

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
  
DECEMBER 18, 2014**

The Board of Park Commissioners met on this date, Thursday, December 18, 2014, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 14-12-207:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of December 4, 2014, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshar of Olmsted Township read from a prepared statement. Ms. Leshar's comments can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

Ms. Janice Justice of Strongsville addressed to Board to express her concerns with the perceived destruction of Cleveland Metroparks property by an outside concessionaire at The Chalet. Ms. Justice's comments, as well as the response to her comments and concerns by Director of Natural Resources, Terry Robison, can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

**FINANCIAL REPORT.**

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2014 vs. 2013 Year-To-Date, for the Month Ended November 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **78917** to **78919** and they were filed for audit.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guest(s)***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Matthew L. Krems, Manager of Horticulture & Facilities**

Matt Krems joined the staff of Cleveland Metroparks Zoo in February 2014 as the Manager of Horticulture & Facilities. Prior to joining the Zoo, Matt worked for The Brickman Group, Ltd. as the Branch Manager. While employed at Brickman, he managed all aspects of their \$6 million landscape business which included maintenance and construction, irrigation management, and snow removal. Matt brought to his current position more than twelve years of supervisory experience. He is both a certified Arborist and certified Landscape Technician. He holds a Bachelor of Arts in History from Mount Union College, an Associate of Plant Science and Landscape Technology from Cuyahoga Community College, and a Master of Science in Landscape Architecture from the University of Wisconsin-Madison with concentrations in Urban Forestry and Restoration and Management of Native Plant Communities.

- b. ***Cleveland Metroparks Affiliates***  
(Originating Source: Nancy Desmond, Director of Special Projects)

Cleveland Metroparks value to the community is enhanced by its affiliated relationships. Affiliates are non-profit organizations utilizing Park District property. They offer public programming to forward the Park District mission and serve more constituents. Their programming includes arts and nature education, therapeutic recreation, archery, and historical interpretation.

Over the last two years, the Park District has reviewed affiliate contributions and cost/benefit to the Park District in preparation for renewing 20+ year old license agreements. Park District staff has been working to make those license agreements more representative of current conditions. Most updated agreements will be completed by December 31, 2014. Heading into 2015, Cleveland Metroparks affiliates program is efficient, on mission and providing excellent programming to Park District visitors.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- c. ***Lakefront Planning: Summary of Public Meetings***  
(Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives; Kelly Coffman, Senior Strategic Park Planner)

During the first week of December, Cleveland Metroparks hosted three public meetings on the long-range strategic plans for the lakefront parks. The meetings were well attended at all three locations (Our Lady of Mount Carmel, Lakefront Management Center and Collinwood Recreation Center) with a total of about 200 people coming to hear the presentations, learn about scheduled improvements and long range plans. The plans were also made available on Cleveland Metroparks website, encouraging public comments to be received via an on-line comment form. The strategic master plans were extremely well received by the public and a summary of the public meetings will be presented.

- d. ***Outdoor Recreation Update***  
(Originating Source: Wendy Weirich, Director of Outdoor Experiences/Rachel Nagle, Outdoor Recreation Manager)

Outdoor Recreation is committed to human-powered, natural resource based outdoor recreational experiences that promote a deeper connection with nature and encourage being responsible stewards of the great outdoors. It is our goal to utilize the facilities we have right here in the Greater Cleveland area to transform novices interested in a sport into confident, independent users while still challenging the avid recreationalist. Outdoor Recreation programs and trips are offered year-round and promote new friendships, technical skills, environmental awareness, self-discovery, healthy lifestyles, and of course, fun times!

- e. ***Notification of Bidding – Water Taxi Dock Improvements – Flats East Bank and West Bank***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John Cardwell, RLA, Senior Landscape Architect)

Cleveland Metroparks acquisition of properties along the lakefront and Cuyahoga River provides noteworthy opportunities to develop linkages between these significant public parks. Currently many park visitors arrive traditionally by car, but a new regional focus is encouraging more underutilized modes of transportation such as the R.T.A. Waterfront Line, pedestrian, kayak, bicycle routes and a new water taxi. The Cuyahoga River remains a geographic obstacle and pinch point for those utilizing alternative transportation modes along the lakefront. Additionally, visitors to the “Flats” often have a need to visit the opposite bank, and the Water Taxi will effectively “bridge” that formidable separation.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

The new development in the Flats and the increasing numbers of residents living in Downtown Cleveland is creating a renewed recreational interest in the Flats. Cleveland Metroparks is playing a vital role in this resurgence and sees an opportunity to provide a much needed over-water means of connectivity. Cleveland Metroparks intends to begin the Water Taxi operation between the east and west banks of the Cuyahoga River with a single boat by Memorial Day 2015, increasing the number of stops as opportunities develop.

Staff is completing the detailed construction documents of the east and west bank docking facilities for bidding. The facilities will include ADA accessible boat docks, sidewalks and boardwalks, bike racks, ticket kiosks, site lighting, railings and seating. The existing brick building on the east bank at 1170 Old River Road is being repurposed to serve as a “visitor information center” which includes an information counter, boat captains break room with office and an employee restroom. Both east and west dock sites will support adjacent current and future development through integrated walkways and connections. The facility will be supported by an adjacent twenty-two car parking lot across Old River Road, on the east bank, which will be bid as an alternate. The Water Taxi boat, which procurement was approved at the October 15, 2014 meeting, is currently in fabrication, in preparation for the Memorial Day 2015 opening date.

**f. *State of Social Media***

*(Originating Sources: Sanaa M. Julien, Chief Marketing Officer/Danielle Garbo, Interactive Media Specialist)*

Chief Marketing Officer Sanaa Julien and Interactive Media Specialist Danielle Garbo present Cleveland Metroparks highly acclaimed social media strategy and trackable results from 2014.

At the recent Content Marketing World Conference in Cleveland, Cleveland Metroparks was recognized as “...a great example of how content marketing is being used well...they educate, entertain and inform.”

Cleveland Metroparks strategy is to utilize social media as both a “media outlet” where we can manage the messaging, as well as a source for gauging visitor needs and perceptions. It is also used in lieu of paid advertising to effectively reach target audiences with interests in specific park-related topics.

Cleveland Metroparks can be found on numerous interactive media platforms including: Facebook, Google+, Instagram, LinkedIn, Pinterest, Twitter, Vine, and YouTube.

Current engagement in key channels show ongoing growth and positive sentiment. Aggressive strategies have resulted in 47,025 new fans in the key sites of Facebook and Twitter. These sites provide the most robust analytics and the opportunity to view not only likes and followers, but also reach.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

Parks saw an increase of 60% vs. 2013  
 77,335 total Facebook page likes  
 33,288 total Twitter followers  
 3,937 total Instagram followers

Zoo saw an increase of 19% vs. 2013  
 110,169 total Facebook page likes  
 26,850 total Twitter followers

Golf saw an increase of 36% vs. 2013  
 3,287 total Facebook page likes

Several “share” campaigns as well as recruiting efforts have had significant positive results in engagement and extending conversation.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer’s Retiring Guest***  
 (Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Gretchen E. Motts, Naturalist II**

Gretchen Motts has served Cleveland Metroparks for more than 15 years, utilizing her knowledge, skills and abilities as a Naturalist II. She has provided a variety of innovative outdoor education programs and useful information to park visitors and nature center guests, and willingly assisted other nature center staff and volunteers. Gretchen created and conducted programs for school groups, scout groups, and day camp participants, and developed and implemented weekend preschool programs. She also coordinated the efforts for Breakfast in the Park and the citizen science projects such as river and amphibian monitoring. Gretchen contributed with program development during the renovation of Rocky River Nature Center, actively participated on Post It Committees, assisted with the development of the Ohio State Symbols program and booklet for Rocky River Nature Center, participated with Cedar Valley Celebrations, and supported the Ohio Parks & Recreation Association Fall Section Conference. Gretchen has been a valued asset to Cleveland Metroparks and the products of her labor have been appreciated and will not be forgotten.

- No. 14-12-208:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to recognize Gretchen E. Motts for her years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolution found on page **78920**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (b) **2014 Budget Adjustment No. 4**  
*(Originating Sources: David J. Kuntz, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

Two types of 2014 budget adjustments are requested for Board approval:

Type I: Transfers, listed on pages **78921** to **78935**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2014 operating and/or restricted funds budgets.

Type II: Appropriations, None.

- No. 14-12-209:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the 2014 Budget Adjustment No. 4 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NET INCREASE/DECREASE** as listed on pages **78921** to **78935**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (c) **RFP #6036: Authorization to Enter into a Contract to Provide 4D Theater Entertainment at Cleveland Metroparks Zoo.**  
*(Originating Sources: Christopher Kuhar, Executive Director of Cleveland Metroparks Zoo/Tim Savona, Director of Revenue Development)*

**Background**

Audiences are increasingly looking for action and technology in their entertainment options. In response to this, many zoos and aquariums are installing 4D theaters as an entertainment option. These theaters seat 30-50 guests and provide a 3D movie experience with additional scents, water/snow effects, and seat vibrations to create the full "4D" experience. These experiences, similar to larger experiences found in theme parks, have proven to be very popular additions in zoos and aquariums. San Diego Zoo, Bronx Zoo, Shedd Aquarium, Indianapolis Zoo and the National Aquarium all currently provide a 4D theater experience. Not only have these theaters increased overall guest satisfaction, they have provided increased revenue to the institutions.

In September 2014, Cleveland Metroparks issued RFP #6036 seeking a provider for a 4D Theatre experience for Cleveland Metroparks Zoo. SimEx! Iwerks Entertainment (hereafter SI) was the sole responder to this RFP. SI offered the following terms of contract.

**Services Proposal**

- SI will deliver and install a 50-seat, state-of-the-art mobile 4D Theater that is fully ADA compliant, as well as materials for the operation of the theater, including 3D glasses and special effects fluids.

**ACTION ITEMS (cont.)**

- SI will provide up to four films annually. SI offers a film library of over 200 titles, including familiar titles, such as “Happy Feet”, “Scooby Doo Halloween”, “Polar Express” “Dora”, “Ice Age”, “Rio”, and is solely responsible for the licensing of these films. Films may be changed annually.
- SI will provide Learning Resource Guides for select educational films.
- SI will contribute \$200,000 toward completion of infrastructure needs for which Cleveland Metroparks will be responsible, including obtaining permits, grading and pouring a pad for the theater, connecting to utilities and theming the external theater.
- SI will provide onsite technical training for Zoo Guest Services staff in the operation of the theater and 24/7 technical support.
- SI will provide annual training for up-selling of a combination ticket with other attractions within the Zoo.

**Revenue Share Proposal**

- SI and Cleveland Metroparks would enter into an 8-year contract.
- Cleveland Metroparks would share revenue with SI based on the performance of the theater as follows:

<u>Gross Revenue</u>	<u>Revenue Share</u>
\$0 - \$350,000	SI 70% / CM 30%
\$350,001 - \$500,000	SI 60% / CM 40%
>\$500,000	SI 50% / CM 50%

SI is a world leader in 4D entertainment. It provides immersive and memorable experiences in over 150 attractions in 30 countries. SI provides a turn-key experience and offers an extensive library of branded and educational films that would be a significant addition to the overall guest experience at Cleveland Metroparks Zoo. Preliminary estimates of the attendance demographics at Cleveland Metroparks Zoo suggest that revenue for the 4D Theater may be in excess of \$400,000, although performance of individual theaters varies.

