

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
JUNE 20, 2024**

The Board of Park Commissioners met on this date, Thursday, June 20, 2024, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Yvette M. Ittu, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 24-06-071: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of May 16, 2024, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2024 vs. 2023 Year-To-Date, and for the Month Ended May 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages **101268** to **101275**.

ACTION ITEMS.

- (a) **2024 Budget Adjustment No. 6**
(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 6/20/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 406,663	\$ 13,280 A	\$ 70,880,774
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	225,781	2,119 B	22,167,846
53	Contractual Services	17,161,050	2,919,032	20,080,082	272,161	-	20,352,243
54	Operations	31,109,745	3,763,826	34,873,572	641,627	128,581 C	35,643,780
	Operating Subtotal	140,124,067	7,230,364	147,354,431	1,546,231	143,980	149,044,642
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 269,270	\$ -	1,269,270
572	Capital Construction Expense	27,875,059	13,556,329	41,431,388	43,921,068	15,000 D	85,367,456
574	Capital Equipment	6,394,036	2,207,611	8,601,647	759,446	6,866 E	9,367,959
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	2,883,100	-	5,493,732
	Capital Subtotal	37,869,095	15,874,871	53,743,966	47,832,884	21,866	101,598,716
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 49,379,115	\$ 165,846	\$ 250,643,358

An explanation of adjustments, by category, can be found on pages **101276** to **101278**. The net effect of all adjustments is an increase of \$165,846 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 24-06-072: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve 2024 Budget Adjustment No. 6 for a total increase of \$165,846 as delineated on pages **101276** to **101278**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(b) *Proposed 2025 Alternative Tax Budget*
(Originating Source: Wade Steen, Chief Financial Officer)

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year to be filed with the Cuyahoga County Budget Commission by July 19 of the current year.

Anticipating that the 2025 appropriation measure will be adopted in December 2024, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases and/or fluctuations in operating and capital expenditures. Distribution of budget amounts for capital expenditures is not specific to any individual project, but represents Cleveland Metroparks ongoing commitment to capital rehabilitation, new construction, and land purchases.

This proposed tax budget for 2025 is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Wade Steen, on June 5, 2024.

CLEVELAND METROPARKS PROPOSED 2025 TAX BUDGET		
	2024 Original Budget	2025 Proposed Appropriations
Beginning Cash Balance (A)	\$47,901,138	\$44,506,857
Revenues:		
Property Tax	97,500,000	98,962,500
Local Gov/Grants/Gifts	11,000,000	12,000,000
Investment and Other Income	2,500,000	2,000,000
Charges for Services	38,359,700	39,510,491
Self-Funded	10,103,086	10,305,148
Damages and Fines	103,000	100,000
Total Revenues	<u>159,565,786</u>	<u>162,878,139</u>
Expenditures:		
Salaries and Fringes	91,853,271	94,062,427
Contractual Services	17,161,050	17,275,204
Operations	31,109,745	28,591,395
Capital Projects	27,875,059	25,000,000
Capital Equipment	6,394,036	4,500,000
Land	2,500,000	2,500,000
Capital Labor	1,000,000	800,000
Zoo Animal Acq/Freight	100,000	100,000
Total Expenditures	<u>\$177,993,161</u>	<u>\$172,829,026</u>
Encumbrances/Prior Year Encumbrances	15,033,094	
Ending Cash Balance	<u>\$44,506,857</u>	<u>\$34,555,970</u>

(A) The beginning cash balances are net of encumbrances, and include risk management and restricted operation balances, as these are available as sources of funds for succeeding years and are reflected in expenditure amounts.

No. 24-06-073:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the proposed 2025 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (c) ***Authorization to Submit Grant Application: H2Ohio – Acacia Reservation***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Director of Grants)

The Ohio Department of Natural Resources administers financial assistance through the state of Ohio’s H2Ohio program (“H2Ohio”) to support projects with a focus on nutrient reduction and water quality improvement throughout the state. Cleveland Metroparks has received funding through this program to support Foster’s Run Restoration in North Chagrin Reservation, Old Station Road Restoration in Brecksville Reservation, and green infrastructure retrofits in Lakefront Reservation.

Cleveland Metroparks submitted an application to H2Ohio to support green infrastructure improvements in the parking area at Acacia Reservation. This project will install 3,250 square feet of vegetated bioswales and will remove 15,500 square feet of pavement in the existing parking area in the reservation. This green infrastructure will reduce stormwater runoff by 780,999 gallons/year, will provide stormwater detention, and will capture and treat the “first flush” volume of stormwater, which carries the majority of pollutants. The bioswales will be planted with a native plant palette that is suitable for bioretention and for the project site.

A concept design for the project has been completed by Cleveland Metroparks staff and can be found on page **101279**.

Cleveland Metroparks requests funds in the amount of \$282,677 from the H2Ohio program to support the green infrastructure components of this project. The overall project also includes repaving the existing parking area at Acacia Reservation; however, these repaving costs are not eligible grant expenses and Cleveland Metroparks will pay for costs associated with the repaving. The total project cost is:

H2Ohio grant request:	\$282,677
Cleveland Metroparks:	\$158,000
TOTAL project costs:	\$440,677

The required resolution is on page **101280**.

- No. 24-06-074:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the adoption of the resolution for submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$282,677 through the H2Ohio program as described above; further, to authorize and agree to obligate funds and commit matching funds in the amount of ±\$158,000 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the H2Ohio program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other

ACTION ITEMS (cont.)

documents as may be required to accept the grant upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Authorization to Submit an Application to the U.S. Department of Transportation’s Active Transportation Infrastructure Investment Program (“ATIIIP”) Grant Program (Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner/Josiah Denson, Planner)***

Background

On June 17, 2021, the Board authorized submission of the Rebuilding American Infrastructure with Sustainability and Equity (“RAISE”) Cleveland Bicycle and Pedestrian Planning application to the U.S. Department of Transportation’s (“US DOT”) RAISE discretionary grant program. RAISE was previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs. Through the efforts of the Cuyahoga Greenway Partners, Cleveland Metroparks, the City of Cleveland, Cuyahoga County, and additional members worked to identify a bundle of four of the most competitive trail planning projects for the RAISE program (“Project”) from the Cuyahoga Greenway Plan, which identified 69 regionally significant trails and bikeway projects.

The RAISE application, submitted on July 12, 2021, in coordination with the City of Cleveland and Cuyahoga County, was awarded \$950,000 on November 18, 2021, with local matching funds provided by Cleveland Metroparks (\$235,000) and the City of Cleveland (\$315,000) for a total current available budget of \$1,500,000. The Project entails full design of two trails: the Slavic Village Downtown Connector Phase 2 North (“SVDC”) and the Morgana Run-Booth Avenue Extension (“MRBA”), as well as feasibility/preliminary engineering of two others: the Iron Court/Opportunity Corridor Connector (“ICOC”) and Euclid Creek Greenway Phase 2 North (“ECG”).

A federal grant agreement between the Federal Highway Administration (“FHWA”), on behalf of the US DOT, the Ohio Department of Transportation (“ODOT”), and Cleveland Metroparks was executed on January 18, 2023, and a Local Public Agency (“LPA”) agreement was executed between ODOT and Cleveland Metroparks on February 8, 2023. On May 18, 2023, the Board authorized entering into contract with Chagrin Valley Engineering, LTD in response to RFQu #6683 in an amount not-to-exceed \$1,500,000.

Planning and design of the Project, now known as the 2023 RAISE East Side Trails (www.2023RAISE.CuyahogaGreenways.org), began in summer 2023 and significant public and stakeholder engagement has occurred through the design process. A project team including the consultant team, Cleveland Metroparks, City of Cleveland, Greater

ACTION ITEMS (cont.)

Cleveland Regional Transit Authority, Slavic Village Development Corporation, and Union Miles Development Corporation meets bi-weekly to guide progress on the Project. SVDC and MRBA have progressed through feasibility study in the preliminary engineering process and have established alignments and cost estimates, and full design will be complete in June 2025.

The ATIIP is a new discretionary grant program authorized through the Bipartisan Infrastructure Law, and the first application cycle makes available \$44,550,000 for projects for planning or construction of active transportation networks or active transportation spines. Successful applicants must fully obligate funds by September 30, 2026, and construction applications are expected to be complete within five years. The recommended maximum construction project award is \$15 million, and in areas with a poverty rate of over 40 percent based on the majority of the census tracts served by the project, up to 100% federal funding may be awarded.

On February 15, 2024, the Board authorized submission of a RAISE construction application for the SVDC and MRBA totaling \$19,500,000 at 100% federal funding. Award announcements are expected by the end of June. The ATIIP Notice of Funding Opportunity (NOFO) recognizes that applicants may be seeking funding from multiple discretionary grant programs concurrently and need only identify this in the project application. Additionally, the NOFO notes that FHWA has discretion to make awards above or below the recommended award sizes.

Project Description

This ATIIP application entails construction of SVDC and a portion of the MRBA up to the recommended maximum grant request of \$15,000,000, and shown on the map on page **101281**. Since these projects are located in areas where the majority of census tracts have a poverty rate of greater than 40 percent, no local matching funds are required and 100% federal funding will be requested. Additional funds may also be sought through other non-federal grant programs and/or private sources.

No. 24-06-075: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the submittal of a grant application to the U.S. Department of Transportation for funding assistance from the Active Transportation Infrastructure Investment Program (ATIIP) grant program for \$15,000,000 for the above listed projects; no local match is contemplated with this application; and further, that the Board authorize the funds to be made available as needed until reimbursement is received from the ATIIP program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of agreements to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Award of RFQu #6836 – Barge 225 Renovation – Euclid Creek Reservation – Professional Design Services***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)

Background

On May 9, 2024, Cleveland Metroparks issued a Request for Qualifications (RFQu #6836) for interested parties to submit qualifications for Professional Design Services for the Barge 225 Renovation (“Project”) at the Euclid Creek Reservation. Barge 225 was transported to the Wildwood Marina basin in the fall of 2023 and is being prepared for its next phase of life.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6836 and requested that the respondents demonstrate qualifications relative to scope of the Project, which includes creating a comprehensive design that aligns with program goals. The professional services RFQu yielded six (6) responses from highly qualified consultant teams. Statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Andrew Stahlke, Ryan Denker, Joseph Roszak, Mary Rouse, and Barb Burko, pursuant to O.R.C. 153.69.

