

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

OCTOBER 30, 2014

The Board of Park Commissioners met on this date, Thursday, October 30, 2014, 7:30 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

EXECUTIVE SESSION.

No. 14-10-173: At 7:30 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Estate and Personnel Matters (Compensation), as stated by Chief Legal and Ethics Officer, Rose Fini.

The roll call and vote on the motion were as follows:

Aye: Ms. Berry
Aye: Mr. Rinker
Aye: Mr. Moore
Nays: None.

No action was taken as a result of the Executive Session.

MEETING RECONVENED.

At 8:32 a.m., the Regular Meeting reconvened.

APPROVAL OF MINUTES.

No. 14-10-174: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of October 15, 2014, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

FINANCIAL REPORT.

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2014 vs. 2013 Year-To-Date, for the Month Ended September 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **78620** to **78622**, and they were filed for audit.

ACTION ITEMS.

- (a) ***2014 Budget Adjustment No. 3***
(*Originating Sources: David J. Kuntz, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer*)

Two types of 2014 budget adjustments are requested for Board approval:

Type I: Transfers, listed on pages **78623** to **78630**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2014 operating and/or restricted funds budgets.

Type II: Appropriations, listed on pages **78631** to **78632**. Operating/Capital Fund, \$0.00; Restricted Funds, \$1,480,601 (derived from grants and/or donations), representing a net increase of \$1,480,601.

ACTION ITEMS (cont.)

No. 14-10-175: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the 2014 Budget Adjustment No. 2 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NO NET INCREASE/DECREASE** and "Type II: Appropriations," in the amount of **\$1,480,601** as listed on pages **78623** to **78632**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Tentative Agreement of Fraternal Order of Police, Ohio Labor Council, Inc. – Deputy Rangers***
(*Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/Daniel J. Veloski, Chief Ranger*)

An agreement has been negotiated and ratified with the Fraternal Order of Police, Ohio Labor Council, Inc. for Deputy Ranger employees for a three-year period from January 1, 2014 through December 31, 2016. A Fraternal Order of Police, Ohio Labor Council Inc. ratification meeting was held Tuesday, October 21, 2014, with membership ratifying the Agreement. The following outlines the financial impact of the Agreement:

1. Wages:
 - a. January 1, 2014 – \$18.96 entry rate of pay
 - b. January 1, 2015 – \$21.19 entry rate of pay
 - c. January 1, 2016 – \$23.73 entry rate of pay
 - d. Negotiated wage scale aligned with full-time Rangers
 - e. Deletion of mounted unit premium

No. 14-10-176: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute the Labor Agreement in a form acceptable to Labor Counsel and the Chief Human Resources Officer, with the Fraternal Order of Police, Ohio Labor Council, Inc. and the Board of Park Commissioners for the three-year (3) period from January 1, 2014 through December 31, 2016.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (c) ***Tentative Agreement of Fraternal Order of Police, Ohio Labor Council, Inc. – Ranger Dispatchers***
(Originating Sources: *Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/Daniel J. Veloski, Chief Ranger*)

An agreement has been negotiated and ratified with the Fraternal Order of Police, Ohio Labor Council, Inc. for Ranger Dispatcher employees for a three-year period from October 1, 2014 through September 30, 2017. A Fraternal Order of Police, Ohio Labor Council Inc. ratification meeting was held Tuesday, October 21, 2014, with membership ratifying the Agreement. The following outlines the financial impact of the Agreement:

2. Wages:
 - f. Effective October 1, 2014 - 2.70%
 - g. Effective October 1, 2015 - 2.30%
 - h. Effective October 1, 2016 - 2.00%
 - i. Reduction in compensatory bank time from 240 to 120 hours
 - j. Deletion of Incentive Increases Letter of Understanding; replaced with negotiated wage scale

3. Health Insurance
 - a. Premium share increase:
 - i. October 1, 2014, employees shall contribute on a monthly basis, to Cleveland Metroparks monthly premiums for hospitalization, prescription drugs, dental and vision coverage as follows:
 1. Plan A - 18%
 2. Plan B - 13%

No. 14-10-177: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute the Labor Agreement in a form acceptable to Labor Counsel and the Chief Human Resources Officer, with the Fraternal Order of Police, Ohio Labor Council, Inc. and the Board of Park Commissioners for the three-year (3) period from October 1, 2014 through September 30, 2017.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

(d) *The Cleveland Foundation Centennial Lake Link Trail: Acceptance of Land Donations*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Donna L. Studniarz, Chief of Strategic Initiatives/Rosalina M. Fini, Chief Legal & Ethics Officer)

Cleveland Metroparks, L.A.N.D. studio, Inc. and the Trust for Public Land (TPL), with significant financial support from The Cleveland Foundation, are working on the Lake Link trail, now referred to as the Cleveland Foundation Centennial Lake Link Trail, an approximately 1.7 mile all-purpose trail that will link the Towpath Trail to Lake Erie. The first segment to be constructed is between Columbus Road, near Rivergate, and the Towpath Trail near Scranton Road.

L.A.N.D. studio, Inc. and West Creek Conservancy, both Ohio non-profit corporations, own or have real estate interest in the following properties needed for this trail segment (reference map, page **78633**):

West Creek Conservancy (WCC):

Fee-owned parcel	1.1028 acre
Overpass Easement with LS & Flats Industrial Inc.	0.7084 acre

L.A.N.D. studio, Inc. (LS):

Fee-owned parcel	0.5089 acre
Recreational Trail Easement with West Bank Development (portion of easement to the east of Columbus Road)	0.6530 acre
Overpass Easement with WCC & Flats Industrial Inc.	-

Total:	2.9731 acres
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L.A.N.D. studio, Inc. has agreed to donate their fee-owned parcel, their real estate interest in the Overpass Easement, and the portion of the Recreational Trail Easement east of Columbus Road. West Creek Conservancy has agreed to donate their fee-owned parcel, provided that that Cleveland Metroparks grants a conservation easement on the property to them, and agrees to donate their interest in the Overpass Easement.

As required by Ohio Revised Code 1545.11, Judge Anthony J. Russo approved the donations prior to the Board's consideration.

No. 14-10-178: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to accept the donations of real estate as hereinabove described, from West Creek Conservancy and L.A.N.D. studio, Inc., respectively, and grant a conservation easement to West Creek Conservancy as hereinabove described, subject to the approval of the environmental assessment reports, surveys, and evidence of title, including

ACTION ITEMS (cont.)

exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, including the conservation easement to West Creek Conservancy, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Trail Initiative - Red Line Greenway Trail Partnership with Greater Cleveland Regional Transit Authority & Rotary Club of Cleveland: Memorandum of Understanding***
(Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives; Sara Byrnes Maier, Senior Strategic Park Planner)

At the June 19, 2014 Board meeting, staff presented the Red Line Greenway trail and discussed the project design team that was meeting on the approximate 1.8 mile multi-purpose trail along the Greater Cleveland Regional Transit Authority (GCRTA) Red Line Rapid Transit corridor in the City of Cleveland to connect the Michael Zone Recreation Center at West 53rd Street to Columbus Road, passing the West 25th Street Rapid Station and connecting to regional trails, such as the Lake Link trail, referred to as the Cleveland Foundation Centennial Lake Link Trail, and potentially include an overlook on the Cuyahoga Viaduct transit track bridge above Merwin Avenue overlooking the Cuyahoga River and Rivergate (reference map, page **78634**). The project design team includes GCRTA, Rotary Club of Cleveland, L.A.N.D. studio, Inc., and Cleveland Metroparks.

The group has worked on and agreed upon a Memorandum of Understanding (MOU) that formalizes the scope of a more detailed feasibility study for the Red Line Greenway (reference pages **78635** to **78640**) that demonstrates Cleveland Metroparks interest in promoting a network of multi-modal transportation options that complement the existing trail and public transportation systems. The GCRTA Board approved entering into the MOU on October 20, 2014 and is currently engaged in completing survey work of the corridor. The MOU contemplates that the parties would either share the cost, or pursue funding from other sources, to engage a firm or firms and/or engage resources within their organizations to complete the feasibility study of the Red Line Greenway trail.

- No. 14-10-179:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve entering in the Memorandum of Understanding by and between the Greater Cleveland Regional Transit Authority and The Board of Park Commissioners of the Cleveland Metropolitan Park District

ACTION ITEMS (cont.)

and The Rotary Club of Cleveland, Ohio, U.S.A. for the Red Line Greenway Project Feasibility Study and authorize the Chief Executive Officer to execute the MOU; form of MOU to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Authorization of Grant Submittals and Commitment to Install and Maintain Navigational Buoys for Edgewater Beach and Euclid Beach***
(Originating Source: Jared Magyar, Lakefront Senior Park Manager/Shawn Jones, Euclid Creek Park Manager/Kristen Trolio, Grant and Outreach Coordinator)

Background

The Ohio Department of Natural Resources Division of Watercraft offers Navigational Aids grants for buoys to mark Ohio's waterways to improve safety for recreational boaters. If awarded the buoys would be provided, at no cost, to Cleveland Metroparks and in exchange, the Park District commits to install and maintain the buoys.

Cleveland Metroparks proposes to submit two grant applications to the Division of Watercraft for the following:

- Ten (10) buoys to designate "No Boats" area at Edgewater beach (total estimated value \$1,250)
- Six (6) buoys to designate "No Boats" area at Euclid beach (total estimated value \$750)

The required grant resolutions are on pages **78641** and **78642**.

No. 14-10-180:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the submittal of two (2) grant applications to the Ohio Department of Natural Resources for funding assistance for ten (10) buoys for Edgewater beach and six (6) buoys for Euclid beach through the Navigational Aids grant program as described above, and to obligate Cleveland Metroparks staff to install and maintain the buoys; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to submit the applications and accept the buoys upon award; form of document(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (g) ***2015 Property and Liability Insurance Coverages***
(*Originating Source: Thomas R. Coles, Director of Risk Management*)

Background

The current insurance coverages and pricing by Jackson Dieken & Associates, Inc. with U.S. Specialty Insurance Company (USSIC), a subsidiary of Houston Casualty Company Holdings, Inc. (HCC) will expire on November 1, 2014. The aforementioned date will conclude a three year program i.e., 2012, 2013, 2014, approved by Board Resolution No. 11-10-208 on October 20, 2011 **where the rates were guaranteed not to increase from year to year**, subject to an account loss ratio that did not exceed 22 percent at 9 months and 32 percent at 21 months. The loss ratio for the aforementioned three year period (November 1, 2011 to November 1, 2014) is 90.8% as of August 31, 2014. The loss ratio was impacted by one significant auto liability loss, the exclusion of which, would have resulted in a three year loss ratio of 14.2%.

A multi-year program with a rate guarantee will continue to be the preferred approach versus a single year program, the cost effectiveness of which has benefited the Park District since the mid-1990's. This approach continues to be supported by the Park District's Risk Management Consultant, Daniel C. Buser of Crain, Langner & Co. Consequently, Request for Proposal (RFP) #5998 indicated Cleveland Metroparks preference for a multiple-year program.