**No. 14-12-210:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into an agreement with SimEx! Iwerks Entertainment and accept the proposal in response to RFP #6036, for an eight-year contract agreement for the provision of a 4D Theater experience at Cleveland Metroparks Zoo with revenue share as defined above; form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Disbursement of Quarters for Conservation Funds***  
(Originating Sources: Christopher W. Kuhar, Zoo Director; Kristen Lukas, Director of Conservation and Science)

**Background**

The Quarters for Conservation (Q4C) program was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Twenty-five cents from each ticketed admission is earmarked for support of wildlife conservation. Each ticketed visitor participates in the program by depositing a token they receive at the ticket counter at a kiosk inside the Zoo entrance to support one of three wildlife conservation projects. There is also an opportunity to make an additional donation.

Currently there are approximately 15 AZA zoos and aquariums that have similar Q4C programs. The goal is to increase the number of institutions who participate in Q4C to help increase the amount of funds that AZA institutions contribute collectively to wildlife conservation efforts.

At Cleveland Metroparks Zoo, three conservation focus areas are selected at the beginning of each year based on current conservation priorities. The priority areas selected for 2014 were gorillas, elephants and lions. Based on the proportion of tokens deposited, these funds are divided between the three projects.

Additionally, in 2014 the Zoo participated in “MyActions”, a grant funded online sustainability challenge that allowed the Zoo to generate additional funds for selected wildlife conservation projects. Conservation funds generated from MyActions were placed into the Q4C restricted account to be distributed to these gorilla, elephant, and lion projects at the end of the year. A fourth conservation project, orangutans, was included as part of the MyActions program and is also included herein.

**Gorillas**

Cleveland Metroparks Zoo proposes to contribute \$22,720 to Dian Fossey Gorilla Fund International to protect gorillas in Central Africa. These funds will be used for training and equipment for local researchers and wildlife officers and to fund conservation education programs in local schools around gorilla habitat areas. This is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world.

**Lions**

Cleveland Metroparks Zoo proposes to contribute \$25,257 to the Oxford University Ruaha Carnivore Project in Tanzania. These funds will be used to satellite track and monitor lions in an effort to address human-lion conflict. This is a tremendous program as was recently recognized for its excellence when Amy Dickman, the lead scientist of this program, was a finalist for the Tusk Award presented by the Duke of Cambridge in London last month.



**ACTION ITEMS (cont.)****Elephants**

Cleveland Metroparks Zoo proposes to contribute \$29,704 to the organization below to help combat the illegal ivory trade. These funds will be used for anti-poaching and law enforcement support as well as efforts to further limit ivory trade. This includes support (\$10,000) of the newly created 96 Elephants coalition that Cleveland Metroparks Zoo is a part of, together with the Wildlife Conservation Society and more than 150 other partners. These funds will also support (\$10,000) WildAid's campaign to reduce demand for elephant ivory in China, (\$3704) TRAFFIC International (the only organization in the world dedicated solely to wildlife trade), and (\$6,000) the Uganda Ministry of Wildlife (through the North Carolina Zoo).

**Orangutans**

Cleveland Metroparks Zoo proposes to contribute \$1,458 to the HUTAN - Kinabatangan Orangutan Conservation Project (KOCP) in Sabah, Malaysia. The Zoo has been working with Dr. Marc Ancrenaz and providing support to KOCP since 1998. These funds will provide core program support for KOCP staff.

**No. 14-12-211:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the disbursement of funds from the Quarters for Conservation program and the *MyActions* program to the following organizations:

- \$22,720 to Dian Fossey Gorilla Fund International
- \$10,000 to Ninety-Six Elephants
- \$10,000 to the Wild Aid Foundation
- \$3,704 to TRAFFIC International
- \$6,000 to the Uganda Ministry of Wildlife
- \$25,257 to the Oxford University Ruaha Carnivore Conservation Project
- \$1,458 to the HUTAN - Kinbatangnan Orangutan Conservation Project;

...for a total of \$79,139 disbursed as shown above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***2015 Lake Erie Nature & Science Center Educational Grant***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Recommended 2015 Educational Grant - \$70,000**

Since 1969, Cleveland Metroparks has provided an educational operating grant to the Lake Erie Nature & Science Center. From 1993 to 1999, a grant for \$50,000 per year was authorized; the 2000 grant was \$55,000 due to the increased number of programs and increased wildlife rehabilitation efforts; from 2001 through 2004 the educational grant was \$60,000 per year; and from 2005 through 2008, the grant was \$65,000. **In 2009, the educational grant was increased to \$70,000. A \$70,000 grant is recommended for 2015.**

The Center's operating budget for 2015 is approximately \$1.6 million. The largest sources of income for the Center are private donations, school classes and public programs which generate approximately 36 percent of the total budget. Other sources of income include special events, fundraisers, memberships, foundation grants, gift shop revenue and endowment income. Cleveland Metroparks contribution represents five percent of the operating budget. Lake Erie Nature & Science Center serves over 155,000 people annually.

Catherine Timko, Executive Director of Lake Erie Nature & Science Center, was present to express her gratitude to Cleveland Metroparks for its years of support.

- No. 14-12-212:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize an educational grant of \$70,000 in 2015 to Lake Erie Nature & Science Center for remittance in January 2015.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***West Creek Reservation: Second Lease Amendment from City of Parma and West Creek Conservancy (±13.1 acres)***  
(Originating Sources: *Donna Studniarz, Chief of Strategic Initiatives; Stephanie Kutsko, Land Protection Coordinator*)

**Background**

In 2006, West Creek Reservation was created through long-term 99-year renewable leases with the City of Parma and the West Creek Preservation Committee (WCPC; now known as West Creek Conservancy, WCC) and assignment of WCPC conservation easements, for a total of ±279 acres of land to create West Creek Reservation. In February 2009, Cleveland Metroparks, the City of Parma and WCPC amended the original lease to include the addition of ±45 acres of adjoining land, bringing the total acreage to ±324 acres. In 2012, Cleveland Metroparks acquired a conservation easement (±1.6 acres) from WCPC to facilitate the construction of the West Creek All-Purpose Greenway Trail to Dentzler Road.

**ACTION ITEMS (cont.)**

In its on-going efforts to preserve the riparian corridor of West Creek and provide green space to the surrounding communities, WCC has continued to acquire property along the West Creek Greenway and in combination with lands owned by the City of Parma, the greenway has expanded to extend southward to Coventry Road (reference map, page **78936**; photo page **78937**). As envisioned with the initial 2006 lease, additional lands acquired along the corridor would be incorporated into Cleveland Metroparks West Creek Reservation.

**Proposed Additional Leased Land (±13.1 acres)**

The City of Parma (±10.1 acres) and West Creek Conservancy (WCC) ( ±3.0 acres) have agreed to donate, by lease or assignment, a total of ±13.1 acres of adjoining land, collectively, to become part of the West Creek Reservation.

As required by Ohio Revised Code 1545.11, Judge Anthony J. Russo approved the donation of real estate via lease or assignment, prior to the board's consideration.

**No. 14-12-213:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to accept the donation of lease interest and assignment of conservation easement interest described above from the City of Parma and West Creek Conservancy, with costs of closing and other transaction costs to be paid by Cleveland Metroparks, subject to the approval of environmental assessment reports, surveys, and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(g) ***Garfield Park Reservation: Authorization of Land Acquisition: Simmons Property (±0.6 acres)***  
(*Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives/Stephanie Kutsko, Land Protection Coordinator*)

Cleveland Metroparks staff became aware that the Bainbridge Grinding, Inc. property (±0.635 acre; reference map, page **78938**) located on Webb Terrace adjacent to Garfield Park Reservation was going to be sold as the family was closing the business. The property is situated at the entrance to the Mill Creek Falls Overlook and is the terminus for the all-purpose trail that connects with Garfield Park Nature Center and the surrounding neighborhoods. This property is a key acquisition in providing improved public access to the 48-foot Mill Creek Falls, Cuyahoga County's largest waterfall. The

**ACTION ITEMS (cont.)**

property would enable the Park District to improve the entrance and parking area. After discussions and negotiations, the owner of Bainbridge Grinding, John L. Simmons, has agreed to sell the property for \$100,000. Cleveland Metroparks staff is evaluating the use of the 4,800 square foot masonry office/shop building for park maintenance and/or storage.

**No. 14-12-214:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the acquisition of fee simple interest on ±0.6 acres as hereinabove described, from John L. Simmons and Catherine F. Simmons (deceased), for a purchase price of \$100,000, subject to the approval of the environmental assessment report, survey, and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(h) Declaration of Surplus Equipment/Vehicles for On-Line Auction**  
(Originating Sources: Joe Roszak, Chief Operating Officer/David J. Kuntz, Chief Financial Officer)

**Background**

GovDeals is an on-line clearinghouse for government surplus property. It provides a means for government agencies to post items for sale and for potential buyers to bid upon these items via an internet-based auction system. Surplus items would be available for bidding for up to fifteen (15) days. In 2007 and 2008, a pilot of this service was used successfully to publicly sell sixteen (16) items. In 2009, the Fleet Division worked with the Treasurer's office to exclusively utilize the on-line auction service (GovDeals.com) to dispose of all surplus items (2009 total on-line sale value \$24,632.99). Exclusive utilization was again used in 2010 to dispose of one hundred and fifty-three (153) surplus items (2010 on-line sale value \$58,504.95 at a cost \$4,612.64). In 2011, the same on-line auction service (GovDeals.com) was exclusively utilized to dispose of three hundred nine (309) surplus items (total 2011 on-line sale value at \$63,221.29 cost \$5,141.95). Therefore, Park Operations and the Fleet Division, working with the Treasurer's office in 2012 disposed of eighty-seven (87) surplus items exclusively utilized the on-line auction service (GovDeals.com) (total 2012 on-line sale value at \$73,469.46 cost \$4,390.04). In 2013, Park Operations and the Fleet Division disposed of one hundred and eighteen (118) surplus items exclusively utilized the on-line auction service (GovDeals.com) (total 2013 on-line sale value \$72,928.78 cost \$6,828.94). In 2014, the Fleet Division disposed of one hundred and twenty eight (128) surplus items utilizing the on-line auction service (GovDeals.com) (total 2014 on-line sale value \$38,401.79; cost \$2,143.09 as of December 8, 2014).

**ACTION ITEMS (cont.)**

Staff researched alternative auction websites. GovDeals proved to be lowest and best. Research indicated that even though the only other viable auction house, LightGov, LLC, had a lower commission, it has far fewer bidders and sells significantly fewer items. Further, research found that GovDeals has a contract with the National Joint Powers Alliance (NJPA).

**2015 Internet Auction Services**

In 2015, it is recommended that the Park District continue the public sale of surplus equipment to the highest bidder in an on-line auction versus a “live” public auction, utilizing the internet auction services of GovDeals, Inc. to dispose of surplus items.