Cleveland Metroparks	
Professional Design Services for Cleveland Metroparks Barge 225 Renovation RFQu #6836 Euclid Creek Reservation	
Professional Service Teams	Short List
Bialosky	X
CPL	
DS Architecture	X
HBM Architects	
Robert P. Madison International	X
Weber Murphy Fox	

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested interviews to become familiar with key personnel and understand the project approach and ability to meet stated objectives. Following the interviews, DS Architecture (“DS”) was selected as the top-ranked firm. DS’s team includes KS Associates and Northeast Technical Services Company, Inc. (NETSCo) for civil and below-deck engineering, naval architecture, and marine engineering. DS’s team also includes Osborn Engineering for mechanical, electrical, plumbing, technology, above-deck structural engineering services and site improvements, and estimate for cost estimating services.

DS, founded in 1983 and located in Cleveland, Ohio, demonstrates a strong understanding of the Project program and objectives. DS has also completed multiple projects constructed with the construction manager at risk delivery model in the past, and brings a well-rounded and highly qualified team of sub-consultants to this Project. Notwithstanding, Robert P. Madison International (ranked No. 2) and Bialosky (ranked No. 3) submitted thorough and impressive statements of qualifications.

ACTION ITEMS (cont.)**RFP (Proposal) Analysis**

A proposal was requested from DS to perform the professional design services for the Project scope as currently established. DS's proposed not-to-exceed cost of \$238,228 will cover architectural, electrical, plumbing, technology, civil engineering, and structural engineering (above deck) design for the following phases:

- Due Diligence (\$22,363)
- Conceptual Development (\$53,643)
- Schematic Design (\$49,886)
- Design Development (\$81,336)

Below deck structural engineering, naval architecture, and maritime engineering design are covered in the scope through the Due Diligence and Conceptual Development design phases. U.S. Army Corps of Engineers and Ohio Department of Natural Resources permitting will also be provided as required and \$6,000 is included in the proposal for the related professional services costs. Finally, an allowance of \$25,000 is included in the proposal for the addition of an Exhibit Design subconsultant to be selected in collaboration with Cleveland Metroparks and the design team.

A second proposal for construction documents, bidding and construction administration is anticipated to be requested near completion of design development. At that time a defined scope of the project and related improvements will be known. The cost related to the final design and construction administration phase will be brought back to the Board for review and approval to amend the contract to add the services.

No. 24-06-076: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement for the Barge 225 Renovation, as per RFQu #6836, Euclid Creek Reservation with DS Architecture, in the **not-to-exceed amount of \$238,228** for due diligence and conceptual development, schematic design, and design development as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated June 11, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)**(f) *Contract Amendment 1748 – Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029) – Guaranteed Maximum Price 1 (Giraffe Barn Repairs and Modifications)***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Christopher Widdowson, Architect/Michele Crawford, Project Development Manager)

Background

On August 31, 2023, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6768) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo-Wide Construction Projects (2024-2029), Cleveland Metroparks Zoo (“Project”). The Project’s desired outcome was to partner with a Construction Manager at Risk (“CMR”) to provide construction services and support for anticipated projects for a period of up to five (5) years. The projects will range in complexity and have varying budgets which will be determined on a per project basis. Four (4) preliminary projects were identified in the RFQu to use as a basis for evaluation for awarding the contracts.

On February 15, 2024, the Board awarded a Construction Manager at Risk Contract (Board Resolution No. 24-02-019) to Turner Construction Company (“Turner”) for the Project. At the time of the Board’s award, only the pre-construction stage compensation for Giraffe Barn Repairs and Modifications (“Giraffe Barn Project”), was fixed at \$7,939. Per the contract, a Guaranteed Maximum Price (GMP) for construction would then be developed and brought back to the Board for approval on a per project basis per the Cleveland Metroparks procurement methods.

Since February, the project team has worked to confirm scope, identify risk, and strategize the sequence for the Giraffe Barn Project in coordination with animal care requirements. There has been a particular focus on performing the work in a way that accommodates the specific needs of the giraffe that will also need to occupy the barn during construction. Noise levels and overall time frame for installation are two critically important factors that were considered when choosing which type of roofing material was appropriate to replace the existing asphalt shingle roof. Due to the constraints, a prefabricate insulated metal panel roof system was identified as a best fit for the Giraffe Barn Project.

GMP 1 will be established to procure long lead time skylight and roofing materials, prior to the final design, to meet the preliminary schedule for construction to begin August 2024. All construction materials will be delivered and staged prior to the start of construction. Turner will continue to work in partnership with the design team to finalize the optimal design and schedule and will return to the board with GMP 2 in the coming months.

GMP 1 Establishment

Turner has established the values below for GMP 1 based upon criteria documents and engineering narrative:

ACTION ITEMS (cont.)

GMP 1

<u>Item</u>	<u>Cost</u>
Construction Trailer/Field Office	\$ 21,775.00
Skylight Material	\$ 36,253.00
<u>Roofing Material</u>	<u>\$ 184,363.00</u>
<i>Cost of Work Subtotal</i>	<i>\$ 242,391.00</i>
Contingency (3.0%)	\$ 7,272.00
General Conditions (12.53%)	\$ 30,372.00
<u>CMR Fee (2.5%)</u>	<u>\$ 6,060.00</u>
<i>Fee Subtotal</i>	<i>\$ 43,704.00</i>
Subcontractor Default Insurance	\$ 3,500.00
GMP 1 Total	\$ 289,595.00

Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for the balance of Project No. 3 (GMP 2).

Construction Schedule

Turner’s construction schedule associated with the proposed GMP 1 anticipates an August 2024 Giraffe Barn Project commencement and an anticipated October 2024 Giraffe Barn Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges and provide updates to the Board.

No. 24-06-077:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with Turner Construction Company, for the construction of RFP #6768-b, to reflect a **GMP 1** in the amount of **\$289,595**, in addition to Pre-Construction Fees in the amount of \$7,939 already awarded for preconstruction stage services, for a total **contract value of \$297,534**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

- (g) ***Modification of Agreement No. 39266 – Chagrin Valley Engineering, LTD – CUY – Metroparks RAISE Projects (ODOT PID No. 117320)***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Sara Byrnes Maier, Principal Planner/Michele Crawford, Project Development
Manager)*

Background

Cleveland Metroparks was awarded \$950,000 from the U.S. Department of Transportation’s Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program on November 18, 2021. Local matching funds committed are from Cleveland Metroparks (\$235,000) and the City of Cleveland (\$315,000) for a total budget of \$1,500,000. The RAISE Project (“Project”) entails full design of two trails: the Slavic Village Downtown Connector Phase 2 North (SVDC) and the Morgana Run-Booth Avenue Extension (MRBA), as well as feasibility/preliminary engineering of two others: the Iron Court/Opportunity Corridor Connector (ICOC) and Euclid Creek Greenway Phase 2 North (ECG).

A federal grant agreement between the Federal Highway Administration (FHWA), on behalf of the U.S. Department of Transportation, the Ohio Department of Transportation (ODOT), and Cleveland Metroparks was executed on January 18, 2023, and a Local Public Agency (LPA) agreement was executed between ODOT and Cleveland Metroparks on February 8, 2023. On May 18, 2023, the Board authorized an agreement with Chagrin Valley Engineering, LTD (“CVE”) for planning and engineering services in an amount not-to-exceed amount of \$1,500,000 for the Project in response to a Request for Qualifications (RFQu #6683). CVE’s team includes SmithGroup, DLZ, Lawhon & Associates, Inc., SAM, and O.R. Colan. Included within the base proposal and initial agreement were a series of potentially necessary tasks highlighted as “if-authorized” tasks. The \$1,500,000 Board authorization included base proposal items (\$1,467,098) plus up to \$32,902 for “if-authorized” tasks.

Modification

As the Project moved through public engagement and feasibility study over the past nine months, preferred trail alignments were identified. Based on the alignments and information gathered during preliminary engineering, some “if-authorized” items are now needed to advance design. CVE submitted a proposal on May 8, 2024 requesting authorization of some of these “if authorized” items. Additionally, studies that were not anticipated at the time of the original proposal or which could not be authorized without having clarity on the preferred alignment, are now needed and were included in a recently requested proposal, which will also require a modification to the LPA agreement with ODOT.

On June 11, 2024, staff authorized the formerly Board approved “if authorized” tasks for:

- \$6,032 for Right of Way Exhibits and Legal Descriptions for SVDC
- \$5,351 for Asbestos Survey for the Booth Avenue Bridge for MRBA

ACTION ITEMS (cont.)

Additional identified tasks during Planning phase through Environmental Engineering phase are:

- \$72,009 for the Warner Road Bridge – MRBA to complete analysis and structural design to widen the existing sidewalk on the bridge over the Norfolk Southern Railway and Mill Creek
- \$6,100 for Broadway Bridge Over Abandoned Rail – SVDC for Structural Analysis
- \$22,916 for Booth Avenue Underpass Rehabilitation – MRBA inclusive of a previously unanticipated \$4,800 for the Booth Avenue Bridge inspection

Additional identified tasks during Final Design are:

- \$7,703 for the Warner Road Bridge – MRBA final design on the bridge over the Norfolk Southern Railway and Mill Creek
- \$1,413 for Booth Avenue Underpass Rehabilitation – MRBA final design

The above “if authorized” items and modifications total \$121,524, or \$88,622 more than the \$32,902 reserved in the original Board authorization for “if authorized” items. With the above items, the total contract will be valued at \$1,588,622.

