff found an overwhelming majority of Great Lakes boaters prefer to purchase and utilize fuel with the ValvTect additives to keep their engines sound and free from failure. ValvTect’s strict regulations for their product causes them to limit their suppliers to be sure that those they authorize can maintain their standards.

ValvTect can only be sold by Certified ValvTect Marine Fuel Distributors that meet strict quality control specifications when adding this product to their 87 Conventional Fuel without lead or ethanol. There are several fuel distributors in Ohio, however Great Lakes Petroleum is the only distributor in the City of Cleveland that holds this certification. Cleveland Metroparks will follow the OPIS (**Oil Price Information Service**) which is the oil industry index used to verify base prices submitted by suppliers and will hold the additive cost per gallon at ±\$0.04. Other distributors will not hold the additive cost per gallon and do not follow OPIS minimizing real competition for this product.

**Recommendation**

For 2020, Cleveland Metroparks will continue to self-operate E. 55<sup>th</sup> Marina located in the Lakefront Reservation, Emerald Necklace Marina located in the Rocky River Reservation and Wildwood Marina in the Euclid Creek Reservation.

Cleveland Metroparks staff recommends continuing the partnership and supply of marine fuel with the ValvTect additive from Great Lakes Petroleum.

**AWARD OF BIDS (cont.)****RECOMMENDED ACTION:**

That the Board authorize the purchase of 87 Conventional Fuel without lead and ethanol that has been treated with ValvTet marine-additive products for Single Source #6495, as noted in the summary above, to be supplied on an as needed basis for the 2020 boating season, from certified distributor **Great Lake Petroleum**, for a **total cost not to exceed \$375,000**, for dispensation/resale at the East 55<sup>th</sup>, Emerald Necklace and Wildwood Marinas. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS** (cont.)

**SINGLE SOURCE #6496 SUMMARY:** **HAND SCOOPED ICE CREAM** to be dispensed at  
Various Cleveland Metroparks Locations for 2020

<b>- - HIGHLIGHTS AT A GLANCE - -</b>
2019 Expenditures = \$179,108
2020 Estimate = \$225,000

Cleveland Metroparks will purchase premium quality, hand scooped ice cream from single source vendor Honey Hut Ice Cream for resale at Edgewater Beach House, The Pier at Edgewater Beach, Quarry Rock Cafe at Wallace Lake, Hinckley Spillway, Huntington Beach, Wildwood Concessions, Euclid Beach Concessions and Emerald Necklace Marina in 2020. Honey Hut is a sole proprietor of their brand and their headquarters and manufacturing plant is located in or near Cleveland. The ice cream is available in 2.5 gallon or greater containers and the company reuses their ice cream tubs.

**RECOMMENDED ACTION:**

That the Board authorize Single Source #6496 to purchase hand scooped ice cream to be dispensed at the various Cleveland Metroparks locations as noted above from **Honey Hut Ice Cream throughout 2020, for a total cost not to exceed \$225,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS (cont.)**

**SINGLE SOURCE #6497 SUMMARY: 2020 “LIVE” FISH STOCKING RAINBOW TROUT** to be Dispensed at Various Cleveland Metroparks Locations for 2020-2022

<b>-- HIGHLIGHTS AT A GLANCE --</b>
2018/2020 Expenditures = \$98,175
2020/2022 Estimate = \$105,400

Cleveland Metroparks will purchase premium quality, live trout from single source vendor Hooked on Trout LLC (formerly Little Pickerel) for the purpose of stocking various locations for a two (2) year period beginning February 22, 2020 through February 21, 2022. Over the past 15 years, Hooked on Trout has proven to be the only supplier capable of meeting Cleveland Metroparks quality and delivery requirements, and they maintain the appropriate certifications required by the State of Ohio that meet said criterion; “Trout must be certified as tested negative for VHS, IPN Virus and Whirling Disease.”

Description	2020-2022 Estimated Quantity	Hooked On Trout LLC
Rainbow Trout (12")	24,800 lbs.	\$4.25 per lb. = \$105,400

**RECOMMENDED ACTION:**

That the Board authorize Single Source #6497 to purchase “Live” Stocking Rainbow Trout Fish from **Hooked on Trout LLC, for a total cost not to exceed \$105,400** (Rainbow Trout \$4.25/lb.) to be supplied as scheduled for a two (2) year period beginning February 22, 2020 through February 21, 2022. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**



**AWARD OF BIDS** (cont.)

**OHIO CO-OP #6498 SUMMARY: ONE (1) NEW OXFORD WHITE 2020 FORD F250 4X4 REGULAR CAB 4X4 WITH UTILITY WORK BODY, TWO (2) NEW OXFORD WHITE 2020 FORD F250 4X4 EXTENDED CAB, AND THREE (3) NEW OXFORD WHITE 2020 FORD F250 4X4 REGULAR CAB PICKUP TRUCKS**

<b>ITEM</b>	<b>One (1) New Oxford White 2020 Ford F250 4x4 Regular Cab 4x4 with Utility Work Body</b>
New Unit Base Cost	\$27,785.00 each
Additional Key	\$250.00 each
All Terrain Tires	\$450.00 set
Bed Liner	\$145.00 each
Snow Plow Prep	\$320.00 each
Tow Hitch/Brake Controller 7 Pin	\$250.00 each
Utility Body	\$5,500.00 each
45-Day Tag	\$18.50 each
Delivery Charge	\$184.00 each
Unit Total	\$34,902.50 each
<b>Total (x1)</b>	<b>\$34,902.50</b>
<b>ITEM</b>	<b>Two (2) New Oxford White 2020 Ford F250 4x4 Extended Cab</b>
New Unit Base Cost	\$29,366.00 each
Additional Key	\$250.00 each
All Terrain Tires	\$450.00 set
Snow Plow Prep	\$320.00 each
Tow Hitch/Brake Controller 7 Pin	\$250.00 each
Goose Neck Hitch/Wiring	\$704.00 each
45-Day Tag	\$18.50 each
Delivery Charge	\$184.00 each
Unit Total	\$31,542.50 each
<b>Total (x2)</b>	<b>\$63,085.00</b>

**AWARD OF BIDS** (cont.)

ITEM	<b>Three (3) New Oxford White 2020 Ford F250 4x4 Regular Cab Pickup Trucks</b>
New Unit Base Cost	\$27,785.00 each
Additional Key	\$250.00 each
All Terrain Tires	\$450.00 set
Snow Plow Prep	\$320.00 each
Tow Hitch/Brake Controller 7 Pin	\$250.00 each
Goose Neck Hitch/Wiring	\$704.00 each
45-Day Tag	\$18.50 each
Delivery Charge	\$184.00 each
Unit Total	\$29,961.50 each
<b>Total (x3)</b>	<b>\$89,884.50</b>
<b>Grand Total</b>	<b>\$187,872.00</b>
<b>UNITS REPLACED</b>	1997 Ford F250 Pickup (190,000 miles) (EO2597) (Sold in 2019) 2003 Ford F250 Pickup (101,000 miles) (EO3503) 2001 Dodge 2500 Pickup (69,000 miles) (EO2201) 2003 Chevrolet Pickup (87,000 miles) (EO2303) 2002 Ford F250 Pickup (99,500 miles) (EO3002) 2003 F250 Pickup (89,000 miles) (EO3303)

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of **One (1) New Oxford White 2020 Ford F250 4x4 Regular Cab 4x4 with Utility Work Body, Two (2) New Oxford White 2020 Ford F250 4x4 Extended Cab, and Three (3) New Oxford White 2020 Ford F250 4x4 Regular Cab Pickup Trucks** as per Ohio Co-Op #6498, equipped as specified in the above summary, from **Middletown Ford, for a total cost of \$187,872** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RS901720.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**AWARD OF BIDS (cont.)****OHIO CO-OP ORC 125.04 #6500 SUMMARY:****PURCHASE AND INSTALLATION OF FLOORING AT THE OHIO & ERIE  
CANAL MANAGEMENT CENTER (PHASE II AND FUTURE PHASE III)****Background**

On July 18, 2019 the Board of Park Commissioners approved the acquisition of a 6.0-acre County Property located at 6100 West Canal Road in Valley View (adjacent to Ohio & Erie Canal Reservation).

