

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

AUGUST 20, 2015

The Board of Park Commissioners met on this date, Thursday, August 20, 2015 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Assistant Legal Counsel, Kyle G. Baker, were also in attendance.

APPROVAL OF MINUTES.

No. 15-08-124: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of July 30, 2015, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Also present to address the Board was Mr. Paul Csia of Lakewood, Ohio. The comments of both citizens can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

FINANCIAL REPORT.

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2015 vs. 2014 Year-To-Date, for the Month Ended July 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **80208** to **80210** and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing in of Ranger Captain John Betori***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

John Betori began his law enforcement career with The University of Toledo Police Department as a part time dispatcher in 1987. After becoming a full time police officer in 1988, he was promoted and served in many roles as a sergeant, lieutenant and captain. After the 9-11 attacks, John was assigned to the FBI's Joint Terrorism Task Force with his K-9 bomb dog partner (Boomer) for several years. His final assignment included direct oversight and supervision of all patrol operations, investigations, K-9 operations and special events. In 2009, John left The University of Toledo to become the first Director of Public Safety/Chief of Police at Owens State Community College.

John holds a bachelor's degree from The University of Toledo and a master's degree from Tiffin University. John will assume the role of Captain-Support operations and will oversee the operations of the specialized functions within the Cleveland Metroparks Ranger Department.

- No. 15-08-125:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to appoint John Betori as full-time Captain for Cleveland Metroparks, as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(b) 2015 Budget Adjustment No. 2

(Originating Sources: David J. Kuntz, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

Two types of 2015 budget adjustments are requested for board approval:

Type I: Transfers, listed on pages **80211** to **80214**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2015 operating and/or restricted funds budgets.

Type II: Appropriations, listed on pages **80215** to **80216**. Operating/Capital Fund, \$0.00; Restricted Funds, \$179,443 (derived from grants and/or donations), representing a net increase of \$179,433.

No. 15-08-126:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2015 Budget Adjustment No. 2 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NO NET INCREASE/DECREASE** and "Type II: Appropriations," in the amount of **\$179,443** as listed on pages **80211** to **80216**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) Authorization to Commit Matching Funds and Enter into Grant Agreement

(Originating Sources: Joseph Roszak, Chief Operating Officer/Sean McDermott, Chief Planning and Design Officer/Kristen Trolio, Grant and Outreach Coordinator/Jennifer Grieser, Senior Natural Areas Manager – Urban Watersheds)

Cleveland Metroparks has submitted and received a grant from the United States Fish and Wildlife Service (USFWS) under the Great Lakes Fish and Wildlife Restoration Act to support stream restoration at Acacia Reservation. Acacia Reservation contains segments of Euclid Creek and its tributaries that have been negatively impacted by the previous golf course development and the surrounding urban landscape. As part of the restoration of Acacia Reservation, Cleveland Metroparks plans to significantly restore these segments of stream throughout the reservation.

The USFWS grant funds will be used to restore a tributary to Euclid Creek that flows through the southwest corner of Acacia Reservation (see map on page **80217**). Restoration activities include daylighting a portion of the stream, streambank stabilization, and re-vegetation. Cleveland Metroparks will utilize a portion of its allocated restoration budget from the Conservation Fund to supply the matching funds for the project. The project budget is as follows:

ACTION ITEMS (cont.)

USFWS	\$150,000
Cleveland Metroparks (Conservation Fund)	66,250
TOTAL	\$216,250

- No. 15-08-127:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a grant agreement with the USFWS; to commit \$66,250 from Cleveland Metroparks Conservation Fund restoration budget as match dollars for the project; further, that the Board authorize the Chief Executive Officer to execute any other documents as may be required to complete the projects; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (d) ***Mill Stream Run Reservation: Protection of the East Branch of the Rocky River – Heron Rookery Land Acquisition Project (±5.0 acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Donna L. Studniarz, Chief of Strategic Initiatives; Stephanie Kutsko, Land Protection Coordinator)

Background

Since the East Branch of the Rocky River (EBRR) Greenway Study was completed in 2003, the Board has supported several acquisitions to preserve the EBRR corridor that connects Mill Stream Run and Hinckley Reservations. To continue the initiative, on March 25, 2010 the Board authorized the submittal of a funding application to Ohio EPA's Water Resource Restoration Sponsor Program (WRRSP) which was subsequently awarded in the amount of \$640,000 to preserve approximately 85 acres of a Category 3 wetland (the highest quality wetland in the State of Ohio) and associated buffer along the EBRR in North Royalton, referred to as the Heron Rookery Wetland. To date Cleveland Metroparks has protected approximately 75 acres in the Heron Rookery area.

Kmitt Property

Cleveland Metroparks has the opportunity to acquire an undeveloped property in the Heron Rookery project area of Mill Stream Run Reservation. Thomas and Janice Kmitt own a ±5.0 acre vacant property located on Ridge Road in North Royalton (reference map, page **80218**). The acquisition will preserve the wetland, the main stem of the river, a few tributary stream sections, and associated forest. The owner has agreed to sell the property via fee simple title for \$83,000. The awarded WRRSP funding will be utilized to fully fund the land purchase.

ACTION ITEMS (cont.)

No. 15-08-128: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ±5.0 acres as hereinabove described, from Thomas J. Kmitt and Janice A. Kmitt, for a purchase price of \$83,000, utilizing WRRSP funding, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Professional Services Agreement - Sole Source – Cleveland Foundation Centennial Trail – Willow Avenue Lift Bridge – Alternatives Study for Bike Path Modifications (Originating Sources: Sean McDermott, P.E., Chief Planning and Design Officer / Richard Kerber, Project Manager)***

Background:

Cleveland Metroparks has entered into a Project Development Agreement with LAND Studio and the Trust for Public Land (TPL) to develop the Cleveland Foundation Centennial Trail. An overall plan for the trail is shown on page **80219**. Phase 1 of the trail also known as the Cleveland Foundation Centennial Trail South from the Towpath Trail to Columbus Road is now complete and open for use. On March 20, 2015 the Board authorized professional service agreements for the design of a 600 foot bridge connecting River Road on the Flats West Bank to Whiskey Island and Wendy Park, crossing over the road to the Cargill salt mine and the Norfolk Southern Railroad. Immediately south of the proposed bridge to Wendy Park is the Willow Avenue Lift Bridge which is the only access to the proposed Wendy Park Bridge. The lift bridge is owned and operated by the City of Cleveland. To accommodate two way bicycle and pedestrian traffic on the lift bridge, it would be desirable to modify the existing sidewalk to increase the width from the current 3.5 feet to 8 or 10 feet. An artist rendering of what the bridge might look like with the widened sidewalk is included on page **80220**. In order to determine the feasibility and refine the cost estimate for the modifications to the lift bridge, a thorough engineering analysis of the impacts of the widened sidewalk must be undertaken. The fundraising efforts for the Cleveland Foundation Centennial Trail, coordinated by TPL and LAND studio, are to the point where sufficient funding is available to fund the engineering evaluation of the lift bridge.

ACTION ITEMS (cont.)**Consultant Selection:**

There are very few engineering firms with the expertise to work on the evaluation and design of moveable bridges. TranSystems Corporation of Ohio is one such firm. TranSystems is uniquely suited to this engineering evaluation in that they have recently completed an upgrade of the lift bridge for the City and have sole access to the structural models developed for the previous project. TranSystems is the only company that would have access to the structural calculations for the lift bridge. For those reasons, staff is recommending TranSystems as a sole source provider of these engineering services.

Scope and Fee:

Staff has met with the City of Cleveland and TranSystems to develop a scope of work for the engineering evaluation. TranSystems will study the following alternatives:

	West Sidewalk	East Sidewalk
ALTERNATIVE 1	8' Bike Lane	Existing Sidewalk Remains
ALTERNATIVE 2	10' Bike Lane	
ALTERNATIVE 3	8' Bike Lane	Remove Sidewalk & Replace Steel Barriers
ALTERNATIVE 4	10' Bike Lane	
ALTERNATIVE 5	10' Inclined Bike Lane	Existing Sidewalk Remains
ALTERNATIVE 6	New Vertical Lift Bridge on New Alignment (Vehicular & Pedestrian)	

The deliverables from the evaluation will include:

Preliminary Engineering Study Review Plans for each Alternative (½ size sets)
 Typical Section Sheets
 Plan and Profile Sheets – including utilities
 Site Plan

Preliminary Engineering Study Report
 Executive Summary
 Bridge Description
 Discussions on the Technical Studies
 Analysis for Alternatives 1 through 5
 Structure Type Study of Alternative 6
 Initial Constructability Discussions for Each Alternative
 Mechanical Considerations
 Electrical Considerations

Preliminary Engineering Study Report (continued)
 Design Criteria and Accident Data
 Documentation of Aesthetic Considerations
 Cost Estimates for Each Alternative
 Alternatives Matrix
 Evaluation of Findings
 Recommendations
 List of Potential Design Exceptions for Selected Alternative

On April 7, 2015 TranSystems submitted a proposal based on 1,212 hours of staff time for a total fee of \$139,963. Staff has reviewed the hours and fee and finds them to be fair and reasonable for the scope of work.

ACTION ITEMS (cont.)