The proposal does not include the effort required for construction engineering services. Staff will return to the Board to amend the contract prior to the commencement of construction to include construction engineering services once the effort can be more clearly delineated.

No. 24-06-078: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to increase the contract with Chagrin Valley Engineering, LTD for CUY – Metroparks RAISE Projects, for the planning and engineering services by \$88,622 to **\$1,588,622**. The letter agreement and the form of any additional agreements as may be reasonably necessary to effectuate the above to be approved by the Chief Legal and Ethics Officer, pursuant a proposal dated May 8, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(h) ***Award of RFP #6821-c – Construction Manager at Risk for Cleveland Metroparks Seneca Golf Course Phase IV, Brecksville Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Andrew Stahlke, Project Developer)

Background

On April 10, 2024 Cleveland Metroparks advertised a Request for Qualifications (RFQu #6821) for interested parties to submit qualifications related to the performance of

ACTION ITEMS (cont.)

Construction Manager at Risk for the Cleveland Metroparks Seneca Golf Course Phase IV, Brecksville Reservation (“Project”). The Project’s desired outcome is to reconstruct the final nine (9) golf holes and build a new driving range and practice green area at Seneca Golf Course. The Project will represent a complete renovation of the golf course which has resulted in increased play and guest satisfaction.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6821 and requested that the respondents demonstrate qualifications relative to scope of the Project, which includes working on an active golf course. The construction manager at risk RFQu yielded three (3) responding construction manager at risk firms. Each firm’s statement of qualifications was reviewed by a panel of Cleveland Metroparks staff, including Sean McDermott, Seth Keller, Andrew Stahlke, Dave Donner, and Geoffrey Koller.

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested a proposal RFP #6821-b from each. Following receipt of the proposal, each short-listed firm was interviewed. Following the interviews, revised proposals were requested from the short-listed firms (RFP #6821-c), with the reissued RFP providing Project scope clarifications and a revised Proposal Evaluation Form. The clarifications included additional detail on expected owner-supplied materials and also an additional category of scoring related to the markup associated with self-performed work. The revised proposals from each short-listed firm were then ranked by the panel in compliance with the Ohio Revised Code (ORC). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 80% and price at 20%. Below is a listing of the three short-listed firms and their correlating “best value” score.

Cleveland Metroparks	
Construction Manager at Risk for Cleveland Metroparks Seneca Golf Course Phase IV Brecksville Reservation	
RFQu #6821-c	
Construction Manager (at Risk) Firms	Short List
Fusion Golf, Ltd.	X
Precision Engineering & Contracting, Inc.	X
Redcon, LLC	X

RFP #6821-c Results

Ranking	Construction Manager (at Risk) Firm	Price (sum)	(1) Price Component (20 pts max)	(2) Qualifications Component (80 pts max)	(1)+(2) Best Value Score (100 pts max)
1	Fusion Golf, Ltd.	\$268,375	13.3	71.2	84.5
2	Precision Engineering & Contracting, Inc.	\$256,750	14.5	67.2	81.7
3	Redcon, LLC	\$201,125	20.0	60.0	80.0

ACTION ITEMS (cont.)

The price reflected in the above table includes the preconstruction services fee, the preconstruction stage compensation, estimated general conditions costs (based on percentage of construction cost), and the construction manager at risk fee (based on percentage of construction cost). The current construction cost is estimated at \$2,000,000 and depending upon final scope and market conditions is likely to be revised upwards. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price for each phase of construction, at which time the construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction manager, Fusion Golf, Ltd. (“Fusion”), the preconstruction stage compensation will be established at \$59,000.

RFP Analysis

Staff recommends the construction manager at risk contract be negotiated and awarded to **Fusion**. Fusion, based in Sugarland, Texas and with projects completed around the world, has previously completed the Seneca Golf Course Phase II reconstruction for Cleveland Metroparks. The approach demonstrated by Fusion, their understanding of the unique challenges of golf course construction, and their project team’s decades of experience in the golf construction industry provide many positive attributes for the Project. Their project team and goals align with the mission of Cleveland Metroparks, and their understanding of the Project and methodology will prove valuable in the execution of the Project relative to the final deliverable desired. Fusion’s experience with similar and complementary projects, along with the competitive price associated with their services, establishes their firm as the “best value” when ranked against the other short-listed construction manager (at risk) firms.

No. 24-06-079: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Fusion Golf, Ltd.**, being ranked as the “best value” for RFP #6821-c, Seneca Golf Course Phase IV, inclusive of \$59,000 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 24-06-080: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Amendment to RFP #6696:** **Zoo Ticketing, CRM, and Online Reservation System** (see page **101254**);
- (b) **Ohio Co-Op #6752 Extension:** **Fuel and Heat Oil** (see page **101255**);
- (c) **Ohio Co-Op #6846:** **Three (3) New 2024 Ford F550 Regular Cab 4x4 Pickup Trucks with Plow** (see page **101256**);
- (d) **ODOT Co-Op #6856:** **Asphaltic Concrete** (see page **101257**);
- (e) **Sourcewell Co-Op #6857:** **Two (2) 100 ton 30RC Air Cooled Chiller Cooling Systems** (see page **101259**);
- (f) **OMNIA Co-Op #6858:** **One (1) AAON Model RN, Rooftop Air (Heat) Handling Unit** (see page **101260**); and,
- (g) **Ohio and OMNIA Co-Ops #6861:** **Various Food Purchases** (see page **101261**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**AMENDMENT TO RFP #6696 SUMMARY: ZOO TICKETING, CRM, AND ONLINE RESERVATION SYSTEM****Background**

In January 2023, Cleveland Metroparks issued RFP #6696 Zoo Ticketing, CRM, and Online Reservation System, seeking a three (3) year term with an option to renew for up to one (1) two (2) year period in Cleveland Metroparks' sole discretion. Accesso, LLC (Accesso) was awarded the contract due to the best overall value, as the vendor of choice to provide point-of-sale (POS) software to handle ticketing, reservations for education program sales, Zoo rentals, and eCommerce for Cleveland Metroparks Zoo from January 1, 2024 through December 31, 2026 with an option to renew for two (2) additional years.

The award was authorized by the Board in Resolution No. 23-12-204 on December 14, 2023.

Subsequent contract negotiations between Cleveland Metroparks and Accesso did not result in an agreement on the dates of the initial term of the contract (*i.e.*, January 1, 2024 through December 31, 2026).

As a result of extensive contract negotiations, Cleveland Metroparks staff recommend amending the Term to January 1, 2024 through December 31, 2027, with an option to renew for two (2) additional years in Cleveland Metroparks' sole discretion. In 2024, year one of the contract, the parties will engage in configuration, training, and testing of the Accesso ticketing, CRM, and online reservation system, and Cleveland Metroparks shall not issue funds to Accesso until after the ticketing, CRM, and online reservation software system is released to the public (the "Go Live Date") in 2025. The Go Live Date is scheduled for Q1 2025. The amended contract Term adheres to the Term in RFP #6696 as Cleveland Metroparks shall only issue payments to Accesso in accordance with the Agreement in years 2025 through 2027 during the initial term.

RECOMMENDED ACTION:

That the Board amend Resolution No. 23-12-204 and approve an award on RFP #6696 for Zoo Ticketing, CRM, and Online Reservation System services at Cleveland Metroparks Zoo and authorize the Chief Executive Officer, in a form approved by the Chief Legal and Ethics Officer, to enter into an agreement beginning January 1, 2024 through December 31, 2027 between Cleveland Metroparks and Accesso, LLC **in an amount not to exceed \$1,293,600 in the initial term, with an option to renew the Agreement for two (2) years at the sole discretion of Cleveland Metroparks**, as summarized above and maintained in the proposal file for RFP #6696.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**OHIO CO-OP #6752 EXTENSION SUMMARY:**

FUEL AND HEAT OIL to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a period beginning July 1, 2024 through the end of the State of Ohio extension period

Background

On May 18, 2023, per Resolution No. 23-05-091, the Board of Park Commissioners approved the purchase of various fuel and heat oil from Great Lakes Petroleum, Co. for a one (1) year period beginning July 1, 2023 through June 30, 2024, through the State of Ohio Cooperative Purchasing Program, contract renewal number RS900619-2, for an amount not to exceed \$1,250,000. Typically, the State of Ohio enters into a new agreement or renewal agreement each year the day after the current agreement terminates.

Cleveland Metroparks Purchasing Division was informed that the State of Ohio has not yet identified a vendor for a new contract, but the current contract renewal number RS900619-2 will be automatically renewed on a monthly basis until a new contract is awarded by the State of Ohio.