In early December 2019, the title of the property transferred to Cleveland Metroparks. Staff has been working diligently renovating the building which will become office and production space for Ohio & Erie Canal Management Operations, Visual Communications, Trails, and Mobile Outreach Divisions along with a designated area for Fleet Management.

A portion of the renovation process includes replacement of all existing carpet and identified areas throughout the building where flooring needs to be replaced.

Cleveland Metroparks will utilize the services by D & R Commercial Flooring in full cooperation with the State of Ohio Contract Numbers 800375, 800483 and 800569; ORC 125.04 for the removal of existing flooring and install new flooring at the new Ohio & Erie Canal Management Center.

D & R Commercial Carpet has successfully completed various flooring projects throughout Cleveland Metroparks (including the Administration Planning and Design Wing, Brecksville Auxiliary Classroom, Sleepy Hollow, Seneca, Manakiki and Shawnee Hills Clubhouses, Police Dispatch Office, Mechanic's Offices, Emerald Necklace Marina and Acacia Storage area).

In early January 2020 an initial contract for Phase I totaling \$14,320.80 (includes demo in the sum of \$5,617.00) with D & R Commercial Carpet was approved for the removal and disposal of all existing broadloom carpet and the supply and installation of replacement carpet squares in the wing of the building that will staff Ohio & Erie Canal Management Operations (under purchase order number 20200326). Phase I was necessary to enable Ohio & Erie Canal Park Operations early entry into the building.

Cleveland Metroparks staff recommends entering into a contract for Phase II of the Project. Phase II will total \$47,597.90 which includes supply and installation of all remaining specified carpet squares (on the South side of the building and in the Visual Communications sign shop area/offices).

Cleveland Metroparks staff also seeks approval for Phase III of the project which will total \$59,924.89 and includes carpet planks, vinyl flooring and tile, and sheet vinyl as identified in various areas throughout the remainder of the building. Staff will contract for and proceed with Phase III onto to the extent funds are available. Thus, the materials outlined under Phase III will be ordered as needed.

**AWARD OF BIDS** (cont.)

Costs associated with Phases II and III are as follows:

Description of Phases	Total Base Bid
<b>Phase II:</b> Remaining areas throughout building to receive Carpet tile	<b>\$47,597.90</b>
<b>Phase III:</b> Carpet Plank, vinyl flooring products in remaining areas of the building (based on budget)	<b>\$59,924.89</b>
<b>TOTAL ESTIMATE FOR APPROVAL (Phase II &amp; Phase III):</b>	<b>\$107,522.79</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **D & R Commercial Flooring, for a total amount not to exceed \$107,522.79** as summarized above and maintained in Ohio Co-Op ORC 125.04 #6500, for the purchase and installation of flooring at Ohio & Erie Canal Management Center Flooring (to include Phase II for \$47,597.90 and, if funding becomes available, Phase III for \$59,924.89), in full cooperation with State of Ohio Contracts Numbers 800375, 800483 and 800569; ORC 125.04.

**(See Approval of this Item by Resolution No. 20-02-037 on Page 90918)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 2/20/2020)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *“The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,”* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Closing cost for Packard Land Acquisition.	<b>Surety Title Agency</b>	<b>\$46,748.61</b>	<b>(3)</b>
2020 Prosecutor services for NORIS LEADS.	<b>Criminal Justice Coordinating Council</b>	<b>\$19,180.00</b>	<b>(3)</b>
2020 Cyber Liability Insurance Annual Premium.	<b>Jackson Dieken &amp; Associates</b>	<b>\$18,100.00</b>	<b>(7)</b>
2020 Zoo Lab Fees.	<b>Northwest Zoopath PC, Petlabs Diagnostic Laboratories Inc., Marshfield Lab, Ohio Dept. of Agric., and Idexx Distribution Inc.</b>	<b>\$15,000.00 10,000.00 2,700.00 2,000.00 2,500.00 \$32,200.00</b>	<b>(3)</b>
2020 Institutional membership for Species 360 (including Zoo animal collection database).	<b>Species 360</b>	<b>\$22,227.32</b>	<b>(3)</b>
2020 Low Moisture Carpet Cleaning for Nature Centers.	<b>Precision Industrial Services, Inc.</b>	<b>\$10,444.00</b>	<b>(2)</b>
4D Theater disbursement from 2019 Wild Winter Lights.	<b>Simex Iwerks</b>	<b>\$13,185.00</b>	<b>(3)</b>
Website hosting fee for 2020 and 2021.	<b>Expedient/Continental Broadband</b>	<b>\$48,924.00</b>	<b>(3)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Various fasteners and bolts for Fleet.	<b>Kimball Midwest</b>	<b>\$20,000.00</b>	<b>(2)</b>
Various fasteners and bolts for Fleet.	<b>Winzer USA</b>	<b>\$20,000.00</b>	<b>(2)</b>
One (1) 2020 Jeep Cherokee Latitude 4x4.	<b>Paul Sherry</b>	<b>\$24,337.50</b>	<b>(2)</b>
2020 program service/support fees for health/safety certifications for park staff.	<b>American Red Cross</b>	<b>\$21,500.00</b>	<b>(3)</b>
Closing costs for Scojilda acquisition.	<b>Surety Title Agency</b>	<b>\$26,442.73</b>	<b>(3)</b>
Psychological evaluations and LEI/QV tests for Police and leadership assessments and coaching package for HR.	<b>Pradco</b>	<b>\$ 7,370.00</b> <b><u>40,550.00</u></b> <b>\$47,920.00</b>	<b>(3)</b>
One (1) Ford F150 Supercrew 4x4 Police Responder Pickup Truck.	<b>Bob Gillingham Ford</b>	<b>\$36,467.00</b>	<b>(2)</b>
Worker's compensation premium adjustment for 2019.	<b>Ohio Bureau of Worker's Compensation</b>	<b>\$14,191.00</b>	<b>(3)</b>
Titleist golf balls, clubs, headwear, and gloves for resale.	<b>Acushnet Company Titleist</b>	<b>\$49,280.52</b>	<b>(4)</b>
Six (6) month lease of 1772 and 1776 Columbus Rd (Ohio and Erie Canal Maintenance Building).	<b>Columbus Road Foundry LLC</b>	<b>\$12,499.74</b>	<b>(3)</b>
Lake County Operating Taxes for 2019.	<b>Lake County Treasurer</b>	<b>\$12,143.09</b>	<b>(3)</b>
Document scanning services.	<b>Iron Mountain, Inc.</b>	<b>\$ 3,964.32</b> <b><u>6,820.00</u></b> <b>\$10,784.32</b>	<b>(6)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
2020 purchases of various iPhones and iPads on an “as needed” basis.	<b>Verizon Wireless</b>	<b>\$25,000.00</b>	<b>(2)</b>
Fill dirt for Upper Edgewater nature-based play area; Lakefront Reservation.	<b>Chieftain Trucking and Excavating</b>	<b>\$47,500.00</b> <b><u>125.00</u></b> <b>\$47,625.00</b>	<b>(7)</b>
Fiberglass Reinforced Plastic (FRP) wall panels/coverings and adhesive for Huntington Beach Restroom Facility.	<b>Interior Supply Inc.</b>	<b>\$16,471.92</b>	<b>(7)</b>
Labor and materials to install all closed cell spray foam for ceiling and exterior walls, and new fiberglass insulation for the interior walls for Huntington Beach Restroom.	<b>Alpha Insulation and Gutters LLC.</b>	<b>\$15,800.00</b>	<b>(7)</b>
Graphics and mounting posts for Rhino Reserve Exhibit.	<b>Gopher Sign Company</b>	<b>\$11,264.66</b>	<b>(3)</b>
Footjoy gloves and shoes for resale.	<b>Acushnet Company Footjoy</b>	<b>\$22,256.72</b>	<b>(4)</b>
Wheel alignment machine model V2280, with tower, mobility kit, and turn plate kit.	<b>Snap-On Incorporated</b>	<b>\$19,178.38</b>	<b>(2)</b>
Mulch blowing services for various locations throughout the park for 2020.	<b>Ready Field Solution</b>	<b>\$35,200.00</b>	<b>(7)</b>
Flexible spending account management for 2020-2022.	<b>Basic Benefits LLC</b>	<b>\$47,000.00</b>	<b>(7)</b>
Police uniform apparel for 2020.	<b>Novak Supply LLC and Galls (both reported in January 2020) and Shuttlers Apparel Inc.</b>	<b>\$15,000.00</b> <b>15,000.00</b> <b><u>7,500.00</u></b> <b>\$37,500.00</b>	<b>(7)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
2020 Risk Management Consultant fees.	<b>Crain, Langner &amp; Co.</b>	<b>\$15,000.00</b>	<b>(7)</b>
Parking lot sweeping services for Edgewater Park, Perkins and Upper Edgewater from May through October 2020.	<b>Southwest Sweeping</b>	<b>\$16,055.00</b>	<b>(7)</b>
Installation of new Summit Tracer SC HVAC control system for Acacia Clubhouse.	<b>Trane U.S., Inc.</b>	<b>\$23,348.00</b>	<b>(3)</b>
Adidas clothing headwear and shoes for resale.	<b>Adidas Golf USA</b>	<b>\$15,747.31</b>	<b>(4)</b>
Crucial Conversations and Accountability Participant Kits.	<b>Vitalsmarts</b>	<b>\$19,400.00</b>	<b>(3)</b>
Marina Management Program for various marinas from February 15, 2020 through February 15, 2021.	<b>Swell Advantage LTD.</b>	<b>\$19,390.00</b>	<b>(3)</b>