**No. 14-12-215:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize utilization of the internet auction services of GovDeals, Inc. for 2015, as described above, to dispose of 2015 Park District surplus equipment and vehicles, whereby equipment and vehicles for disposal would be authorized in writing as surplus by the respective Department Director and the Chief Executive Officer prior to internet auction, and would subsequently be reported to the Board every six (6) months; prior Board approval for items with anticipated value over \$10,000 would be secured.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Consultant Agreement – RFQ #6037: Professional Design Services – Hydrology Monitoring – West Creek Reservation***  
(*Originating Sources Jennifer Grieser, Senior Natural Resource Manager - Urban Watersheds/Sean E. McDermott, P.E., Chief Planning and Design Officer*)

**Background:**

With construction completed in 2013, Cleveland Metroparks, the Northeast Ohio Regional Sewer District (NEORS) and West Creek Conservancy envisioned the Watershed Stewardship Center (WSC) at West Creek Reservation as a place to advance the science and management of urban watersheds. In support of this goal, Environmental Design Group (EDG), with feedback from Cleveland Metroparks, designed a treatment train of numerous practices (stormwater control measures) to manage stormwater onsite, allowing runoff to attenuate and infiltrate.

In order to now monitor and determine the sustainable impact that the constructed stormwater control measures are producing for the WSC, qualified organizations (i.e. universities) and qualified design professional firms were invited to submit their qualifications for the collection, management and analyzing of data to characterize the hydrologic performance of the stormwater control measures.

**ACTION ITEMS (cont.)**

Funding sources totaling \$90,000 have been established from both the Cleveland Metroparks general budget (\$50,000) and the *Emerald Necklace Endowment Fund* (\$40,000).

**RFQ Response and Analysis:**

On November 6, 2014, Cleveland Metroparks issued a Request for Qualifications (RFQ) for professional design services and invited qualified organizations (i.e. universities) and qualified design professionals to submit their qualifications related to monitoring, data collection, coordination, reporting, design, and document preparation associated with the stormwater control measures. The RFQ yielded four (4) responses from universities and consultant teams. Qualifications were reviewed by Cleveland Metroparks staff including Sean McDermott, Kyle Baker, Jennifer Grieser, and Pat Lorch, and, pursuant to ORC 153.69, the top four (4) firms were ranked in order of most qualified. The responding teams and corresponding ranking are as follows:

<b>Ranking</b>	<b>Organization / Consultant</b>
#1	Kent State University
#2	North Carolina State University
#3	Sustainable Streams, LLC
#4	Stantec Consulting Services, Inc.

It was deemed by staff that the Kent State University team is the most qualified.

**Proposal Analysis:**

A proposal was requested from Kent State University to cover the below scope of services related to the hydrology study. The proposed cost of \$90,000 covers the below scope:

- Monitoring Equipment
- Plans & Procedures
- Data Collection
- Coordination & Reporting
- Design Tool Development
- Knowledge Transfer

The above described scope of work is scheduled to occur through December 31, 2016; thus giving ample time to monitor and develop accurate models.

**No. 14-12-216:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a Professional Services Agreement for the West Creek Hydrology Monitoring with **Kent State University**, in the not-to-exceed amount of

**ACTION ITEMS (cont.)**

**\$90,000** for hydrology monitoring and professional design services, in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated December 9, 2014.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**(j) *Increase to Purchase Order for Sylvester Tires, Wingfoot/Goodyear, and Conrad's Wholesale Tire***  
*(Originating Source: Ronald D. Ciancutti, Director of Procurement)*

At the Board meeting of March 13, 2014 the Board was informed of the \$50,000 expenditure with Sylvester Tires, Wingfoot/Goodyear, and Conrad's Wholesale Tire on the "Items between \$10,000 - \$50,000" list for various car and truck tires throughout Cleveland Metroparks.

Due to the proliferation of the fleet (on-road and off-road) from the addition of properties (Rivergate, Acacia, Lakefront) and extended "useful life" of trucks and mowing equipment, additional consumption was experienced throughout 2014.

In light of this, the Board is hereby asked to approve an increase of \$20,000 to the award amount to accommodate the additional tires. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$50,000.00 - March 13, 2014
Additional consumption estimate:	<u>20,000.00</u> - December 18, 2014
REVISED TOTAL AWARD	\$70,000.00

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

**No. 14-12-217:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the increase of various paper products to Sylvester Tires, Wingfoot/Goodyear, and Conrad's Wholesale Tire pursuant to the agenda originally approved on March 13, 2014, for a revised total estimate not to exceed \$70,000.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (k) ***Increase to Purchase Order for North Coast Integrated Technologies***  
*(Originating Source: Ronald D. Ciancutti, Director of Procurement)*

At the Board meeting of July 10, 2014 the Board was informed of the \$49,800 expenditure with North Coast Integrated Technologies, for the Audio Visual Security Package at the Merwin’s Wharf Project located, on the “Items Between \$10,000 - \$50,000” list for building located at the Rivergate Park. The original package required some equipment alternations that came to light after the initial location opening.

In light of this, the Board is hereby asked to approve an increase of \$8,697.00 to the award amount to accommodate the additional improvements needed. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$49,800.00
Additional consumption estimate:	<u>8,697.00</u>
REVISED TOTAL AWARD	\$58,497.00

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

**No. 14-12-218:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the increase of audio/video package as presented above from North Coast Integrated Technologies pursuant to the agenda originally approved on August, 1 2014, for a revised total of \$58,497.00. This closes out final invoices from the original agreement.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.



**AWARD OF BIDS:**

**No. 14-12-219:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following bid awards:

**Bid #6034:** **Villa Angela-Wildwood Pedestrian Bridge – Euclid Creek Reservation** (see page **78905**);

**Bid #6042:** **Asphaltic Concrete** to be supplied on an “as needed” basis from January 1, 2015 through December 31, 2015 to various locations throughout Cleveland Metroparks (see page **78907**);

**BID #6043:** **Concrete** to be supplied on an “as needed” basis from January 1, 2015 through December 31, 2015 to various locations throughout Cleveland Metroparks (see page **78908**); and

**BID #6044:** **Testing and Repair of Backflow Preventers, and Emergency Water System Repairs** to be supplied on an “as needed” basis throughout Cleveland Metroparks, for a two (2) year period, beginning January 1, 2015 through December 31, 2016, with an option to renew for an additional two (2) year period from January 1, 2017 through December 31, 2018 (see page **78909**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD BID #6034: VILLA ANGELA-WILDWOOD PEDESTRIAN BRIDGE – EUCLID CREEK RESERVATION**

*(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

**Background:**

Representing the first major new capital project on the Lakefront, the Villa Angela-Wildwood pedestrian bridge will connect Villa Angela Park to Wildwood Park via a ten (10) foot wide pedestrian bridge over Euclid Creek near its outlet into Lake Erie. During public meetings held prior to acquisition of the Lakefront parks in June of 2013, many public comments centered on the need for pedestrian access along the lakefront and strengthening the connection between Villa Angela and Wildwood parks.

The Villa-Angela-Wildwood pedestrian bridge project is being delivered as a hard-bid design-build project. Eighty percent (80%) construction documents were supplied to bidders, who included engineering services in their bids. The project will include a 165' prefabricated bridge over Euclid Creek, 800' of all purpose trail, new trail lighting, a stairway to the beach, and appropriate beach-front landscape treatments and sustainable stormwater features. Additionally, the bridge and all purpose trail are designed to be fully ADA compliant.

Construction is scheduled be complete by June 1, 2015.

**Bid Results:**

On December 2, 2014 sealed bids were received for the Villa Angela -Wildwood Pedestrian Bridge. Bidders were required to separate the costs of design and construction, in addition to provide the firm to act as Engineer of Record. Bidders were also asked to provide an add - alternate price (Alternate 1) to install a concrete deck on the bridge in lieu of a wood deck. At this time the recommendation is to proceed with the wooden deck design. The results of the bidding are summarized below.

<b>Contractor</b>	<b>Designer</b>	<b>Design</b>	<b>Construction</b>	<b>Total</b>	<b>Alt 1</b>
Platform Cement Inc.	Mannik and Smith	\$15,000	\$662,900	\$677,900	\$7,600
Huffman Equipment	KS Associates	\$23,500	\$665,500	\$689,000	\$18,800
F Buddie Contracting	Environmental Design Group	\$27,000	\$727,480	\$754,480	\$15,780
Schirmer Construction	MS Consultants	\$78,189	\$684,000	\$762,189	\$19,000
* Engineer's Estimate				\$700,000	

Platform Cement Inc. (Platform) has bid on several Cleveland Metroparks projects in the past, although was not the lowest and best bidder. Platform has been in business for 23 years and has recently completed several notable projects including renovations and bridges at First Energy Stadium (formerly Cleveland Browns Stadium) and the RTA Brookpark Station Reconstruction. Additionally, Platform currently is performing projects for University Hospitals, Cleveland State University, Beaumont School, and Ursuline College. Platform and its engineering consultant, Mannik Smith Group are both actively engaged in site development and infrastructure projects.

**AWARD OF BIDS (cont.):****RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with Platform Cement, Inc. as the lowest and best bidder for Bid #6034, the **Villa-Angela Wildwood Pedestrian Bridge**, Euclid Creek Reservation for the lump sum amount of \$677,900. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**See Approval of this Item by Resolution No. 14-12-219 on Page 78904)**

**AWARD OF BIDS (cont.):**

**BID #6042 SUMMARY:** ASPHALTIC CONCRETE to be supplied on an “as needed” basis from January 1, 2015 through December 31, 2015 to various locations throughout Cleveland Metroparks

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2014 Expenditures = \$135,000
2015 Estimate = \$200,00 (1)

(1) The 2015 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, estimated at ±\$200,000.

<b>Bid results as follows:</b>	<b>Allied Bedford</b>	<b>Allied W. 3<sup>rd</sup> St.</b>	<b>Allied W. 150<sup>th</sup></b>	<b>Allied Copley</b>	<b>Kokosing Columbia Station</b>	<b>Kokosing Garfield Hts.</b>	<b>Kokosing Cleveland</b>
301 (per ton)	\$65.20	\$64.60	\$65.20	\$61.00	\$58.25	\$57.50	\$57.50
448-2 (per ton)	\$65.75	\$65.75	\$65.75	\$63.70	\$59.75	\$58.50	\$58.50
448-1 (per ton)	\$72.50	\$71.25	\$72.50	\$70.25	\$70.50	\$70.00	\$70.00
Tack (per gallon)	\$6.25	\$6.25	\$6.25	\$6.25	No Bid	No Bid	No Bid
5 gallon buckets	Included	Included	Included	Included	No Bid	No Bid	No Bid

Prices displayed above represent a comprehensive split award since frequently during the paving season the awarded low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second low bidder must be utilized (at the bid secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

The overall increase in cost per ton reflects on average ±3% compared to 2014 price structure.

**RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in Bid #6042 Summary, to be supplied as needed beginning January 1, 2015 and extending through December 31, 2015 to the lowest and best bidders **Allied Corporation, Inc. and Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$200,000.** In the event these vendors cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**See Approval of this Item by Resolution No. 14-12-219 on Page 78904)**

**AWARD OF BIDS (cont.):**

**BID #6043 SUMMARY:**     **CONCRETE** to be supplied on an “as needed” basis from January 1, 2015 through December 31, 2015 to various locations throughout Cleveland Metroparks.