No. 15-08-129: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to execute a professional service agreement in form acceptable to the Chief Legal and Ethics Officer with **TranSystems Corporation of Ohio**, pursuant to its proposal dated April 7, 2015, in an amount not to exceed **\$139,963**, to provide for professional services for the Willow Avenue Lift Bridge – Alternatives Study for Bike Path Modifications as described above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(f) ***Project Development Agreement – Lake Erie Nature & Science Center***
(Sean E. McDermott, P.E., Chief Planning and Design Officer/Richard J. Kerber, Project Manager)

Background:

In 2011, the Lake Erie Nature and Science Center (“Center”) Board of Directors and staff leadership re-launched a Campaign fundraising effort to renovate key program areas and strengthen the endowment. The \$4,000,000 fundraising goal aimed to invest \$2,500,000 in capital renovations over three phases and \$1,500,000 in the endowment. In 2012, the Center completed Phase I, the expansion and upgrade of the Wildlife Rehabilitation Facility. In 2014, the Center completed Phase II, the transformation of the Walter R. Schuele Planetarium.

Project Scope:

Phase III priorities were developed in response to Center and visitor needs, and educational opportunities. These priorities have been discussed with the staff members as well as with the Center Board of Directors at meetings on a regular basis during the last year. Phase III will invest \$490,000 in capital renovations that will improve the geothermal heating and cooling system, improve security and safety, and refurbish certain public areas of the Center including exhibits. Expenditures of \$490,000 will bring the total amount of capital expenditures for the three phases to approximately \$2,500,000 to fulfill the commitments made to donors and funders to the Campaign. The following project items are listed in order of priority, based on Center Board Meeting discussions during the last year. As expenditures are managed for the project and savings realized additional priorities will be addressed.

Geothermal Heating and Cooling System Improvements:

The 17-year old geothermal heating and cooling system is in need of improvements and equipment replacement in order to ensure short term and long term functionality. The age of the system, increasing maintenance costs and rising energy use have prompted the need for more intensive assessment. In the last year, geothermal expenditures approved and incurred as part of Phase III include a vendor evaluation and pump replacement, and emphasize the urgent need to develop and implement a comprehensive plan.

ACTION ITEMS (cont.)

Through an RFP process, we talked with several engineering firms and hired Karpinski Engineering to perform an assessment. The purpose of the study was to determine a course of action to extend the life of existing equipment, to reduce energy and operational expenditures, and to reduce system failures and downtime. The study included a review of the existing building system, analysis of alternative systems, a review of repairs and maintenance, analysis of energy use and costs, water testing, and review of a vendor study performed in December 2014. The Karpinski Engineering study accompanies this proposal.

Summary of Recommendations:

- Keep current geothermal system versus installing an alternative solution mainly due to the extensive construction cost of a retrofit and comparable cost savings of maintaining current system.
- The system has solid infrastructure that is worthy of continued investment.
- Escalating maintenance costs and energy performance can be addressed with approximately \$80,500 in improvements with estimated energy savings of 25 – 35% annually.
- A replacement plan for 17 year old equipment (heat pumps) over 5 to 7 years is necessary as units reach the later part of their life expectancy for a cost of \$175,000.

The proposal for Phase III includes recent expenditures on a pump, vendor study, engineering study, recommended improvements, and two heat pump unit replacements.

Security Improvements:

The Center seeks to improve its building security by upgrading the locks on outside doors, and by implementing a public address system. An access control system will be an improvement over the traditional lock and key system and will allow authorized staff members to enter the building during regular hours and non-business hours. A public address system will operate independently of the telephone system and will reach indoor areas including public areas, classrooms, staff/volunteer rooms, work areas and basement and will also reach the outdoors including the backyard. The PA system will allow for broadcast announcements from one communication Center, and two-way communication.

Planetarium Exhibit in the Main Lobby:

To enrich educational opportunities for visitors and to attract attention to the Center's Planetarium program offerings, an exhibit will be installed in the main lobby between the main entrance doors and the Planetarium doors. The exhibit may exist of space science themed wall coverings and floor coverings, and hands-on activities or manipulatives that encourage learning. A grant from the Hershey Foundation (Concord Township, OH) was received early in the Campaign designated for this purpose. The Phase II transformation of the Planetarium addressed capabilities within the brick structure and exhibits were intentionally not within scope of that phase.

ACTION ITEMS (cont.)**Increase Educational Content of Signage By 75%:**

As one of the only museums in the region offering free admission, the Center enjoys visitation from 132,000 children, families and students each year. With more than 100 live animals on exhibit, and numerous exhibits about natural history and space science, there is an immediate opportunity to increase the Center's mission impact by refreshing signage to include more educational content. The primary goal is to improve wildlife exhibit signage which will include the animal name, habitat map and description. The goal is to obtain changeable signage that allows the Center's staff to edit content and change signage as exhibits change.

Public Area Refurbishing: Walls, Floors, Lights:

Indoor public areas of the Center and the Grand River Rooms will be refurbished with new carpeting, or other flooring, new wall coverings or paint, and upgraded or additional lighting especially in the main exhibit hall. Window blinds in the Grand River Room will be replaced. Staff offices will be painted and carpeted.

Restroom Improvements:

The staff restrooms located among the offices will be updated to include ventilation, heating and cooling and new fixtures. Public restrooms will be painted.

Roof Repairs:

Three sections of flat roof on the Center have experienced material degradation and/or severe animal damage since being replaced or added new in the 1998 renovation and expansion of the Center. Repairs to the EPDM roofs will be undertaken by several methods specific to the damage that has occurred.

Other Potential Projects:

In the course of planning Phase III a number of worthwhile projects were identified as important but were not as critical to mission impact. These include the remodeling of staff offices, the removal of the greenhouse with potential use for storage or offices, and an upgrade to the public restrooms. During the course of Phase III should funds become available for these additional projects, the Center Board of Directors will be consulted for approval.

Project Development Agreement:

Phases I and II of the renovations were accomplished directly by the Center under a design-build project delivery system monitored by Cleveland Metroparks. The Phase II renovations were carried out in accordance with a Project Development Agreement (PDA) between the Center and Cleveland Metroparks which was approved by the Board on November 26, 2013. That PDA envisioned a Phase III project that included a different scope of work from the current proposal and included provisions for Cleveland Metroparks to construct the improvements. The mix of project components listed above lend themselves to a variety of project delivery systems which has resulted in a new PDA being proposed for Phase III. The proposed delivery system for each component is as follows:

ACTION ITEMS (cont.)

1. Geothermal System Upgrades – The Center will retain Karpinski Engineering to design the improvements and bid the work to not less than three HVAC contactors with geothermal experience.
2. Security improvements, planetarium exhibits and educational signage – The Center will develop plans and retain vendors with review by Cleveland Metroparks.
3. Building Refurbishing and Restroom Upgrades – The Center proposes to again use a design-build delivery system, most likely with the same design-build firm that successfully completed both the Phase I and Phase II work. Cleveland Metroparks will be involved in all phases of the design and construction acting in a capacity much as an Owner’s Representative.
4. Roof Repairs – Cleveland Metroparks has assisted the Center staff in developing bid documents for the roofing work and will assist with the bidding and construction monitoring.

Staff has prepared and new PDA to reflect the above conditions, the basis of the PDA being the format used for the Phase II PDA.

No. 15-08-130: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement with the **Lake Erie Nature and Science Center**, Phase III of the main building capital improvements, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(g) *Change Order No. 2 – Contract No. 1236 – Flats Water Taxi*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Bob Burichin – Project Manager)

Background:

On March 13, 2015 the Board awarded a contract to Nerone & Sons, Inc. (“Nerone”) in the lump sum bid amount of \$1,003,000 for the dock and site construction of the east and west bank water taxi docking locations. Change Order No. 1 in the amount of \$13,626.66 was approved and reviewed by the Board on May 28, 2015. Since that time, Nerone has overcome several obstacles in progressing towards an October completion. Additionally, several additional items have been requested of Nerone to expand their scope.

ACTION ITEMS (cont.)**Change Order No. 2:**

The change order in the proposed amount of \$110,694.56 includes work as follows:

- Installation of 8 H-pile on the west bank as directed by KS Associates, Inc. (engineer of record) due to encountered poor soil conditions and high water conditions;
- Re-energizing and re-routing of power supply to the west bank dolphin lights;
- Expand contract to include extension of utilities to “1170 Building” on the east bank which includes bringing water, sanitary, electric and communication lines to the building to facilitate future phases of building renovation;
- Install overhead string lights on east bank docking location;
- A credit to non-perform installation of an un-needed electrical vault on the east bank;
- Complete additional electrical upgrades on east bank parking lot required of Cleveland Illuminating Company. Cleveland Public Power facilities were found to be non-functional;
- Additional safety railing on the east bank;
- Contract extension general conditions;
- Removal of undocumented submerged pilings encountered within the river channel; and
- Addressing a wash out situation and potential loss of property on the west bank which occurred due to high water levels and strong currents following a storm event.

Change Order No. 2 was preceded by Change Order No. 1 in the amount of \$13,626.66 for removal of undocumented submerged pile encountered on the east bank of the river channel.