===== **KEY TO TERMS** =====

- (1) **“BID”** – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) **“COOPERATIVE”** – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) **“SOLE SOURCE”** – Purchased from one source as competitive alternatives are not available.
- (4) **“PROPRIETARY”** – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) **“PROFESSIONAL SERVICE”** – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) **“COMPETITIVE QUOTE (up to \$10,000)”** – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) **“COMPETITIVE QUOTE (over \$10,000 to \$50,000)”** – Chosen through the accumulation of three written quotes.



**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (2/20/2020)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b><u>Rhinoceros Bull Barn Package</u></b>  Revised Contract Amount: Change Order No. 3 adds \$24,160.01 and revised total to \$1,502,663.92.	Additional work for the bull barn building to install aggregate drain, storm drains, Low E skylights, rolling service door, HVAC energy recovery unit, and electrical for exterior wall pack and domestic water valve.	Lawler Construction	Change Order #3

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **90918** through **90931**; \$10,000 to \$50,000 purchased items/services report, pages **90932** through **90935**; and construction change orders, page **90936**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 20-02-018:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **90957** to **91111**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**No. 20-02-019:** It was moved by President Rinker, seconded by Vice President Berry and carried, to approve Visa Card (Arborwear) dated January 5, 2020 to February 8, 2020 in the amount of \$280.00, as identified on pages **91112** to **91113**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

**PUBLIC COMMENTS.**

Public comments were heard by Mr. Norman Plonski of Major Hooples Restaurant, and Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guest(s)***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**David C. Calco, IT Customer Services Supervisor**

David Calco's career with Cleveland Metroparks began in June 2019 when he joined the IT Team in the role of Customer Services Supervisor. He brought to his position a multitude of experience that he gained while working as an IT Client Services Manager for Shiloh Industries. While in this position Dave led, trained, mentored, evaluated and directed the North American team of regional support technicians and service desks analysts, including hiring, onboarding, coaching, metrics tracking, and Office 365 training. Prior to working for Shiloh Industries, Dave was employed with Constellation Schools LLC as Technology Director, Cleveland Botanical Garden as Distance Learning Coordinator, Allen Art Museum as Webmaster, and Ohio e-Tech as NE Regional Faculty. Dave holds a Bachelor's degree in Biology from The Ohio State University.

- b. ***Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) Grant***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Kelly Coffman, Senior Strategic Park Planner)

Cleveland Metroparks is partnering with the City of Cleveland, Ohio Department of Natural Resources, Ohio Department of Transportation, and Port of Cleveland to study issues and opportunities along Lake Erie's shore in eastern Cleveland. The Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) project area extends from Burke Lakefront Airport east to the Cleveland Lakefront Nature Preserve (approximately two miles) and from the existing federal breakwall in Lake Erie south to St. Clair Avenue (approximately one mile).

The study's scope of work includes a general framework plan for the area with a focus on opportunities along the shoreline and into the lake. Local agencies, community organizations, and residents will be engaged throughout the planning process. The plan will explore actions to improve aquatic and terrestrial habitat, protect existing infrastructure, including Interstate 90, and expand neighborhood access and recreational opportunities along the lakefront. The work will propose options for the beneficial re-use of dredge material to help meet project goals.

The five local partners committed at total of \$126,000 to the effort, and the project was awarded a \$125,000 Coastal Resilience grant from the National Fish and Wildlife Foundation (NFWF) in late 2019. CHEERS partners are currently seeking qualifications from consultants; selection and negotiations will conclude in April. A contract will be submitted to the Board for approval at that time. Cleveland Metroparks serves as project manager for the effort.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- c. ***Rocky River Reservation Access Study – Old Lorain Road Vicinity***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Kelly Coffman, Senior Strategic Park Planner)*

Bicycle and pedestrian access from neighborhoods adjacent to Cleveland Metroparks Reservations can be challenging due to topography. The Kamm's Corners area of Cleveland is a good example; the neighborhood is separated from Rocky River Reservation below by more than one hundred feet of topographic change. The 2018 Reservation Master Plan identified the lack of bike and pedestrian access to the park in the vicinity of Old Lorain Road on the eastern side of the Rocky River valley. The poor condition of the roadway was also noted as a concern, since it is a key vehicular access point for the park.

Cleveland Metroparks is partnering with the City of Cleveland and West Park - Kamm's Corners Neighborhood Development, the area's community development corporation, to conduct a technical study of potential access options in the vicinity of Old Lorain Road on the eastern side of the valley. The study area is adjacent to Fairview Hospital. The hospital is in the midst of planning a campus expansion. The City of Cleveland is providing the funding for the study (approximately \$50,000).

A consultant will be retained to develop initial concepts. The consultant will provide preliminary concepts and gather public input regarding access options. Preliminary engineering will refine a preferred route and develop a cost estimate for implementation. The study will conclude this summer. Recommendations will be shared with the Board and community partners.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Wednesday, March 18, 2020, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 20-02-038:** At 9:03 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Moore  
Aye: Mr. Rinker  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 20-02-039:** There being no further matters to come before the Board, upon motion by President Rinker, seconded by Vice President Berry, and carried, President Rinker adjourned the meeting at 10:26 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

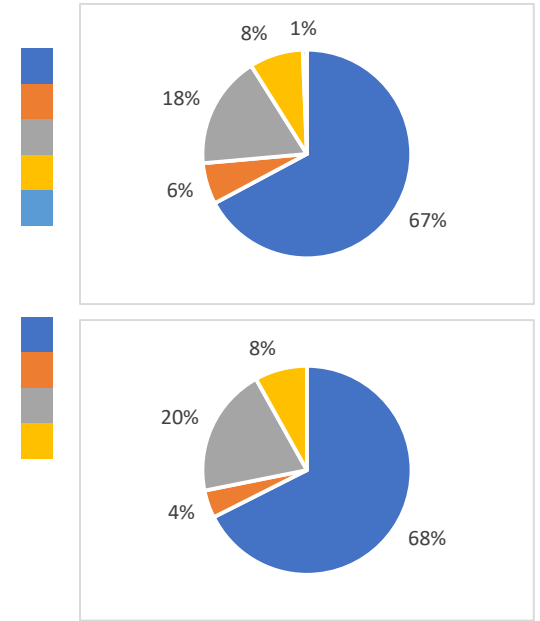
Attest:

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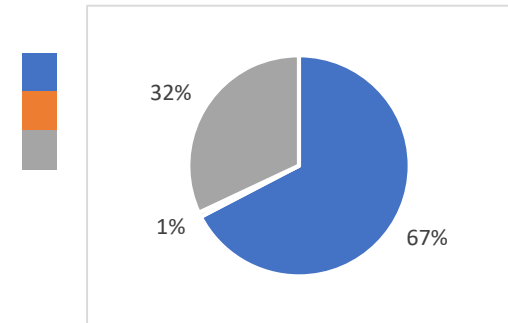
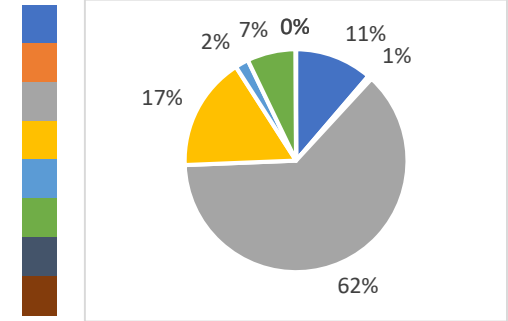
Secretary.