Request for Proposal Process

Letters of interest were received from seven insurance brokers in response to the Park District's June 2014 notice in the Plain Dealer. The following three brokers responded by the date and time designated in the RFP with proposals for the property and liability insurance coverages and pricing for 2015:

1. Jackson Dieken & Associates, Inc.
2. Taylor Oswald
3. Wichert Insurance

Comparison of Proposals

Pricing received from the aforementioned brokers are compared on the chart found on page **78643**. Jackson Dieken & Associates presented a proposal addressing all coverage(s) requested in the RFP. Taylor Oswald submitted a proposal primarily addressing the Park District's liability coverage(s), while Wichert submitted a proposal primarily addressing the Park District's property coverage(s). With the assistance of the Park District's risk management consultant, the proposals from Taylor Oswald and Wichert Insurance were combined to provide a comparison to the Jackson Dieken & Associates proposal. The aforementioned chart includes the best proposal from each broker.

ACTION ITEMS (cont.)

The proposals were reviewed in detail by the Park District's Director of Risk Management along with the Park District's Risk Management Consultant, Crain, Langner & Co. Based on that review, Jackson Dieken & Associates Inc./U.S. Specialty Insurance Company (HCC) provided the best over-all coverage and premium of **\$705,712** versus the Taylor Oswald/Wichert combined program premium of **\$887,634**. The Jackson Dieken premium of **\$705,712** compares to an expiring premium of **\$639,961 (10.2% increase)**. While the pricing from the insurance markets are reflective of the Park District's recent loss history, the increase in the Jackson Dieken premium is also reflective of the Park District's growth and increase in insurable values and coverage(s). Some notable coverage enhancements include the following:

- Increase in the USSIC Property Policy blanket limit from \$295 million to \$322 million. The increase in insurable values include, but are not limited to, newly scheduled Site Structures, Circle of Wildlife Carousel, Merwin's Wharf building renovation, Edgewater Marina Docks, along with other projects and acquisitions;
- Marine Operators Legal Liability has been added via endorsement to the USSIC Commercial General Liability policy; and
- Blanket Liquor Liability coverage has been added via endorsement to the USSIC Commercial General Liability policy. In addition to established locations within the Park District where liquor is served, a blanket policy will also cover special events.

The Jackson Dieken proposal was the only one that included a **three-year rate guarantee** subject to a loss ratio that does not exceed 22% at nine months and 32% at 21 months.

In addition to the price variance between the three proposals, the deductibles/self-insured retentions presented in the Jackson Dieken proposal were significantly lower on several major lines of coverage including the Commercial Auto Liability, Law Enforcement Liability and Public Officials Liability.

2015 Premium

The Jackson Dieken insurance proposal totaling **\$705,712** for the policy period November 1, 2014 to November 1, 2015 has been reviewed by the Park District Director of Risk Management, and the Park District's risk management consultant, Daniel C. Buser of Crain, Langner & Co., who both recommended that the proposal be accepted, as reflected below.

Note: Dan Buser of Crain Langner & Co., as well as Vivian Pierce, Carly Young and Kelly McKeon of Jackson Dieken, were in attendance.

ACTION ITEMS (cont.)

No. 14-10-181: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to accept the lowest and best proposal of Jackson Dieken & Associates, Inc., as hereinabove described, for insurance coverages for a three-year period at the proposed 2015 pricing as the first year of the three year commitment (2015, 2016, 2017) where the rates are guaranteed as described above, subject to Cleveland Metroparks election, in its sole discretion, to terminate the coverages as of the expiration of the first year or second year and to issue a request for proposal for coverages thereafter, commencing November 1, 2014 to November 1, 2015, relating to the first year of the hereinabove described three-year program, as follows:

Commercial General Liability Insurance for \$71,001 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Commercial Auto Liability Insurance for \$82,217 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Public Officials Liability Insurance for \$11,815 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Law Enforcement Liability Insurance for \$12,728 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Employment Practices Liability Insurance (included in Public Officials Liability Insurance) with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Excess Liability Insurance for \$59,690 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Terrorism Coverage (TRIA) (liability and property) for \$7,588 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Liquor Liability Insurance (included in Commercial General Liability) with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Property Insurance for \$221,362 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Inland Marine Insurance for \$69,152 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

ACTION ITEMS (cont.)

Employee Dishonesty and Crime Insurance for \$4,232 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Boiler and Machinery Insurance (included in Property Insurance) with U.S. Specialty through Jackson Dieken & Associates;

Earthquake and Flood (Excluding Zone A) Insurance (included in Property Premium) with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

EDP Insurance for \$9,048 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Treasurer's Bond for \$5,145 with Western Surety Company through Jackson Dieken & Associates;

Auto Physical Damage /Auto Catastrophic Physical Damage for \$67,480 with U.S. Specialty Insurance Company through Jackson Dieken & Associates;

Property Coverage (Scheduled Article Floater for Towpath Trail Overpass Bridges/other pedestrian bridges) for \$33,754 with Allianz Insurance Company through Jackson Dieken & Associates;

Claims Administration for \$7,500 with Midwest Claims Service Inc. through Jackson Dieken & Associates;

Broker Fee for \$43,000 with Jackson Dieken & Associates.

Grand Total: \$705,712

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

OCTOBER 30, 2014

78613

AWARD OF BIDS:

THERE WERE NO BIDS

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 10/30/14)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Development of on-line benefits enrollment beginning September 2013 and ending August 31, 2014. Shown here to exercise the one year renewal through August 31, 2015.	4 My Benefits, Inc.	\$18,193.60 <u>13,500.00</u> \$31,693.60	(7)
Various winter apparel for resale at Cleveland Metroparks holiday kiosks and nature shops.	Universal North, Inc.	\$11,668.20	(7)
Law enforcement index testing for new-hire Rangers. First seen by Board on March 27, 2014, updated on May 29, 2014, and shown here for additional testing of leadership candidates.	P R A D C O	\$37,100.00 <u>4,000.00</u> \$41,100.00	(3)
Storage costs for furniture and equipment rendered from the closure of Brecksville VA hospital. Materials were dispensed as work spaces were completed. Total estimate ran short of actual cost.	Storage Zone	\$11,275.98 <u>56.52</u> \$11,332.50	(7)
Two 53' used semi dry van trailers (2003) with "air ride" and current ODOT inspection/approval for Zoo Animal Care Division.	Transport Services	\$19,500.00	(7)
2014 Ford Edge with front wheel drive for Finance Department.	Lebanon Ford	\$25,989.00	(7)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Hoodies and fleeces for resale. Originally seen by the Board on September 24, 2014. Shown here for final adjustments in quantities/shipping.	TR McTaggart	\$10,093.20 <u>165.00</u> \$10,258.20	(7)
Temporary legal counsel consultant services. Last seen by the Board on September 12, 2014.	Special Counsel	\$29,875.00 <u>3,500.00</u> \$33,375.00	(5)

===== **KEY TO TERMS** =====

- (1) "**BID**" - Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" - Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" - Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" - Originally estimated \$10,000 or less, quoted by three vendors
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order No.</u>
<p><u>NCNC Stormwater Retrofits</u> Original Contract Amount: \$114,509.00 (09/12/14)</p> <p>Revised Contract Amount: (10/06/14) Change Order #1 Add \$4,500.00 Total value revised to \$119,009.00</p>	<p>Install 250 LF of 6" sub-drain from newly excavated basin in SW corner of North Chagrin Nature Center parking lot to connect to existing catch basin at the SE corner of existing parking lot.</p>	<p>RJ Platten Contracting</p>	<p>No. 1</p>

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer's Employee Guests***
(*Originating Source: Brian M. Zimmerman, Chief Executive Officer*)

Kyle G. Baker, Assistant Legal Counsel

Since July of this year, Kyle Baker has been with Cleveland Metroparks as the Assistant Legal Counsel. He previously worked for the law firm of Thompson Hine LLP in the Construction Practice Group where he represented and advised many clients, including contractors, public and private owners, design professionals, real estate developers and non-profits. He has handled numerous litigation cases related to tax appeals, claim prosecution, claim defense, bid protests and procurement contract disputes, as well as assisted on various real estate deals and transactions. Growing up in Lakewood, Kyle has many fond memories of playing in Cleveland Metroparks. He truly believes in its mission of conservation, education and recreation. Kyle worked for Cleveland Metroparks as a seasonal crew leader at Huntington Reservation from 2002 to 2006. He received his Bachelor of Arts, *magna cum laude* from Miami University in May 2006, and his Juris Doctor, *cum laude* from The Ohio State University Moritz College of Law in June 2009.

- b. ***GIS Web Atlases***
(*Originating Sources: Stephen V. Mather, GIS Manager/ Brandon Garman, Planning Technician*)

Printed reports are the typical and traditional medium for reporting Natural Resource inventory and assessment. While printed reports are still useful, modern web GIS applications give the opportunity to allow for the display of summary information as well as dynamic exploration of additional information presented.

The GIS office demonstrates the use of Web Atlases for summarizing and communicating complex natural resources information as an augmentation of other media.

- c. ***Strategic Planning: Trail Matrix Update***
(*Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives/ Sara Byrnes Maier, Senior Strategic Park Planner*)

At the August 12, 2012 and February 21, 2013 Board meetings, work sessions were held to discuss the Trail Matrix, a decision-making tool to quantitatively rank trail and greenway projects throughout the region to evaluate potential opportunities for Cleveland Metroparks support and/or role. The Trail Matrix scores fourteen different attributes such as public benefit, user populations, and trail experiences and on meeting the strategic goals as defined in the Park District's strategic plan, Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan. As projects have progressed, the Trail Matrix of twenty trails has been updated.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **78613**; \$10,000 to \$50,000 purchased items/services report, pages **78614** through **78615**; and construction change orders, page **78616**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 14-10-172: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **78644** to **78703**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, November 13, 2014, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO WORK SESSION.

No. 14-10-182: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 10:02 a.m., followed by a Work Session regarding the Edgewater Beach House – Concept Plan Development.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

President.

Attest:

Secretary.

WORK SESSION.

At the conclusion of the Regular Meeting, a Work Session was held to discuss the following item:

Edgewater Beach House – Concept Plan Development

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Since the August 1, 2014 Board meeting, staff has been working with the Bialosky + Partners team on the research and planning of the Edgewater Beach House. In planning for the Beach House, several internal stakeholder meetings have been held where use, programming, building placement, and design of the new structure have been discussed and considered. Additionally, community input from the March public open houses, use patterns at summer events, historical information, and on-site observations are all being factored into the plan.

The development of the concept plans for the Bath House first hinge on the determination of the uses to be accomplished at the building and surrounding site. These uses being considered include, but are not limited to, restrooms, concessions, food and beverage operations, sundry/retail sales, recreational equipment rental, interpretive space, changing stations, outdoor showers and foot wash stations, entertainment spaces, viewing decks, life guard / employee / service spaces, and other recreational uses. Additionally, hardscape items such as plazas, patios, and spraygrounds, and softscape items such as native beach appropriate plantings and sustainable stormwater management practices are being considered for the project. Currently, a LEED Silver design designation is sought.