Purchasing is requesting approval for an extension of its purchase of various fuel and heat oil from Great Lakes Petroleum on a monthly basis until a new contract is awarded by the State of Ohio, with an increased not-to-exceed amount of \$1,500,000. Staff expects such renewals may last anywhere from one (1) to three (3) months but believes a longer period may be possible. Once the new contract is awarded, Purchasing will request approval based on the new contract period.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op #6752 Extension to **Great Lakes Petroleum, Co.** for the purchase of fuel and heat oil on an "as needed" basis to various locations throughout Cleveland Metroparks for the period that began July 1, 2023 through the end of the State of Ohio extension period, at the unit prices noted in the Daily OPIS Summary for a **total cost not to exceed \$1,500,000**, in full cooperation with the State of Ohio Contract Renewal Number RS900619-2. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO CO-OP #6846 SUMMARY: THREE (3) NEW 2024 FORD F550 REGULAR CAB 4X4 PICKUP TRUCKS WITH PLOW

ITEM	Three (3) New 2024 Ford F550 Regular Cab 4x4 Pickup Trucks with Plow
Description	These trucks will be equipped with 7.3L 2V DEVCT NAPFI V8 gasoline engine, ten (10) speed auto transmission, dual batteries, plow prep, AT tires, skid plates, HD alternator, 11' stainless steel dump bed w/cab protector, nine (9) ton hoist, hot shift PTO, pintle hitch, LED safety lighting, Wester 9' full trip snow plow, Fisher 4-yard stainless steel salt spreader, exterior color is oxford white, power doors and locks, and all standard equipment with a standard warranty, as per quote and in full cooperation with Ohio Cooperative Contract #RSI018692.
New unit base cost-plus accessories, includes delivery and tags	\$116,519
Units replaced	2007 GMC Plow Truck (53,000 miles) (EO0407) 2008 Dodge Plow Truck (36,000 miles) (EO2308) 2007 Ford Plow Truck (42,000 miles) (EO0107)
TOTAL ORDERx3	\$349,557

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of three (3) new 2024 Ford F550 Regular Cab 4x4 Pickup Trucks with Plow as per Ohio Co-Op #6846, equipped as specified in the above summary, from **Valley Ford Truck, for a total cost of \$349,557**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RSI018692.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

ODOT CO-OP #6856 SUMMARY: ASPHALTIC CONCRETE to be supplied on an “as needed” basis from June 20, 2024 through February 28, 2025 to various locations throughout Cleveland Metroparks

HIGHLIGHTS AT A GLANCE
2023-2024 YTD Expenditures = \$44,518.28
2024-2025 Estimate = \$175,000.00 (1)

(1) The 2024-2025 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, and capital projects performed by Park District staff.

Background

Historically, Cleveland Metroparks would release a bid for various asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for various projects based on the calendar year. For the past several years, the Park District would only receive two bidders: Allied Corporation, Inc. (DBA: Allied Corporation) and Kokosing Materials, Inc.

Shelly Materials, Inc. (DBA: Allied Corporation) and Kokosing Materials, Inc. are on the ODOT cooperative purchasing agreement. Cleveland Metroparks Purchasing staff again recommends leveraging the cooperative agreement for an eight (8) month period beginning June 20, 2024 through February 28, 2025 by contract numbers DOT101G25-18 and DOT101G25-32.

Prices displayed below represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second vendor must be utilized (at the ODOT secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction and the Site Construction Manager.

Bid results as follows:	Allied Bedford Hts.	Allied W. 3rd St.	Allied W. 150th	Allied Copley	Kokosing Columbia Station	Kokosing Garfield Hts.	Kokosing Cleveland
301 w/Recycled Materials (per ton)	\$ 79.00	\$ 79.00	\$ 79.00	\$ 76.00	\$ 70.00	\$ 70.00	\$ 70.00
448-2 w/Recycled Materials (per ton)	\$ 82.00	\$ 82.00	\$ 82.00	\$ 80.00	\$ 75.00	\$ 75.00	\$ 75.00
448-1 w/Recycled Materials (per ton)	\$ 92.00	\$ 92.00	\$ 92.00	\$ 91.00	\$ 90.00	\$ 90.00	\$ 90.00
5 Gallon Tack Coat Buckets	Included	Included	Included	Included	NA	NA	NA

Shelly Materials, Inc. (DBA: Allied Corporation) overall offered an average increase in price of 23% while Kokosing Materials overall offered an average increase in price of 18% compared to 2023-2024 price structure. These substantial increases are consistent with industry-wide price increases.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in ODOT Co-Op #6856, to be supplied on an “as needed” basis for an eight (8) month period beginning June 20, 2024 through February 28, 2025 to **Shelly Materials, Inc. (DBA: Allied Corporation)** and **Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$175,000**, in full cooperation with ODOT contract numbers DOT101G25-18 and DOT101G25-32. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6857 SUMMARY: **TWO (2) 100 TON 30RC AIR COOLED CHILLER COOLING SYSTEMS** for the Primate, Cat and Aquatics (PC&A) Building at the Zoo

Background

Cleveland Metroparks Primate, Cat and Aquatics (PC&A) building's cooling system is original to the building with the chiller manufactured in 1974. The current R-113 refrigerant has been phased out due to ozone depleting properties, resulting in an increase in price.

Carrier Commercial Service currently is under the national cooperative purchasing agreement with Sourcewell (contract number 070121-CAR). Their proposal includes but is not limited to: removal of existing chillers, installation of two (2) 100 ton 30RC air cooled chillers, control panel, wiring, discharge air sensor in each AHU cold deck, providing control for new chilled water pumps, and all necessary parts and labor for demolition and installation for a total cost of \$645,000.

To keep the negative impact at a minimum to the building and our guests, the removal and installation of the chillers will occur over the winter months. The lead time to fabricate the chillers is 30-32 weeks, which will give the Zoo and Carrier Commercial Service time to complete the project by the start of the cooling season (around May 2025).

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement with **Carrier Commercial Service**, as per Sourcewell Co-Op #6857, for two (2) 100 ton 30RC air cooled chiller cooling systems for the Primate, Cat and Aquatics (PC&A) Building at the Zoo, **for a total cost of \$645,000**, as summarized above. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OMNIA CO-OP #6858 SUMMARY: ONE (1) AAON MODEL RN, ROOFTOP AIR (HEAT) HANDLING UNIT for the Tiger Building at the Zoo

Background

Cleveland Metroparks Zoo's Tiger Building's current heating system is antiquated and in need of replacement. The current system draws in 100 percent outside air and heats with natural gas burners to make the space comfortable and safe for the animals. When winter temperatures are cold, the unit struggles to make the space warm enough, and due to its age, is unreliable. The proposed new system will still be 100 percent outside air; however, it will have heat recovery capabilities.

Heat recovery will allow for extracting some of the heat out of the air being exhausted from the building and transferring that heat to the incoming air through a heat recovery wheel. This reduces the need for the natural gas burners to fire at such a high rate, increasing reliability and efficiency, consuming less natural gas.

Jacco currently is under the national cooperative purchasing agreement with OMNIA (contract number 02-139). Its proposal includes but is not limited to: removal of existing make up air unit, installation of one (1) AAON model RN, rooftop air (heat) handling unit, control panel, wiring, and all necessary parts and labor for demolition and installation for a total cost of \$79,500.

To keep the negative impact at a minimum to the building and our guests, the removal and installation of the unit will occur in the fall.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter an agreement with **Jacco**, as per OMNIA Co-Op #6858, for one (1) AAON model RN, rooftop air (heat) handling unit for the Tiger Building at the Zoo, **for a total cost of \$79,500**, as summarized above. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO AND OMNIA CO-OPS #6861 SUMMARY:

VARIOUS FOOD PURCHASES with Sysco to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period from July 1, 2024 through June 30, 2026

HIGHLIGHTS AT A GLANCE
2023/2024 YTD Expenditure = \$476,287.16
2024/2026 Estimate = \$1,000,000.00

Background

Cleveland Metroparks has purchased various food items (frozen, snack, pre-packaged/pre-cooked items, canned goods, grocery, etc.) for all locations throughout the Park District including but not limited to: Merwin’s Wharf, E. 55th Restaurant, Emerald Necklace Marina, various golf courses, The Chalet, Zoo, Edgewater Beach House, Edgewater Pier, etc. from Sysco via the State of Ohio cooperative agreement RS901119.

Cleveland Metroparks Purchasing Division recommends leveraging the State of Ohio cooperative contract number RS901119 and OMNIA cooperative contract number 040522 for Sysco for the time period of July 1, 2024 through June 30, 2026.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio and OMNIA Co-Ops #6861 to **Sysco** for the purchase of various food items on an “as needed” basis for a two (2) year period for various locations throughout Cleveland Metroparks beginning July 1, 2024 through June 30, 2026, **for a total cost not to exceed \$1,000,000**, in full cooperation with State of Ohio Contract number RS901119 and OMNIA Contract number 040522. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 24-06-080 on Page 101253)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 6/20/24)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Professional services for the design of North Chagrin Nature Center Renovations at North Chagrin Reservation.	Peninsula Architects	\$48,500.00	(7)
Professional services for education and engagement evaluation for the Zoo.	Improved Insights, LLC	\$55,500.00	(3)
Candy for 2024 Halloween event at the Zoo.	ESR LLC	\$58,000.00	(7)
Professional services for 2024 DE&I research and focus groups for Marketing.	Marketvision Research	\$75,000.00	(3)
Professional services to provide vinyl police graphics to Police vehicles for two (2) years.	Speedpro Imaging	\$75,000.00	(3)
One (1) new 2024 Jacobsen Eclipse 360 Elite electric greens mower for Washington Golf Course.	Baker Vehicle Systems LLC	\$74,156.00	(2)
Professional engineering consulting services and construction drawings for Grey Kangaroo Barn at the Zoo; additional design services.	Osborn Engineering Co.	\$46,000.00 <u>4,500.00</u> \$50,500.00	(7)
Professional services for Rivergate Flats Industrial Railroad Greening – Phase 2 Grading; includes labor and equipment at Ohio & Erie Canal Reservation; additional services to excavate and fill tree pits.	F. Buddie Contracting, Ltd.	\$47,650.00 <u>5,250.00</u> \$52,900.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Deep tine aerification services for all golf courses beginning May 23, 2024 through December 31, 2026.	J&L Aeration	\$38,622.24	(7)
Packaged stable bedding for a one (1) year period beginning June 1, 2024 through May 31, 2025 for the Zoo and Police.	Centerra Co-Op	\$75,000.00	(7)
Professional services for structure foundation exploration for Old Highland Road Bridge at Euclid Creek Reservation.	S&ME, Inc.	\$73,044.00	(7)
Construction services for Manakiki Club House kitchen ceiling repair at North Chagrin Reservation.	Hummel Construction	\$25,815.95	(7)
Plumbing fixtures and materials for the Wallace Lake Restrooms and Concession project at Mill Stream Run Reservation.	Wolff Bros. Supply	\$25,775.44	(7)
Preliminary professional engineering services review for RAISE trail projects park wide.	Norfolk Southern Railway Co.	\$30,000.00	(3)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (over \$5,000 up to \$25,000)**" – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$25,000 to \$75,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (6/20/24)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<u>Construction Manager at Risk for BAYarts Huntington Playhouse Renovation</u> <u>Contract Amount:</u> Original Contract Amount: \$9,973.00 GMP No. 1 Amount: \$251,386.00 GMP No. 2 Amount: \$513,729.00 Change Order No. 1 Amount: \$4,251.36 Change Order No. 2 Amount: \$70,778.38 Change Order No. 3 Amount: \$10,200.58 Revised Contract Amount: \$860,318.32	Additional services for receptable demo and install, electrical requests, exterior siding repairs, and exterior concrete sidewalk and frost slab.	Regency Construction Services	#3
<u>2024 Asphalt Path Improvements – Seneca and Shawnee Hills Golf Courses</u> <u>Contract Amount:</u> Original Contract Amount: \$1,026,518.00 Change Order No. 1 Amount: \$68,352.00 Revised Contract Amount: \$1,094,870.00	Additional paving at Seneca Golf Course.	Barbicas Construction Co.	#1