**Cleveland Metroparks  
Financial Performance  
1/31/2020  
CM Park District**

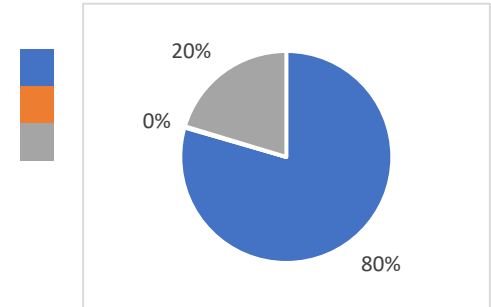
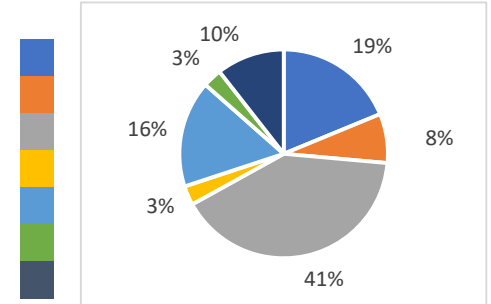
	Actual Jan '19	Actual Jan '20	Fav (Unfav)	Actual YTD Jan '19	Actual YTD Jan '20	Fav (Unfav)
<b>Revenue:</b>						
Property Tax	7,084,000	6,280,000	(804,000)	7,084,000	6,280,000	(804,000)
Local Gov/Grants/Gifts	461,906	599,077	137,171	461,906	599,077	137,171
Charges for Services	1,556,961	1,631,451	74,490	1,556,961	1,631,451	74,490
Self-Funded	778,610	781,098	2,488	778,610	781,098	2,488
Interest, Fines, Other	<u>56,745</u>	<u>58,335</u>	<u>1,590</u>	<u>56,745</u>	<u>58,335</u>	<u>1,590</u>
<b>Total Revenue</b>	<b>9,938,222</b>	<b>9,349,961</b>	<b>(588,261)</b>	<b>9,938,222</b>	<b>9,349,961</b>	<b>(588,261)</b>
<b>OpEx:</b>						
Salaries and Benefits	5,071,153	5,081,753	(10,600)	5,071,153	5,081,753	(10,600)
Contractual Services	329,981	323,642	6,339	329,981	323,642	6,339
Operations	1,229,819	1,506,544	(276,725)	1,229,819	1,506,544	(276,725)
Self-Funded Exp	<u>403,564</u>	<u>610,417</u>	<u>(206,853)</u>	<u>403,564</u>	<u>610,417</u>	<u>(206,853)</u>
<b>Total OpEx</b>	<b>7,034,517</b>	<b>7,522,356</b>	<b>(487,839)</b>	<b>7,034,517</b>	<b>7,522,356</b>	<b>(487,839)</b>
<b>Op Surplus/(Subsidy)</b>	<b>2,903,705</b>	<b>1,827,605</b>	<b>(1,076,100)</b>	<b>2,903,705</b>	<b>1,827,605</b>	<b>(1,076,100)</b>
<b>CapEx:</b>						
Capital Labor	14,221	0	14,221	14,221	0	14,221
Construction Expenses	570,132	1,341,559	(771,427)	570,132	1,341,559	(771,427)
Capital Equipment	201,684	34,875	166,809	201,684	34,875	166,809
Land Acquisition	190,390	811,550	(621,160)	190,390	811,550	(621,160)
Capital Animal Costs	<u>572</u>	<u>1,796</u>	<u>(1,224)</u>	<u>572</u>	<u>1,796</u>	<u>(1,224)</u>
<b>Total CapEx</b>	<b>976,999</b>	<b>2,189,780</b>	<b>(1,212,781)</b>	<b>976,999</b>	<b>2,189,780</b>	<b>(1,212,781)</b>
<b>Net Surplus/(Subsidy)</b>	<b>1,926,706</b>	<b>(362,175)</b>	<b>(2,288,881)</b>	<b>1,926,706</b>	<b>(362,175)</b>	<b>(2,288,881)</b>



	Actual Jan '19	Actual Jan '20	Fav (Unfav)	Actual YTD Jan '19	Actual YTD Jan '20	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	35,917	95,132	59,215	35,917	95,132	59,215
Guest Experience	1,159	4,989	3,830	1,159	4,989	3,830
Zoo Society	844,842	527,563	(317,279)	844,842	527,563	(317,279)
Souvenirs/Refreshments	41,758	139,618	97,860	41,758	139,618	97,860
Education	15,130	16,314	1,184	15,130	16,314	1,184
Rentals & Events	55,131	59,790	4,659	55,131	59,790	4,659
Consignment	484	0	(484)	484	0	(484)
Other	(519)	(433)	86	(519)	(433)	86
<b>Total Revenue</b>	<b>993,902</b>	<b>842,973</b>	<b>(150,929)</b>	<b>993,902</b>	<b>842,973</b>	<b>(150,929)</b>
<b>OpEx:</b>						
Salaries and Benefits	1,136,375	1,181,756	(45,381)	1,136,375	1,181,756	(45,381)
Contractual Services	5,792	11,306	(5,514)	5,792	11,306	(5,514)
Operations	365,730	561,036	(195,306)	365,730	561,036	(195,306)
<b>Total OpEx</b>	<b>1,507,897</b>	<b>1,754,098</b>	<b>(246,201)</b>	<b>1,507,897</b>	<b>1,754,098</b>	<b>(246,201)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(513,995)</b>	<b>(911,125)</b>	<b>(397,130)</b>	<b>(513,995)</b>	<b>(911,125)</b>	<b>(397,130)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	81,533	188,547	(107,014)	81,533	188,547	(107,014)
Capital Equipment	73,187	26,681	46,506	73,187	26,681	46,506
Capital Animal Costs	572	1,796	(1,224)	572	1,796	(1,224)
<b>Total CapEx</b>	<b>155,292</b>	<b>217,024</b>	<b>(61,732)</b>	<b>155,292</b>	<b>217,024</b>	<b>(61,732)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(669,287)</b>	<b>(1,128,149)</b>	<b>(458,862)</b>	<b>(669,287)</b>	<b>(1,128,149)</b>	<b>(458,862)</b>
Restricted Revenue	121,143	99,083	(22,060)	121,143	99,083	(22,060)
Restricted Expenses	224,997	383,037	(158,040)	224,997	383,037	(158,040)
<b>Restricted Surplus/(Subsidy)</b>	<b>(103,854)</b>	<b>(283,954)</b>	<b>(180,100)</b>	<b>(103,854)</b>	<b>(283,954)</b>	<b>(180,100)</b>