A Board work session is the next step in the internal concept development process. Representatives from Bialosky + Partners, Bruce Horton, David W. Craun, and Travis J. Mathews, presented and discussed with the Board current preliminary concepts. Comments will be incorporated into solidified concept plans which are slated to be presented at public Open Houses later this fall.

The Work Session ended at 11:03 a.m.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2014 VS. 2013, FOR THE MONTH ENDED SEPTEMBER 30

	2014						2013								
	Annual Budget	Rev. Annual Estimate (A)	Y-T-D Estimate	Y-T-D Actual	Y-T-D Variance	% of Rev. Ann. Est.	M-T-D Estimate	M-T-D Actual	M-T-D Variance	% of Rev. Ann. Est.	Annual Actual	Y-T-D Actual	% of Ann.	M-T-D Actual	% of Ann.
Beginning Cash Bal. Receipts:	\$27,389,019	\$27,389,019	\$27,389,019	\$27,389,019	\$0	100.0%	\$41,525,854	\$54,825,911	\$13,300,057	200.2%	\$13,846,511	\$13,846,511	100.0%	\$40,182,182	290.2%
Property Tax	\$73,610,221	\$73,610,221	\$68,617,715	\$67,666,349	(\$951,366)	91.9%	\$1,776,082	\$0	(\$1,776,082)	0.0%	\$50,020,240	\$46,627,691	93.2%	\$1,546,662	3.1%
Grants/Loc. Govt.	8,981,847	10,087,337	6,481,430	6,087,591	(393,839)	60.3%	1,073,947	1,146,627	72,680	11.4%	18,772,815	17,192,906	91.6%	259,059	1.4%
Invest. Inc.	50,000	50,000	36,290	68,082	31,792	136.2%	5,173	27,494	22,321	55.0%	53,425	38,775	72.6%	5,527	10.3%
Golf Receipts	6,583,600	6,583,600	5,819,414	5,385,326	(434,088)	81.8%	731,911	616,038	(115,873)	9.4%	6,035,880	5,335,270	88.4%	671,020	11.1%
Zoo Receipts	9,197,539	9,197,539	8,447,027	7,072,178	(1,374,849)	76.9%	793,866	729,285	(64,581)	7.9%	9,089,972	8,348,237	91.8%	784,581	8.6%
Chalet/Rest./Conc.	1,861,915	1,861,915	1,291,688	1,470,889	179,201	79.0%	47,836	260,978	213,142	14.0%	524,639	363,964	69.4%	13,479	2.6%
Ledge Pool	167,091	167,091	166,494	132,376	(34,118)	79.2%	(4,830)	(4,949)	(119)	-3.0%	124,626	124,181	99.6%	(3,603)	-2.9%
Self-funded Reserve	6,253,001	6,253,001	4,778,520	4,486,787	(291,733)	71.8%	453,489	487,344	33,855	7.8%	5,656,852	4,322,945	76.4%	410,254	7.3%
Marina and Other	2,456,867	2,456,867	1,739,054	2,808,637	1,069,583	114.3%	340,471	222,467	(118,004)	9.1%	5,054,690	4,092,225	81.0%	186,133	3.7%
Total Receipts	\$109,162,082	\$110,267,572	\$97,377,631	\$95,178,214	(\$2,199,416)	86.3%	\$5,217,944	\$3,485,283	(\$1,732,661)	3.2%	\$95,333,139	\$86,446,194	90.7%	\$3,873,113	4.1%
Expenditures:															
Salaries & Fringe	\$56,311,614	\$55,108,387	\$41,942,091	\$40,490,844	\$1,451,246 (C)	73.5%	\$4,843,580	\$4,357,903	\$485,677	7.9%	\$47,992,569	\$36,856,586	76.8%	\$3,787,120	7.9%
Oper. Sup./Oth.	19,359,273	19,808,816	14,217,994	12,341,317	1,876,677	62.3%	2,485,518	1,618,263	867,254	8.2%	14,080,965	10,215,710	72.5%	1,807,841	12.8%
Utilities	4,973,780	4,974,840	3,929,120	3,087,234	841,886	62.1%	422,309	230,919	191,390	4.6%	3,541,024	2,797,291	79.0%	300,658	8.5%
Equipment	3,351,748	3,662,068	2,619,590	2,198,493	421,097	60.0%	431,486	181,952	249,535	5.0%	1,890,593	1,302,571	68.9%	99,658	5.3%
Land	3,379,957	3,379,957	2,538,626	1,140,766	1,397,861	33.8%	400,661	(286)	400,947	0.0%	2,555,888	2,524,634	98.8%	500	0.0%
Constr. Mats.	5,221,583	5,562,964	3,696,565	1,929,669	1,766,896	34.7%	581,653	286,322	295,331	5.1%	1,946,176	1,379,669	70.9%	106,871	5.5%
Constr. Contracts	25,618,179	27,387,887	16,979,286	6,142,137	10,837,148	22.4%	3,478,063	716,188	2,761,875	2.6%	4,613,327	2,960,401	64.2%	176,130	3.8%
Zoo Animals	83,101	83,101	58,920	38,405	20,515	46.2%	3,488	897	2,591	1.1%	18,260	12,946	70.9%	766	4.2%
Self-funded Reserve	6,328,482	6,328,482	5,108,897	4,531,474	577,423	71.6%	421,478	252,142	169,337	4.0%	5,151,831	4,159,002	80.7%	(308,143)	-6.0%
Total Exp.	\$124,627,716	\$126,296,502	\$91,091,089	\$71,900,340	\$19,190,749	56.9%	\$13,068,237	\$7,644,300	\$5,423,937	6.1%	\$81,790,633	\$62,208,812	76.1%	\$5,971,402	7.3%
End. Cash Bal.	\$11,923,386	\$11,360,089	\$33,675,561	\$50,666,893	\$16,991,331	446.0%	\$33,675,561	\$50,666,893	\$16,991,331	446.0%	\$27,389,017	\$38,083,893	139.0%	\$38,083,893	139.0%
Encumbrances	\$0	\$0	\$15,324,394	\$15,324,394 (B)	\$0	N/A	\$15,324,394	\$15,324,394	\$0	N/A	\$5,578,889	\$7,908,712	20.8%	\$7,908,712	20.8%
Avail. Cash Balance	\$11,923,386	\$11,360,089	\$18,351,167	\$35,342,499	\$16,991,332	311.1%	\$18,351,167	\$35,342,499	\$16,991,332	311.1%	\$21,810,128	\$30,175,181	138.4%	\$30,175,181	138.4%
Bal. in Restricted Funds	\$4,649,001	\$4,068,303	\$6,280,773	\$6,280,773	\$0	154.4%	\$6,280,773	\$6,280,773	\$0	154.4%	\$5,202,784	\$4,150,968	20.8%	\$4,150,968	20.8%
Adj. Avail. Cash Bal.	\$7,274,385	\$7,291,786	\$12,070,394	\$29,061,726	\$16,991,332	398.6%	\$12,070,394	\$29,061,726	\$16,991,332	398.6%	\$16,607,344	\$26,024,213	156.7%	\$26,024,213	156.7%

(A) Includes Appropriation Adjustment #2.

(B) Summary of Encumbrances follows on next page.

(C) Represents a total savings of \$1,935,480 due to the Position Management Program.

\$1.1 million of this budget savings was utilized to accomplish additional road paving in 2014.

* Amounts in brackets () represent unfavorable variances.

** Encumbrance percentage is of ending cash.

Cash balance, 8/31/14		\$54,825,911	(Exp., cont'd)	
Revenue, September 2014		\$3,485,283		
Exp.:	A/P vouchers	09/10/14 \$56,554	Payrolls	09/06/14 \$1,180,418
		09/12/14 1,013,621		09/20/14 1,137,410
		09/24/14 156,106		
		09/25/14 1,237,417		
		09/30/14 1,887		
	Purchasing card	\$555,252	ADP	\$6,721
	Fringe vouchers	09/12/14 520,597		
		09/26/14 496,319	Total payroll	\$2,895,599
	Rec./vouch. adj.	(\$3,403)	Total exp.	\$7,644,300
	Refunds	(189,330)		
	Hospitalization/WC Reserve	437,421		
	Medical Mutual	331,149		
	Bank fees	34,408		
	Auditor/Treasurer fees	0		
	Sales tax, misc. expense	100,701		
Subtotal exp.		\$4,748,701	Ending cash bal., 09/30/14	\$50,666,893

Cleveland Metroparks
Encumbrance Summary - 09/30/14

	<u>General</u>	<u>Capital Equip., Animals & Land</u>	<u>Capital Constr. Projects</u>	<u>Encumbrance</u>
General Fund	\$3,943,012			\$3,943,012
Health Insurance Reserve	338,635			338,635
Property Insurance Reserve	110,414			110,414
Workers' Comp. Reserve	0			0
<i>Subtotal</i>	\$4,392,061	\$0	\$0	\$4,392,061
Capital Fund:				
Equipment		\$407,488		
Animals		10,680		
Land		71,792		
Constr. Matl.			\$398,352	
Constr. Contracts			8,868,789	
<i>Subtotal Capital Fund</i>		\$489,960	\$9,267,141	\$9,757,101
Restricted Funds:				
General	\$209,806			
Equipment		\$84,613		
Animals		0		
Land		0		
Constr. Matl.			\$99,132	
Constr. Contracts			781,680	
<i>Subtotal Restricted Funds</i>	\$209,806	\$84,613	\$880,813	\$1,175,232
Subtotal Construction Projects Encumbrances			<u>\$10,147,953</u> *	
Total Encumbrances				<u>\$15,324,394</u>

Capital Construction Project Encumbrances over \$50,000

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	233,750
1510	Park Operations Management	A09007 CXT Restrooms	240,727
1510	Park Operations Management	A11002 Parkway Paving	2,831,681
1538	Mill Stream Run Park Management	S14005 Camp Cheerful Craft Center	692,400
1543	Ohio and Erie Canal Park Management	L13001 Mill Creek Connector Trail	1,449,126
1546	Lakefront Park Management	Q14006 Edgewater Post-season Construction	180,668
1546	Lakefront Park Management	Q14019 Lakefront General Design	165,539
1546	Lakefront Park Management	Q14040 Lake Link Trail - Phase I	500,000
1546	Lakefront Park Management	Q14041 Water Taxi Docks	54,150
1547	Euclid Creek/East Shores	Q14034 Salt Building	65,000
1750	Zoo Facility Operations	V12027 Carousel Construction	69,193
1930	Human Resources	A14005 HRIS/Payroll System	130,000
3305	Sleepy Hollow	410001 Sleepy Hollow Turf Irrigation	124,003
5141	Lake Link Trail Phase 1 - TPL	Q14141 Lake Link Trail - Phase I	1,214,990
5465	Mill Creek Connector - ODOT	J12465 Mill Creek Connector -Phase II	619,666
5478	Rocky River Trail - EN Endowment	R14478 Rocky River Trail Improvements	62,500
5509	Acacia - Conservation Fund	U12509 Acacia Improvements	91,550
5515	Ceramic Studio - Bay Arts	D14515 Ceramic Studio Construction	418,066
5549	NCNC Parking Lot - OEPA	N13549 NC Nature Center Parking Lot Retrofit	114,509
	All other capital project encumbrances		890,436
Total Capital Construction Projects Encumbrances			<u>\$10,147,953</u> *