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **101253** through **101261**; \$25,000 to \$75,000 purchased items/services report, pages **101262** through **101263**; and construction change orders, page **101264**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 24-06-069: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **101282** to **101497**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

No. 24-06-070: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve JP Morgan Mastercard-Arborwear dated May 1, 2024 to May 31, 2024 in the amount of \$438.93, as identified on pages **101498** to **101499**.

Vote on the motion was as follows:

Ayes: Ms. Ittu and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Anthony Beard of Cleveland and Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.**(a) *Capital Projects – Mid-Year Construction Update***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Jim Rodstrom, P.E., Director of Construction/Christopher Kuhar, Ph.D, Executive Director, Cleveland Metroparks Zoo)

The Park District and Zoo are consistently busy with capital projects, with many focusing on maintaining and improving the critical infrastructure that supports operations and guest focus. Projects regularly cover a large array of improvements varying from zoo exhibits and animal support, ecological restoration, natural surface and paved trails, parkway and parking lot green infrastructure, roof replacements, interior and exterior painting, and many other impactful enhancements. Staff will provide a brief mid-year update on construction progress of specific projects.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 18, 2024, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 24-06-081: At 9:11 a.m., upon motion by Vice President Rinker, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Moore.

Aye: Ms. Ittu.

Aye: Mr. Rinker.

Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 24-06-082: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Ittu, and carried, President Moore adjourned the meeting at 9:28 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

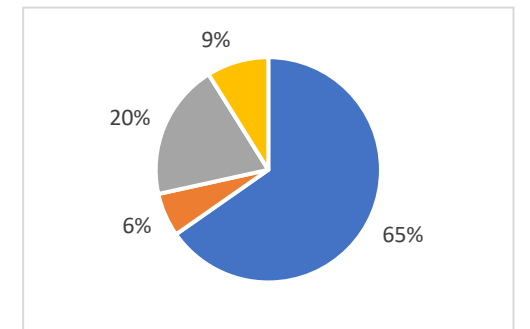
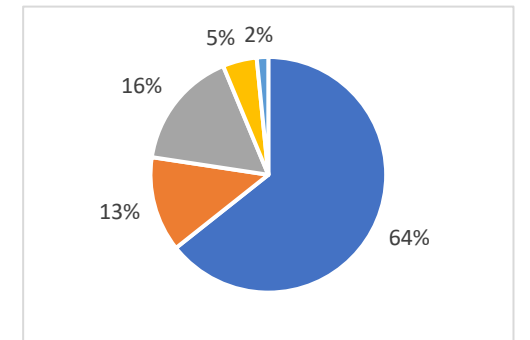
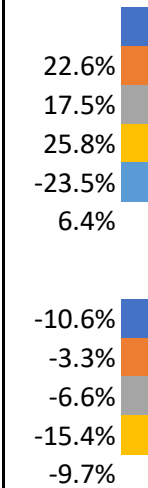
President.

Attest:

Secretary.

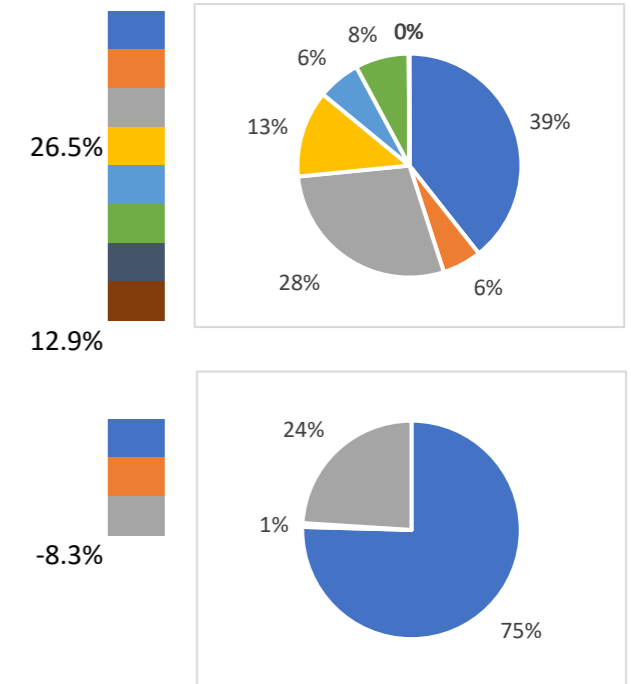
**Cleveland Metroparks
Financial Performance
5/31/2024
CM Park District**

	Actual May '23	Actual May '24	Fav (Unfav)	Actual YTD May '23	Actual YTD May '24	Fav (Unfav)
Revenue:						
Property Tax	876,838	909,029	32,191	52,828,956	53,388,587	559,631
Local Gov/Grants/Gifts	2,784,660	2,961,471	176,811	8,842,793	10,836,887	1,994,094
Charges for Services	4,503,300	5,353,500	850,200	11,547,370	13,565,815	2,018,445
Self-Funded	750,010	783,890	33,880	3,083,451	3,879,908	796,457
Interest, Fines, Other	<u>207,579</u>	<u>227,484</u>	<u>19,905</u>	<u>1,718,532</u>	<u>1,314,776</u>	<u>(403,756)</u>
Total Revenue	9,122,387	10,235,374	1,112,987	78,021,102	82,985,973	4,964,871
OpEx:						
Salaries and Benefits	5,929,205	6,516,900	(587,695)	30,074,545	33,272,988	(3,198,443)
Contractual Services	396,538	612,433	(215,895)	3,092,049	3,193,321	(101,272)
Operations	1,841,970	2,291,111	(449,141)	9,344,806	9,965,093	(620,287)
Self-Funded Exp	<u>955,717</u>	<u>624,946</u>	<u>330,771</u>	<u>3,929,148</u>	<u>4,533,355</u>	<u>(604,207)</u>
Total OpEx	9,123,430	10,045,390	(921,960)	46,440,548	50,964,757	(4,524,209)
Op Surplus/(Subsidy)	(1,043)	189,984	191,027	31,580,554	32,021,216	440,662
CapEx:						
Capital Labor	68,440	84,941	(16,501)	322,070	374,062	(51,992)
Construction Expenses	2,203,958	2,800,388	(596,430)	11,680,072	12,433,702	(753,630)
Capital Equipment	814,235	1,383,179	(568,944)	3,376,575	4,091,416	(714,841)
Land Acquisition	(78,807)	28,687	(107,494)	251,797	4,900,878	(4,649,081)
Capital Animal Costs	<u>2,736</u>	<u>5,064</u>	<u>(2,328)</u>	<u>5,283</u>	<u>10,647</u>	<u>(5,364)</u>
Total CapEx	3,010,562	4,302,259	(1,291,697)	15,635,797	21,810,705	(6,174,908)
Net Surplus/(Subsidy)	(3,011,605)	(4,112,275)	(1,100,670)	15,944,757	10,210,511	(5,734,246)



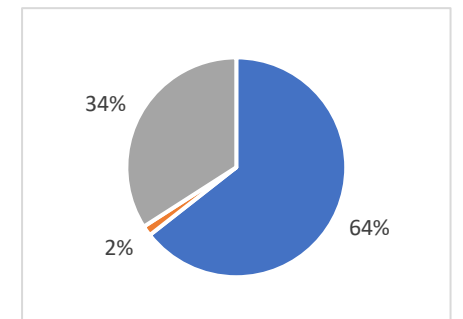
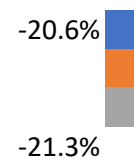
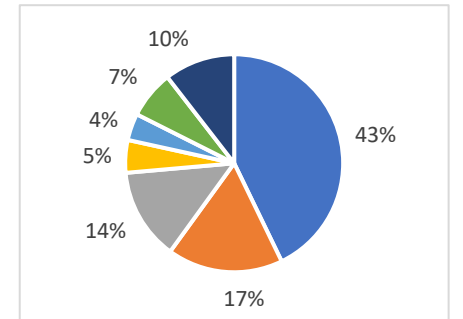
**Cleveland Metroparks
Financial Performance
5/31/2024
Zoo**