	Actual Jan '19	Actual Jan '20	Fav (Unfav)	Actual YTD Jan '19	Actual YTD Jan '20	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	8,386	8,962	576	8,386	8,962	576
Equipment Rentals	6,183	3,632	(2,551)	6,183	3,632	(2,551)
Food Service	1,295	19,371	18,076	1,295	19,371	18,076
Merchandise Sales	2,516	1,418	(1,098)	2,516	1,418	(1,098)
Pro Services	4,305	7,915	3,610	4,305	7,915	3,610
Driving Range	948	1,402	454	948	1,402	454
Other	<u>3,650</u>	<u>5,030</u>	<u>1,380</u>	<u>3,650</u>	<u>5,030</u>	<u>1,380</u>
<b>Total Revenue</b>	<b>27,283</b>	<b>47,730</b>	<b>20,447</b>	<b>27,283</b>	<b>47,730</b>	<b>20,447</b>
<b>OpEx:</b>						
Salaries and Benefits	242,037	246,534	(4,497)	242,037	246,534	(4,497)
Contractual Services	1,059	657	402	1,059	657	402
Operations	<u>43,905</u>	<u>63,051</u>	<u>(19,146)</u>	<u>43,905</u>	<u>63,051</u>	<u>(19,146)</u>
<b>Total OpEx</b>	<b>287,001</b>	<b>310,242</b>	<b>(23,241)</b>	<b>287,001</b>	<b>310,242</b>	<b>(23,241)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(259,718)</b>	<b>(262,512)</b>	<b>(2,794)</b>	<b>(259,718)</b>	<b>(262,512)</b>	<b>(2,794)</b>
<b>CapEx:</b>						
Capital Labor	14,221	0	14,221	14,221	0	14,221
Construction Expenses	5,175	0	5,175	5,175	0	5,175
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>19,396</b>	<b>0</b>	<b>19,396</b>	<b>19,396</b>	<b>0</b>	<b>19,396</b>
<b>Net Surplus/(Subsidy)</b>	<b>(279,114)</b>	<b>(262,512)</b>	<b>16,602</b>	<b>(279,114)</b>	<b>(262,512)</b>	<b>16,602</b>





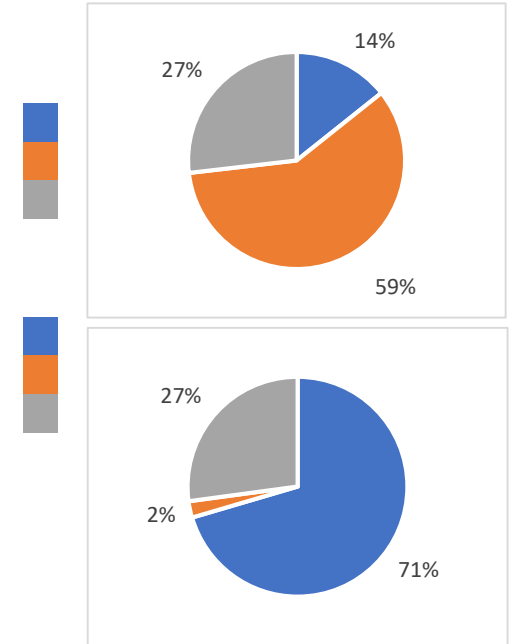
Cleveland Metroparks  
 Financial Performance  
 1/31/2020  
 Golf Detail

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20
Operating Revenue	8,405	4,803	63	1,225	643	155	2,662	20,253	5,608	8,034
Operating Expenses	<u>35,690</u>	<u>37,845</u>	<u>9,804</u>	<u>2,999</u>	<u>7,573</u>	<u>7,499</u>	<u>43,504</u>	<u>48,092</u>	<u>51,359</u>	<u>60,775</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(27,285)</b>	<b>(33,042)</b>	<b>(9,741)</b>	<b>(1,774)</b>	<b>(6,930)</b>	<b>(7,344)</b>	<b>(40,842)</b>	<b>(27,839)</b>	<b>(45,751)</b>	<b>(52,741)</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0	0	0	5,175	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,175</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(27,285)</b>	<b>(33,042)</b>	<b>(9,741)</b>	<b>(1,774)</b>	<b>(6,930)</b>	<b>(7,344)</b>	<b>(40,842)</b>	<b>(27,839)</b>	<b>(50,926)</b>	<b>(52,741)</b>

	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20
Operating Revenue	2,843	3,889	2,158	2,173	3,556	5,493	1,345	1,705	27,283	47,730
Operating Expenses	<u>37,927</u>	<u>36,908</u>	<u>20,298</u>	<u>24,517</u>	<u>37,200</u>	<u>40,963</u>	<u>43,646</u>	<u>50,644</u>	<u>287,001</u>	<u>310,242</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(35,084)</b>	<b>(33,019)</b>	<b>(18,140)</b>	<b>(22,344)</b>	<b>(33,644)</b>	<b>(35,470)</b>	<b>(42,301)</b>	<b>(48,939)</b>	<b>(259,718)</b>	<b>(262,512)</b>
Capital Labor	0	0	0	0	14,221	0	0	0	14,221	0
Construction Expenses	0	0	0	0	0	0	0	0	5,175	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,221</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,396</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(35,084)</b>	<b>(33,019)</b>	<b>(18,140)</b>	<b>(22,344)</b>	<b>(47,865)</b>	<b>(35,470)</b>	<b>(42,301)</b>	<b>(48,939)</b>	<b>(279,114)</b>	<b>(262,512)</b>

	Actual Jan '19	Actual Jan '20	Fav (Unfav)	Actual YTD Jan '19	Actual YTD Jan '20	Fav (Unfav)
<b>Revenue:</b>						
Concessions	56,745	45,904	(10,841)	52,573	45,904	(6,669)
Dock Rentals	116,555	188,740	72,185	116,555	188,740	72,185
Other	<u>120,306</u>	<u>86,107</u>	<u>(34,199)</u>	<u>124,478</u>	<u>86,107</u>	<u>(38,371)</u>
<b>Total Revenue</b>	<b>293,606</b>	<b>320,751</b>	<b>27,145</b>	<b>293,606</b>	<b>320,751</b>	<b>27,145</b>
<b>OpEx:</b>						
Salaries and Benefits	181,977	183,300	(1,323)	181,977	183,300	(1,323)
Contractual Services	4,854	6,365	(1,511)	4,854	6,365	(1,511)
Operations	<u>78,631</u>	<u>70,526</u>	<u>8,105</u>	<u>78,631</u>	<u>70,526</u>	<u>8,105</u>
<b>Total OpEx</b>	<b>265,462</b>	<b>260,191</b>	<b>5,271</b>	<b>265,462</b>	<b>260,191</b>	<b>5,271</b>
<b>Op Surplus/(Subsidy)</b>	<b>28,144</b>	<b>60,560</b>	<b>32,416</b>	<b>28,144</b>	<b>60,560</b>	<b>32,416</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	10,183	2,836	7,347	10,183	2,836	7,347
Capital Equipment	<u>0</u>	<u>2,959</u>	<u>(2,959)</u>	<u>0</u>	<u>2,959</u>	<u>(2,959)</u>
<b>Total CapEx</b>	<b>10,183</b>	<b>5,795</b>	<b>4,388</b>	<b>10,183</b>	<b>5,795</b>	<b>4,388</b>
<b>Net Surplus/(Subsidy)</b>	<b>17,961</b>	<b>54,765</b>	<b>36,804</b>	<b>17,961</b>	<b>54,765</b>	<b>36,804</b>