No. 15-08-131: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve Change Order No.2 with Nerone and Sons, Inc. in an amount of \$110,694.56 as described above resulting in a revised, total contract amount of \$1,127,321.22 and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 2.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) ***Consultant Agreement – RFQ #5985: Coastal and Shoreline Professional Design Services – Perkins Beach and Edgewater Shoreline Structure Design***
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Background:

On September 12, 2014 the Board authorized a Professional Service Agreement for the Edgewater Park Shoreline Improvements with **KS Associates, Inc.**, in the not-to-exceed amount of **\$165,200** for due diligence and preliminary design services. The scope of KS Associates, Inc.’s work, now complete, included:

ACTION ITEMS (cont.)**Due Diligence:**

- Topographic Survey
- Hydrographic Survey (lake bottom)
- Existing Conditions Map
- Geotechnical Analysis

Wave Analysis and Sediment Transport Analysis

- Water Level Analysis
- Wave Analysis
- Sediment Transport Analysis

Preliminary Design Alternatives

- Perkins Beach Groins / Piers
 - o Rehabilitate Existing Piers
 - o Removal of Piers and Installation of Off Shore Breakwaters
- Access Way to Perkins Beach From West (Circle) Parking Lot
- Rehabilitation of the Breakwater West of NEORSO CSO
- Rehabilitation of the Armor Stone Groin on the West Side of Edgewater Beach

Proposal Analysis:

With due diligence and preliminary design now complete, KS Associates, Inc. has submitted a proposal to perform the following scope:

Design Development Plans

- Removal of existing groins at Perkins Beach
- Placement of a minimum number of small groins for beach stability
- Removal of submerged breakwater on far western end of Edgewater Beach
- Improvements to armor stone groin at the western end of the swimming area at Edgewater Beach

Submit Design Development plans and meet with ODNR, USACE and OEPA

- Determine littoral drift needs and study parameters
- Determine sand pre-fill requirements, if any
- Revise plans as necessary
- Submit for necessary permits

Preparation of Construction Documents

- Secure final permits
- Prepare documents for bidding
- SWPPP plan preparation
- Final Cost Estimate

ACTION ITEMS (cont.)**Construction Administration and Limited Inspection**

- Attend pre-bid, provide any necessary clarifications and address RFI's
- Perform shop drawing and submittal review
- Perform quarry inspection
- Assemble as-builts

The cost for the above items to be performed by KS Associates, Inc. is \$57,860.

No. 15-08-132: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreements for the Perkins Beach and Edgewater Shoreline Structure Design with **KS Associates, Inc.**, in the not-to-exceed amount of **\$57,860**, in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated August 13, 2015.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(i) ***Award RFP #6101-B: Wildwood Management Center - Design Builder***
(*Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Andy Simons, Project Manager*)

Background:

On July 24, 2015 Cleveland Metroparks issued an RFQ for design-build teams to submit qualifications for the design and construction of Wildwood Management Center at the Euclid Creek Reservation. Wildwood Management Center will be constructed to serve as a centralized location for the park management office, as well as facilities for the storage and maintenance of park equipment and vehicles. As currently proposed, three of four existing structures will be demolished in full and an existing 1,600 s.f. masonry building will remain and be renovated to serve as a heated work area for general park maintenance. A new 4,100 s.f. pre-engineered metal building will be constructed adjacent to the renovated building. As currently proposed, the new building will consist of a 3,025 s.f. area containing three, unheated, double maintenance bays and 1,025 s.f. of conditioned office space consisting of one office, two restrooms, a locker room area and an employee break room. The total project cost, inclusive of criteria design and design-build construction, is targeted at \$500,000. Cleveland Metroparks staff is acting as the criteria architect on the project.

ACTION ITEMS (cont.)

The RFQ yielded 8 responding design-build teams. The team’s statements of qualifications were reviewed by a review panel of Cleveland Metroparks staff, including Andy Simons, Ryan Denker and Chuck Engelhart. The review panel determined a short list of three teams and requested proposals, followed by an interview of each team.

Cleveland Metroparks
Wildwood Management Center - Euclid Creek Reservation
RFQ# 6101 -b

Design Build Team	Short List
Arbor Construction / Richard L. Bowen & Associates, Architects	x
Cleveland Construction / Bialosky & Partners Architects	x
Dunlop and Johnston / Weber Murphy Fox Architects	
J Herbert Construction / DS Architects	
Hummel Construction / Planned Env Design Corporation	
Alabasi Construction / LDA Architects	
Regency Construction / K2M Design, Inc.	x
Tim Yoder Construction / Thom Stauffer Architects	

Proposals from each short listed design-build team were then ranked by the review panel in compliance with the Ohio Revised Code. As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At the Metroparks election, qualifications are weighted at 80% and price at 20%. Below is a listing of the three short listed teams, and their correlating “best value” score.

RFP Results:

Ranking	Design-Build Team	Price (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	Regency Construction Services	\$117,565	20	76.8	96.8
2	Arbor Construction	\$194,250	7	68.8	75.8
3	Cleveland Construction	\$291,080	-9.5	76.8	59.3

The price reflected in the above table includes the preconstruction services fee, the due diligence and design fees, the preconstruction expenses, estimated general conditions costs (based on percentage of construction cost), construction stage design fees (based on percentage of construction cost), and the design-builder fee (based on percentage of construction cost). Once construction documents are nearing finalization, staff will return to the Board to set a phased Guaranteed Maximum Price, at which time, inclusive of construction costs, the general conditions costs, construction stage design fees, and the design-builder fee will be finalized. Upon the negotiation of a contract with the recommended design-build firm, Regency Construction Services, the preconstruction services fee, due diligence and design fee, and preconstruction expenses will be established at \$43,589.

RFP Analysis:

Staff recommends the design-build contract be negotiated and awarded to **Regency Construction Services, Inc.** (“Regency”) of Lakewood, Ohio. Regency, who has been in business since 1994, has extensive design-build and general contracting experience in Northeast Ohio. Additionally, Regency has partnered with K2M DESIGN, INC. (“K2M”) to provide architectural and engineering services. Due to Regency and K2M’s experience with similar and complimentary projects and their competitive price associated with their services, staff has determined that the Regency team is the “best value” when ranked against the other short listed design-build teams.

ACTION ITEMS (cont.)

Additionally, Regency Construction Services is a Female Business Enterprise (FBE). Although FBE status was not a consideration in the ranking of firms, the fact that Regency has achieved FBE status aligns squarely with the Cleveland Metroparks Purchasing Manual, Section 1301, Equal Opportunity Policy.

Lastly, Regency has performed positively for the Park District in the recent past, including the successful completion of Stillwater Place and the current pre-construction work underway for the administrative office addition.

No. 15-08-133: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price contract with **Regency Construction Services, Inc.**, being ranked as the “best value” for RFP#6101-B, the Wildwood Management Center, inclusive of \$43,589 for preconstruction services fee, the due diligence and design fees, the preconstruction expenses. In the event that a GMP contract cannot be negotiated with the design-builder, a contract would then be negotiated, per Ohio Review Code, with the next ranked design-builder, who the Board, in its discretion, has reflected in the minutes as being the next ranked design-builder. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(j) ***Rock the House Increase Beyond \$50,000***
(Originating Source: Ronald D. Ciancutti, Director of Procurement)

At the Board meeting of June 18, 2015 the Board was informed of a purchase order for an amount not to exceed \$50,000 for sound stage set up and related equipment through Rock The House, Inc. The estimate, \$49,000.00, encompassed all the events requiring such amenities during the Cleveland Metroparks beach events for the summer of 2015.

Early into the season a rainout was experienced and Cleveland Metroparks had neglected to established an allowance for such circumstances. Rock The House, Inc. does not absorb costs in the event of inclement weather meaning if their equipment is set up but the event is called off Cleveland Metroparks is still responsible for the rentals and service to assemble and disassemble.

ACTION ITEMS (cont.)

To that end two rain delayed and or canceled events from the schedule had to be re-dated and now cause the purchase order to exceed the original estimate. Typically such circumstances bring about an action to the Board requesting an unforeseen increase however this situation occurred between meetings and could not be approved prior to the rescheduled event.

Therefore, the original amount plus the new amount are herein collectively presented as a number that exceeds \$50,000 but could not be approved prior to the required service.

In light of this, the Board is hereby asked to approve an increase of \$5,290 to the award amount to accommodate the additional dates. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the \$50,000 and above level now requires Board ratification for a revised amount as follows:

ORIGINAL AWARD:	\$49,000.00
Additional cost on "S" #:	<u>5,290.00</u>
REVISED TOTAL AWARD	\$54,290.00

Consequently, an increase in the total amount, as shown above, is recommended for ratification by the Board at this time.

No. 15-08-134:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to ratify the increase of \$5,290 as presented above for services from Rock the House, Inc. pursuant to the agenda originally viewed on June 18, 2015, for a revised total of \$54,290.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:

No. 15-08-135:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following bid award(s):

- (a) **Ohio Co-Op ORC 125.04 #6116:** Six (6) Club Car Carry All Utility Vehicles – Cleveland Metroparks Zoo (see page **80198**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

OHIO CO-OP - ORC 125.04 #6116 SUMMARY:**SIX (6) CLUB CAR CARRY ALL UTILITY VEHICLES FOR CLEVELAND METROPARKS ZOO**

DESIGNATION	Cleveland Metroparks Zoo
UNIT(S) REPLACED	Six (6) Carry All Utility Vehicles
NEW UNIT BASE COST	\$ 9,359.20 / each
Cargo Beds including electric bed lift	\$ 660.80
Taillight, Brake Light and Horn	\$ 184.00
CPL Cab	\$ 3,339.20
Set up/Installation	\$ 600.00
UNIT TOTAL	\$14,143.20 / each
TOTAL ORDER (x5)	\$84,859.20 TOTAL

The six (6) Carry All Utility Vehicles will be used by Cleveland Metroparks Zoo Facility Operations and Zoological Programs staff.