	Actual May '23	Actual May '24	Fav (Unfav)	Actual YTD May '23	Actual YTD May '24	Fav (Unfav)
Revenue:						
General/SE Admissions	809,259	914,277	105,018	1,577,183	1,895,713	318,530
Guest Experience	185,250	141,264	(43,986)	337,890	272,815	(65,075)
Zoo Society	423,456	519,624	96,168	1,176,992	1,368,413	191,421
Souvenirs/Refreshments	190,210	208,980	18,770	477,316	603,758	126,442
Education	8,451	10,252	1,801	273,825	297,242	23,417
Rentals & Events	72,548	94,955	22,407	404,664	372,606	(32,058)
Consignment	4,187	1,139	(3,048)	5,338	2,157	(3,181)
Other	(272)	(473)	(201)	11,727	3,588	(8,139)
Total Revenue	1,693,089	1,890,018	196,929	4,264,935	4,816,292	551,357
OpEx:						
Salaries and Benefits	1,273,326	1,378,044	(104,718)	6,668,195	7,307,435	(639,240)
Contractual Services	10,201	14,562	(4,361)	100,345	55,082	45,263
Operations	364,559	528,747	(164,188)	2,175,273	2,324,715	(149,442)
Total OpEx	1,648,086	1,921,353	(273,267)	8,943,813	9,687,232	(743,419)
Op Surplus/(Subsidy)	45,003	(31,335)	(76,338)	(4,678,878)	(4,870,940)	(192,062)
CapEx:						
Capital Labor	3,346	3,945	(599)	10,203	3,945	6,258
Construction Expenses	1,178,221	222,067	956,154	2,759,824	1,748,236	1,011,588
Capital Equipment	7,327	31,791	(24,464)	74,996	196,036	(121,040)
Capital Animal Costs	2,736	5,064	(2,328)	5,283	10,647	(5,364)
Total CapEx	1,191,630	262,867	928,763	2,850,306	1,958,864	891,442
Net Surplus/(Subsidy)	(1,146,627)	(294,202)	852,425	(7,529,184)	(6,829,804)	699,380
Restricted Revenue-Other	2,514,806	2,294,971	(219,835)	3,720,588	4,581,514	860,926
Restricted Revenue-Zipline	62,932	59,626	(3,306)	102,813	105,384	2,571
Restricted Expenses	244,510	65,935	178,575	3,811,889	571,587	3,240,302
Restricted Surplus/(Subsidy)	2,333,228	2,288,662	(44,566)	11,512	4,115,311	4,103,799



**Cleveland Metroparks
Financial Performance
5/31/2024
Golf Summary**

	Actual May '23	Actual May '24	Fav (Unfav)	Actual YTD May '23	Actual YTD May '24	Fav (Unfav)
Revenue:						
Greens Fees	926,252	1,026,848	100,596	1,574,263	1,785,853	211,590
Equipment Rentals	337,146	401,825	64,679	590,136	715,913	125,777
Food Service	188,679	282,900	94,221	394,336	567,745	173,409
Merchandise Sales	78,722	99,777	21,055	156,153	202,113	45,960
Pro Services	11,181	13,152	1,971	143,729	165,783	22,054
Driving Range	115,661	124,136	8,475	239,277	295,865	56,588
Other	<u>120,439</u>	<u>144,257</u>	<u>23,818</u>	<u>361,330</u>	<u>437,413</u>	<u>76,083</u>
Total Revenue	1,778,080	2,092,895	314,815	3,459,224	4,170,685	711,461
OpEx:						
Salaries and Benefits	497,108	621,308	(124,200)	1,956,179	2,359,362	(403,183)
Contractual Services	2,155	28,248	(26,093)	21,790	54,900	(33,110)
Operations	<u>278,732</u>	<u>404,802</u>	<u>(126,070)</u>	<u>1,041,837</u>	<u>1,247,868</u>	<u>(206,031)</u>
Total OpEx	777,995	1,054,358	(276,363)	3,019,806	3,662,130	(642,324)
Op Surplus/(Subsidy)	1,000,085	1,038,537	38,452	439,418	508,555	69,137
CapEx:						
Capital Labor	39,385	24,043	15,342	141,645	114,366	27,279
Construction Expenses	242,197	455,080	(212,883)	1,040,412	1,112,484	(72,072)
Capital Equipment	<u>39,328</u>	<u>672,704</u>	<u>(633,376)</u>	<u>436,404</u>	<u>1,166,380</u>	<u>(729,976)</u>
Total CapEx	320,910	1,151,827	(830,917)	1,618,461	2,393,230	(774,769)
Net Surplus/(Subsidy)	679,175	(113,290)	(792,465)	(1,179,043)	(1,884,675)	(705,632)



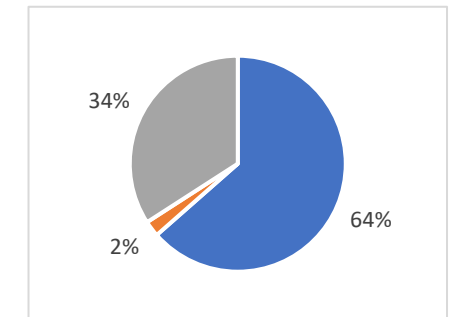
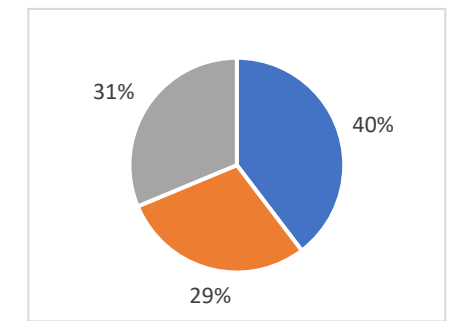
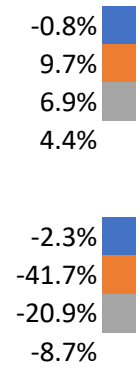
Cleveland Metroparks
 Financial Performance
 5/31/2024
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24
Operating Revenue	580,787	703,291	154,750	203,945	105,421	120,180	481,372	450,769	718,248	785,074	3,459,228	4,170,685
Operating Expenses	501,485	568,436	106,742	112,637	114,093	125,950	420,592	432,203	569,428	626,992	3,019,809	3,662,129
Operating Surplus/(Subsidy)	79,302	134,855	48,008	91,308	(8,672)	(5,770)	60,780	18,566	148,820	158,082	439,419	508,556
Capital Labor	0	0	0	0	0	0	2,912	104,706	34,355	7,055	141,645	114,366
Construction Expenses	0	0	0	0	0	0	834,278	1,084,413	6,636	20,661	1,040,412	1,112,484
Capital Equipment	8,138	37,725	0	0	0	0	49,151	738,756	49,151	92,500	436,405	1,166,381
Total Capital Expenditures	8,138	37,725	0	0	0	0	886,341	1,927,875	90,142	120,216	1,618,462	2,393,231
Net Surplus/(Subsidy)	71,164	97,130	48,008	91,308	(8,672)	(5,770)	(825,561)	(1,909,309)	58,678	37,866	(1,179,043)	(1,884,675)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Ironwood		Golf Admin		Total	
	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24
Operating Revenue	428,966	519,282	302,425	351,706	687,259	720,989	0	315,449	0	0	3,459,228	4,170,685
Operating Expenses	362,228	383,649	199,298	197,843	443,318	499,229	0	286,072	302,625	429,118	3,019,809	3,662,129
Operating Surplus/(Subsidy)	66,738	135,633	103,127	153,863	243,941	221,760	0	29,377	(302,625)	(429,118)	439,419	508,556
Capital Labor	24,376	2,605	27,751	0	52,251	0	0	0	0	0	141,645	114,366
Construction Expenses	26,966	195	14,331	0	139,015	2,755	0	0	19,186	4,460	1,040,412	1,112,484
Capital Equipment	720	28,500	0	0	0	41,500	0	0	329,245	227,400	436,405	1,166,381
Total Capital Expenditures	52,062	31,300	42,082	0	191,266	44,255	0	0	348,431	231,860	1,618,462	2,393,231
Net Surplus/(Subsidy)	14,676	104,333	61,045	153,863	52,675	177,505	0	29,377	(651,056)	(660,978)	(1,179,043)	(1,884,675)

**Cleveland Metroparks
Financial Performance
5/31/2024
Enterprise Summary**

		Actual May '23	Actual May '24	Fav (Unfav)	Actual YTD May '23	Actual YTD May '24	Fav (Unfav)
Revenue:							
Concessions	1	390,645	436,928	46,283	871,970	864,643	(7,327)
Dock Rentals	2	2,096	7,036	4,940	577,821	633,792	55,971
Other*	3	<u>164,900</u>	<u>207,694</u>	<u>42,794</u>	<u>637,805</u>	<u>681,959</u>	<u>44,154</u>
Total Revenue		557,641	651,658	94,017	2,087,596	2,180,394	92,798
OpEx:							
Salaries and Benefits	4	282,206	275,531	6,675	1,211,041	1,238,512	(27,471)
Contractual Services	5	6,122	15,695	(9,573)	32,645	46,260	(13,615)
Operations	6	<u>188,796</u>	<u>262,401</u>	<u>(73,605)</u>	<u>550,182</u>	<u>665,130</u>	<u>(114,948)</u>
Total OpEx		477,124	553,627	(76,503)	1,793,868	1,949,902	(156,034)
Op Surplus/(Subsidy)		80,517	98,031	17,514	293,728	230,492	(63,236)
CapEx:							
Capital Labor	7	0	0	0	0	0	0
Construction Expenses	8	0	0	0	1,925	11,920	(9,995)
Capital Equipment	9	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>17,000</u>	<u>(17,000)</u>
Total CapEx		0	0	0	1,925	28,920	(26,995)
Net Surplus/(Subsidy)		80,517	98,031	17,514	291,803	201,572	(90,231)



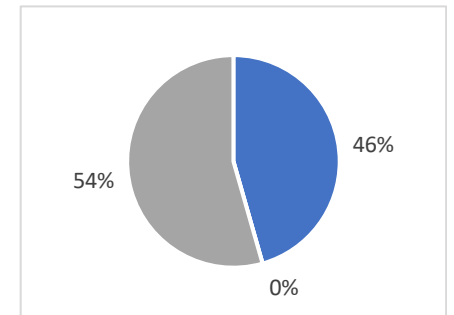
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