Source: David J. Kuntz, Chief Financial Officer
10/24/14

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED SEPTEMBER 30, 2014**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$60,019	\$1,951	\$1	\$9,783	\$71,754

RANGER/COURT FINES RECEIVABLE

Total	<i>Estimated</i>
\$15,000	

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Principal	Interest to be Earned
08/31/14	STAR Ohio	State pool (A)	31	0.04%	09/30/14	\$1,012,048	\$34
08/31/14	STAR Plus	State pool (B)	31	0.20%	09/30/14	\$15,055,525	\$2,473
08/31/14	PNC Bank	Money Market (C)	31	0.07%	09/30/14	\$9,097,798	\$1,012
09/09/14	Charter One Bank	Government Checking (D)	21	0.25%	09/30/14	\$16,000,000	\$2,411
09/06/14	Ally Bank	Brokered CD (E)	731	0.90%	09/06/16	\$250,000	\$4,588
09/06/14	First Bank PR Santurce	Brokered CD (E)	731	0.90%	09/06/16	\$250,000	\$4,588
09/05/14	Discover Bank	Brokered CD (E)	1096	1.35%	09/05/17	\$250,000	\$10,294
09/05/14	GE Capital Bank	Brokered CD (E)	1096	1.35%	09/05/17	\$250,000	\$10,294
09/08/14	Comenity Bank	Brokered CD (E)	1096	1.20%	09/08/17	\$250,000	\$9,175
09/11/14	American Express Bank	Brokered CD (E)	1096	1.30%	09/11/17	\$250,000	\$9,967
09/11/14	State Bank	Brokered CD (E)	1096	1.40%	09/11/17	\$250,000	\$10,733
09/11/14	Goldman Sachs Bank	Brokered CD (E)	1096	1.25%	09/11/17	\$250,000	\$9,583
09/11/14	Sallie Mae Bank	Brokered CD (E)	1096	1.35%	09/11/17	\$250,000	\$10,350
09/15/14	Bank of Hapoalim	Brokered CD (E)	1096	1.30%	09/15/17	\$250,000	\$10,003
09/03/14	Freddie Mac	Agency Bond (F)	917	0.78%	03/08/17	\$3,030,963	\$60,220
09/03/14	FHLB	Agency Bond (F)	919	0.78%	03/10/17	\$1,010,283	\$20,116

- (A) State Treasurer's Asset Reserve (STAR). Interest rate is compounded on a treasury note basis.
 (B) STAR Plus (Interest rate is actual yield earned in prior month).
 (C) Government Performance Money Market Account (Rate is compounded based on Average Collected Monthly Balance).
 Investment principal varied between \$9,097,798 and \$35,097,798 in September.
 (D) Collateralized Government Checking Account.
 (E) Brokered Certificate of Deposit with coupon interest payments and full FDIC coverage.
 (F) Agency bonds with coupon interest payments and secured by the US Government.