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2014 Expenditures = \$70,000
2015 Estimate = \$75,000

The awarded supplier will supply and pour up to \$75,000 of 3000 psi, 3500 psi, 4000 psi, 4500 psi, LSM 50, and LSM 100 (all based on per yard) concrete at specified locations throughout Cleveland Metroparks on an "as needed" basis. The concrete will be used by Park District personnel for various projects such as footers, pads and other concrete items. The lowest and best bid submitted reflects ±6% increase over 2014 cost.

CONCRETE TYPE	3000 psi	3500 psi	4000 psi	4500 psi
2014	\$76.50	\$78.00	\$80.25	\$84.00
2015	\$85.00	\$83.00	\$84.50	\$86.25

The bid was sourced to ±15 suppliers and Cleveland Metroparks **only received one bid from Medina Supply Company.**

**RECOMMENDED ACTION:**

That the Board authorize an award of Bid #6043 to the lowest and best bidder, **Medina Supply Company**, for the supply of concrete for the period beginning January 1, 2015 extending through December 31, 2015, at the unit costs specified in the summary and bid file, **for a total cost not to exceed \$75,000.** In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**See Approval of this Item by Resolution No. 14-12-219 on Page 78904)**

**AWARD OF BIDS (cont.):**

**BID #6044 SUMMARY:**     **TESTING and REPAIR of BACKFLOW PREVENTERS, and EMERGENCY WATER SYSTEM REPAIRS** to be supplied on an “as needed” basis throughout Cleveland Metroparks, for a two (2) year period, beginning January 1, 2015 through December 31, 2016, with an option to renew for an additional two (2) year period from January 1, 2017 through December 31, 2018

<b>----- HIGHLIGHTS AT A GLANCE -----</b>
2013/2014 YTD Expenditure = \$49,500.00
2015/2016 Estimate = *\$63,300.00

\*the estimate includes the additional number of devices to service compared to the previous award bid (the number of devices increased due to the Park acquiring more property)

**Background**

Cleveland Metroparks Manager of Facilities Engineering made an extensive review and updated the inventory of all water supply backflow preventers throughout Cleveland Metroparks. The resulting spreadsheet provided a detailed description of backflow preventers by not only location, but by size, manufacturer and serial number. This contract has the option to renew for an additional two year period at the sole discretion of Cleveland Metroparks.

ESTIMATED QUANTITY	ITEM DESCRIPTION	GILLESPIE	ARS
<b>TESTING AND REPAIR OF BACKFLOW PREVENTORS</b>			
67 each	TESTING OF BACKFLOW DEVICES (vaulted)	\$90.00	\$90.00
177 each	TESTING OF BACKFLOW DEVICES (inside bldg.)	\$50.00	\$60.00
20 hours	REPAIR of INSIDE BUILDING BACKFLOW DEVICES (labor/equipment only)	\$50.00	\$60.00
20 hours	REPAIR of VAULTED BACKFLOW DEVICES (labor/equipment only)	\$80.00	\$85.00
<b>EMERGENCY AND NON-EMERGENCY PLUMBING SERVICES (Labor Only)</b>			
20 hours	INSIDE BUILDING 6-inch and below supply size (no confined space)	\$70.00	\$60.00
20 hours	CONFINED SPACE ENTRY – 3-inch and below size: (vaulted)	\$120.00	\$60.00
20 hours	CONFINED SPACE ENTRY – 4-inch and above supply size (vaulted)	\$120.00	\$85.00

**AWARD OF BIDS (cont.):**

Staff analyzed the annual service cost, by unit and/or hourly rates, from ARS Plumbing and Rescue Inc. at \$31,650 and Gillespie Backflow, Inc. at \$31,680 (shown above). ARS Plumbing and Rescue Inc. provided the lowest and best bid. Although Gillespie Backflow, Inc. provided lower unit costs in some areas, splitting the award is not a viable option since these services are often completed simultaneously.

ARS Plumbing and Rescue Inc. and Gillespie Backflow, Inc. responded positively to providing the second term of service (years three and four) at the same level of pricing. The two-year renewal estimated total will therefore be \$63,300 as well if years three and four are recommended by Cleveland Metroparks at the culmination of year two (2).

ARS provided an overall lower bid including containment device services as needed. ARS provided a certified bid and performance bond and Cleveland Metroparks has conducted business with both organizations in the past and both have provided satisfactory services.

**RECOMMENDED ACTION:**

That the Board authorize an award for the purchase of Testing and Repair of Backflow Preventers, and Emergency Water System Repairs as specified in Bid #6044 throughout Cleveland Metroparks, to be provided for a two year period beginning January 1, 2015 through December 31, 2016, from the lowest and best bidder, **ARS Plumbing and Rescue Inc. with an annual cost not to exceed \$31,650/year or a two year cost not to exceed \$63,300**, at the unit prices indicated above, with an **option to renew for an additional two years based on bidder's performance and the availability of funds, for a total four (4) year cost not to exceed \$126,600.00**. In the event the log of consumption exceeds 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**See Approval of this Item by Resolution No. 14-12-219 on Page 78904**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 12/18/14)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Parcel review for and title work related to strategic initiatives at North and South Chagrin Reservations.	Surety Title Agency, Inc.	\$11,450.00	(5)
Advertising expense account including network search, training, support and job postings for a one year period; December 2014 through November 2015.	LinkedIn Corporation	\$10,100.00	(3)
Revision of Cleveland Metroparks trails application to allow downloads from App store / Play store including graphic design.	Greeninfo Network	\$10,940.00	(5)
Analysis and development of a job evaluation and compensation system to assist Human Resource Department in compensation study.	Archer Company, LLC	\$34,500.00	(7)
Structural engineering services for the zoo giraffe deck.	Osborn Engineering Company	\$16,650.00	(5)
Radio base console for zoo guest services reception area.	Vasu Communications, Inc.	\$15,962.00	(7)
Pneumatic forklift (8,000 lb. capacity) for zoo facilities.	Towlift	\$38,000.00	(7)



**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Annual maintenance agreement renewal for accounting software for a one-year period beginning January 1, 2015 through December 31, 2015.	Aptean, Inc.	\$34,720.79	(3)
Installation and removal of pole banners including hardware. Last seen on November 13, 2014. Shown here to add \$2,000 to remove and replace a number of banners.	Sign-Lite Services	\$14,936.66 <u>2,000.00</u> \$16,936.66	(7)
Various winter apparel for kiosk sales and nature shops. Shown here to add \$300 for art changes made to hoodies.	Universal North, Inc.	\$11,668.20 <u>300.00</u> \$11,968.20	(7)
Software Contract Management System for Cleveland Metroparks portal for employee site, includes website license.	Kentico, LLC	\$14,999.00	(3)
Engineering (mechanical electrical plumbing) services for water taxi building, site, parking lot.	GPD Associates	\$18,200.00	(7)
Cleveland Plain Dealer and Sun News legal advertising for a one year period beginning February 1, 2014 through January 31, 2015. Last revised and shown to Board on August 21, 2014.	Northeast Ohio Marketing, LLC	\$24,700.00 <u>25,300.00</u> \$50,000.00	(3)
Increases in scrap metal recycling services due to higher volume than estimated.	Demilita Iron and Metal	\$26,740.00 <u>1,200.00</u> \$27,940.00	(1)
Custom “windscape” inflatable backdrops for zoo’s Professor Wilde’s Traveling Show.	Skyline Event Services	\$15,000.00	(3)

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fiber optic cabling from Ranch House to Stillwater Lodge in the zoo.	US Communications and Electric, Inc.	\$22,401.00	(3)

===== **KEY TO TERMS** =====

- (1) "**BID**"- Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

***There are no change orders to report for this period.***

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **78904** through **78910**; \$10,000 to \$50,000 purchased items/services report, pages **78911** through **78913**; and construction change orders, page **78914**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 14-12-206:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **78939** to **78992**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**OLD BUSINESS: WHISKEY ISLAND/WENDY PARK**

Chief Legal and Ethics Officer Rose Fini reported that the transaction to transfer Whiskey Island and Wendy Park to Cleveland Metroparks was completed yesterday, December 17, 2014. Vice President Moore expressed his gratitude to the staff for making this all happen.

President Bruce Rinker commented on how impressed he has been with the staff of Cleveland Metroparks as he acknowledged all on the wonderful accomplishments made throughout.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, January 8, 2015, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 14-12-220:** At 9:36 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Estate, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote and roll call on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 14-12-221:** There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 10:20 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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Secretary.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2014 VS. 2013, FOR THE MONTH ENDED NOVEMBER 30