**Cleveland Metroparks
Financial Performance
5/31/2024
Enterprise Detail**

		Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
		YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24	YTD May '23	YTD May '24		
Operating Revenue	1	690,783	650,082	53,422	55,390	515,851	594,016	65,960	83,531	13,977	31	529	82	164,972	185,187	101,705	99,096	2,584	3,867	3,145	1,495	2,334	0	40,485	80,235	30	348	213,767	224,197	56,457	68,214	161,594	134,622	0	0	2,087,595	2,180,393
Operating Expenses	2	762,141	767,199	34,874	34,372	63,230	80,515	47,552	66,449	4,165	4,306	694	1,818	41,163	47,867	110,344	122,736	5,136	10,262	4,603	10,645	3,832	319	22,973	46,573	164	901	179,801	209,764	15,239	15,412	1,170	7,498	496,786	523,265	1,793,867	1,949,901
Operating Surplus/(Subsidy)		(71,358)	(117,117)	18,548	21,018	452,621	513,501	18,408	17,082	9,812	(4,275)	(165)	(1,736)	123,809	137,320	(8,639)	(23,640)	(2,552)	(6,395)	(1,458)	(9,150)	(1,498)	(319)	17,512	33,662	(134)	(553)	33,966	14,433	41,218	52,802	160,424	127,124	(496,786)	(523,265)	293,728	230,492
Capital Labor	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Construction Expenses	4	154	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,925	11,920
Capital Equipment	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Capital Expenditures		154	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,000	0	0	0	0	0	0	1,925	28,920
Net Surplus/(Subsidy)		(71,512)	(117,117)	18,548	21,018	450,850	513,501	18,408	17,082	9,812	(4,275)	(165)	(1,736)	123,809	137,320	(8,639)	(23,640)	(2,552)	(6,395)	(1,458)	(9,150)	(1,498)	(319)	17,512	33,662	(134)	(553)	33,966	(2,567)	41,218	52,802	160,424	127,124	(496,786)	(535,185)	291,803	201,572

**Cleveland Metroparks
Financial Performance
5/31/2024
Nature Shops and Kiosks**

	Actual May '23	Actual May '24	Fav (Unfav)	Actual YTD May '23	Actual YTD May '24	Fav (Unfav)
Retail Revenue	60,192	40,729	(19,463)	171,841	267,991	96,150
OpEx:						
Salaries and Benefits	24,671	28,914	(4,243)	120,238	144,454	(24,216)
Contractual Services	3,089	0	3,089	13,702	0	13,702
Operations	<u>22,953</u>	<u>38,063</u>	<u>(15,110)</u>	<u>125,761</u>	<u>172,495</u>	<u>(46,734)</u>
Total OpEx	50,713	66,977	(16,264)	259,701	316,949	(57,248)
Op Surplus/(Subsidy)	9,479	(26,248)	(35,727)	(87,860)	(48,958)	38,902
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>37,800</u>	<u>(37,800)</u>	<u>21,554</u>	<u>37,800</u>	<u>(16,246)</u>
Total CapEx	0	37,800	(37,800)	21,554	37,800	(16,246)
Net Surplus/(Subsidy)	9,479	(64,048)	(73,527)	(109,414)	(86,758)	22,656



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED MAY 2024**

ACCOUNTS RECEIVABLE

Current	Past Due				
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	Total
\$237,106	\$9,101	\$26,454	\$0	\$3,691	\$276,352

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
05/01/24	Fifth Third Securities	Money Market (A)	30	5.09%	05/31/24	15.11	3,572.31
05/01/24	Key Bank Capital Markets	Portfolio (B)	30	4.310%	05/31/24	167,901.10	\$46,781,638
05/01/24	STAR Ohio	State pool (C)	30	5.05%	05/31/24	193,491.86	\$38,506,372

(A) Federated Government Money Market Account

Investment balance ranged from \$3,557 to \$3,572 in May 2024.

(B) KBCM - Net Change in Portfolio \$106,932. Ending Account Value \$47,820,352 in May 2024.

Investment balance ranged from \$46,613,737 to \$46,781,638 in May 2024.

(C) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$43,312,880 to \$38,506,373 in May 2024.

Source: Wade Steen, Chief Finance Officer
06/11/24

**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 6/20/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 406,663	\$ 13,280 A	\$ 70,880,774
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	225,781	2,119 B	22,167,846
53	Contractual Services	17,161,050	2,919,032	20,080,082	272,161	-	20,352,243
54	Operations	31,109,745	3,763,826	34,873,572	641,627	128,581 C	35,643,780
	Operating Subtotal	140,124,067	7,230,364	147,354,431	1,546,231	143,980	149,044,642
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 269,270	\$ -	1,269,270
572	Capital Construction Expenses	27,875,059	13,556,329	41,431,388	43,921,068	15,000 D	85,367,456
574	Capital Equipment	6,394,036	2,207,611	8,601,647	759,446	6,866 E	9,367,959
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	2,883,100	-	5,493,732
	Capital Subtotal	37,869,095	15,874,871	53,743,966	47,832,884	21,866	101,598,716
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 49,379,115	\$ 165,846	\$ 250,643,358

Appropriations 2024 - Legend - Amendment #6

OPERATING

51 SALARIES

- \$ 12,000 Transfer of appropriations from Operations to Seasonal Salaries for Park Operations
 Net budget effect is zero

- \$ 1,280 Increase of appropriations in Salaries Seasonal for Park Operations Natural Resources Great Lakes Aquatic Invasive Species
 Landing Blitz program
 Appropriation increase will be covered by new Great Lakes Commission grant

A \$ 13,280 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ 1,920 Transfer of appropriations from Operations to PERS and Medicare for Park Operations
 Net budget effect is zero

- \$ 199 Increase of appropriations in PERS and Medicare for Park Operations Natural Resources Great Lakes Aquatic Invasive Species
 Landing Blitz program
 Appropriation increase will be covered by new Great Lakes Commission grant

B \$ 2,119 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ 5,000 Increase of appropriations in Other Contractual Services for Zoo annual inspections
 Appropriation increase will be covered by Zip Line charges for services revenues

- \$ (5,000) Transfer of appropriations from Other Contractual Services to Operations for Planning and Design
 Net budget effect is zero

\$ - Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ 5,000 Increase of appropriations in Property Maintenance Supplies for Zoo travel and miscellaneous expenses
 Appropriation increase will be covered by Zip Line charges for services revenues

- \$ (13,920) Transfer of appropriations from Program Supplies to Salaries and Fringe Benefits for Park Operations
 Net budget effect is zero

- \$ 3,541 Increase of appropriations in Program Supplies for Park Operations Natural Resources Great Lakes Aquatic Invasive Species
 Landing Blitz program
 Appropriation increase will be covered by new Great Lakes Commission grant

- \$ 13,965 Increase of appropriations in Aggregate and Property Maintenance for Park Operations South Chagrin Reservation
 Appropriation increase will be covered by donations for equestrian facilities

- \$ 55,000 Increase of appropriations in Spirit Resale and License Fees for Park Operations Chalet
 Appropriation increase will be covered by new alcohol sales at the Chalet

- \$ 5,000 Transfer of appropriations from Contractual Services to Sponsorship Expense for Planning and Design
 Net budget effect is zero

- \$ 5,675 Increase of appropriations in Grounds Management Supplies for Park Operations Natural Resources for wetland habitat agridrain in
 Mill Stream Run Reservation
 Appropriation increase will be covered by donations from the Foley and Fischkorn Wildlife and Conservation Fund

- \$ 4,934 Increase of appropriations in Tools & Minor Equipment and Enterprise expenses for Park Operations Outdoor Experiences adaptive
 programming and equipment
 Appropriation increase will be covered by a new grant from the Cuyahoga County Board of Developmental Disabilities

- \$ 18,725 Increase of appropriations in various Operations expenses for Park Operations Natural Resources for the 18 Reserve Forest Carbon
 Project
 Appropriation increase will be covered by existing restricted funds plus new revenue from timber harvest sales

- \$ 30,000 Increase of appropriations in Tools & Minor Equipment and Enterprise expenses for Park Operations Outdoor Experiences
 Appropriation increase will be covered by new ODNR Boating safety Education grant

- \$ (1,800) Transfer of appropriations from Program Supplies to Capital Equipment for Park Operations
 Net budget effect is zero

- \$ 2,461 Increase of appropriations in Merchandise for Resale for Human Resources Volunteer Services
 Appropriation increase will be covered by existing Volunteer Catalog merchandise sales revenue

Appropriations 2024 - Legend - Amendment #6

C	\$ <u>128,581</u>	Total increase (decrease) to Office Operations
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\$ <u>143,980</u>	TOTAL INCREASE (DECREASE) TO OPERATIONS
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CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$ 15,000	Increase of appropriations in Capital Contracts for Zoo refurbishment of the Carousel Appropriation increase will be covered by Zip Line charges for services revenues
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D	\$ <u>15,000</u>
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574 CAPITAL EQUIPMENT