Cleveland Metroparks
2014 Budget Adjustment #3
October 30, 2014

Type I: Transfers

Division	Account Code	Project	Transfer Amount
Operating/Capital Fund			
T01 <i>Transfer of appropriations due to complexity of legal issues for Whiskey Island transition.</i>			
To: 1120 - LEGAL DIVISION	57406 - CONSULTING/PROF. SERVICES	-	\$7,000
From: 1750 - ZOO FACILITY OPERATIONS	51101 - SALARIES FULL-TIME	-	(\$7,000)
T02 <i>Transfer of appropriations for licensing for addition to Research Team.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	58474 - MEMBERSHIPS/LICENSES	-	\$1,796
From: 1310 - MKTG./STRATEGY/ADVERT.	57406 - CONSULTING/PROF. SERVICES	-	(\$1,796)
T03 <i>Transfer of appropriations for purchase of new park meters.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,700
From: 1310 - MKTG./STRATEGY/ADVERT.	57406 - CONSULTING/PROF. SERVICES	-	(\$1,700)
T04 <i>Transfer of appropriations to cover higher than anticipated fuel usage.</i>			
To: 1536 - BRECKSVILLE PARK MGMT.	64548 - GASOLINE/DIESEL FUEL	-	\$20,000
1540 - ROCKY RIVER PARK MGMT.	64548 - GASOLINE/DIESEL FUEL	-	\$20,000
1537 - HINCKLEY PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	\$15,000
1538 - MILL STREAM RUN PARK MGMT	64548 - GASOLINE/DIESEL FUEL	-	\$15,000
From: 1519 - NATURAL RESOURCE MGT.DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$70,000)
T05 <i>Transfer of appropriations to more closely match actual expenditures.</i>			
To: 1533 - SOUTH CHAGRIN PARK MGMT.	63543 - MISC. HARDWARE SUP/EXP.	-	\$1,500
1533 - SOUTH CHAGRIN PARK MGMT.	62531 - ROAD/TRAIL SIGNS,BARRIERS	-	\$260
1533 - SOUTH CHAGRIN PARK MGMT.	61522 - HERBICIDES	-	\$60
From: 1533 - SOUTH CHAGRIN PARK MGMT.	59508 - LAWN & GARDEN TOOLS	-	(\$820)
1533 - SOUTH CHAGRIN PARK MGMT.	60430 - TRASH COLLECTION SERVICE	-	(\$1,000)
T06 <i>Transfer of appropriations for additional hand wash station, etc.</i>			
To: 1535 - GARFIELD PARK MANAGEMENT	60428 - PORTABLE TOILET RENTAL	-	\$1,600
1535 - GARFIELD PARK MANAGEMENT	57502 - OFFICE SUPPLIES	-	\$100
From: 1535 - GARFIELD PARK MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	(\$100)
1535 - GARFIELD PARK MANAGEMENT	63540 - CONCRETE	-	(\$500)
1535 - GARFIELD PARK MANAGEMENT	59509 - POWER TOOLS	-	(\$1,100)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T07	<i>Transfer of appropriations for Boathouse and Picnic area repairs.</i>			
To:	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H96001 - GENERAL PARK IMPROVEMENT	\$915
From:	1537 - HINCKLEY PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	H14003 - LEDGE POOL GUARDRAIL	(\$915)
T08	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1542 - BROOKSIDE PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$3,000
	1539 - BIG CREEK PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$1,350
From:	1542 - BROOKSIDE PARK MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$100)
	1539 - BIG CREEK PARK MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$250)
	1542 - BROOKSIDE PARK MANAGEMENT	59507 - MINOR EQUIPMENT	-	(\$500)
	1542 - BROOKSIDE PARK MANAGEMENT	59508 - LAWN & GARDEN TOOLS	-	(\$500)
	1539 - BIG CREEK PARK MANAGEMENT	60516 - TRASH BAGS/CAN LINERS	-	(\$1,000)
	1542 - BROOKSIDE PARK MANAGEMENT	61520 - FERTILIZER	-	(\$2,000)
T09	<i>Transfer of appropriations for roof contracts.</i>			
To:	1540 - ROCKY RIVER PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	R14006 - ROOF - ROCKY RIVER	\$11,000
From:	1541 - HUNTINGTON/BRADLEY WOODS	73470 - BLDG. CONSTR. CONTRACTS	D14001 - PAINTING SHELTERHOUSE	(\$1,800)
	1554 - BRECKSVILLE OUTDOOR EXPE.	73470 - BLDG. CONSTR. CONTRACTS	K14008 - NATURE CENTER ROOF	(\$2,900)
	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S14001 - ALBION WOODS ROOF	(\$6,300)
T10	<i>Transfer of appropriations to provide additional funds for rock salt, cinders and aggregate.</i>			
To:	1541 - HUNTINGTON/BRADLEY WOODS	62529 - ROCK SALT/CINDERS	-	\$1,300
	1541 - HUNTINGTON/BRADLEY WOODS	62527 - AGGREGATE MATERIALS	-	\$600
From:	1541 - HUNTINGTON/BRADLEY WOODS	61519 - GRASS SEED	-	(\$100)
	1541 - HUNTINGTON/BRADLEY WOODS	61518 - MISC. TURF SUPPLIES	-	(\$200)
	1541 - HUNTINGTON/BRADLEY WOODS	61524 - TOPSOIL	-	(\$600)
	1541 - HUNTINGTON/BRADLEY WOODS	59507 - MINOR EQUIPMENT	-	(\$1,000)
T11	<i>Transfer of appropriations to cover kiosk rental for Southpark and Beachwood Malls.</i>			
To:	1338 - SOUTHPARK MALL KIOSK	63441 - RENTAL EQUIPMENT	-	\$7,450
	1337 - GREAT NORTHERN MALL KIOSK	63441 - RENTAL EQUIPMENT	-	\$7,250
	1338 - SOUTHPARK MALL KIOSK	63441 - RENTAL EQUIPMENT	-	\$2,000
	1337 - GREAT NORTHERN MALL KIOSK	63441 - RENTAL EQUIPMENT	-	\$1,000
From:	1370 - SPEC. EVENTS/EXPERIENCES	57406 - CONSULTING/PROF. SERVICES	-	(\$17,700)
T12	<i>Transfer of appropriations to cover higher than budgeted costs for 2014 RFP process.</i>			
To:	1910 - PROP./LIAB. INS. RESERVE	57406 - CONSULTING/PROF. SERVICES	-	\$12,000
From:	1910 - PROP./LIAB. INS. RESERVE	55406 - RISK MGT. LEGAL FEES	-	(\$12,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T13	<i>Transfer of appropriations for North Chagrin Nature Center parking lot retrofit.</i>			
To:	1552 - NORTH CHAGRIN OUTDOOR EX.	73462 - PAVING/SITE IMP.CONTRACTS	N14008 - NORTH CHAGRIN NC PARKING L	\$34,500
From:	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A93999 - GENERAL PARK IMPROVEMENT	(\$34,500)
T14	<i>Transfer of appropriations for additional video equipment at Merwin's Wharf.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q12001 - RIVERGATE SITE IMPROVE.	\$8,697
From:	1810 - INFORMATION SYSTEMS DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$8,697)
T15	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1531 - EUCLID CREEK PARK MGMT.	63501 - PURCHASING CARD SUP./EXP.	-	\$6,000
	1531 - EUCLID CREEK PARK MGMT.	62529 - ROCK SALT/CINDERS	-	\$750
	1531 - EUCLID CREEK PARK MGMT.	59501 - PROCARD EXPENSES	-	\$500
	1547 - EUCLID CREEK/EAST SHORES	58224 - UNIFORMS/CLOTHING	-	\$400
From:	1531 - EUCLID CREEK PARK MGMT.	61525 - PLANT MATERIAL	-	(\$500)
	1531 - EUCLID CREEK PARK MGMT.	61522 - HERBICIDES	-	(\$750)
	1547 - EUCLID CREEK/EAST SHORES	57502 - OFFICE SUPPLIES	-	(\$750)
	1547 - EUCLID CREEK/EAST SHORES	57572 - OFFICE FURNISHINGS	-	(\$1,400)
	1547 - EUCLID CREEK/EAST SHORES	60514 - CLEANING SUPPLIES/EXP.	-	(\$1,500)
	1531 - EUCLID CREEK PARK MGMT.	61518 - MISC. TURF SUPPLIES	-	(\$2,750)
T16	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1572 - THE CHALET DIVISION	65555 - HAY/ALFALFA	-	\$680
From:	1572 - THE CHALET DIVISION	57420 - ADVERTISING EXPENSE	-	(\$680)
T17	<i>Transfer of appropriations for additional Blue Wave certification (Edgewater).</i>			
To:	1577 - AQUATIC MGMT. DIVISION	64548 - GASOLINE/DIESEL FUEL	-	\$1,450
	1577 - AQUATIC MGMT. DIVISION	57406 - CONSULTING/PROF. SERVICES	-	\$1,000
From:	1577 - AQUATIC MGMT. DIVISION	60426 - WATER/SOIL - TEST/ANALYZE	-	(\$1,000)
	1577 - AQUATIC MGMT. DIVISION	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,450)
T18	<i>Transfer of appropriations to more closely match actual expenditures for Wallace Lake aeration.</i>			
To:	1577 - AQUATIC MGMT. DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	S14004 - WALLACE LAKE AERATION	\$15,000
From:	1577 - AQUATIC MGMT. DIVISION	73470 - BLDG. CONSTR. CONTRACTS	S14004 - WALLACE LAKE AERATION	(\$15,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T19	<i>Transfer of appropriations to cover projected expenditures for remainder of year.</i>			
To:	1630 - RANGER OPERATIONS	67568 - RANGER SUPPLIES & EXPENSE	-	\$6,115
	1630 - RANGER OPERATIONS	57416 - PRINTING EXPENSE	-	\$1,355
	1630 - RANGER OPERATIONS	63545 - INTERIOR FURNISHINGS	-	\$1,100
	1630 - RANGER OPERATIONS	63546 - HVAC SUPPLIES/EQUIP.	-	\$150
	1630 - RANGER OPERATIONS	60430 - TRASH COLLECTION SERVICE	-	\$99
From:	1630 - RANGER OPERATIONS	67423 - BUSINESS MEETING EXPENSE	-	(\$249)
	1630 - RANGER OPERATIONS	67573 - EXHIBIT MATERIAL & EXP.	-	(\$1,100)
	1630 - RANGER OPERATIONS	64554 - CAR RADIOS EQUIP/REPAIRS	-	(\$1,355)
	1630 - RANGER OPERATIONS	64431 - REPAIR SVC-VEHICLES/EQUIP	-	(\$3,000)
	1630 - RANGER OPERATIONS	58422 - TRAINING/CONFERENCE EXP.	-	(\$3,115)
T20	<i>Transfer of appropriations to cover one additional hay delivery in 2014 for Mounted Unit.</i>			
To:	1630 - RANGER OPERATIONS	65555 - HAY/ALFALFA	-	\$4,600
From:	1630 - RANGER OPERATIONS	67573 - EXHIBIT MATERIAL & EXP.	-	(\$100)
	1630 - RANGER OPERATIONS	56408 - PROSECUTING SERVICES	-	(\$180)
	1630 - RANGER OPERATIONS	64554 - CAR RADIOS EQUIP/REPAIRS	-	(\$205)
	1630 - RANGER OPERATIONS	58474 - MEMBERSHIPS/LICENSES	-	(\$900)
	1630 - RANGER OPERATIONS	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,500)
	1630 - RANGER OPERATIONS	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$1,715)
T21	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1630 - RANGER OPERATIONS	57406 - CONSULTING/PROF. SERVICES	-	\$6,950
	1630 - RANGER OPERATIONS	67471 - RANGER PRISONER HOUSING	-	\$550
From:	1630 - RANGER OPERATIONS	57418 - POSTAGE & MAILING EXP.	-	(\$300)
	1630 - RANGER OPERATIONS	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$400)
	1630 - RANGER OPERATIONS	67472 - IN-HOUSE PRISONER SUPPLI	-	(\$550)
	1630 - RANGER OPERATIONS	57502 - OFFICE SUPPLIES	-	(\$2,500)
	1630 - RANGER OPERATIONS	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$3,750)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T22	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1630 - RANGER OPERATIONS	67471 - RANGER PRISONER HOUSING	-	\$4,950
	1630 - RANGER OPERATIONS	57406 - CONSULTING/PROF. SERVICES	-	\$1,356
From:	1630 - RANGER OPERATIONS	56408 - PROSECUTING SERVICES	-	(\$450)
	1630 - RANGER OPERATIONS	58803 - MILEAGE REIMB./PARKING	-	(\$1,000)
	1630 - RANGER OPERATIONS	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,356)
	1630 - RANGER OPERATIONS	58422 - TRAINING/CONFERENCE EXP.	-	(\$1,500)
	1630 - RANGER OPERATIONS	59507 - MINOR EQUIPMENT	-	(\$2,000)
T23	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1810 - INFORMATION SYSTEMS DIV.	58224 - UNIFORMS/CLOTHING	-	\$1,000
From:	1810 - INFORMATION SYSTEMS DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$1,000)
T24	<i>Transfer of appropriations due to individual pieces of equipment under capital limit.</i>			
To:	1721 - ZOOLOGICAL PROGRAMS	65435 - LAB FEES	-	\$2,700
From:	1721 - ZOOLOGICAL PROGRAMS	74740 - VETERINARIAN EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$2,700)
T25	<i>Transfer of appropriations for wireless connectivity improvements.</i>			
To:	3106 - SHAWNEE HILLS CLUBHOUSE	72706 - MISC CAPITAL EQUIPMENT	506001 - CLUBHOUSE IMPROVEMENTS	\$1,390
	3101 - BIG MET CLUBHOUSE	72706 - MISC CAPITAL EQUIPMENT	108001 - CLUBHOUSE IMPROVEMENTS	\$1,043
	3108 - SENECA CLUBHOUSE	72706 - MISC CAPITAL EQUIPMENT	811001 - CLUBHOUSE IMPROVEMENTS	\$1,043
From:	3308 - SENECA TURF	74714 - MOWERS	EQUIPC - CAPITAL FUND EQUIPMENT	(\$3,476)
T26	<i>Transfer of appropriations to cover Centaman expense.</i>			
To:	3108 - SENECA CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$200
From:	3108 - SENECA CLUBHOUSE	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$200)
T27	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3301 - BIG MET TURF	58506 - FIRST AID/SAFETY SUPPLIES	-	\$125
	3302 - LITTLE MET TURF	58506 - FIRST AID/SAFETY SUPPLIES	-	\$125
	3303 - MASTICK WOODS TURF	58506 - FIRST AID/SAFETY SUPPLIES	-	\$75
From:	3303 - MASTICK WOODS TURF	59507 - MINOR EQUIPMENT	-	(\$75)
	3301 - BIG MET TURF	59507 - MINOR EQUIPMENT	-	(\$125)
	3302 - LITTLE MET TURF	59507 - MINOR EQUIPMENT	-	(\$125)
T28	<i>Transfer of appropriations to match actual water and sewer expenses for year.</i>			
To:	3304 - MANAKIKI TURF	68444 - WATER-SEWER	-	\$13,000
From:	3304 - MANAKIKI TURF	61521 - FUNGICIDES	-	(\$13,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T29	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3305 - SLEEPY HOLLOW TURF	57418 - POSTAGE & MAILING EXP.	-	\$700
	3305 - SLEEPY HOLLOW TURF	58506 - FIRST AID/SAFETY SUPPLIES	-	\$100
From:	3305 - SLEEPY HOLLOW TURF	62527 - AGGREGATE MATERIALS	-	(\$100)
	3305 - SLEEPY HOLLOW TURF	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$700)
T30	<i>Transfer of appropriations to cover additional seasonal help turf side at Shawnee.</i>			
To:	3306 - SHAWNEE HILLS TURF	51105 - SALARIES SEASONAL	-	\$3,000
From:	3106 - SHAWNEE HILLS CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$3,000)
T31	<i>Transfer of appropriations to allow for snow mold application before winter.</i>			
To:	3308 - SENECA TURF	61521 - FUNGICIDES	-	\$3,250
From:	3308 - SENECA TURF	63539 - RUBBER HOSE/FITTINGS	-	(\$200)
	3308 - SENECA TURF	60514 - CLEANING SUPPLIES/EXP.	-	(\$250)
	3308 - SENECA TURF	60428 - PORTABLE TOILET RENTAL	-	(\$300)
	3308 - SENECA TURF	59506 - PORTABLE RADIOS	-	(\$500)
	3308 - SENECA TURF	63588 - IRRIGATION/DRAINAGE SUP.	-	(\$2,000)
T37	<i>Transfer of appropriations for network upgrades.</i>			
To:	1810 - INFORMATION SYSTEMS DIV.	73480 - MISC. CAPITAL CONTRACTS	A14011 - NETWORK UPGRADES	\$400,000
From:	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14018 - LF- BREAKWALL WORK	(\$400,000)
T38	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1574 - MERWINS WARF RESTAURANT	66905 - FOOD & BEVERAGE PURCHASE	-	\$120,000
	1574 - MERWINS WARF RESTAURANT	51105 - SALARIES SEASONAL	-	\$100,000
From:	1430 - PARK PLANNING DIVISION	57406 - CONSULTING/PROF. SERVICES	-	(\$60,000)
	1930 - HUMAN RESOURCE DIVISION	57406 - CONSULTING/PROF. SERVICES	-	(\$60,000)
	1721 - ZOOLOGICAL PROGRAMS	51101 - SALARIES FULL-TIME	-	(\$100,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T39	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3208 - SENECA CONCESSIONS	66905 - FOOD & BEVERAGE PURCHASE	-	\$34,000
	3201 - BIG MET CONCESSIONS	66905 - FOOD & BEVERAGE PURCHASE	-	\$22,000
	3201 - BIG MET CONCESSIONS	66822 - SALES TAX	-	\$15,000
	3201 - BIG MET CONCESSIONS	66571 - MISC. SUPPLIES & EXPENSE	-	\$15,000
	3208 - SENECA CONCESSIONS	66822 - SALES TAX	-	\$5,000
	3206 - SHAWNEE HILLS CONCESSIONS	66905 - FOOD & BEVERAGE PURCHASE	-	\$3,500
	3251 - DOUBLE EAGLE CONCESSIONS	66822 - SALES TAX	-	\$3,000
	3208 - SENECA CONCESSIONS	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,000
	3251 - DOUBLE EAGLE CONCESSIONS	66825 - CREDIT CARD EXPENSES	-	\$1,000
	3251 - DOUBLE EAGLE CONCESSIONS	66571 - MISC. SUPPLIES & EXPENSE	-	\$500
From:	1210 - ACCOUNTING DIVISION	57835 - COUNTY AUDITOR/TREAS FEES	-	(\$20,000)
	1210 - ACCOUNTING DIVISION	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$20,000)
	3308 - SENECA TURF	68444 - WATER-SEWER	-	(\$60,000)
T40	<i>Transfer of appropriations for the purchase of various computer equipment.</i>			
To:	1630 - RANGER OPERATIONS	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$28,045
From:	1630 - RANGER OPERATIONS	51101 - SALARIES FULL-TIME	-	(\$28,045)
Subtotal, Operating/Capital Funds Transfers				\$0
Restricted Funds				
T32	<i>Transfer of appropriations for Zagster Bike Share Program. A portion of this will be recovered from user fees.</i>			
To:	5513 - EN ENDOW - BIKE EXCHANGE	63442 - OUTSIDE SERVICES	-	\$7,200
From:	5504 - GREEN INITIATIVES/CONSER.	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,000)
	5504 - GREEN INITIATIVES/CONSER.	57500 - PURCHASING CARD SUP./EXP.	-	(\$1,000)
	5504 - GREEN INITIATIVES/CONSER.	67573 - EXHIBIT MATERIAL & EXP.	-	(\$1,000)
	5504 - GREEN INITIATIVES/CONSER.	60512 - TRASH CONTAINERS	-	(\$1,200)
	5504 - GREEN INITIATIVES/CONSER.	57406 - CONSULTING/PROF. SERVICES	-	(\$3,000)
T33	<i>Transfer of appropriations within Boating Safety Education Restricted Fund to match actual expenditures.</i>			
To:	5555 - BOATING SAFETY ED.	59507 - MINOR EQUIPMENT	-	\$1,786
From:	5555 - BOATING SAFETY ED.	58422 - TRAINING/CONFERENCE EXP.	-	(\$410)
	5555 - BOATING SAFETY ED.	67566 - OUTDOOR ED.PROG. EXPENSES	-	(\$1,376)
T34	<i>Transfer of appropriations due to actual equipment cost under capital threshold.</i>			
To:	5555 - BOATING SAFETY ED.	59507 - MINOR EQUIPMENT	-	\$19,379
From:	5555 - BOATING SAFETY ED.	74703 - MISC. CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$19,379)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T35	<i>Transfer of appropriations to cover cost of veterinary license.</i>			
To:	5776 - ZOO SOC.-CONS.MED.RES.	58474 - MEMBERSHIPS/LICENSES	-	\$425
From:	5776 - ZOO SOC.-CONS.MED.RES.	65562 - MISC.ANIMAL CARE SUPPLIES	-	(\$425)
T36	<i>Transfer of appropriations to cover additional equipment needed.</i>			
To:	5783 - ZOO SOC-SCIENCE & SUSTAIN	65562 - MISC.ANIMAL CARE SUPPLIES	-	\$4,300
From:	5783 - ZOO SOC-SCIENCE & SUSTAIN	58422 - TRAINING/CONFERENCE EXP.	-	(\$4,300)
Subtotal, Restricted Funds Transfers				\$0
Net Increase to Budget				\$0