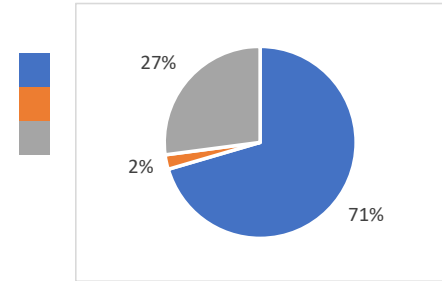
\*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks  
 Financial Performance  
 1/31/2020  
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20		
Operating Revenue	37,746	30,692	0	0	106,824	178,237	0	0		
Operating Expenses	<u>106,958</u>	<u>85,068</u>	<u>594</u>	<u>6,211</u>	<u>4,313</u>	<u>4,911</u>	<u>777</u>	<u>5,403</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(69,212)</b>	<b>(54,376)</b>	<b>(594)</b>	<b>(6,211)</b>	<b>102,511</b>	<b>173,326</b>	<b>(777)</b>	<b>(5,403)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	1,673	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>2,959</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>1,673</b>	<b>2,959</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(70,885)</b>	<b>(57,335)</b>	<b>(594)</b>	<b>(6,211)</b>	<b>102,511</b>	<b>173,326</b>	<b>(777)</b>	<b>(5,403)</b>		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20		
Operating Revenue	0	2,160	0	0	11,655	8,640	6,087	2,240		
Operating Expenses	<u>0</u>	<u>574</u>	<u>0</u>	<u>265</u>	<u>478</u>	<u>697</u>	<u>9,288</u>	<u>9,100</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>0</b>	<b>1,586</b>	<b>0</b>	<b>(265)</b>	<b>11,177</b>	<b>7,943</b>	<b>(3,201)</b>	<b>(6,860)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	2,787	0	0	0	49	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>2,787</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>0</b>	<b>(1,201)</b>	<b>0</b>	<b>(265)</b>	<b>11,177</b>	<b>7,894</b>	<b>(3,201)</b>	<b>(6,860)</b>		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20		
Operating Revenue	0	0	0	0	0	0	0	0		
Operating Expenses	<u>45</u>	<u>45</u>	<u>12</u>	<u>12</u>	<u>11</u>	<u>20</u>	<u>160</u>	<u>164</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(45)</b>	<b>(45)</b>	<b>(12)</b>	<b>(12)</b>	<b>(11)</b>	<b>(20)</b>	<b>(160)</b>	<b>(164)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(45)</b>	<b>(45)</b>	<b>(12)</b>	<b>(12)</b>	<b>(11)</b>	<b>(20)</b>	<b>(160)</b>	<b>(164)</b>		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20	YTD Jan '19	YTD Jan '20
Operating Revenue	122,258	96,529	1,100	165	7,936	2,088	0	0	293,606	320,751
Operating Expenses	<u>70,098</u>	<u>68,890</u>	<u>121</u>	<u>183</u>	<u>1,232</u>	<u>748</u>	<u>71,375</u>	<u>77,900</u>	<u>265,462</u>	<u>260,191</u>
<b>Operating Surplus/(Subsidy)</b>	<b>52,160</b>	<b>27,639</b>	<b>979</b>	<b>(18)</b>	<b>6,704</b>	<b>1,340</b>	<b>(71,375)</b>	<b>(77,900)</b>	<b>28,144</b>	<b>60,560</b>
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	7,373	0	1,137	0	0	0	0	0	10,183	2,836
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,959</u>
<b>Total Capital Expenditures</b>	<b>7,373</b>	<b>0</b>	<b>1,137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,183</b>	<b>5,795</b>
<b>Net Surplus/(Subsidy)</b>	<b>44,787</b>	<b>27,639</b>	<b>(158)</b>	<b>(18)</b>	<b>6,704</b>	<b>1,340</b>	<b>(71,375)</b>	<b>(77,900)</b>	<b>17,961</b>	<b>54,765</b>

**Cleveland Metroparks  
Financial Performance  
1/31/2020  
Nature Shops and Kiosks**

	Actual Jan '19	Actual Jan '20	Fav (Unfav)	Actual YTD Jan '19	Actual YTD Jan '20	Fav (Unfav)
<b>Retail Revenue</b>	<b>11,385</b>	<b>13,100</b>	<b>1,715</b>	<b>11,385</b>	<b>13,100</b>	<b>1,715</b>
<b>OpEx:</b>						
Salaries and Benefits	16,378	16,015	363	16,378	16,015	363
Contractual Services	0	0	0	0	0	0
Operations	<u>10,643</u>	<u>7,826</u>	<u>2,817</u>	<u>10,643</u>	<u>7,826</u>	<u>2,817</u>
<b>Total OpEx</b>	<b>27,021</b>	<b>23,841</b>	<b>3,180</b>	<b>27,021</b>	<b>23,841</b>	<b>3,180</b>
<b>Op Surplus/(Subsidy)</b>	<b>(15,636)</b>	<b>(10,741)</b>	<b>4,895</b>	<b>(15,636)</b>	<b>(10,741)</b>	<b>4,895</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(15,636)</b>	<b>(10,741)</b>	<b>4,895</b>	<b>(15,636)</b>	<b>(10,741)</b>	<b>4,895</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED JANUARY 31, 2020**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$52,025	\$20,849	\$1,680	\$59,352	\$133,906

RANGER/COURT FINES RECEIVABLE

<b>Total</b>
\$47,346

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
01/01/20	PNC Bank	Money Market (A)	30	0.87%	01/31/20	\$42	\$58,464
01/01/20	PNC Bank	Sweep Account (B)	30	1.47%	01/31/20	\$20,082	\$16,405,066
01/01/20	Fifth Third Securities	Money Market (C)	30	1.53%	01/31/20	\$2,212	\$3,212
01/01/20	STAR Ohio	State pool (D)	30	1.83%	01/31/20	\$18,643	\$12,200,291
01/01/20	STAR Plus	State pool (E)	30	1.76%	01/31/20	\$1,015	\$691,925

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,422 to \$58,464 in January.

(B) Government Money Market Sweep Account.

Investment average monthly balance (AMB) for December was \$17,981,211. (Sweep interest is based on prior month's AMB).

(C) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$1,000 to \$3,212 in January.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$12,181,649 to \$12,200,291 in January.

(E) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$690,910 to \$691,925 in January.

**CLEVELAND METROPARKS**  
**Appropriations 2020 - Legend - Amendment #1**

<b>OPERATING</b>
------------------

**51 SALARIES**  
 \$ 204,122 Increase in restricted fund appropriations for Salaries  
 Appropriation increase will be covered by new or existing restricted funds

**A** \$ 204,122 Total increase (decrease) to Salaries

**52 FRINGE BENEFITS**  
 \$ 34,031 Increase in restricted fund appropriations for Fringe Benefits  
 Appropriation increase will be covered by new or existing restricted funds

**B** \$ 34,031 Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**  
 \$ 358,571 Increase in restricted fund appropriations for Contractual Services  
 Appropriation increase will be covered by new or existing restricted funds

**C** \$ 358,571 Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**  
 \$ 2,869,757 Increase in restricted fund appropriations for Operating Expenses  
 Appropriation increase will be covered by new or existing restricted funds

**D** \$ 2,869,757 Total increase (decrease) to Office Operations

**\$ 3,466,481 TOTAL INCREASE (DECREASE) TO OPERATIONS**

<b>CAPITAL</b>
----------------

**572 CAPITAL CONSTRUCTION EXPENSES**  
 \$ 30,000 Increase in appropriations for Capital Construction Expenses for Codrington Shelter roofing repairs  
 Appropriation increase will be covered by donated restricted funds received

\$ 1,627,578 Increase in restricted fund appropriations for Capital Construction Expenses  
 Appropriation increase will be covered by new or existing restricted funds

**E** \$ 1,657,578 Total increase (decrease) to Capital Materials

**574 CAPITAL EQUIPMENT**  
 \$ 347,208 Increase in restricted fund appropriations for Capital Equipment  
 Appropriation increase will be covered by new or existing restricted funds

\$ 30,000 Increase in appropriations for electric motorcycles for Polic patrol  
 Appropriation increase will be covered by donated restricted funds received

**F** \$ 377,208 Total increase (decrease) to Capital Equipment

**576 LAND**  
 \$ 107,690 Increase in restricted fund appropriations for Land  
 Appropriation increase will be covered by new or existing restricted funds