Five (5) Utility Vehicles that were marked for replacement were purchased in 1993, 1994, and 1995; and are beyond economical repair. The one (1) addition to the fleet will serve to reduce vehicle traffic in the Zoo (instead of a pickup truck) and will be more energy efficient as well. They are equipped with larger beds and full cabs making them available for use year-round.

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of Six (6) Club Car Carry All Utility Vehicles, equipped as specified in the above summary, from **South East Golf Car Company for a total cost of \$84,859.20** in full utilization of the Ohio Cooperative Purchasing Program, contract number 800322; equivalency affidavit ORC 125.04.

See Approval of this Item by Resolution No. 15-08-135 on Page 80197)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 08/20/15)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Golf course shaper for Seneca Golf Course – 3 months at \$6,500/each. Last seen by Board at meeting of April 16, 2015. Shown here to add funds for an additional month.	Golf Works, Inc.	\$19,500.00	(7)
	Additional...	<u>6,500.00</u>	
		\$26,000.00	
Vegetative Aquatic Management at East 55 th Marina. Increase needed for additional work required after phase one process completed.	Aqua Doc	\$20,500.00	(7)
	Additional...	<u>4,000.00</u>	
		\$24,500.00	
Consultant for development of zoo conservation strategy. First seen by Board in September of 2014. Shown here for additional services including subsequent phone calls and interviews to insure direction.	Liz Murdock Consulting	\$16,875.00	(7)
	Additional...	<u>5,695.11</u>	
		\$22,534.11	
Invasive species management at Fowles Marsh including mowing, spraying and planting native species.	Davey Resource Group	\$43,856.00	(7)
2015 F150 pickup truck with extended cab to be used by the Visual Communications Division.	Middletown Ford	\$23,405.01	(2)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Armor stone for erosion control on Button Road in Bedford Reservation. Stone not available from aggregate stone bid. Last seen by Board on July 9, 2015. Shown here to purchase additional stone required to complete job.	Zeiter Trucking, Inc.	\$14,681.00	(7)
	Additional...	<u>612.40</u>	
		\$15,293.40	
Mountain bikes and helmets for Youth Outdoors and Outdoor Recreation.	Bike Authority	\$14,450.80	(7)
Sand for East 55 th Marina volleyball court.	Arms Trucking Company	\$14,355.00	(6)
Replacement Tram Engine for Zoo.	Automotive Dist. Co., Inc.	\$13,050.00	(7)
Service and repair on malfunctioning RainForest chillers.	Air Force One	\$13,008.00	(7)
Repairs to 2002 Sterling bucket truck including elevator rebuild.	Terex Services	\$20,690.50	(2)
Tent rental to cover stage and production equipment at <i>Edgewater Live</i> as well as <i>Euclid Beach Live</i> . Last seen by the Board on June 18, 2015. Shown here to cover re-scheduled events from rain-outs.	ABC Rental Center East	\$14,540.00	(7)
	Additional ...	<u>1,454.00</u>	
		\$15,994.00	
Various meats for zoo animals beginning August 11, 2015 and ending August 10, 2016.	Central Nebraska Packaging, Inc.	\$50,000.00	(7)
Various trash can liners to be used throughout the Park District beginning August 1, 2015 and ending July 31, 2016.	Joshen Paper and Packaging	\$35,000.00	(7)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Steel beams and plates primed and painted including all labor for bridle trail bridge repair (Brecksville).	Aztec Steel	\$10,919.00	(7)
Consulting services for centennial campaign readiness assessment.	CSF Strategy, LLC	\$49,750.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand's manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS (08/20/15)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b)and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order No.</u>
<p>THERE ARE NO CHANGE ORDERS TO REPORT FOR THIS PERIOD.</p>			

CHIEF EXECUTIVE OFFICER'S REPORT.**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Christopher Cheraso, Landscape Architect – Administration

Christopher Cheraso has been with Cleveland Metroparks in the role of Landscape Architect since January of this year. Prior to coming to Cleveland Metroparks, Christopher worked 7 years for Aristotle Design Group as a Project Designer. He designed and oversaw construction for private and non-profit clients including, the Hay Garden Restoration at the Western Reserve Historical Society. While earning his Bachelor's Degree in Landscape Architecture at The Ohio State University, he was employed for 3 years as a Park Planning Intern for Westerville Parks and spent one season working as a Landscape Architectural Intern for KA Architecture. Prior to attending Ohio State, Christopher earned an Associate's Degree in Horticulture Technology from Kent State University.

Matthew J. Knittel, Education Specialist – Watershed Stewardship Center

Matthew Knittel began his career with Cleveland Metroparks in October 2014 as an Education Specialist in the Watershed Stewardship Center. Just prior to joining Cleveland Metroparks, Matt was employed as an Environmental Specialist for the Ohio Department of Natural Resources (ODNR): Floodplain Management in Columbus, Ohio where he collaborated with community officials to assist with their floodplain management regulations. Other positions he has held include Summer Naturalist for the Nature Center at Shaker Lakes where he designed and led classes on various topics, and Field Instructor for the Cuyahoga Valley National Park where he taught natural and cultural history to approximately 3,000 5th - 8th grade students. Matt holds a Bachelor of Science in Environmental Science from Allegheny College in Meadville, Pennsylvania, and a Master of Science in Natural Resources and Environment: Aquatic Sciences and Management from the University of Michigan School of Natural Resources and Environment in Ann Arbor, Michigan.

- b. ***A Wildlife Camera Study to Determine Mammalian Diversity in Cleveland Metroparks through Engagement of Citizen Scientists***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry Robison, PhD, Director of Natural Resources/Robert A. Montgomery, PhD, Michigan State University)

The study of wildlife is complicated by their movement and sometimes cryptic nature. We often see deer, raccoons or squirrels, but other species such as coyotes and bobcats are more secretive. In addition, many species are active at night when we are not able to observe them directly. Various tracking techniques such as telemetry, DNA fingerprinting, and snow tracking can be used to learn about movements and habitat use. Recently, scientists have increased use of trail or wildlife cameras to learn about mammal spatial diversity, activity and habitat relationships.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Dr. Montgomery presented information on a project being developed to study mammal diversity in Cleveland Metroparks using a large array of wildlife cameras. The study will utilize some or all of the 400 permanent research plots that the Natural Resources Division installed to measure plant and habitat characteristics throughout the Park District. The study will provide information on wildlife species diversity, their use of the park, and how their use is related to park attributes such as habitat connectivity, habitat type, and vegetation structure. In addition, the study will take advantage of citizen scientists to both maintain cameras and initially evaluate the images generated from the camera array.

c. *Strategic Planning: Trail Matrix Round 3*

(Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives/Sara Byrnes Maier, Senior Strategic Park Planner)

The recent Cleveland Metroparks Strategic Planning Update to the Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan identifies “Connections” as one of five key goals of the agency. These connections include trails that further the Emerald Necklace, as well as other projects that link the Park District to other local, state, and regional trail networks or places of interest. Staff evaluated trail, greenway, and bicycle facility projects using the agency’s Trail Matrix decision-making tool to quantitatively rank these projects. This tool is used to evaluate potential opportunities for Cleveland Metroparks support and/or role based on scores across fourteen different attributes such as public benefit, user populations, and trail experiences and on meeting the strategic goals as defined in the Park District’s strategic plan. A total of 30 projects have now been assessed through three rounds of Trail Matrix scoring. Staff will review the latest round of 10 trails.

d. *Cleveland Metroparks Trails Application Update*

(Originating Source, Stephen V. Mather, GIS Manager/Sean E. McDermott, P.E., Chief Planning and Design Officer)

Cleveland Metroparks makes it easy to explore 23,000 acres of parks. It is now possible to plan your visit to any of Cleveland Metroparks’ 18 Reservations with the Cleveland Metroparks App, which has rich interactive maps, search functionality, and the ability to use the maps when deep in the woods with no cellular signal. The “app” was produced in part through funding from Southwest General Health Center, and in conjunction with GreenInfo Network.

The Cleveland Metroparks app was released on July 23, 2015, on the 98th anniversary of Cleveland Metroparks and can be downloaded from the Google Play or Apple store. An update to the Board of the many great functions of the app will be provided.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- e. ***Integrating Science and Animal Husbandry at Cleveland Metroparks Zoo***
(*Originating Sources: Kristen E. Lukas, PhD/Andi M. Kornak, Director of Animal and Veterinary Programs/Christopher W. Kuhar, PhD, Executive Director – Cleveland Metroparks Zoo*)

The research program at Cleveland Metroparks Zoo has evolved over time from simply accommodating external investigators to a holistic, integrated program that involves our own scientists, students, animal keepers, curators and veterinarians. By capitalizing on the diverse strengths and skill sets of our staff, we prioritize investigations aimed at enhancing animal health, animal welfare, and sustainability of populations. With one of the strongest zoo research programs in the country, we have a track record of not only conducting cutting edge research but also integrating science-based practices into our day-to-day animal management, which is where some of the more challenging questions originate.

In most industries, investment in research and development, or R&D, is viewed as an essential best practice and, fortunately, the zoo industry is no different. Cleveland Metroparks Zoo has had a long-term commitment to employing scientific staff, partnering with universities and colleagues, training zoo scientists, and integrating the latest research findings into management. By investing in innovation and the improvement of our core product (animals) and processes (animal care), Cleveland Metroparks Zoo is an industry leader in developing best practices for sustaining healthy animal populations that support both the business goals and mission of our organization.