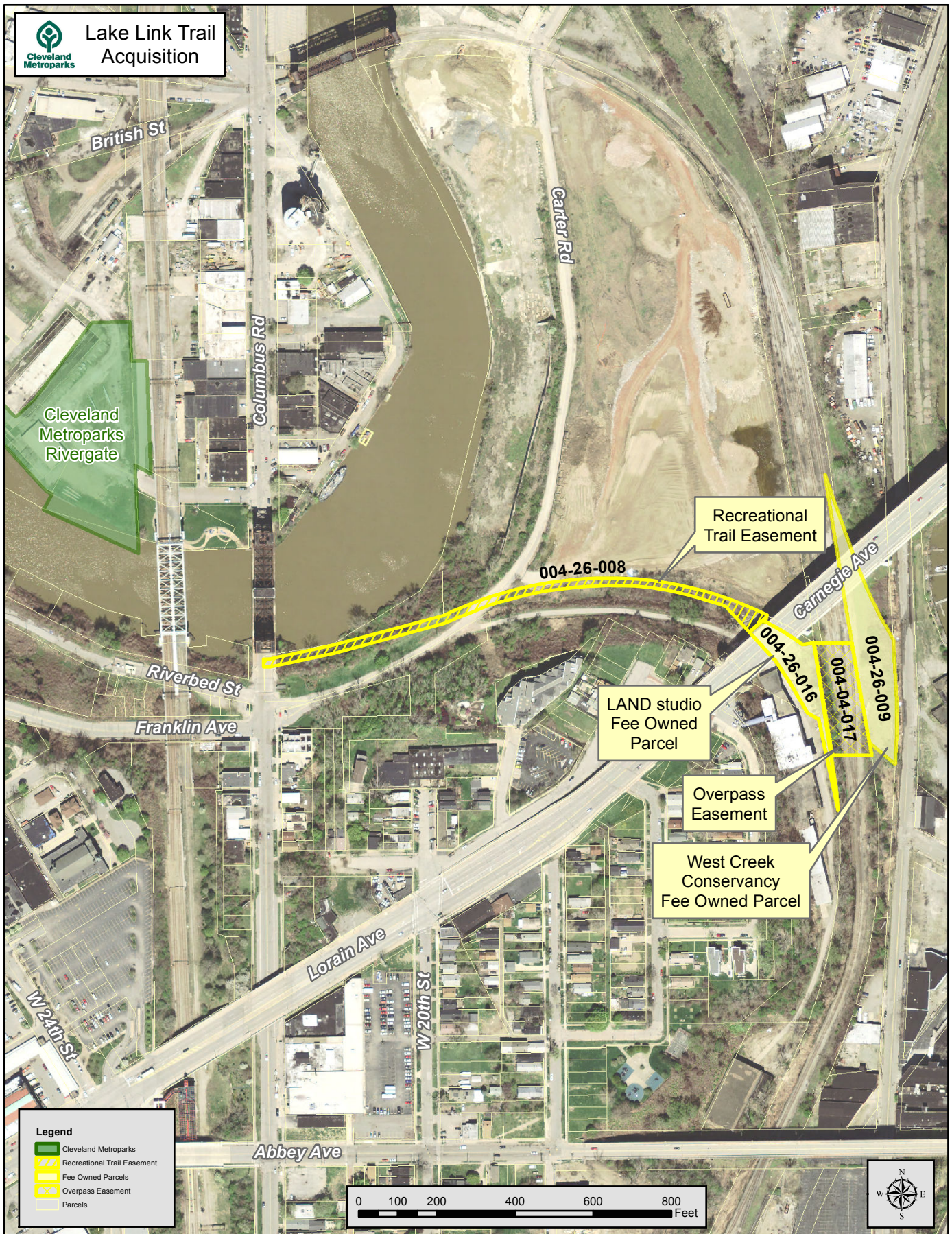
Cleveland Metroparks
2014 Appropriation Adjustment #3
October 30, 2014