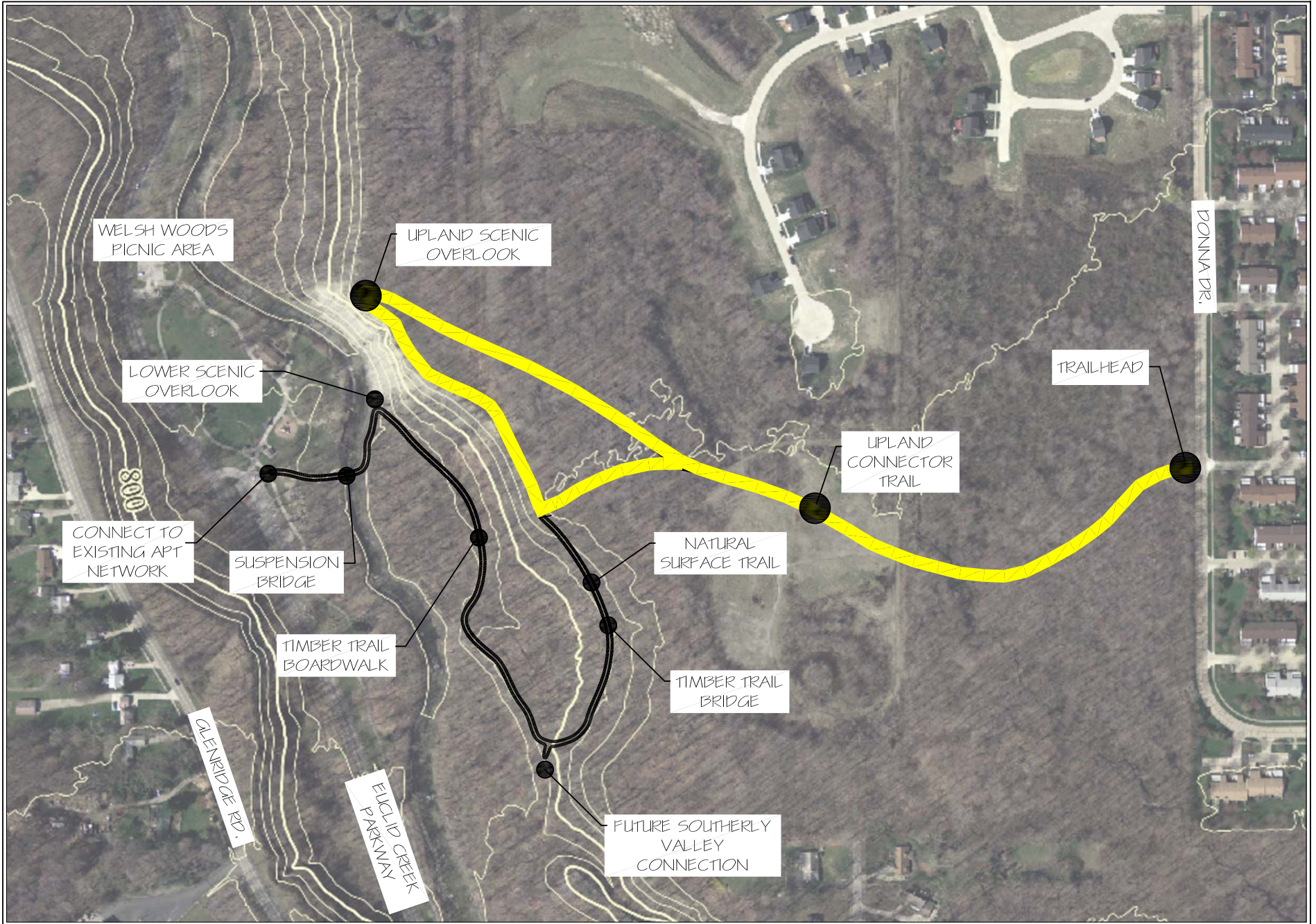
**G** \$ 107,690 Total increase (decrease) to Land

**\$ 2,142,476 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 5,608,957 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

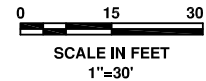
**CLEVELAND METROPARKS**  
**Appropriation Summary - 2020**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #1 2/20/2020	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 56,164,224	\$ -	\$ 56,164,224	\$ -	\$ 204,122 <b>A</b>	\$ 56,368,346
52	Employee Fringe Benefits	18,489,702	43,861	18,533,563	-	34,031 <b>B</b>	18,567,594
53	Contractual Services	14,615,911	1,163,297	15,779,208	-	358,571 <b>C</b>	16,137,779
54	Office Operations	24,071,314	2,192,891	26,264,205	-	2,869,757 <b>D</b>	29,133,962
	Operating Subtotal	113,341,151	3,400,049	116,741,200	-	3,466,481	120,207,681
<b>CAPITAL</b>							
571	Capital Labor	900,000	-	900,000	-	-	900,000
572	Capital Construction Expenses	26,205,084	10,954,935	37,160,019	-	1,657,578 <b>E</b>	38,817,597
574	Capital Equipment	2,766,476	681,816	3,448,292	-	377,208 <b>F</b>	3,825,500
575	Zoo Animals	75,000	5,265	80,265	-	-	80,265
576	Land	2,032,525	12,406	2,044,931	-	107,690 <b>G</b>	2,152,621
	Capital Subtotal	31,979,085	11,654,422	43,633,507	-	2,142,476	45,775,983
<b>TOTALS</b>							
Grand totals		\$ 145,320,236	\$ 15,054,471	\$ 160,374,707	\$ -	\$ 5,608,957	\$ 165,983,664



CLEVELAND METROPARKS

EUCLID CREEK EASTERN CONNECTOR TRAIL  
EUCLID CREEK RESERVATION





**Resolution of Authorization  
Recreational Trails Program Application  
Euclid Creek Eastern Connector Trail**

**February 20, 2020**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Recreational Trails Program, and

WHEREAS, Cleveland Metroparks plans to construct the Euclid Creek Eastern Connector Trail in the City of Richmond Heights in Euclid Creek Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Recreational Trails Program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

---

Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20<sup>th</sup> day of February 2020, and that I am duly authorized to execute this certificate.

---

Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
Paddling Enhancement Grant Application  
East 55<sup>th</sup> Street Marina Access**

**February 20, 2020**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Paddling Enhancement Grant program, and

WHEREAS, Cleveland Metroparks plans to construct a paddling access point at East 55<sup>th</sup> Street Marina, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Paddling Enhancement Grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