- f. ***Music in the Parks***
(*Originating Sources: Judy MacKeigan, Cleveland Metroparks Historian/Wendy Weirich, Director of Outdoor Experiences*)

In the summer of 2015 thousands of people enjoyed concerts at various venues in Cleveland Metroparks. These concert-goers are following in a long tradition of music in the parks. Music has been an integral component in the enjoyment of parks since the earliest days of Cleveland's city parks. While the earliest plans for the Cleveland Metropolitan Park District were more focused on the natural music of the birds that inhabited the new reservation lands, by the 1930s, as the WPA was transforming the old Berea Quarries into new park lands, an area known as Music Mound was incorporated into the plans. When plans were made in the 1950s for a memorial to honor William Stinchcomb, he noted that he would rather have a place for people to gather to enjoy a picnic and a concert, rather than any other type of monument to him. Music has been, and continues to be an important part of Cleveland Metroparks.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- g. *Recent Financial Awards***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Recently, staff received notice that the *Award of Distinction* has been awarded to Cleveland Metroparks by the Auditor of State for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended December 31, 2014. The *Award of Distinction* is the highest form of recognition in the area of governmental accounting and financial reporting. This is Cleveland Metroparks second time receiving this honor.

According to Auditor Dave Yost, “Clean and accurate record-keeping are the foundation for good government, and the taxpayers can take pride in your commitment to accountability. Your exemplary reporting serves as the standard for clean, accountable government, representing the highest level of service to Ohioans.”

Additionally, the purchasing staff was recently honored to receive (for the fifth consecutive year) *The Achievement of Excellence in Procurement Award* which recognizes organizational excellence in procurement. The award’s criteria are designed to measure innovation, professionalism, e-procurement, productivity and leadership attributes of the procurement function. The award is sponsored by the National Procurement Institute (NPI), The Institute of Supply Management (ISM), The National Institute of Governmental Purchasing (NIGP) and several others.

Cleveland Metroparks is the only park district in the United States and Canada, and one of only three governmental agencies in Ohio, to receive the award.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **80197** through **80198**; \$10,000 to \$50,000 purchased items/services report, pages **80199** through **80201**; and construction change orders, page **80202**.

APPROVAL OF VOUCHERS AND PAYROLL.

- No. 15-08-123:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **80221** to **80300**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for **Wednesday**, September 9, 2015, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 15-08-136: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 10:25 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

President.

Attest:

Secretary.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2015 VS. 2014, FOR THE MONTH ENDED JULY 31

	2015						2014								
	Annual Budget	Rev. Annual Estimate (A)	Y-T-D Estimate	Y-T-D Actual	Y-T-D Variance	% of Rev. Ann. Est.	M-T-D Estimate	M-T-D Actual	M-T-D Variance	% of Rev. Ann. Est.	Annual Actual	Y-T-D Actual	% of Ann.	M-T-D Actual	% of Ann.
Beginning Cash Bal.	\$36,015,173	\$36,015,173	\$36,015,173	\$36,015,173	\$0	100.0%	\$28,502,443	\$37,606,053	9,103,610	104.4%	\$27,389,019	\$27,389,019	100.0%	\$31,982,104	116.8%
Receipts:															
Property Tax	\$72,941,650	\$72,941,650	\$59,414,297	\$60,954,896	\$1,540,599	83.6%	\$20,309,180	\$19,977,000	(\$332,180)	27.4%	\$73,424,458	\$58,398,299	79.5%	\$22,456,847	30.6%
Grants/Loc. Govt.	10,353,741	13,517,647	5,120,348	5,030,798	(89,551)	37.2%	1,687,234	1,423,453	(263,781)	10.5%	8,112,053	4,040,021	49.8%	1,478,629	18.2%
Invest. Inc.	75,000	75,000	28,869	75,225	46,356	100.3%	4,185	5,147	962	6.9%	91,232	35,117	38.5%	5,091	5.6%
Golf Receipts	6,480,011	6,480,010	4,027,089	3,633,270	(393,819)	56.1%	1,252,795	1,187,180	(65,615)	18.3%	5,873,930	3,650,432	62.1%	1,135,620	19.3%
Zoo Receipts	9,512,234	9,512,234	6,281,092	6,077,781	(203,311)	63.9%	2,578,537	2,371,665	(206,872)	24.9%	8,034,006	5,304,993	66.0%	2,177,825	27.1%
Chalet/Rest./Conc.	4,045,497	4,045,497	1,546,634	2,198,130	651,496	54.3%	672,995	776,393	103,398	19.2%	1,983,975	758,493	38.2%	330,047	16.6%
Ledge Pool	167,050	167,050	158,190	136,854	(21,336)	81.9%	44,191	45,363	1,172	27.2%	132,861	125,814	94.7%	35,147	26.5%
Self-funded Reserve	6,726,905	6,726,905	4,069,128	4,038,637	(30,491)	60.0%	533,413	485,221	(48,192)	7.2%	5,916,817	3,579,103	60.5%	469,176	7.9%
Marina and Other	2,566,924	2,566,924	1,723,566	1,935,723	212,157	75.4%	200,666	337,651	136,985	13.2%	3,371,415	2,263,743	67.1%	263,556	7.8%
Total Receipts	\$112,869,012	\$116,032,918	\$82,369,213	\$84,081,313	\$1,712,100	72.5%	\$27,283,195	\$26,609,074	(\$674,122)	22.9%	\$106,940,747	\$78,156,015	73.1%	\$28,351,938	26.5%
Expenditures:															
Salaries & Fringe	\$59,958,431	\$60,012,729	\$35,668,168	\$35,199,144	\$469,024 (C)	58.7%	\$7,099,296	\$7,273,989	(\$174,693)	12.1%	\$53,206,687	\$29,473,753	55.4%	\$4,613,818	8.7%
Oper. Sup./Oth.	20,514,353	20,873,074	11,330,777	10,462,943	867,833	50.1%	2,659,527	2,362,995	296,532	11.3%	16,477,157	9,341,856	56.7%	2,136,136	13.0%
Utilities	5,045,882	5,045,882	2,863,004	2,324,116	538,888	46.1%	431,728	338,371	93,357	6.7%	4,059,523	2,464,254	60.7%	347,335	8.6%
Equipment	3,542,494	3,686,925	1,852,700	1,522,363	330,336	41.3%	508,898	434,998	73,900	11.8%	2,906,072	1,765,959	60.8%	745,611	25.7%
Land	2,321,418	2,944,543	1,483,058	1,956,620	(473,562)	66.4%	199,808	818,384	(618,576)	27.8%	2,058,540	1,137,764	55.3%	-171	0.0%
Constr. Mats.	8,569,077	7,353,501	3,924,543	2,224,859	1,699,683	30.3%	945,695	462,111	483,584	6.3%	2,490,262	1,493,771	60.0%	274,829	11.0%
Constr. Contracts	33,001,219	36,310,548	16,436,213	11,962,753	4,473,459	32.9%	3,330,705	2,087,152	1,243,553	5.7%	11,602,769	5,321,682	45.9%	995,236	8.6%
Zoo Animals	94,961	94,961	80,192	20,342	59,850	21.4%	18,246	3,394	14,852	3.6%	39,074	37,112	95.0%	7,508	19.2%
Self-funded Reserve	6,901,396	6,901,396	4,750,335	4,693,628	56,708	68.0%	596,340	704,017	(107,677)	10.2%	5,474,511	3,768,189	68.8%	473,045	8.6%
Total Exp.	\$139,949,230	\$143,223,559	\$78,388,989	\$70,366,770	8,022,220	49.1%	\$15,790,242	\$14,485,411	1,304,831	10.1%	\$98,314,595	\$54,804,340	55.7%	\$9,593,347	9.8%
End. Cash Bal.	\$8,934,956	\$8,824,532	\$39,995,397	\$49,729,716	\$9,734,320	563.5%	\$39,995,397	\$49,729,716	\$9,734,320	563.5%	\$36,015,171	\$50,740,695	140.9%	\$50,740,695	140.9%
Encumbrances	\$0	\$0	\$14,708,734	\$14,708,734 (B)	\$0	N/A	\$14,708,734	\$14,708,734	\$0	N/A	\$8,593,797	\$11,401,931	22.5%	\$11,401,931	22.5%
Avail. Cash Bal.	\$8,934,956	\$8,824,532	\$25,286,663	\$35,020,982	\$9,734,320	396.9%	\$25,286,663	\$35,020,982	\$9,734,320	396.9%	\$27,421,374	\$39,338,763	143.5%	\$39,338,763	143.5%
Bal. in Restricted Funds	\$4,459,526	\$4,483,631	\$3,177,180	\$3,177,180	\$0	70.9%	\$3,177,180	\$3,177,180	\$0	70.9%	\$5,389,515	\$4,916,256	22.5%	\$4,916,256	22.5%
Adj. Avail. Cash Bal.	\$4,475,430	\$4,340,901	\$22,109,482	\$31,843,802	\$9,734,320	733.6%	\$22,109,482	\$31,843,802	\$9,734,320	733.6%	\$22,031,859	\$34,422,507	156.2%	\$34,422,507	156.2%

- (A) Includes Appropriation Adjustment #1.
- (B) Summary of Encumbrances follows on next page.
- (C) Represents a savings of \$882,014 due to the Position Management Program.