	2014						2013								
	Annual Budget	Rev. Annual Estimate (A)	Y-T-D Estimate	Y-T-D Actual	Y-T-D Variance	% of Rev. Ann. Est.	M-T-D Estimate	M-T-D Actual	M-T-D Variance	% of Rev. Ann. Est.	Annual Actual	Y-T-D Actual	% of Ann.	M-T-D Actual	% of Ann.
Beginning Cash Bal. Receipts:	\$27,389,019	\$27,389,019	\$27,389,019	\$27,389,019	\$0	100.0%	\$24,342,853	\$44,974,445	\$20,631,592	164.2%	\$13,846,511	\$13,846,511	100.0%	\$33,605,934	242.7%
Property Tax	\$73,610,221	\$73,610,221	\$68,687,175	\$72,974,735	\$4,287,560 (C)	99.1%	\$14,789	\$3,079,545	\$3,064,756	4.2%	\$50,020,240	\$46,674,891	93.3%	\$10,049	0.0%
Grants/Loc. Govt.	8,981,847	10,587,337	8,771,946	7,074,798	(1,697,148) (C)	66.8%	1,182,381	361,549	(820,832)	3.4%	18,772,815	17,904,614	95.4%	381,191	2.0%
Invest. Inc.	50,000	50,000	45,613	84,110	38,496	168.2%	4,417	7,681	3,264	15.4%	53,425	48,738	91.2%	4,719	8.8%
Golf Receipts	6,583,600	6,583,600	6,487,817	5,792,062	(695,755)	88.0%	233,498	72,329	(161,169)	1.1%	6,035,880	5,948,066	98.5%	214,072	3.5%
Zoo Receipts	9,197,539	9,197,539	9,025,484	7,800,559	(1,224,925)	84.8%	153,174	190,946	37,771	2.1%	9,089,972	8,919,929	98.1%	151,383	1.7%
Chalet/Rest./Conc.	1,861,915	1,861,915	1,478,873	1,787,239	308,366	96.0%	107,317	104,597	(2,720)	5.6%	524,639	416,708	79.4%	30,239	5.8%
Ledge Pool	167,091	167,091	167,091	132,601	(34,489)	79.4%	302	120	(182)	0.1%	124,626	124,626	100.0%	225	0.2%
Self-funded Reserve	6,253,001	6,253,001	5,766,548	5,458,682	(307,867)	87.3%	482,407	486,733	4,326	7.8%	5,656,852	5,216,777	92.2%	436,415	7.7%
Marina and Other	2,456,867	2,456,867	2,122,488	3,151,599	1,029,111	128.3%	240,932	109,545	(131,387)	4.5%	5,054,690	4,881,091	96.6%	495,687	9.8%
<b>Total Receipts</b>	<b>\$109,162,082</b>	<b>\$110,767,572</b>	<b>\$102,553,037</b>	<b>\$104,256,385</b>	<b>\$1,703,348</b>	<b>94.1%</b>	<b>\$2,419,216</b>	<b>\$4,413,044</b>	<b>\$1,993,828</b>	<b>4.0%</b>	<b>\$95,333,139</b>	<b>\$90,135,440</b>	<b>94.5%</b>	<b>\$1,723,981</b>	<b>1.8%</b>
<b>Expenditures:</b>															
Salaries & Fringe	\$56,311,614	\$55,076,000	\$50,780,057	\$49,035,528	\$1,744,529 (D)	89.0%	\$4,377,041	\$4,353,282	\$23,759	7.9%	\$47,992,569	\$44,331,275	92.4%	\$3,730,411	7.8%
Oper. Sup./Oth.	19,359,273	19,936,175	17,744,651	15,274,275	2,470,376	76.6%	1,921,628	1,085,010	836,617	5.4%	14,080,965	12,486,960	88.7%	1,103,832	7.8%
Utilities	4,973,780	4,928,340	4,753,471	3,775,239	978,232	76.6%	381,761	314,194	67,567	6.4%	3,541,024	3,416,528	96.5%	271,036	7.7%
Equipment	3,351,748	3,751,233	3,467,932	2,546,293	921,639	67.9%	423,474	37,141	386,333	1.0%	1,890,593	1,837,494	97.2%	182,459	9.7%
Land	3,379,957	3,379,957	3,353,509	2,042,388	1,311,121	60.4%	413,325	12,863	400,462	0.4%	2,555,888	2,535,888	99.2%	10,076	0.4%
Constr. Matls.	5,221,583	5,567,069	5,138,975	2,254,556	2,884,419	40.5%	626,480	205,380	421,099	3.7%	1,946,176	1,825,420	93.8%	141,639	7.3%
Constr. Contracts	25,618,179	28,737,813	24,751,074	10,648,807	14,102,267 (C)	37.1%	4,283,548	2,212,726	2,070,822	7.7%	4,613,327	4,390,601	95.2%	1,275,607	27.7%
Zoo Animals	83,101	84,035	72,178	38,761	33,416	46.1%	4,973	356	4,617	0.4%	18,260	15,860	86.9%	1,093	6.0%
Self-funded Reserve	6,328,482	6,316,482	5,958,449	5,113,022	845,427	80.9%	408,079	250,001	158,078	4.0%	5,151,831	4,860,367	94.3%	332,205	6.4%
<b>Total Exp.</b>	<b>\$124,627,716</b>	<b>\$127,777,104</b>	<b>\$116,020,295</b>	<b>\$90,728,869</b>	<b>\$25,291,426</b>	<b>71.0%</b>	<b>\$12,840,309</b>	<b>\$8,470,954</b>	<b>\$4,369,355</b>	<b>6.6%</b>	<b>\$81,790,633</b>	<b>\$75,700,394</b>	<b>92.6%</b>	<b>\$7,048,357</b>	<b>8.6%</b>
End. Cash Bal.	\$11,923,386	\$10,379,487	\$13,921,761	\$40,916,536	\$26,994,775	394.2%	\$13,921,761	\$40,916,536	\$26,994,775	394.2%	\$27,389,017	\$28,281,558	103.3%	\$28,281,558	103.3%
Encumbrances	\$0	\$0	\$11,470,635	\$11,470,635 (B)	\$0	N/A	\$11,470,635	\$11,470,635	\$0	N/A	\$5,578,889	\$5,412,084	19.1%	\$5,412,084	19.1%
<b>Avail. Cash Balance</b>	<b>\$11,923,386</b>	<b>\$10,379,487</b>	<b>\$2,451,126</b>	<b>\$29,445,900</b>	<b>\$26,994,774</b>	<b>394.2%</b>	<b>\$2,451,126</b>	<b>\$29,445,900</b>	<b>\$26,994,774</b>	<b>394.2%</b>	<b>\$21,810,128</b>	<b>\$22,869,473</b>	<b>104.9%</b>	<b>\$22,869,473</b>	<b>104.9%</b>
Bal. in Restricted Funds	\$4,649,001	\$3,268,324	\$4,829,965	\$4,829,965	\$0	147.8%	\$4,829,965	\$4,829,965	\$0	147.8%	\$5,202,784	\$4,659,590	19.1%	\$4,659,590	19.1%
<b>Adj. Avail. Cash Bal.</b>	<b>\$7,274,385</b>	<b>\$7,111,164</b>	<b>-\$2,378,839</b>	<b>\$24,615,935</b>	<b>\$26,994,774</b>	<b>346.2%</b>	<b>-\$2,378,839</b>	<b>\$24,615,935</b>	<b>\$26,994,774</b>	<b>346.2%</b>	<b>\$16,607,344</b>	<b>\$18,209,883</b>	<b>109.6%</b>	<b>\$18,209,883</b>	<b>109.6%</b>

- (A) Includes Appropriation Adjustment #3.
- (B) Summary of Encumbrances follows on next page.
- (C) Timing difference in property tax receipts, grant receipts and construction contract payments.
- (D) Represents an estimated savings of \$2,444,195 due to the Position Management Program.

\* Amounts in brackets ( ) represent unfavorable variances.  
 \*\* Encumbrance percentage is of ending cash.

Cash balance, 10/31/14		\$44,974,445	(Exp., cont'd)
Revenue, November 2014		\$4,413,044	
Exp.:	A/P vouchers	11/13/14 \$3,047,385	Payrolls 11/01/14 \$1,239,780
		11/14/14 67,680	11/15/14 1,067,775
		11/20/14 224,197	
		11/24/14 11,606	Payroll adj. \$0
			Withholding 11/01/14 309,400
			11/15/14 265,523
	Purchasing card	\$451,142	ADP \$9,033
	Fringe vouchers	11/07/14 547,636	Total payroll \$2,891,510
		11/21/14 480,878	
	Rec./vouch. adj.	(270)	Total exp. \$8,470,954
	Refunds	(84,211)	
	Hlth. ins./WC reserve posting	435,527	
	Medical Mutual	297,374	
	Bank fees	16,144	
	Aud./treas. fees	19,375	
	Sales tax, Misc. exp.	64,978	
<b>Subtotal exp.</b>		\$5,579,444	<b>Ending cash bal., 11/30/14 \$40,916,536</b>

**Cleveland Metroparks**  
**Encumbrance Summary - 11/30/14**

	<u>General</u>	<u>Capital Equip., Animals &amp; Land</u>	<u>Capital Constr. Projects</u>	<u>Encumbrance</u>
General Fund	\$2,778,311			\$2,778,311
Health Insurance Reserve	224,280			224,280
Property Insurance Reserve	82,342			82,342
Workers' Comp. Reserve	0			0
<i>Subtotal</i>	<u>\$3,084,934</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,084,934</u>
Capital Fund:				
Equipment		\$720,609		
Animals		12,771		
Land		82,215		
Constr. Matl.			\$381,802	
Constr. Contracts			<u>5,446,190</u>	
<i>Subtotal Capital Fund</i>		<u>\$815,595</u>	<u>\$5,827,992</u>	<u>\$6,643,587</u>
Restricted Funds:				
General	\$198,791			
Equipment		\$104,223		
Animals		0		
Land		0		
Constr. Matl.			\$180,037	
Constr. Contracts			<u>1,259,063</u>	
<i>Subtotal Restricted Funds</i>	<u>\$198,791</u>	<u>\$104,223</u>	<u>\$1,439,100</u>	<u>\$1,742,114</u>
Subtotal Construction Projects Encumbrances			<u><u>\$7,267,092</u></u> *	
Total Encumbrances				<u><u>\$11,470,635</u></u>

**Capital Construction Project Encumbrances over \$50,000**

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	189,786
1510	Park Operations Management	A09007 CXT Restrooms	240,727
1510	Park Operations Management	A10005 All Purpose Trail Resurfacing	78,804
1536	Brecksville Park Management	K14001 Keeler Roof Replacement	50,969
1538	Mill Stream Run Park Management	S14005 Camp Cheerful Craft Center	125,000
1543	Ohio and Erie Canal Park Management	L13001 Mill Creek Connector Trail	1,375,164
1546	Lakefront Park Management	Q14006 Edgewater Post-season Construction	184,039
1546	Lakefront Park Management	Q14019 Lakefront General Design	214,489
1546	Lakefront Park Management	Q14040 Lake Link Trail - Phase 1	500,000
1546	Lakefront Park Management	Q14041 Water Taxi Docks	87,893
1547	Euclid Creek/East Shores	Q14032 Park General Design	161,269
1547	Euclid Creek/East Shores	Q14034 Salt Building	65,800
1750	Zoo Facility Operations	V07008 Pump Replacement	60,000
1750	Zoo Facility Operations	V12027 Carousel Construction	69,193
1750	Zoo Facility Operations	V14029 Stillwater Lodge Construction	250,001
1930	Human Resources	A14005 HRIS/Payroll System	130,242
5141	Lake Link Trail Phase 1 - TPL	Q14141 Lake Link Trail - Phase 1	1,214,990
5320	Arts and Crafts Center-ACC	S14320 Arts and Craft Center Construction	399,752
5465	Mill Creek Connector - ODOT	J12465 Mill Creek Connector -Phase II	140,069
5478	Rocky River Trail - EN Endowment	R14478 Rocky River Trail Improvements	62,500
5515	Bay Arts Ceramic Studio	D14515 Ceramic Studio Construction	266,674
5709	Stillwater Lodge - Aramark	V14709 Stillwater Lodge Construction	317,116
5789	Stillwater Lodge - Zoo Society	V14789 Stillwater Lodge Construction	200,001
	All other capital project encumbrances		882,616
Total Capital Construction Projects Encumbrances			<u><u>\$7,267,092</u></u> *

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED NOVEMBER 30, 2014**

**ACCOUNTS RECEIVABLE**

**RANGER/COURT FINES RECEIVABLE**

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$202,489	\$9,840	\$6,451	\$2,381	\$221,161

Total	\$245,000 <i>Estimated</i>
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**INVESTMENTS**

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Principal	Interest to be Earned
10/31/14	STAR Ohio	State pool (A)	30	0.06%	11/30/14	\$1,012,123	\$47
10/31/14	STAR Plus	State pool (B)	30	0.20%	11/30/14	\$10,060,416	\$1,652
10/31/14	PNC Bank	Money Market (C)	30	0.10%	11/30/14	\$4,099,312	\$556
10/31/14	Charter One Bank	Government Checking (D)	30	0.25%	11/30/14	\$16,005,809	\$3,289
10/31/14	Fifth Third Securities	Money Market (E)	30	0.01%	11/30/14	\$877	\$0

- (A) State Treasurer's Asset Reserve (STAR). Interest rate is compounded on a treasury note basis.  
 (B) STAR Plus (Interest rate is actual yield earned in prior month).  
 (C) Government Performance Money Market Account (Rate is compounded based on Average Collected Monthly Balance).  
 Investment principal varied between \$4,099,312 and \$9,099,312 in November.  
 (D) Collateralized Government Checking Account.  
 (E) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.  
 Investment principal varied between \$376 and \$877 in November.