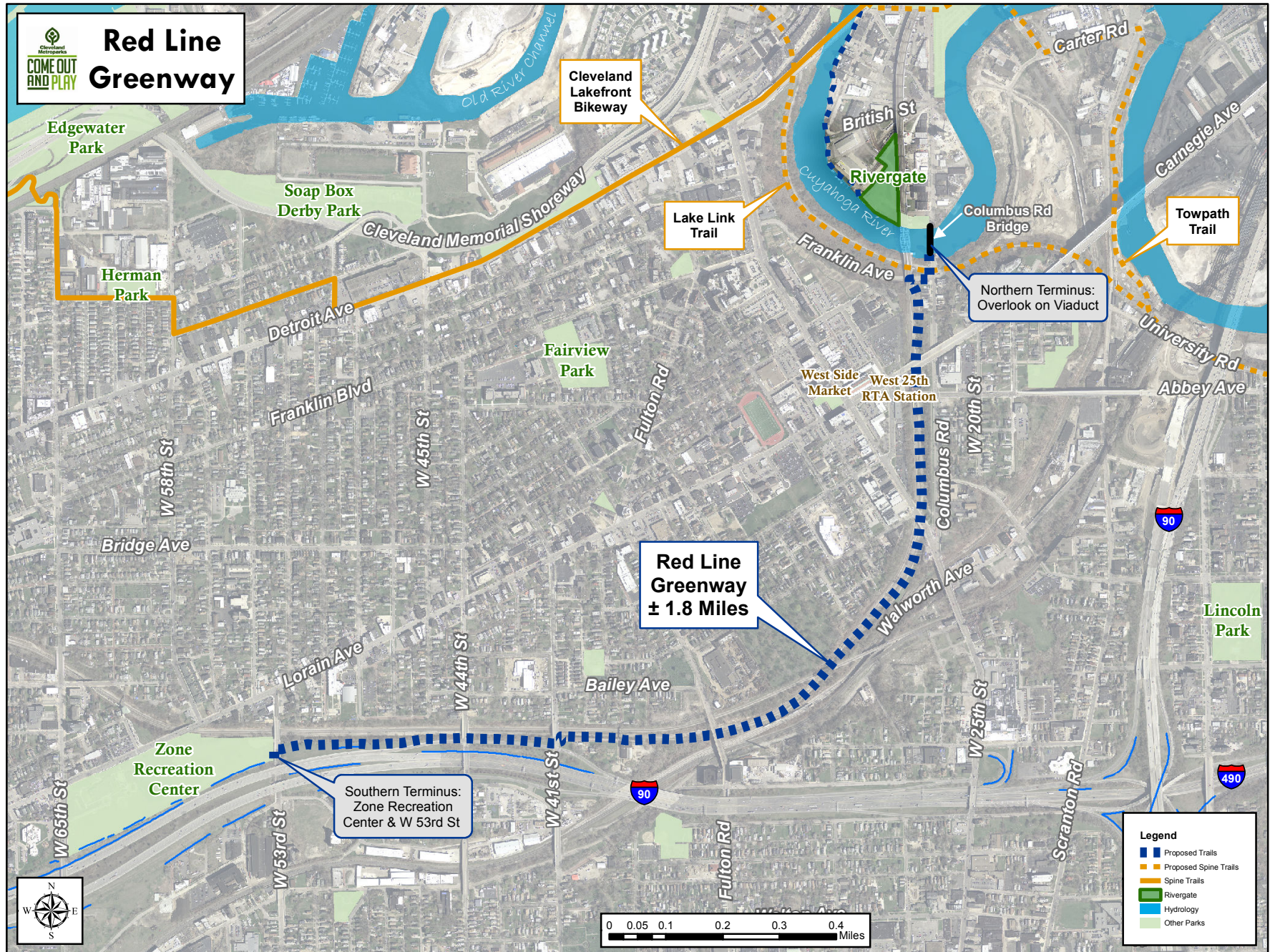
Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Restricted Funds (appropriated from grants/donations)			
A02 <i>New grant from Achievement Centers for Children for Arts & Craft Center at Camp Cheerful.</i>			
To:	5320 - ARTS CTR CAMP CHEERFUL - ACC 73470 - BLDG. CONSTR. CONTRACTS	S14005 - CAMP CHEERFUL CRAFT CTR.	\$399,752
A03 <i>New grant from OEPA for Sulphur Springs site improvements.</i>			
To:	5433 - SC SULPHUR SPR RESTORE - OEPA 73462 - PAVING/SITE IMP.CONTRACTS	C14003 - SULPHUR SPRINGS SITE IMP	\$144,000
A04 <i>New grant from Bay Arts for Ceramic Studio addition.</i>			
To:	5515 - BAY ARTS CERAMIC STUDIO 73470 - BLDG. CONSTR. CONTRACTS	D14515 - BAY ARTS CERAMIC STUDIO	\$498,892
To:	5516 - EN ENDOW - CERAMIC STUDIO 73470 - BLDG. CONSTR. CONTRACTS	D14516 - CERAMIC STUDIO - EN ENDOW	\$40,000
A05 <i>New grant from Bike Cleveland for Bike Camp programming.</i>			
To:	5557 - YOUTH OUTDOORS FUND 51105 - SALARIES SEASONAL	-	\$766
To:	5557 - YOUTH OUTDOORS FUND 52215 - PERS	-	\$127
To:	5557 - YOUTH OUTDOORS FUND 52220 - MEDICARE	-	\$14
A06 <i>Increase to utilize grant funds previously received but not budgeted.</i>			
To:	5701 - ZOO ANIMAL ACQUISITION 75730 - ZOO ANIMAL PURCHASE	-	\$934
A07 <i>New grant funds from Zoological Society for purchase of Centrivap Concentrator.</i>			
To:	5757 - ZOO SOC.-REG CONSERVE PGM 72706 - MISC CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$19,214
A08 <i>Increase to utilize grant funds previously received but not budgeted.</i>			
To:	5707 - AAZK DONATIONS 67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$3,377
A09 <i>New grant from Zoological Society for institutional conservation.</i>			
To:	5763 - ZOO SOC-CONS STRATEGY 57406 - CONSULTING/PROF. SERVICES	-	\$15,000
To:	5763 - ZOO SOC-CONS STRATEGY 67571 - MISC. SUPPLIES & EXPENSE	-	\$5,000
A10 <i>New grant from Zoological Society for purchase of Xray equipment.</i>			
To:	5773 - ZOO SOC.-RHINO PROGRAM/EQ 74703 - MISC. CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$86,675
A11 <i>New grant from Leiden Conservation Fund for travel and conservation supplies.</i>			
To:	5774 - ZOO SOC.-PROF. DEVELOPMNT 58422 - TRAINING/CONFERENCE EXP.	-	\$17,000
To:	5774 - ZOO SOC.-PROF. DEVELOPMNT 67571 - MISC. SUPPLIES & EXPENSE	-	\$5,000
To:	5774 - ZOO SOC.-PROF. DEVELOPMNT 68448 - DATA COMMUNICATIONS	-	\$500
A12 <i>New grant from Zoological Society for Hay Barn.</i>			
To:	5786 - ZOO SOC - HAY BARN 73407 - ENG/ARCH/PLAN CONTRACTS	V13001 - HAY STORAGE	\$40,000
A13 <i>Additional grant funds from Zoological Society for Stillwater Place.</i>			
To:	5789 - ZOO SOC - ZOO EVENT CENTR 73470 - BLDG. CONSTR. CONTRACTS	V14029 - EVENT CENTER CONSTRUCTIO	\$200,000
A14 <i>New grant from AZA/Disney for Nature Club.</i>			
To:	5754 - AZA & DISNEY-NATURE CLUB 51103 - SALARIES PERM. PART-TIME	-	\$1,750
To:	5754 - AZA & DISNEY-NATURE CLUB 67423 - BUSINESS MEETING EXPENSE	-	\$900
To:	5754 - AZA & DISNEY-NATURE CLUB 67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$800
To:	5754 - AZA & DISNEY-NATURE CLUB 67818 - SCHOLARSHIPS	-	\$900

Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Subtotal, Restricted Funds Appropriations			\$1,480,601
Net Increase to Budget			\$1,480,601





Attachment A

MEMORANDUM OF UNDERSTANDING

BY AND BETWEEN

THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

AND

**THE BOARD OF PARK COMMISSIONERS OF THE CLEVELAND
METROPOLITAN PARK DISTRICT**

AND

THE ROTARY CLUB OF CLEVELAND, OHIO, U.S.A.

FOR THE

RED LINE GREENWAY PROJECT FEASIBILITY STUDY

This Memorandum of Understanding (“MOU”) is made as of this _____ day of _____, 2014 (“Effective Date”), by and between the **Greater Cleveland Regional Transit Authority (“GCRTA”)**, with a business address of 1240 West 6th Street, Cleveland, OH 44113, the **Board of Park Commissioners of the Cleveland Metropolitan Park District (“CMP”)**, with a business address of 4101 Fulton Parkway, Cleveland, OH 44144, both of which are political subdivisions of the State of Ohio, and the **Rotary Club of Cleveland, Ohio, U.S.A. (“Rotary”)**, a nonprofit entity organized and existing under the laws of the State of Ohio, with a business address of 1122 Prospect Avenue, Cleveland, OH 44115, collectively “the Parties.”

WHEREAS, Rotary has maintained the GCRTA West 25th Street rapid site for 37 years on a volunteer basis and in 2009, developed the idea for a multi-purpose greenway along the GCRTA Red Line transit rail line (hereinafter, “Red Line Greenway” or “RLG”);

WHEREAS, GCRTA and Rotary have been examining and reviewing how the RLG can become a safe, accessible and world-class greenway;

WHEREAS, the consultant's early design work has resulted in a list of exhibits that form broad and acceptable guidelines to inform the more complete design plans for constructing the RLG (see Exhibit 1) and a Cost and Alignment Analysis (see Exhibit 2); and

WHEREAS, the Parties are interested in securing a more detailed study on the feasibility ("Feasibility Study") of the RLG along the GCRTA Red Line from the southern end of the Cuyahoga Viaduct transit track bridge (at an overlook point over Merwin Avenue) to the Michael Zone Recreation Center located at 6301 Lorain Avenue, Cleveland, OH 44102 .

NOW, THEREFORE, in consideration of the mutual promises, covenants and obligations contained herein, the Parties agree as follows:

Section 1. Project Scope

The purpose of this MOU is to secure the Feasibility Study of the RLG along the GCRTA Red Line transit rail line from the southern end of the Cuyahoga Viaduct transit track bridge to the Michael Zone Recreation Center. A majority of the RLG will be on GCRTA land; however, a short section will be on Ohio Department of Transportation ("ODOT") property bordering GCRTA property along the north side of Interstate 90 from West 41st Street to West 53rd Street. The Parties shall either share the cost to engage a firm or firms, pursue funding from other sources, or use resources available within their respective organizations to conduct the study.

Section 2. Shared versus Non-shared Trails

The Feasibility Study will endeavor to examine whether trails can be designated as shared or non-shared. The Parties acknowledge that wherever possible, GCRTA will maintain its own railroad maintenance access road ("Access Road") between the tracks and the RLG. The Access Road and the RLG will be separated by a six-foot fence. All areas where the trail will not be shared are referred to as "non-shared". Passing from shared to non-shared trails will require gates that lock. A six-foot fence will also be

required to separate areas of shared use from the transit tracks. The Parties will work together to determine the appropriate areas for both shared and non-shared areas with the understanding that GCRTA needs to maximize non-shared facilities while maintaining railroad access, greenway integrity, and adequate width for both.

Section 3. CMP Involvement

CMP is a world-class caretaker of green space throughout Northeast Ohio. CMP will evaluate and provide criteria regarding the design, construction, maintenance, operations, programming, and patrolling of the RLG to assist in the Feasibility Study. If the RLG is determined to be reasonably feasible and, subject to CMP Board approval, CMP will engage in discussions with GCRTA to accept a conveyance of requisite property interest(s) for all GCRTA property needed to maintain and patrol the RLG, according to the terms determined by GCRTA and CMP in a separate agreement.

Section 4. Rotary Ongoing Involvement

Rotary agrees to continue to maintain and develop the RLG site during the feasibility study, and potential design and construction phases. If the RLG is reasonably feasible, the Parties to this MOU will be involved throughout the design process, including being involved in the retention of a professional greenway designer.

Section 5. Funding

The Parties agree to work together to pursue the most appropriate funding options. Any funds raised by Rotary will be maintained in a separate account specifically for use in developing the RLG. Subject to approval of its Board of Trustees, if necessary, GCRTA will fund a boundary survey to define its property limits for a future land-use agreement if the RLG is feasible.

Section 6. Conveyance of Property Interest from GCRTA to CMP

After an agreement is reached on the overall route of the RLG and subject to approval of its Board of Trustees, if necessary, and acceptance of such conveyance by CMP Board, GCRTA will convey to CMP the requisite property interest(s) to all GCRTA property

needed to construct, maintain, and patrol the RLG, for a period to be determined by GCRTA and CMP in a separate agreement.

Section 7. Other Parties

In furtherance of the Red Line Greenway, other entities may be consulted or utilized during this project, including but not limited to:

City of Cleveland	L.A.N.D. studio, Inc.
County of Cuyahoga	Northeast Ohio Area Coordinating Agency (NOACA)
Ohio Canal Corridor	Ohio Department of Transportation (ODOT)

Section 8. Compliance with Laws, Rules, and Regulations

All Parties hereto, their employees and any other persons over whom they have control, shall comply with all present and future laws, regulations, and ordinances applicable to the RLG.

Section 9. Notice

All notices or other communications required or appropriate under this MOU shall be hand-delivered, sent by U.S certified mail or delivered by a nationally recognized overnight carrier service, to:

Joseph A. Calabrese, General Manager/CEO
Greater Cleveland Regional Transit Authority
1240 West 6th Street
Cleveland, OH 44113

Brian Zimmerman, Chief Executive Officer
Cleveland Metroparks
4101 Fulton Parkway
Cleveland, OH 44144

(with a copy to)
Chief Legal & Ethics Officer
Cleveland Metroparks
4101 Fulton Parkway
Cleveland, OH 44144

Beverly Ghent-Skrzynski, Executive Director & Secretary
Rotary Club of Cleveland, Ohio, U.S.A.

1122 Prospect Ave
Cleveland, OH 44115

Section 10. Termination

Any of the Parties may withdraw from this MOU upon thirty (30) days advance notice in writing to the other parties. Parties remaining after withdrawal of one of the parties shall determine whether to proceed with the RLG project.

Section 11. Complete MOU

All negotiations, considerations, representations and understandings between the Parties are incorporated herein, and may be modified or altered only by agreement in writing, signed by all Parties to this MOU. Any such amendments shall require approvals of all Parties.