* Amounts in brackets () represent unfavorable variances.
 ** Encumbrance percentage is of ending cash.

Cash balance, 6/30/15				\$37,606,053	(Exp., cont'd)		
Revenue, July 2015				\$26,609,074			
Exp.:	A/P vouchers	07/08/15	\$104,844		Payrolls	06/27/15	\$1,363,464
		07/09/15	2,377,407			07/11/15	1,363,819
		07/15/15	85,626			07/25/15	1,394,260
		07/16/15	2,134		Payroll adj.		\$0
		07/30/15	2,783,620		Withholding	06/27/15	321,824
		07/31/15	167,214			07/11/15	322,121
						07/25/15	328,762
	Purchasing card		351,105		ADP		\$8,169
	Fringe vouchers	07/02/15	591,843		Total payroll		\$5,102,420
		07/17/15	595,082				
		07/31/15	555,127				
	Rec./vouch. adj.		24,344		Total exp.		\$14,485,411
	Refunds		-86,577				
	Hospitalization/WC Reserve		429,139				
	Medical Mutual Self Insurance		600,537				
	Bank fees		33,352				
	Aud./treas. fees		0				
	Sales tax, misc. exp.		768,194				
Subtotal exp.				\$9,382,991	Ending cash bal., 07/31/15		\$49,729,716

**Cleveland Metroparks
Encumbrance Summary - 07/31/15**

	<u>General</u>	<u>Capital Equip., Animals & Land</u>	<u>Capital Constr. Projects</u>	<u>Encumbrance</u>
General Fund	\$5,936,309			\$5,936,309
Health Insurance Reserve	451,765			451,765
Property Insurance Reserve	62,577			62,577
Workers' Comp. Reserve	0			0
<i>Subtotal</i>	\$6,450,651	\$0	\$0	\$6,450,651
Capital Fund:				
Equipment		\$1,369,822		
Animals		12,095		
Land		25,967		
Constr. Matl.			\$500,456	
Constr. Contracts			4,505,069	
<i>Subtotal Capital Fund</i>		\$1,407,884	\$5,005,526	\$6,413,410
Restricted Funds:				
General	\$545,986			
Equipment		\$23,628		
Animals		0		
Land		0		
Constr. Matl.			\$71,632	
Constr. Contracts			1,203,427	
<i>Subtotal Restricted Funds</i>	\$545,986	\$23,628	\$1,275,060	\$1,844,673
Subtotal Construction Projects Encumbrances			<u>\$6,280,585</u> *	
Total Encumbrances				<u>\$14,708,734</u>

Capital Construction Project Encumbrances over \$50,000

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	\$198,259
1510	Park Operations Management	A97109 Pavement Marking	52,821
1536	Brecksville Park Management	K15005 Valley Parkway All Purpose Trail	60,777
1543	Ohio and Erie Canal Park Management	L13001 Mill Creek Connector Trail	1,409,176
1546	Lakefront Park Management	Q14001 Rivergate Building Improvement	56,742
1546	Lakefront Park Management	Q14006 Edgewater Post-season Construction	179,611
1546	Lakefront Park Management	Q14010 E. 55 Marina Bathrooms and Shelter	244,350
1546	Lakefront Park Management	Q14011 E. 55 Marina Concession Building	131,609
1546	Lakefront Park Management	Q14041 Water Taxi Docks	862,248
1546	Lakefront Park Management	Q14042 Wendy Park Improvements	131,000
1546	Lakefront Park Management	Q15003 Dock Replacement	74,110
1547	Euclid Creek/East Shores	Q14032 Park General Design	85,817
1750	Zoo Facility Operations	V91099 General Projects	112,270
1810	Information Technology Services	A14011 Network Upgrades	344,875
1930	Human Resources	A14005 HRIS/Payroll System	98,920
3308	Seneca Golf Course	812001 Seneca Course Redesign	73,719
5134	Wendy Park Bridge - TPL	Q15134 Wendy Park Bridge Design	713,473
5791	Tiger Exhibit - Zoological Society	V15791 Tiger Exhibit Construction	239,019
	All other capital project encumbrances		1,211,790
Total Capital Construction Projects Encumbrances			<u>\$6,280,585</u> *

Source: David J. Kuntz, Chief Financial Officer
8/14/15

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JULY 31, 2015**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$82,025.77	\$12,202.97	\$2,090.45	\$14,308.17	\$110,627

Total
\$25,103.42

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Principal	Interest to be Earned
06/30/15	STAR Ohio	State pool (A)	31	0.10%	07/31/15	\$1,012,513	\$150
06/30/15	STAR Plus	State pool (B)	31	0.20%	07/31/15	\$34,070,028	\$1,643
06/30/15	PNC Bank	Money Market (C)	31	0.01%	07/31/15	\$4,104,242	\$43
06/30/15	Charter One Bank	Government Checking (D)	17	0.25%	07/17/15	\$0	\$1,318
06/30/15	Fifth Third Securities	Money Market (E)	31	0.01%	07/31/15	\$17,004	\$0
07/30/15	Apple Bank for Savings	Brokered CD (F)	365	0.50%	07/29/16	\$250,000	\$1,250
07/30/15	Banco Popular De PR	Brokered CD (F)	365	0.60%	07/29/16	\$250,000	\$1,500
07/30/15	BBCN Bank	Brokered CD (F)	365	0.50%	07/29/16	\$250,000	\$1,250
07/30/15	Bank of China	Brokered CD (F)	365	0.55%	07/29/16	\$250,000	\$1,375
07/30/15	Bank of the West	Brokered CD (F)	365	0.55%	07/29/16	\$250,000	\$1,375
07/30/15	Everbank	Brokered CD (F)	365	0.60%	07/29/16	\$250,000	\$1,500
07/30/15	Santander Bank NA	Brokered CD (F)	365	0.65%	07/29/16	\$250,000	\$1,625
07/30/15	Standard Bank and Trust	Brokered CD (F)	365	0.55%	07/29/16	\$250,000	\$1,375

(A) State Treasurer's Asset Reserve (STAR).

Investment principal varied between \$1,012,513 and \$29,012,513 in July.

(B) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment principal varied between \$6,070,028 and \$34,070,028 in July.

(C) Government Performance Money Market Account.

Investment principal varied between \$4,104,242 and \$8,104,242 in July.

(D) Collateralized Government Checking Account.

Investment principal varied between \$0 and \$12,027,040 in July. Closed account on 7/17/15.

(E) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment principal varied between \$16,572 and \$2,017,004 in July.

(F) Brokered Certificates of Deposit with coupon interest payments and full FDIC coverage.

Cleveland Metroparks
2015 Budget Adjustment #2
August 20, 2015

Type I: Transfers

Division	Account Code	Project	Transfer Amount
Operating/Capital Fund			
T01 <i>Transfer of appropriations for computer equipment purchase.</i>			
To: 1370 - SPEC. EVENTS/EXPERIENCES	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$899
From: 1305 - MARKETING ADMINISTRATION	57502 - OFFICE SUPPLIES	-	(\$899)
T02 <i>Transfer of appropriations for drainage and berming project in Bedford Reservation.</i>			
To: 1534 - BEDFORD PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	B98001 - GENERAL PARK IMPROVEMENT	\$5,000
From: 1545 - WEST CREEK PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	P07001 - WEST CREEK PARK IMPROVE.	(\$5,000)
T03 <i>Transfer of appropriations to reallocate funds to match expenditures.</i>			
To: 1536 - BRECKSVILLE PARK MGMT.	61524 - TOPSOIL	-	\$1,000
From: 1536 - BRECKSVILLE PARK MGMT.	59510 - HAND & SHOP TOOLS	-	(\$200)
	1536 - BRECKSVILLE PARK MGMT.	59508 - LAWN & GARDEN TOOLS	(\$300)
	1536 - BRECKSVILLE PARK MGMT.	59509 - POWER TOOLS	(\$500)
T04 <i>Transfer of appropriations from contract to materials for projects completed in-house.</i>			
To: 1591 - CANALWAY VISITOR CENTER	72601 - BLDG. CONSTRUCTION MATLS.	L12002 - CANALWAY GEN IMPROVEMEN	\$151,000
	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	\$78,000
	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	\$10,000
From: 1540 - ROCKY RIVER PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	R14001 - RR STABLE ROOF	(\$10,000)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	(\$78,000)
	1553 - GARFIELD PARK OUTDOOR EX.	73470 - BLDG. CONSTR. CONTRACTS	(\$151,000)
T05 <i>Transfer of appropriations for stable work at Timberlane Farms.</i>			
To: 1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S15011 - TIMBERLANE FARM STABLES	\$65,000
	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	\$25,322
From: 1536 - BRECKSVILLE PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	K11001 - STABLE RENOVATION	(\$4,947)
	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	(\$85,375)
T06 <i>Transfer of appropriations for maintenance on lakefront lift stations.</i>			
To: 1546 - LAKEFRONT PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$50,000
From: 1519 - NATURAL RESOURCE MGT.DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$50,000)