Source: David J. Kuntz, Chief Financial Officer  
12/12/14



## RESOLUTION RECOGNIZING THE RETIREMENT OF GRETCHEN E. MOTTS

**WHEREAS,** *Gretchen E. Motts has served Cleveland Metroparks for more than 15 years; and,*

**WHEREAS,** *Gretchen E. Motts has devoted these years of service utilizing her knowledge, skills and abilities as a Naturalist II; and,*

**WHEREAS,** *Gretchen E. Motts has provided a variety of innovative outdoor education programs and useful information to park visitors and nature center guests, and willingly assisted other nature center staff and volunteers as required; and,*

**WHEREAS,** *Gretchen E. Motts created and conducted programs for school groups, scout groups, and day camp participants, and developed and implemented weekend preschool programs; and,*

**WHEREAS,** *Gretchen E. Motts was responsible for coordinating the efforts for Breakfast in the Park and the citizen science projects such as river and amphibian monitoring; and,*

**WHEREAS,** *Gretchen E. Motts went above her primary responsibilities when she played an integral role with monitoring and maintaining the wildlife feeding area; and,*


**WHEREAS,** *Gretchen E. Motts has demonstrated a spirit of cooperation when she contributed with program development during the renovation of Rocky River Nature Center, actively participated on Post It Committees, assisted with the development of the Ohio State Symbols program and booklet for Rocky River Nature Center, participated with Cedar Valley Celebrations, and when she supported the Ohio Parks & Recreation Association Fall Section Conference; and,*

**WHEREAS,** *Gretchen E. Motts has served Cleveland Metroparks through her dedication and commitment to Rocky River Nature Center and its visitors; and,*

**WHEREAS,** *Gretchen E. Motts has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Gretchen E. Motts for her years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Bruce G. Rinker  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



**Cleveland Metroparks**  
**2014 Budget Adjustment #4**  
**December 18, 2014**

**Type I: Transfers**

Division	Account Code	Project	Transfer Amount
<b>Operating/Capital Fund</b>			
<b>T01</b> <i>Transfer of appropriations for additional office equipment and supplies due to staffing.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	57503 - PHOTOGRAPHY SUP/EXP	-	\$875
1310 - MKTG./STRATEGY/ADVERT.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$542
1310 - MKTG./STRATEGY/ADVERT.	57406 - CONSULTING/PROF. SERVICES	-	\$540
1310 - MKTG./STRATEGY/ADVERT.	57572 - OFFICE FURNISHINGS	-	\$498
1310 - MKTG./STRATEGY/ADVERT.	57502 - OFFICE SUPPLIES	-	\$218
From: 1310 - MKTG./STRATEGY/ADVERT.	66571 - MISC. SUPPLIES & EXPENSE	-	(\$2,673)
<b>T02</b> <i>Transfer of appropriations to more closely match actual expenditures.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	57416 - PRINTING EXPENSE	-	\$14,920
From: 1310 - MKTG./STRATEGY/ADVERT.	57413 - BOOKS/PUBLICATIONS/SUBSCR	-	(\$1,100)
1310 - MKTG./STRATEGY/ADVERT.	58803 - MILEAGE REIMB./PARKING	-	(\$1,320)
1360 - VISUAL COMMUNICATIONS	57406 - CONSULTING/PROF. SERVICES	-	(\$12,500)
<b>T03</b> <i>Transfer of appropriations to more closely match actual expenditures.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	58474 - MEMBERSHIPS/LICENSES	-	\$2,581
1310 - MKTG./STRATEGY/ADVERT.	58474 - MEMBERSHIPS/LICENSES	-	\$1,976
1310 - MKTG./STRATEGY/ADVERT.	68447 - CELL PHONES	-	\$1,014
1310 - MKTG./STRATEGY/ADVERT.	68449 - INTERNET SERVICES	-	\$208
1310 - MKTG./STRATEGY/ADVERT.	69505 - VISUAL COMMUNICATIONS SUP	-	\$133
From: 1310 - MKTG./STRATEGY/ADVERT.	58422 - TRAINING/CONFERENCE EXP.	-	(\$2,581)
1310 - MKTG./STRATEGY/ADVERT.	66571 - MISC. SUPPLIES & EXPENSE	-	(\$3,331)
<b>T04</b> <i>Transfer of appropriations for software upgrades, increase in speed and memory.</i>			
To: 1360 - VISUAL COMMUNICATIONS	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$10,000
From: 1360 - VISUAL COMMUNICATIONS	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$10,000)
<b>T05</b> <i>Transfer of appropriations for additional equipment and supplies for additional staff.</i>			
To: 1360 - VISUAL COMMUNICATIONS	57503 - PHOTOGRAPHY SUP/EXP	-	\$1,537
1360 - VISUAL COMMUNICATIONS	57502 - OFFICE SUPPLIES	-	\$599
1360 - VISUAL COMMUNICATIONS	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$598
1360 - VISUAL COMMUNICATIONS	59507 - MINOR EQUIPMENT	-	\$246
1360 - VISUAL COMMUNICATIONS	60514 - CLEANING SUPPLIES/EXP.	-	\$62
From: 1360 - VISUAL COMMUNICATIONS	57406 - CONSULTING/PROF. SERVICES	-	(\$3,042)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T06</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1420 - ENGINEERING/DESIGN DIV.	59507 - MINOR EQUIPMENT	-	\$86
	1420 - ENGINEERING/DESIGN DIV.	67423 - BUSINESS MEETING EXPENSE	-	\$79
From:	1420 - ENGINEERING/DESIGN DIV.	58474 - MEMBERSHIPS/LICENSES	-	(\$165)
<b>T07</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1430 - PARK PLANNING DIVISION	57406 - CONSULTING/PROF. SERVICES	-	\$17,000
From:	1430 - PARK PLANNING DIVISION	58422 - TRAINING/CONFERENCE EXP.	-	(\$7,000)
	1430 - PARK PLANNING DIVISION	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$10,000)
<b>T08</b>	<i>Transfer of appropriations to cover cost of software licensing and fuel charges.</i>			
To:	1519 - NATURAL RESOURCE MGT.DIV.	64548 - GASOLINE/DIESEL FUEL	-	\$5,000
	1519 - NATURAL RESOURCE MGT.DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$3,500
From:	1519 - NATURAL RESOURCE MGT.DIV.	61523 - INSECTICIDES	-	(\$2,500)
	1519 - NATURAL RESOURCE MGT.DIV.	58422 - TRAINING/CONFERENCE EXP.	-	(\$6,000)
<b>T09</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1523 - TRAILS DIVISION	57502 - OFFICE SUPPLIES	-	\$200
	1523 - TRAILS DIVISION	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$150
From:	1523 - TRAILS DIVISION	58224 - UNIFORMS/CLOTHING	-	(\$350)
<b>T10</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1525 - FLEET MANAGEMENT	63543 - MISC. HARDWARE SUP/EXP.	-	\$4,050
	1532 - NORTH CHAGRIN PARK MGMT.	64548 - GASOLINE/DIESEL FUEL	-	\$3,000
From:	1525 - FLEET MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$350)
	1519 - NATURAL RESOURCE MGT.DIV.	67501 - PURCHASING CARD SUP./EXP.	-	(\$500)
	1525 - FLEET MANAGEMENT	59510 - HAND & SHOP TOOLS	-	(\$1,200)
	1525 - FLEET MANAGEMENT	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	67818 - SCHOLARSHIPS	-	(\$3,000)
<b>T11</b>	<i>Transfer of appropriations for fleet repairs.</i>			
To:	1525 - FLEET MANAGEMENT	64551 - VEHICLE/EQUIP.REPAIR PART	-	\$6,000
From:	1536 - BRECKSVILLE PARK MGMT.	59508 - LAWN & GARDEN TOOLS	-	(\$500)
	1536 - BRECKSVILLE PARK MGMT.	59510 - HAND & SHOP TOOLS	-	(\$500)
	1536 - BRECKSVILLE PARK MGMT.	60430 - TRASH COLLECTION SERVICE	-	(\$1,000)
	1536 - BRECKSVILLE PARK MGMT.	63537 - PLUMBING SUPPLIES/EQUIP.	-	(\$1,000)
	1536 - BRECKSVILLE PARK MGMT.	62529 - ROCK SALT/CINDERS	-	(\$3,000)