Section 12. No Third Party Beneficiaries

Nothing contained in this MOU shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

Section 13. Agreement Binding Upon Successors

The Parties, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other parties hereto and to partners, successors, assigns and legal representatives of such other parties in respect to covenants, agreements and obligations contained in the MOU. The parties shall not assign this MOU without written consent of the others. If a party attempts to make such assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the MOU.

Section 14. Discrimination Prohibited

The Parties and their successors and assigns, shall not, in the use of the RLG, discriminate against any person or group of persons based upon race, religion, color, sex, sexual orientation, national origin, age disability, ethnic group or Vietnam-era or disabled veteran status, in the, occupancy or enjoyment of the RLG, and shall so bind its

successors and assigns by appropriate agreements and covenants running with the land enforceable by the Parties.

Section 15. Exhibits

All exhibits or other attachments referenced in this MOU are hereby incorporated into this MOU by such reference and are deemed to be an integral part of this MOU.

Exhibit 1 – Conceptual Overall Alignment Documents for Red Line Greenway

Exhibit 2 – Conceptual Opinion of Probable Costs for Red Line Greenway

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the date first written above.

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

By: _____

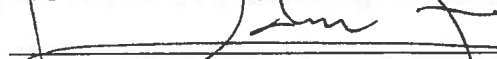
Joseph A. Calabrese, General Manager/CEO

BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT

By: _____

Brian Zimmerman, Chief Executive Officer

Approved as to legal form:



Rosalina M. Fini, Chief Legal & Ethics Officer

ROTARY CLUB OF CLEVELAND, OHIO, U.S.A.

By: _____

Beverly Ghent-Skrzynski, Executive Director & Secretary

**Resolution Authorizing Application to the Ohio Department of Natural Resources
Division of Watercraft for Navigational Aids for Edgewater Beach**
October 30, 2014

WHEREAS, The State of Ohio, through the Ohio Department of Natural Resources Division of Watercraft, administers navigational aids to mark Ohio's waterways through the Navigational Aids Grant program, and

WHEREAS, Cleveland Metroparks desires navigational aids for Edgewater Beach.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for navigational aids for Edgewater Beach through the Navigational Aids grant program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible assistance through the Navigational Aids grant program.
3. That Brian M. Zimmerman, Chief Executive Officer, is authorized to enter into any agreements necessary and appropriate for obtaining the navigational aids.
4. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to install and maintain the navigational aids under the terms and conditions of the Navigational Aids Grant program.

Bruce K. Rinker
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 30th day of October 2014, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution Authorizing Application to the Ohio Department of Natural Resources
Division of Watercraft for Navigational Aids for Euclid Beach**
October 30, 2014

WHEREAS, The State of Ohio, through the Ohio Department of Natural Resources Division of Watercraft, administers navigational aids to mark Ohio's waterways through the Navigational Aids Grant program, and

WHEREAS, Cleveland Metroparks desires navigational aids for Euclid Beach.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for navigational aids for Euclid Beach through the Navigational Aids grant program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible assistance through the Navigational Aids grant program.
3. That Brian M. Zimmerman, Chief Executive Officer, is authorized to enter into any agreements necessary and appropriate for obtaining the navigational aids.
4. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to install and maintain the navigational aids under the terms and conditions of the Navigational Aids Grant program.

Bruce K. Rinker
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 30th day of October 2014, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

NET OF COMMISSION COVERAGE	2014 Jackson Dieken/HCC			2015 Taylor-Oswald/Munich Princeton			2015 Jackson Dieken/HCC		
	LIMITS	DED/SIR	PREMIUM	LIMITS	DED/SIR	PREMIUM	LIMITS	DED/SIR	PREMIUM
COMMERCIAL GENERAL LIABILITY	1,000,000	100K/250K	48,532	10,000,000	100,000	497,250	1,000,000	100K/250K	71,001
COMMERCIAL AUTOMOBILE LIABILITY	1,000,000	2,500	156,358	10,000,000	100,000	Incl. GL prem.	1,000,000	2,500	82,217
PUBLIC OFFICIALS LIABILITY	1,000,000	10,000	10,708	10,000,000	100,000	Incl. GL prem.		50,000	11,815
LAW ENFORCEMENT LIABILITY	1,000,000	10,000	7,747	10,000,000	100,000	Incl. GL prem.	1,000,000	10,000	12,728
IGO INSTRUCTORS LIABILITY	1,000,000	10,000	Incl. GL prem.	10,000,000	100,000	Incl. GL prem.	1,000,000	10,000	Incl. GL prem.
EMPLOYMENT PRACTICE LIABILITY	1,000,000	10,000	Incl. in POL	10,000,000	50,000	Incl. GL prem.		50,000	Incl. in POL
LIMITED HEALTH PROFESSIONAL LIABILITY	1,000,000	100,000	Incl. GL prem.	10,000,000	100,000	Incl. GL prem.	1,000,000	100,000	Incl. GL prem.
EXCESS/UMBRELLA LIABILITY*	10,000,000	10,000	75,201		10,000		10,000,000	10,000	59,690
SEXUAL ABUSE/MOLESTATION LIABILITY	1,000,000	100,000	0	5,000,000	100,000	Incl. GL prem.	1,000,000	100,000	Incl. GL prem.
TERRORISM LIABILITY	Statutory	0	6,998	Statutory		Incl. GL prem.	Statutory	0	7,588
HOST LIQUOR LIABILITY	1,000,000	100,000	Incl. GL prem.	10,000,000	100,000	Incl. GL prem.	1,000,000	100,000	Incl. GL prem.
EMPLOYEE BENEFITS LIABILITY	1,000,000	1,000	Incl. GL prem.	10,000,000	100,000	Incl. GL prem.	1,000,000	1,000	Incl. GL prem.
LIQUOR LIABILITY	1,000,000		3,312	10,000,000	100,000	Incl. GL prem.	1,000,000	100,000	Incl. GL prem.
CRIME				500,000	25,000	Incl. GL prem.			
MARINE OPERATORS LEGAL LIABILITY				Not Quoted			1,000,000	100,000	included in GL
Sub-Total			308,856			497,250			245,039
CLAIMS ADMINISTRATION FEES						38,200			
BROKERAGE FEE						48,000			
Sub-Total			308,856			583,450			245,039
COVERAGE	2014 Jackson Dieken/HCC			2015 Wickert/Travelers			2015 Jackson Dieken/HCC		
	LIMITS	DED/SIR	PREMIUM	LIMITS	DED/SIR	PREMIUM	LIMITS	DED/SIR	PREMIUM
PROPERTY	295,347,039	100,000	147,673	300,000,000	100,000	189,139	322,869,815	100,000	221,362
INLAND MARINE	23,994,995	1,000	28,616	Various	Various	36,910	28,248,099	1,000	69,152
EDP	1,740,814	1,000	6,982	1,734,123	10,000	Included	1,734,000	1,000	9,048
FIDELITY (employee dishonesty)	500,000	1,000	3,347				500,000	1,000	4,232
CRIME	50,000	1,000	867				50,000	1,000	Incl. in PROP
BOILER AND MACHINERY	40,000,000	5,000	included	4,000,000	100,000	Included	40,000,000	5,000	Incl. in PROP
BUILDER'S RISK	2,000,000	50,000	included	2,000,000	5,000	35,635	2,000,000	1,000	Incl. in PROP
EARTHQUAKE/FLOOD - OTHER THAN ZONE "A"	5,000,000	50,000	included	10mil / 5mil	100,000	Included	5,000,000	50,000	Incl. in PROP
FLOOD-ZONE "A"	Not quoted								
TERRORISM PROPERTY	Statutory		included in liability premium				Statutory		included in liability premium
TREASURER'S BOND	5,000,000	-----	5,145	Not Quoted			5,000,000		5,145
AUTO PHYSICAL DAMAGE/AUTO CATASTROPHIC COVERAGE	ACV	5,000	64,375				ACV	5,000 / 25,000	67,480
TOWPATH TRAIL BRIDGES/ALL OTHER BRIDGES	3,500,000	25,000	34,100	23,384,341	5,000	Included	19,855,284	50,000	33,754
MARINE OPERATORS LEGAL LIABILITY				1,000,000	2,500	7,500			
Sub-Total			291,105			269,184			410,173
CLAIMS ADMINISTRATION FEES			7,500			10,000			7,500
BROKERAGE FEE			32,500			25,000			43,000
TOTAL			639,961			887,634			705,712

Revised

RESOLUTION NO. 14-10-172

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated October 10, 2014 in the amount of \$30,657.21; and **Checks** dated October 16, 2014 in the amount of \$101,073.39; and **Checks** dated October 24, 2014 in the amount of \$493,987.76; and **Checks** dated October 30, 2014 in the amount of \$1,432,621.31; and **Manual Check** number M000565 dated October 14, 2014 in the amount of \$42,500.00 payable to JJ Kane Auctioneers; and **Manual check** number M000568 dated October 30, 2014 in the amount of \$881,650.63 payable to Surety Title Agency, Inc.; and **Net Payroll** dated August 24, 2014 to September 6, 2014 in the amount of \$1,180,418.38; and **Withholding Taxes** in the amount of \$291,623.00; and **Net Payroll** dated September 7, 2014 to September 20, 2014 in the amount of \$1,137,409.65; and **Withholding Taxes** in the amount of \$279,427.37; and **Bank Fees/ADP Fees** in the amount of \$41,129.15; and **ACH Debits (FirstEnergy; Sales Tax)** in the amount of \$100,701.10; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated October 15, 2014 to October 18, 2014 in the amount of \$143,192.79; and **Visa Travel Card** purchases dated October 5, 2014 to October 18, 2014 in the amount of \$12,438.35; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase; be approved.

PASSED: October 30, 2014

Attest: _____
President of the Board of Park Commissioners

Chief Executive Officer

VOUCHER SUMMARY

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	34	170	\$ 867,336.30	\$ 25,509.89	\$ 5,101.98	C
Board Authorized Payments	29	92	\$ 146,186.05	\$ 5,040.90	\$ 1,588.98	A
Director Approved Payments	46	139	\$ 223,473.05	\$ 4,858.11	\$ 1,607.72	D
Telephone-Written Quote Items	18	46	\$ 81,291.96	\$ 4,516.22	\$ 1,767.22	P
Telephone Quote Items	38	58	\$ 74,219.82	\$ 1,953.15	\$ 1,279.65	T
Utilities	19	155	\$ 95,402.77	\$ 5,021.20	\$ 615.50	U
Health Insurance	0	0	\$ -	\$ 00.00	\$ 00.00	H
Other Exempt Items	58	67	\$ 533,708.22	\$ 9,201.87	\$ 7,965.79	E
Non-Bid Items less than \$1,000	67	89	\$ 16,980.87	\$ 253.45	\$ 190.80	N
Purchases Obtained w/o Cert.	5	9	\$ 19,740.63	\$ 3,948.13	\$ 2,193.40	S
	314	825	\$ 2,058,339.67	\$ 6,555.22	\$ 2,494.96	

CODE LEGEND

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 14-10-172** listed above.