Type I: Transfers

Division	Account Code	Project	Transfer Amount
T07 <i>Transfer of appropriations between projects for Wendy Park improvements.</i>			
To: 1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14042 - WENDY PARK IMP	\$71,000
From: 1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14042 - WENDY PARK IMP	(\$25,000)
1546 - LAKEFRONT PARK MANAGEMENT	73407 - ENG/ARCH/PLAN CONTRACTS	Q13001 - TOWPATH/RIVERGATE CONNEC	(\$46,000)
T08 <i>Transfer of appropriations for purchase of new seating in auditorium.</i>			
To: 1552 - NORTH CHAGRIN OUTDOOR EX.	63545 - INTERIOR FURNISHINGS	-	\$4,445
From: 1552 - NORTH CHAGRIN OUTDOOR EX.	67566 - OUTDOOR ED.PROG. EXPENSES	-	(\$4,445)
T09 <i>Transfer of appropriations for additional purchases for Wallace Lake concessions.</i>			
To: 1573 - WALLACE LAKE CONCESSION	66905 - FOOD & BEVERAGE PURCHASE	-	\$4,000
From: 8601 - WATER TAXI	66822 - SALES TAX	-	(\$4,000)
T10 <i>Transfer of appropriations for purchase of copier for West Creek Stewardship Center.</i>			
To: 1592 - WATERSHED STEWARDSHIP CTR	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$10,500
From: 1540 - ROCKY RIVER PARK MGMT.	74710 - DUMP/FLAT BED TRUCKS	EQUIPC - CAPITAL FUND EQUIPMENT	(\$56)
1577 - AQUATIC MGMT. DIVISION	74724 - TECHNOLOGY EQUIPMENT	-	(\$60)
1558 - OUTDOOR RECREATION	74718 - TRAILERS	EQUIPC - CAPITAL FUND EQUIPMENT	(\$884)
1541 - HUNTINGTON/BRADLEY WOODS	74705 - MINOR CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$1,523)
1552 - NORTH CHAGRIN OUTDOOR EX.	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$3,000)
1535 - GARFIELD PARK MANAGEMENT	74705 - MINOR CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$4,977)
T11 <i>Transfer of appropriations to match actual expenditures.</i>			
To: 1721 - ZOOLOGICAL PROGRAMS	65583 - PHARMACEUTICAL/MEDICAL	-	\$4,500
From: 1721 - ZOOLOGICAL PROGRAMS	74740 - VETERINARIAN EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$4,500)
T12 <i>Transfer of appropriations for fire alarm repair.</i>			
To: 3105 - SLEEPY HOLLOW CLUBHOUSE	63544 - SECURITY SYSTEMS/EXPENSE	-	\$530
From: 3105 - SLEEPY HOLLOW CLUBHOUSE	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$530)
T13 <i>Transfer of appropriations to match actual expenditures.</i>			
To: 3206 - SHAWNEE HILLS CONCESSIONS	60515 - PAPER TOWELS/TISSUE/ETC	-	\$1,200
From: 3206 - SHAWNEE HILLS CONCESSIONS	66571 - MISC. SUPPLIES & EXPENSE	-	(\$1,200)
T14 <i>Transfer of appropriations for additional irrigation supplies.</i>			
To: 3301 - BIG MET TURF	63588 - IRRIGATION/DRAINAGE SUP.	-	\$1,000
3303 - MASTICK WOODS TURF	63588 - IRRIGATION/DRAINAGE SUP.	-	\$200
From: 3303 - MASTICK WOODS TURF	60450 - TOILET TANK CLEANING SVC.	-	(\$200)
3301 - BIG MET TURF	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T15	<i>Transfer of appropriations for purchase of sprinkler head.</i>			
To:	3302 - LITTLE MET TURF	63588 - IRRIGATION/DRAINAGE SUP.	-	\$150
From:	3302 - LITTLE MET TURF	60516 - TRASH BAGS/CAN LINERS	-	(\$150)
T16	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3302 - LITTLE MET TURF	63588 - IRRIGATION/DRAINAGE SUP.	-	\$500
	3302 - LITTLE MET TURF	63442 - OUTSIDE SERVICES	-	\$300
From:	3302 - LITTLE MET TURF	61520 - FERTILIZER	-	(\$800)
T17	<i>Transfer of appropriations for professional services.</i>			
To:	3305 - SLEEPY HOLLOW TURF	73407 - ENG/ARCH/PLAN CONTRACTS	410001 - SLEEPY HOLLOW IRRIGATION	\$6,000
From:	3305 - SLEEPY HOLLOW TURF	72601 - BLDG. CONSTRUCTION MATLS.	410001 - SLEEPY HOLLOW IRRIGATION	(\$6,000)
T18	<i>Transfer of appropriations for additional month of shaper.</i>			
To:	3308 - SENECA TURF	72450 - OUTSIDE SVC. FOR CAP.PROJ	812001 - SENECA COURSE REDESIGN	\$1,000
From:	3308 - SENECA TURF	73470 - BLDG. CONSTR. CONTRACTS	812001 - SENECA COURSE REDESIGN	(\$1,000)
T19	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3308 - SENECA TURF	72618 - TURF SUPPLIES	812001 - SENECA COURSE REDESIGN	\$17,385
	3308 - SENECA TURF	72639 - ELECTRICAL SUPPLIES	815002 - SENECA IRRIGATION PUMP ST	\$2,615
From:	3011 - GOLF CONSTRUCTION	72601 - BLDG. CONSTRUCTION MATLS.	A96002 - MISC. TURF REHABILITATION	(\$20,000)
T21	<i>Transfer of appropriations from contract to materials for additional work performed in-house.</i>			
To:	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H15006 - SPILLWAY CONCESS UPGRADES	\$66,414
	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A14003 - STREAM RESTORATION	\$13,000
	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H14001 - LEDGE POOL RESURFACE	\$414
From:	1540 - ROCKY RIVER PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	R14001 - RR STABLE ROOF	(\$10,914)
	1537 - HINCKLEY PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	H14001 - LEDGE POOL RESURFACE	(\$14,582)
	1537 - HINCKLEY PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	H15006 - SPILLWAY CONCESS UPGRADES	(\$54,332)
T22	<i>Transfer of appropriations to reallocate between projects.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A93101 - GENERAL PARK SIGNS	\$10,000
	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H15006 - SPILLWAY CONCESS UPGRADES	\$1,734
From:	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H15002 - SPILLWAY LIGHTING UPGRADE	(\$453)
	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H15005 - SPILLWAY BEACH SAND	(\$1,281)
	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A93999 - GENERAL PARK IMPROVEMENT	(\$10,000)
Subtotal, Operating/Capital Funds Transfers				\$0

Restricted Funds

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T20	<i>Transfer of appropriations for equipment rental.</i>			
To:	5766 - ZOO SOC.-AEC EXP/IMPROVE	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$3,100
From:	5766 - ZOO SOC.-AEC EXP/IMPROVE	72601 - BLDG. CONSTRUCTION MATLS.	V12766 - AEC FEEDERS	(\$3,100)
Subtotal, Restricted Funds Transfers				\$0
Net Increase to Budget				\$0

Cleveland Metroparks
2015 Appropriation Adjustment #2
August 20, 2015

Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Restricted Funds (appropriated from grants/donations)			
A03 <i>Increase in appropriations due to new funding received for software renewal.</i>			
To: 5120 - FUNDR'G SOFTWARE-EN ENDOW	57501 - COMPUTER EQUIPMENT/SUPPL	-	\$4,769
A04 <i>Increase in appropriations due to new funding for reusable water bottle purchase.</i>			
To: 5126 - WATERBOTTLES - EN ENDOW	58808 - EMPLOYMENT EXPENSES	-	\$6,110
A05 <i>Increase in appropriations from available fund balance for legal consulting fees.</i>			
To: 5130 - WENDY PK C GD STN-CLEV FN	57406 - CONSULTING/PROF. SERVICES	-	\$8,750
A06 <i>Increase in appropriations due to new grant funds.</i>			
To: 5415 - REGION ECO MONITOR -USEPA	57501 - COMPUTER EQUIPMENT/SUPPL	-	\$1,000
5415 - REGION ECO MONITOR -USEPA	57502 - OFFICE SUPPLIES	-	\$755
5415 - REGION ECO MONITOR -USEPA	58422 - TRAINING/CONFERENCE EXP.	-	\$3,000
5415 - REGION ECO MONITOR -USEPA	58803 - MILEAGE REIMB./PARKING	-	\$2,000
5415 - REGION ECO MONITOR -USEPA	59507 - MINOR EQUIPMENT	-	\$2,840
5415 - REGION ECO MONITOR -USEPA	73407 - ENG/ARCH/PLAN CONTRACTS	A11415 - WETLAND PROG. DEVELOPME	\$8,570
5415 - REGION ECO MONITOR -USEPA	73480 - MISC. CAPITAL CONTRACTS	A11415 - WETLAND PROG. DEVELOPME	\$6,552
5415 - REGION ECO MONITOR -USEPA	73480 - MISC. CAPITAL CONTRACTS	A11415 - WETLAND PROG. DEVELOPME	\$17,280
A07 <i>Increase in appropriations from available fund balance for repair of boat motor and fish stocking.</i>			
To: 5442 - FISHING FUND	64551 - VEHICLE/EQUIP.REPAIR PART	-	\$2,000
5442 - FISHING FUND	67569 - WILDLIFE/FISH STOCK & EXP	-	\$13,000
A08 <i>Increase in appropriations for midyear adjustments to funding from NEORS.D.</i>			
To: 5489 - WC STD CTR AGREE.-NEORS.D	61524 - TOPSOIL	-	\$140
5489 - WC STD CTR AGREE.-NEORS.D	67566 - OUTDOOR ED.PROG. EXPENSES	-	\$3,000
5489 - WC STD CTR AGREE.-NEORS.D	67571 - MISC. SUPPLIES & EXPENSE	-	\$8,300
5489 - WC STD CTR AGREE.-NEORS.D	67580 - SPECIAL EVENT SUP/EXP	-	\$9,650
5489 - WC STD CTR AGREE.-NEORS.D	73462 - PAVING/SITE IMP.CONTRACTS	P16489 - ROUNDABOUT GARDEN	\$5,000
5489 - WC STD CTR AGREE.-NEORS.D	73462 - PAVING/SITE IMP.CONTRACTS	P16489 - ROUNDABOUT GARDEN	\$17,750
A09 <i>Increase in appropriations due to recycling funds.</i>			
To: 5504 - GREEN INITIATIVES/CONSER.	72601 - BLDG. CONSTRUCTION MATLS.	A09504 - ECO/GREEN INITIATIVES	\$20,000
A10 <i>Increase in appropriations due to new grant from S.K. Wellman Foundation for owl aviary.</i>			
To: 5552 - NCNC FUND	67573 - EXHIBIT MATERIAL & EXP.	-	\$4,000
A11 <i>Increase in appropriations due to additional funds from Zoological Society.</i>			
To: 5757 - ZOO SOC.-REG CONSERVE PGM	65565 - EPIDEMOLOGY SUPPLIES	-	\$15,931
5760 - ZOO SOC.-VET HOSP EQUIP	74740 - VETERINARIAN EQUIPMENT	-	\$2,355
5766 - ZOO SOC.-AEC EXP/IMPROVE	65562 - MISC.ANIMAL CARE SUPPLIES	-	\$11,691
A12 <i>Increase in appropriations due to new funds from Zoological Society.</i>			
To: 5787 - ZOO SOC - GRAD STDNT RSCH	57501 - COMPUTER EQUIPMENT/SUPPL	-	\$1,000
5787 - ZOO SOC - GRAD STDNT RSCH	58422 - TRAINING/CONFERENCE EXP.	-	\$4,000

Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Subtotal, Restricted Funds Appropriations			\$179,443
Net Increase to Budget			\$179,443



Cleveland Metroparks
Acacia Restoration Project
USFWS Project Area



Acacia Reservation
± 155 Acres

Cleveland Metroparks
Acacia Reservation

Project

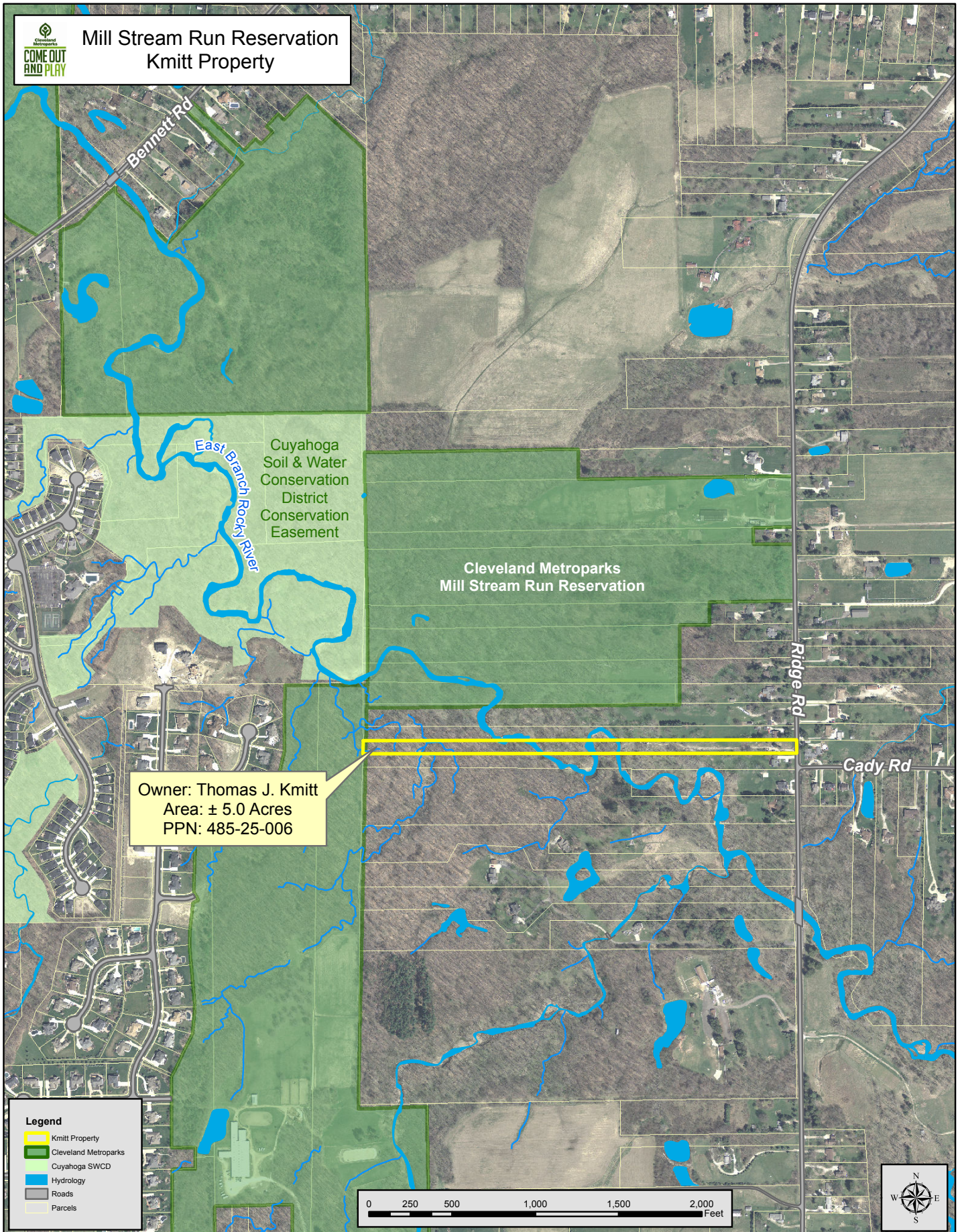
City of
Cleveland Lyndhurst

Beachwood

Legend

- Cleveland Metroparks
- Conservation Easement in Progress
- Hydrology
- Nat. Wetland Inventory
- Community Boundaries
- Parcels
- Open Channel
- Culverted Stream
- Pipe







Existing Configuration



Artist Rendering of Widened Walkway

Willow Avenue Lift Bridge—City of Cleveland

RESOLUTION NO. 15-08-123

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
 Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated July 29, 2015 in the amount of \$167,214.26; and **Checks** dated July 31, 2015 in the amount of \$555,126.82; and **Checks** dated August 5, 2015 in the amount of \$68,721.06; and **Checks** dated August 14, 2015 in the amount of \$599,813.34; and **Checks** dated August 20, 2015 in the amount of \$1,972,607.79; and **Manual Check** number M000603 dated August 14, 2015 in the amount of \$300.00 payable to Cleveland Metroparks; and **Net Payroll** dated June 14, 2015 to June 27, 2015 in the amount of \$1,363,464.14; and **Withholding Taxes** in the amount of \$321,824.43; and **Net Payroll** dated July 12, 2015 to July 11, 2015 in the amount of \$1,363,819.15; and **Withholding Taxes** in the amount of \$322,120.50; and **Net Payroll** dated July 25, 2015 in the amount of \$1,394,259.76; and **Withholding Taxes** in the amount of \$328,762.29; and **Bank Fees/ADP Fees** in the amount of \$41,521.55; and **ACH Debits (FirstEnergy; Sales Tax)** in the amount of \$768,194.01; and **"Then and Now Certificates"** including **Visa Purchasing Card** purchases dated July 19, 2015 to August 8, 2015 in the amount of \$247,747.86; and **Visa Travel Card** purchases dated July 19, 2015 to August 8, 2015 in the amount of \$22,631.89; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase, be approved.

PASSED: August 20, 2015

Attest: _____
 President of the Board of Park Commissioners

 Chief Executive Officer

VOUCHER SUMMARY

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code	<u>CODE LEGEND</u>
Bid Items	30	197	\$ 674,638.68	\$ 22,487.96	\$ 3,424.56	C	
Board Authorized Payments	40	226	\$ 625,749.20	\$ 15,643.73	\$ 2,768.80	A	
Director Approved Payments	65	232	\$ 341,712.87	\$ 5,257.12	\$ 1,472.90	D	
Telephone-Written Quote Items	17	40	\$ 59,835.17	\$ 3,519.72	\$ 1,495.88	P	
Telephone Quote Items	33	51	\$ 68,498.49	\$ 2,075.71	\$ 1,343.11	T	
Utilities	26	224	\$ 195,968.27	\$ 7,537.24	\$ 874.86	U	
Health Insurance	4	9	\$ 41,908.35	\$ 10,477.09	\$ 4,656.48	H	
Other Exempt Items	85	100	\$ 1,200,913.25	\$ 14,128.39	\$ 12,009.13	E	
Non-Bid Items less than \$1,000	99	155	\$ 43,073.72	\$ 435.09	\$ 277.89	N	
Purchases Obtained w/o Cert.	6	9	\$ 111,185.27	\$ 18,530.88	\$ 12,353.92	S	
	405	1243	\$ 3,363,483.27	\$ 8,304.90	\$ 2,705.94		

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 15-08-123** listed above.