**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
<b>T12</b>	<i>Transfer of appropriations for fleet repairs.</i>			
To:	1525 - FLEET MANAGEMENT	64501 - PURCHASING CARD SUP./EXP.	-	\$75,850
From:	1579 - EDGEWATER FOOD CONC.	58224 - UNIFORMS/CLOTHING	-	(\$750)
	1575 - HUNTINGTON BEACH CONC.	67501 - PURCHASING CARD SUP./EXP.	-	(\$2,000)
	1579 - EDGEWATER FOOD CONC.	63501 - PURCHASING CARD SUP./EXP.	-	(\$2,300)
	1572 - THE CHALET DIVISION	57420 - ADVERTISING EXPENSE	-	(\$6,000)
	1575 - HUNTINGTON BEACH CONC.	59501 - PROCARD EXPENSES	-	(\$7,000)
	1575 - HUNTINGTON BEACH CONC.	66905 - FOOD & BEVERAGE PURCHASE	-	(\$7,800)
	1579 - EDGEWATER FOOD CONC.	66905 - FOOD & BEVERAGE PURCHASE	-	(\$50,000)
<b>T13</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1525 - FLEET MANAGEMENT	64501 - PURCHASING CARD SUP./EXP.	-	\$3,100
	1531 - EUCLID CREEK PARK MGMT.	64548 - GASOLINE/DIESEL FUEL	-	\$3,040
	1531 - EUCLID CREEK PARK MGMT.	63501 - PURCHASING CARD SUP./EXP.	-	\$1,800
	1531 - EUCLID CREEK PARK MGMT.	61524 - TOPSOIL	-	\$710
From:	1571 - LEDGE LAKE DIVISION	67571 - MISC. SUPPLIES & EXPENSE	-	(\$341)
	1571 - LEDGE LAKE DIVISION	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$400)
	1531 - EUCLID CREEK PARK MGMT.	60512 - TRASH CONTAINERS	-	(\$1,909)
	1531 - EUCLID CREEK PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	(\$3,000)
	1571 - LEDGE LAKE DIVISION	60513 - CHLORINE/WATER TREATMENT	-	(\$3,000)
<b>T14</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1534 - BEDFORD PARK MANAGEMENT	64551 - VEHICLE/EQUIP.REPAIR PART	-	\$1,700
	1545 - WEST CREEK PARK MGMT.	59509 - POWER TOOLS	-	\$1,000
From:	1534 - BEDFORD PARK MANAGEMENT	57582 - OFFICE PAPER PRODUCTS	-	(\$90)
	1534 - BEDFORD PARK MANAGEMENT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$90)
	1534 - BEDFORD PARK MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$100)
	1534 - BEDFORD PARK MANAGEMENT	61522 - HERBICIDES	-	(\$100)
	1534 - BEDFORD PARK MANAGEMENT	61518 - MISC. TURF SUPPLIES	-	(\$100)
	1534 - BEDFORD PARK MANAGEMENT	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$300)
	1534 - BEDFORD PARK MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	(\$320)
	1534 - BEDFORD PARK MANAGEMENT	61524 - TOPSOIL	-	(\$600)
	1545 - WEST CREEK PARK MGMT.	61524 - TOPSOIL	-	(\$1,000)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T15</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	64548 - GASOLINE/DIESEL FUEL	-	\$10,000
	1537 - HINCKLEY PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$5,000
	1537 - HINCKLEY PARK MANAGEMENT	60428 - PORTABLE TOILET RENTAL	-	\$2,000
From:	1538 - MILL STREAM RUN PARK MGMT	62528 - ASPHALT/COLD PATCH/TACK	-	(\$135)
	1519 - NATURAL RESOURCE MGT.DIV.	61522 - HERBICIDES	-	(\$1,500)
	1571 - LEDGE LAKE DIVISION	66571 - MISC. SUPPLIES & EXPENSE	-	(\$1,600)
	1571 - LEDGE LAKE DIVISION	66905 - FOOD & BEVERAGE PURCHASE	-	(\$1,765)
	1519 - NATURAL RESOURCE MGT.DIV.	61523 - INSECTICIDES	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	58422 - TRAINING/CONFERENCE EXP.	-	(\$2,000)
	1538 - MILL STREAM RUN PARK MGMT	62530 - TRAFFIC PAINT	-	(\$3,000)
	1519 - NATURAL RESOURCE MGT.DIV.	67580 - SPECIAL EVENT SUP/EXP	-	(\$5,000)
<b>T16</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1535 - GARFIELD PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	\$4,000
	1539 - BIG CREEK PARK MANAGEMENT	63541 - PAINT/STAIN	-	\$1,139
	1555 - ROCKY RIVER OUTDOOR EXPE.	62529 - ROCK SALT/CINDERS	-	\$402
From:	1539 - BIG CREEK PARK MANAGEMENT	60514 - CLEANING SUPPLIES/EXP.	-	(\$319)
	1555 - ROCKY RIVER OUTDOOR EXPE.	65553 - MISC. ANIMAL FEED	-	(\$402)
	1539 - BIG CREEK PARK MANAGEMENT	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$820)
	1536 - BRECKSVILLE PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	(\$2,000)
	1536 - BRECKSVILLE PARK MGMT.	60514 - CLEANING SUPPLIES/EXP.	-	(\$2,000)
<b>T17</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1540 - ROCKY RIVER PARK MGMT.	60430 - TRASH COLLECTION SERVICE	-	\$1,947
	1520 - RR ADMINISTRATION BLDG.	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$1,170
	1520 - RR ADMINISTRATION BLDG.	60514 - CLEANING SUPPLIES/EXP.	-	\$130
From:	1520 - RR ADMINISTRATION BLDG.	58224 - UNIFORMS/CLOTHING	-	(\$150)
	1520 - RR ADMINISTRATION BLDG.	61524 - TOPSOIL	-	(\$170)
	1540 - ROCKY RIVER PARK MGMT.	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$197)
	1520 - RR ADMINISTRATION BLDG.	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$250)
	1540 - ROCKY RIVER PARK MGMT.	67423 - BUSINESS MEETING EXPENSE	-	(\$380)
	1540 - ROCKY RIVER PARK MGMT.	62529 - ROCK SALT/CINDERS	-	(\$1,000)
	1520 - RR ADMINISTRATION BLDG.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	(\$1,100)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T18</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1521 - SITE CONSTRUCTION DIV.	64548 - GASOLINE/DIESEL FUEL	-	\$7,100
	1540 - ROCKY RIVER PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	\$4,000
	1537 - HINCKLEY PARK MANAGEMENT	60450 - TOILET TANK CLEANING SVC.	-	\$500
From:	8578 - E. 55TH MARINA	59501 - PROCARD EXPENSES	-	(\$300)
	8578 - E. 55TH MARINA	65562 - MISC.ANIMAL CARE SUPPLIES	-	(\$1,000)
	1579 - EDGEWATER FOOD CONC.	67501 - PURCHASING CARD SUP./EXP.	-	(\$1,800)
	8578 - E. 55TH MARINA	67501 - PURCHASING CARD SUP./EXP.	-	(\$2,000)
	1579 - EDGEWATER FOOD CONC.	59501 - PROCARD EXPENSES	-	(\$6,500)
<b>T19</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	60430 - TRASH COLLECTION SERVICE	-	\$8,000
	1546 - LAKEFRONT PARK MANAGEMENT	61524 - TOPSOIL	-	\$4,500
	1546 - LAKEFRONT PARK MANAGEMENT	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$4,000
	1546 - LAKEFRONT PARK MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	\$1,800
From:	1546 - LAKEFRONT PARK MANAGEMENT	62531 - ROAD/TRAIL SIGNS,BARRIERS	-	(\$2,150)
	1546 - LAKEFRONT PARK MANAGEMENT	59509 - POWER TOOLS	-	(\$3,000)
	1546 - LAKEFRONT PARK MANAGEMENT	62530 - TRAFFIC PAINT	-	(\$3,950)
	1546 - LAKEFRONT PARK MANAGEMENT	62527 - AGGREGATE MATERIALS	-	(\$9,200)
<b>T20</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	60430 - TRASH COLLECTION SERVICE	-	\$8,350
From:	1538 - MILL STREAM RUN PARK MGMT	62702 - CURBS	-	(\$600)
	1538 - MILL STREAM RUN PARK MGMT	62526 - CULVERT PIPE/DRAINAGE	-	(\$950)
	1538 - MILL STREAM RUN PARK MGMT	61522 - HERBICIDES	-	(\$1,700)
	1538 - MILL STREAM RUN PARK MGMT	62527 - AGGREGATE MATERIALS	-	(\$2,500)
	1538 - MILL STREAM RUN PARK MGMT	61517 - SAND	-	(\$2,600)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T21</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$8,000
	1546 - LAKEFRONT PARK MANAGEMENT	64501 - PURCHASING CARD SUP./EXP.	-	\$6,200
	1546 - LAKEFRONT PARK MANAGEMENT	61518 - MISC. TURF SUPPLIES	-	\$5,000
	1543 - CANAL PARK MANAGEMENT	60514 - CLEANING SUPPLIES/EXP.	-	\$1,385
From:	1546 - LAKEFRONT PARK MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$200)
	1546 - LAKEFRONT PARK MANAGEMENT	62526 - CULVERT PIPE/DRAINAGE	-	(\$1,000)
	1538 - MILL STREAM RUN PARK MGMT	68575 - PROPANE/KEROSENE ETC.	-	(\$1,385)
	1546 - LAKEFRONT PARK MANAGEMENT	62531 - ROAD/TRAIL SIGNS,BARRIERS	-	(\$2,100)
	1546 - LAKEFRONT PARK MANAGEMENT	62528 - ASPHALT/COLD PATCH/TACK	-	(\$3,000)
	1546 - LAKEFRONT PARK MANAGEMENT	62529 - ROCK SALT/CINDERS	-	(\$3,900)
	1546 - LAKEFRONT PARK MANAGEMENT	62527 - AGGREGATE MATERIALS	-	(\$9,000)
<b>T22</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$4,870
From:	1554 - BRECKSVILLE OUTDOOR EXPE.	59507 - MINOR EQUIPMENT	-	(\$190)
	1554 - BRECKSVILLE OUTDOOR EXPE.	59508 - LAWN & GARDEN TOOLS	-	(\$250)
	1554 - BRECKSVILLE OUTDOOR EXPE.	60514 - CLEANING SUPPLIES/EXP.	-	(\$300)
	1554 - BRECKSVILLE OUTDOOR EXPE.	58803 - MILEAGE REIMB./PARKING	-	(\$430)
	1554 - BRECKSVILLE OUTDOOR EXPE.	67573 - EXHIBIT MATERIAL & EXP.	-	(\$1,500)
	1554 - BRECKSVILLE OUTDOOR EXPE.	67566 - OUTDOOR ED.PROG. EXPENSES	-	(\$2,200)
<b>T23</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,980
From:	1544 - WASHINGTON PARK MANAGEMNT	59508 - LAWN & GARDEN TOOLS	-	(\$100)
	1520 - RR ADMINISTRATION BLDG.	59510 - HAND & SHOP TOOLS	-	(\$130)
	1544 - WASHINGTON PARK MANAGEMNT	59510 - HAND & SHOP TOOLS	-	(\$300)
	1544 - WASHINGTON PARK MANAGEMNT	59507 - MINOR EQUIPMENT	-	(\$700)
	1540 - ROCKY RIVER PARK MGMT.	57582 - OFFICE PAPER PRODUCTS	-	(\$750)
	1540 - ROCKY RIVER PARK MGMT.	62530 - TRAFFIC PAINT	-	(\$1,000)



**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T24</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	64501 - PURCHASING CARD SUP./EXP.	-	\$2,450
	1546 - LAKEFRONT PARK MANAGEMENT	63501 - PURCHASING CARD SUP./EXP.	-	\$1,200
From:	1543 - CANAL PARK MANAGEMENT	59511 - PAINTING EQUIP./LADDERS	-	(\$100)
	1544 - WASHINGTON PARK MANAGEMNT	61519 - GRASS SEED	-	(\$100)
	1544 - WASHINGTON PARK MANAGEMNT	61520 - FERTILIZER	-	(\$150)
	1543 - CANAL PARK MANAGEMENT	67571 - MISC. SUPPLIES & EXPENSE	-	(\$300)
	1543 - CANAL PARK MANAGEMENT	59510 - HAND & SHOP TOOLS	-	(\$300)
	1544 - WASHINGTON PARK MANAGEMNT	61524 - TOPSOIL	-	(\$400)
	1544 - WASHINGTON PARK MANAGEMNT	61525 - PLANT MATERIAL	-	(\$500)
	1543 - CANAL PARK MANAGEMENT	59509 - POWER TOOLS	-	(\$600)
	1543 - CANAL PARK MANAGEMENT	62529 - ROCK SALT/CINDERS	-	(\$1,200)
<b>T25</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	68436 - ELECTRICITY	-	\$10,000
	1546 - LAKEFRONT PARK MANAGEMENT	61524 - TOPSOIL	-	\$1,300
	1546 - LAKEFRONT PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$1,000
	1544 - WASHINGTON PARK MANAGEMNT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$400
From:	1543 - CANAL PARK MANAGEMENT	61520 - FERTILIZER	-	(\$200)
	1544 - WASHINGTON PARK MANAGEMNT	63536 - ELECTRICAL SUPPLIES/EQUIP	-	(\$200)
	1544 - WASHINGTON PARK MANAGEMNT	63537 - PLUMBING SUPPLIES/EQUIP.	-	(\$200)
	1543 - CANAL PARK MANAGEMENT	61524 - TOPSOIL	-	(\$300)
	1543 - CANAL PARK MANAGEMENT	61525 - PLANT MATERIAL	-	(\$800)
	1543 - CANAL PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	(\$1,000)
	1543 - CANAL PARK MANAGEMENT	68437 - GAS (NATURAL)	-	(\$3,000)
	1543 - CANAL PARK MANAGEMENT	68444 - WATER-SEWER	-	(\$3,000)
	1543 - CANAL PARK MANAGEMENT	68436 - ELECTRICITY	-	(\$4,000)
<b>T26</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14001 - RIVERGATE BLDG. IMPROVE.	\$327,240
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q12001 - RIVERGATE SITE IMPROVE.	\$15,000
From:	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q12001 - RIVERGATE SITE IMPROVE.	(\$63,240)
	1555 - ROCKY RIVER OUTDOOR EXPE.	73470 - BLDG. CONSTR. CONTRACTS	R14002 - STAIRS TO CEDAR POINT	(\$279,000)