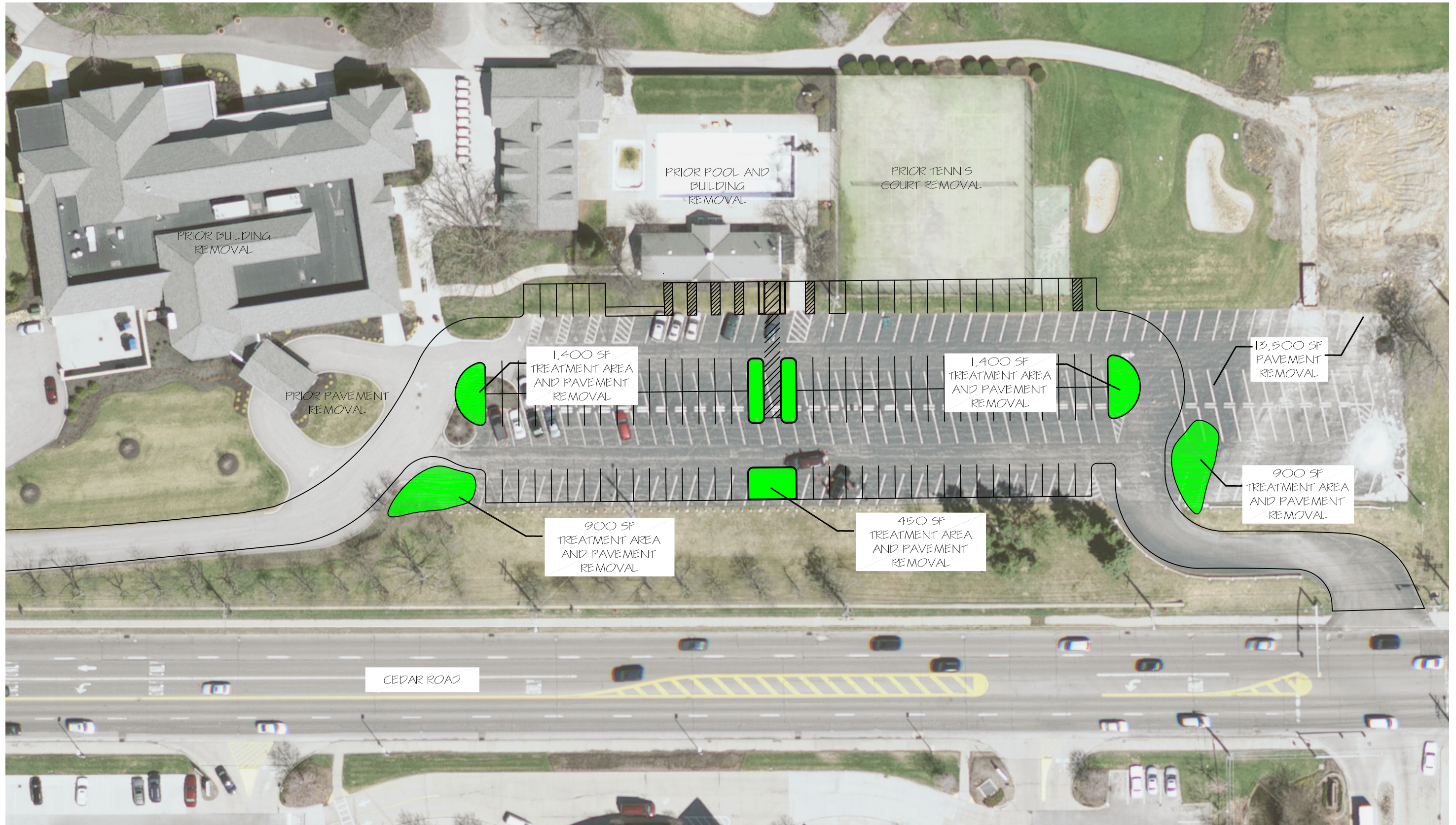
\$ 5,066	Increase of appropriations in Miscellaneous Capital Equipment for Park Operations Outdoor Experiences adaptive programming and equipment Appropriation increase will be covered by a new grant from the Cuyahoga County Board of Developmental Disabilities
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\$ 1,800	Transfer of appropriations from Operations to Miscellaneous Capital Equipment for Park Operations Net budget effect is zero
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E	\$ <u>6,866</u>	Total increase (decrease) to Capital Equipment
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\$ <u>21,866</u>	TOTAL INCREASE (DECREASE) TO CAPITAL
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\$ <u>165,846</u>	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
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**Resolution of Authorization
Green Infrastructure in Cleveland Metroparks Acacia Reservation
H2Ohio**

June 20, 2024

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for water quality improvement projects, through the H2Ohio Wetland Grant Program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the H2Ohio grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

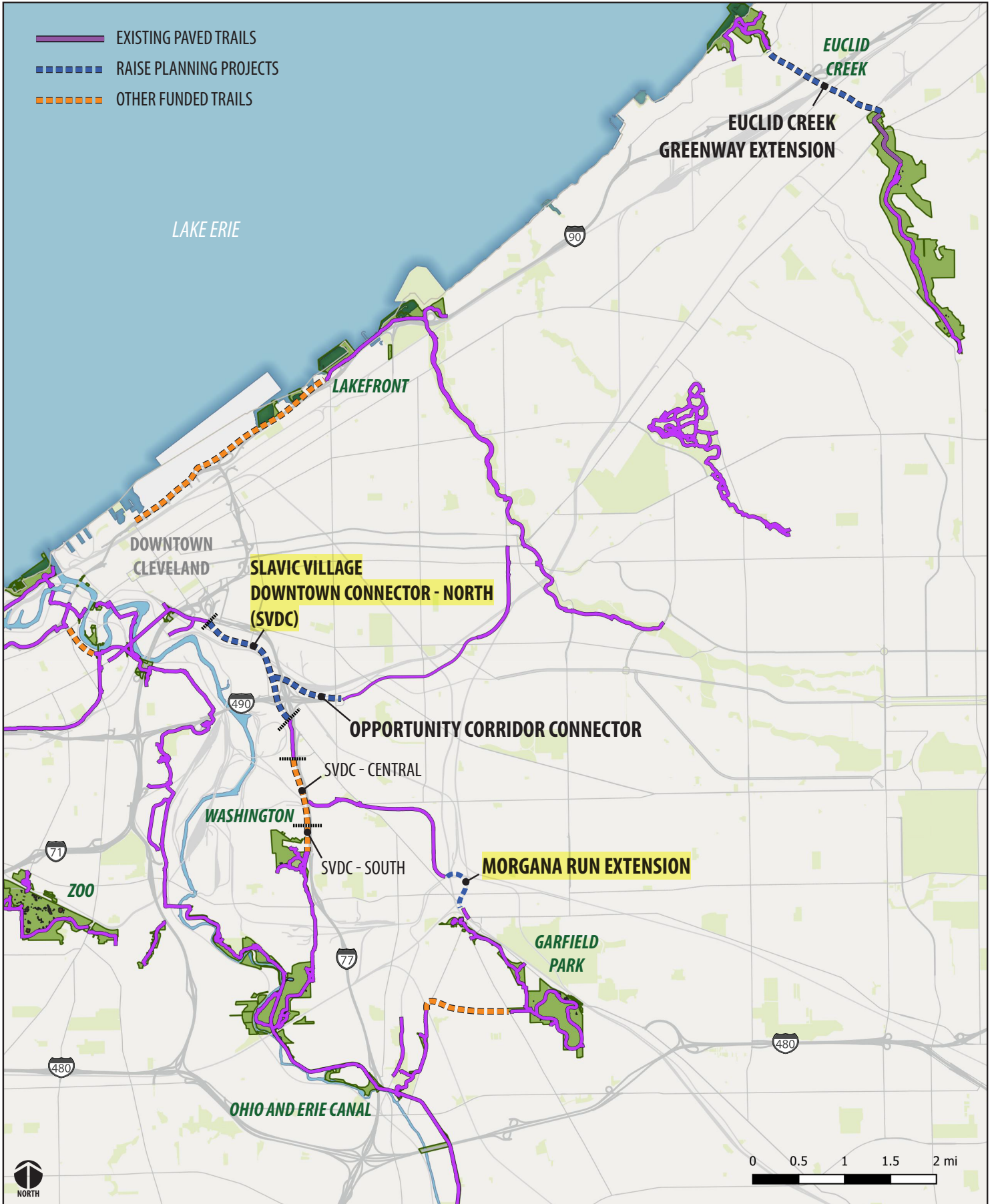
That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the H2Ohio grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20th day of June 2024, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer



RAISE EAST SIDE TRAILS - 2024 RAISE CONSTRUCTION APPLICATION (SVDC NORTH & MORGANA RUN EXTENSION)



JUNE 20, 2024

101282-101497

RESOLUTION NO. 24-06-069

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Wire Transfer dated May 10, 2024 in the amount of \$708,338.94

Printed Checks dated May 10, 2024 in the amount of \$1,488,965.60

Direct Disbursement dated May 13, 2024 in the amount of \$192,500.00

Wire Transfer dated May 16, 2024 in the amount of \$6,152.20

Printed Checks dated May 16, 2024 in the amount of \$1,149,288.17

Direct Disbursement dated May 24, 2024 in the amount of \$3,564.00

Wire Transfer dated May 24, 2024 in the amount of \$740,768.10

Printed Checks dated May 24, 2024 in the amount of \$1,063,005.98

Direct Disbursement dated May 31, 2024 in the amount of \$1,500.00

Printed Checks dated May 31, 2024 in the amount of \$1,845,653.95

Direct Disbursement dated June 7, 2024 in the amount of \$10,960.03

Wire Transfer dated June 7, 2024 in the amount of \$941,669.40

Printed Checks dated June 7, 2024 in the amount of \$2,155,624.52

Net Payroll dated April 21, 2024 to May 4, 2024 in the amount of \$1,694,144.22

Withholding Taxes in the amount of \$368,620.91

Net Payroll dated May 5, 2024 to May 18, 2024 in the amount of \$1,845,039.97

Withholding Taxes in the amount of \$391,862.96

Off Cycle Net Payroll dated May 24, 2024 in the amount of \$3,943.52

Withholding Taxes in the amount of \$407.59

Bank Fees/ADP Fees in the amount of \$30,237.40

Cigna Payments in the amount of \$923,342.29

ACH Debits (First Energy; Sales Tax) in the amount of \$245,228.41

JP Morgan Mastercard/Mastercard Travel Card dated May 1, 2024 to May 31, 2024 in the amount of \$754,356.90

Total amount: \$16,565,175.06

PASSED: June 20, 2024

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 24-06-069** listed above.

RESOLUTION NO. 24-06-070

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated May 1, 2024 to May 31, 2024 in the amount of \$438.93

Total amount: \$438.93

PASSED: June 20, 2024

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 24-06-070** listed above.