\_\_\_\_\_  
Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

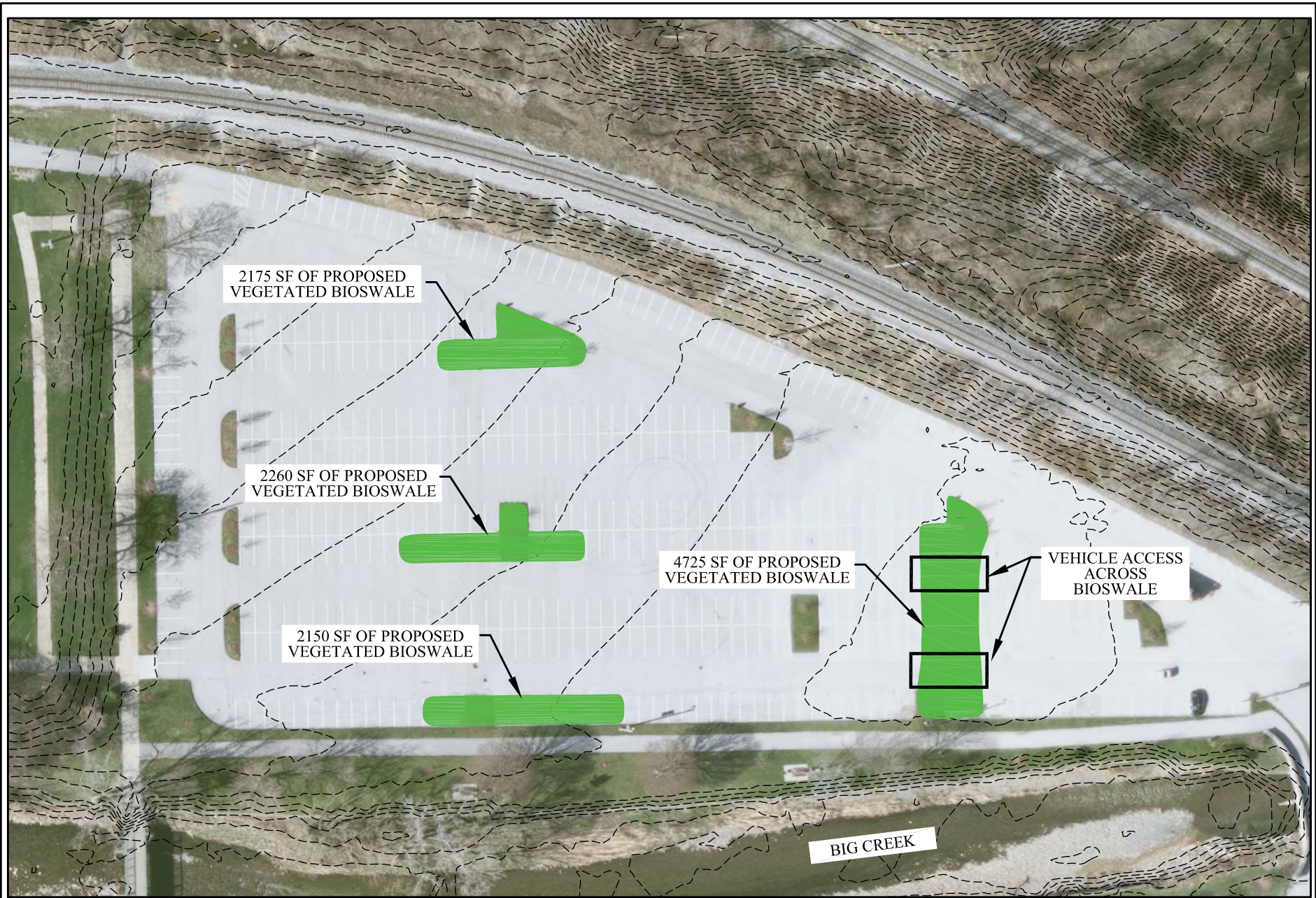
I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20<sup>th</sup> day of February 2020, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

Sustain Our Great Lakes

# Cleveland Metroparks Green Infrastructure

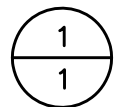
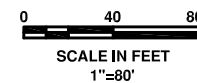




**Cleveland  
Metroparks**

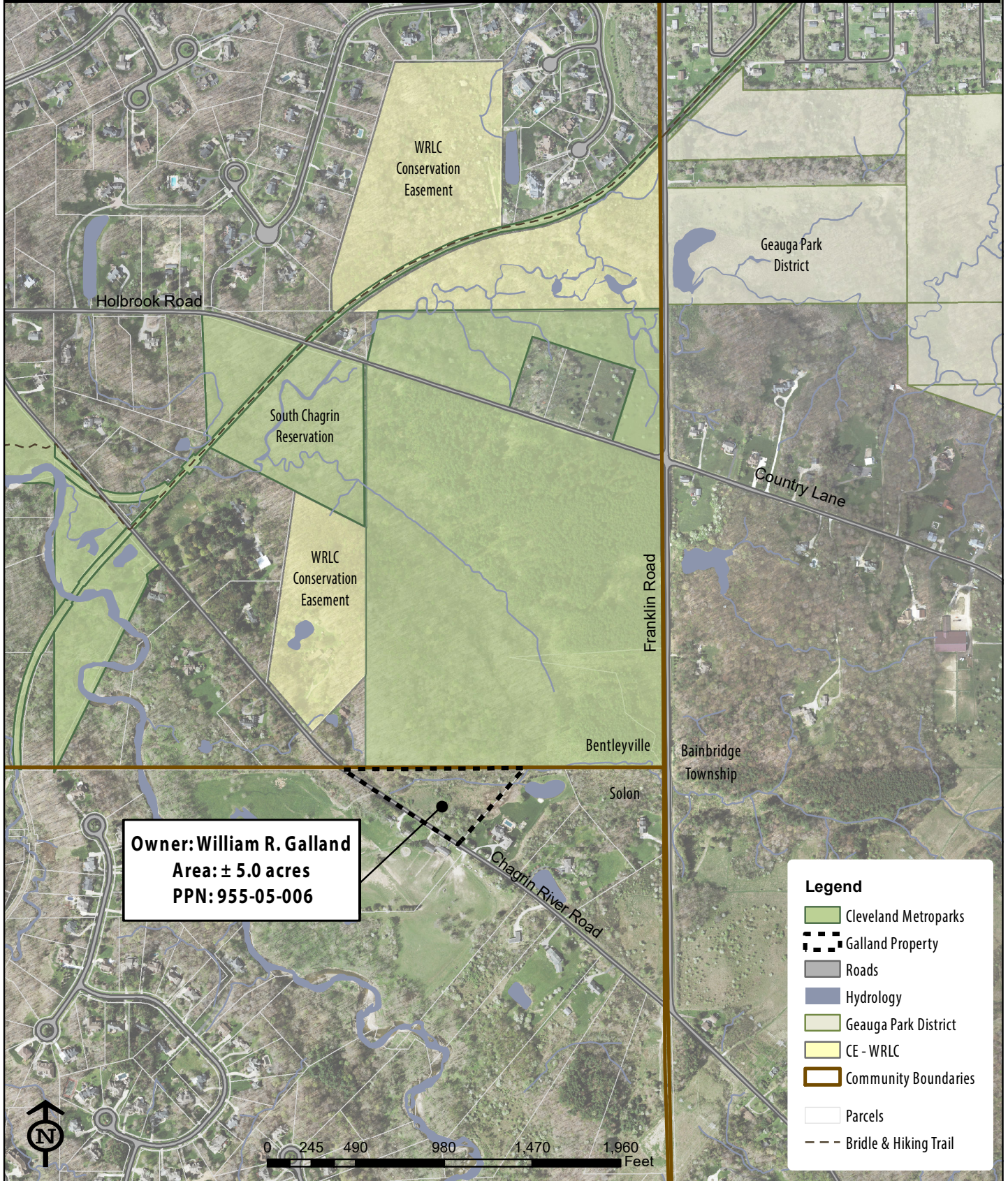


**BROOKSIDE PARKING LOT  
GREEN INFRASTRUCTURE**



South Chagrin Reservation

# Galland Property - Solon



**Owner: William R. Galland**  
**Area: ± 5.0 acres**  
**PPN: 955-05-006**

**Legend**

- Cleveland Metroparks
- Galland Property
- Roads
- Hydrology
- Geauga Park District
- CE - WRLC
- Community Boundaries
- Parcels
- Bridle & Hiking Trail

**RESOLUTION NO. 20-02-018**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Printed Checks** dated January 10, 2020 in the amount of \$1,117,155.72

**Printed Checks** dated January 17, 2020 in the amount of \$746,054.80

**Printed Checks** dated January 24, 2020 in the amount of \$1,067,717.94

**Direct Disbursements** dated January 27, 2020 in the amount of \$1,293.95

**Printed Checks** dated January 31, 2020 in the amount of \$1,112,023.08

**Printed Checks** dated February 7, 2020 in the amount of \$660,058.29

**Net Payroll** dated December 22, 2019 to January 4, 2020 in the amount of \$1,325,768.43

**Withholding Taxes** in the amount of \$338,055.24

**Net Payroll** dated January 5, 2020 to January 18, 2020 in the amount of \$1,185,602.26

**Withholding Taxes** in the amount of \$276,069.25

**Bank Fees/ADP Fees** in the amount of \$41,196.77

**Cigna Payments** in the amount of \$484,821.33

**ACH Debits (First Energy; Sales Tax)** in the amount of \$64,778.40

**Visa/Travel Purchasing Card** dated January 5, 2020 to February 8, 2020 in the amount of \$445,878.13

**Total amount:** \$8,866,473.59

PASSED: February 20, 2020

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 20-02-018** listed above.

**RESOLUTION NO. 20-02-019**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Visa Card-Arborwear** dated January 5, 2020 to February 8, 2020 in the amount \$280.00

**Total amount:** \$280.00

PASSED: February 20, 2020

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 20-02-019** listed above.