**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T27</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	64548 - GASOLINE/DIESEL FUEL	-	\$10,000
	1547 - EUCLID CREEK/EAST SHORES	62529 - ROCK SALT/CINDERS	-	\$1,500
	1571 - LEDGE LAKE DIVISION	68446 - TELEPHONE	-	\$500
	1525 - FLEET MANAGEMENT	68447 - CELL PHONES	-	\$400
	1573 - WALLACE LAKE CONCESSION	68446 - TELEPHONE	-	\$200
	1510 - OPERATIONS ADMIN.DIVISION	63442 - OUTSIDE SERVICES	-	\$21
From:	1547 - EUCLID CREEK/EAST SHORES	63543 - MISC. HARDWARE SUP/EXP.	-	(\$500)
	1547 - EUCLID CREEK/EAST SHORES	59511 - PAINTING EQUIP./LADDERS	-	(\$1,000)
	1519 - NATURAL RESOURCE MGT.DIV.	67501 - PURCHASING CARD SUP./EXP.	-	(\$1,100)
	1519 - NATURAL RESOURCE MGT.DIV.	67580 - SPECIAL EVENT SUP/EXP	-	(\$10,021)
<b>T28</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1552 - NORTH CHAGRIN OUTDOOR EX.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$2,600
	1552 - NORTH CHAGRIN OUTDOOR EX.	63545 - INTERIOR FURNISHINGS	-	\$1,500
From:	1556 - LOOK-ABOUT-LODGE	67566 - OUTDOOR ED.PROG. EXPENSES	-	(\$750)
	1556 - LOOK-ABOUT-LODGE	67571 - MISC. SUPPLIES & EXPENSE	-	(\$750)
	1556 - LOOK-ABOUT-LODGE	66571 - MISC. SUPPLIES & EXPENSE	-	(\$2,600)
<b>T29</b>	<i>Transfer of appropriations to cover additional cost for chimney inspection.</i>			
To:	1556 - LOOK-ABOUT-LODGE	63442 - OUTSIDE SERVICES	-	\$660
From:	1556 - LOOK-ABOUT-LODGE	57502 - OFFICE SUPPLIES	-	(\$660)
<b>T30</b>	<i>Transfer of appropriations for purchase of a radar time tracking system.</i>			
To:	1572 - THE CHALET DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	S98101 - GENERAL CHALET IMPROVE.	\$15,002
From:	1572 - THE CHALET DIVISION	73470 - BLDG. CONSTR. CONTRACTS	S98101 - GENERAL CHALET IMPROVE.	(\$5,002)
	1572 - THE CHALET DIVISION	73470 - BLDG. CONSTR. CONTRACTS	S14003 - CHALET SITE PLAN	(\$10,000)
<b>T32</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1578 - E.55TH RESTAURANT	51105 - SALARIES SEASONAL	-	\$9,572
	1578 - E.55TH RESTAURANT	63543 - MISC. HARDWARE SUP/EXP.	-	\$704
	1578 - E.55TH RESTAURANT	58224 - UNIFORMS/CLOTHING	-	\$574
From:	1578 - E.55TH RESTAURANT	60501 - PURCHASING CARD SUP./EXP.	-	(\$300)
	1578 - E.55TH RESTAURANT	57500 - PURCHASING CARD SUP./EXP.	-	(\$550)
	1578 - E.55TH RESTAURANT	67501 - PURCHASING CARD SUP./EXP.	-	(\$2,000)
	1578 - E.55TH RESTAURANT	59501 - PROCARD EXPENSES	-	(\$8,000)

**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
<b>T33</b>	<i>Transfer of appropriations for radio overage.</i>			
To:	1630 - RANGER OPERATIONS	59505 - BASE RADIO EQUIP./REPAIR	-	\$2,900
From:	1630 - RANGER OPERATIONS	64554 - CAR RADIOS EQUIP/REPAIRS	-	(\$700)
	1630 - RANGER OPERATIONS	64431 - REPAIR SVC-VEHICLES/EQUIP	-	(\$1,000)
	1630 - RANGER OPERATIONS	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,200)
<b>T34</b>	<i>Transfer of appropriations to purchase tracking software for coban units.</i>			
To:	1630 - RANGER OPERATIONS	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$4,650
From:	1630 - RANGER OPERATIONS	67568 - RANGER SUPPLIES & EXPENSE	-	(\$4,650)
<b>T35</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	1710 - ZOO ADMINISTRATION DIV.	64548 - GASOLINE/DIESEL FUEL	-	\$500
From:	1710 - ZOO ADMINISTRATION DIV.	67423 - BUSINESS MEETING EXPENSE	-	(\$500)
<b>T36</b>	<i>Transfer of appropriations for agreement with UCP.</i>			
To:	1750 - ZOO FACILITY OPERATIONS	57406 - CONSULTING/PROF. SERVICES	-	\$6,601
From:	1750 - ZOO FACILITY OPERATIONS	63440 - MTCE. SERVICE CONTRACTS	-	(\$6,601)
<b>T37</b>	<i>Transfer of appropriations for new hard drives, equipment for new employees, etc.</i>			
To:	1810 - INFORMATION SYSTEMS DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$17,000
From:	1810 - INFORMATION SYSTEMS DIV.	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$17,000)
<b>T38</b>	<i>Transfer of appropriations for cell phone for additional employee.</i>			
To:	1810 - INFORMATION SYSTEMS DIV.	68447 - CELL PHONES	-	\$200
From:	1810 - INFORMATION SYSTEMS DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$200)

**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
<b>T39</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3011 - GOLF CONSTRUCTION	51105 - SALARIES SEASONAL	-	\$45,000
	3208 - SENECA CONCESSIONS	51105 - SALARIES SEASONAL	-	\$22,000
	3106 - SHAWNEE HILLS CLUBHOUSE	51101 - SALARIES FULL-TIME	-	\$20,000
	3106 - SHAWNEE HILLS CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$13,140
	3108 - SENECA CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$11,500
	3104 - MANAKIKI CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$11,000
	3105 - SLEEPY HOLLOW CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$11,000
	3101 - BIG MET CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$10,000
	3102 - LITTLE MET CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$8,637
	3106 - SHAWNEE HILLS CLUBHOUSE	66822 - SALES TAX	-	\$8,200
	3104 - MANAKIKI CLUBHOUSE	66822 - SALES TAX	-	\$6,000
	3108 - SENECA CLUBHOUSE	66822 - SALES TAX	-	\$5,555
	3105 - SLEEPY HOLLOW CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$5,362
	3105 - SLEEPY HOLLOW CLUBHOUSE	66822 - SALES TAX	-	\$5,000
	3102 - LITTLE MET CLUBHOUSE	66822 - SALES TAX	-	\$4,750
	3107 - WASHINGTON CLUBHOUSE	66822 - SALES TAX	-	\$4,000
	3106 - SHAWNEE HILLS CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$3,504
	3108 - SENECA CLUBHOUSE	66823 - LICENSE FEES	-	\$3,150
	3108 - SENECA CLUBHOUSE	66904 - CONSUMABLE ENTERPRISE EXP	-	\$3,031
	3107 - WASHINGTON CLUBHOUSE	66406 - ENTERPRISE SERVICES	-	\$3,000
	3101 - BIG MET CLUBHOUSE	66823 - LICENSE FEES	-	\$2,844
	3108 - SENECA CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$2,500
	3102 - LITTLE MET CLUBHOUSE	66905 - FOOD & BEVERAGE PURCHASE	-	\$2,100
	3102 - LITTLE MET CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$2,036
	3101 - BIG MET CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$2,000
	3108 - SENECA CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$2,000
	3106 - SHAWNEE HILLS CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,561
	3101 - BIG MET CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,400
	3102 - LITTLE MET CLUBHOUSE	66906 - SPIRITS PURCHASE	-	\$1,400
	3105 - SLEEPY HOLLOW CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,100
	3104 - MANAKIKI CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$1,031
	3107 - WASHINGTON CLUBHOUSE	66906 - SPIRITS PURCHASE	-	\$750
	3107 - WASHINGTON CLUBHOUSE	66823 - LICENSE FEES	-	\$650
	3102 - LITTLE MET CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$600
	3106 - SHAWNEE HILLS CLUBHOUSE	51105 - SALARIES SEASONAL	-	\$500
	3107 - WASHINGTON CLUBHOUSE	66571 - MISC. SUPPLIES & EXPENSE	-	\$500

**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
To:	3107 - WASHINGTON CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$300
	3108 - SENECA CLUBHOUSE	66905 - FOOD & BEVERAGE PURCHASE	-	\$300
	3106 - SHAWNEE HILLS CLUBHOUSE	66407 - TOURNAMENT EXPENSES	-	\$225
	3102 - LITTLE MET CLUBHOUSE	66406 - ENTERPRISE SERVICES	-	\$112
	3105 - SLEEPY HOLLOW CLUBHOUSE	66406 - ENTERPRISE SERVICES	-	\$100
	3107 - WASHINGTON CLUBHOUSE	66825 - CREDIT CARD EXPENSES	-	\$100
	3101 - BIG MET CLUBHOUSE	66902 - MERCHANDISE FOR RESALE	-	\$60
	3102 - LITTLE MET CLUBHOUSE	66902 - MERCHANDISE FOR RESALE	-	\$19
From:	3107 - WASHINGTON CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$52)
	3107 - WASHINGTON CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$360)
	3301 - BIG MET TURF	51105 - SALARIES SEASONAL	-	(\$398)
	3104 - MANAKIKI CLUBHOUSE	51101 - SALARIES FULL-TIME	-	(\$436)
	3102 - LITTLE MET CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$1,216)
	3101 - BIG MET CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$2,263)
	3103 - MASTICK WOODS CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$3,576)
	3104 - MANAKIKI CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$4,686)
	3010 - GOLF ADMINISTRATION DIV.	51103 - SALARIES PERM. PART-TIME	-	(\$5,005)
	3010 - GOLF ADMINISTRATION DIV.	51103 - SALARIES PERM. PART-TIME	-	(\$5,717)
	3103 - MASTICK WOODS CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$6,302)
	3104 - MANAKIKI CLUBHOUSE	51101 - SALARIES FULL-TIME	-	(\$6,607)
	3105 - SLEEPY HOLLOW CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$7,878)
	3108 - SENECA CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$8,468)
	3108 - SENECA CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$8,846)
	3201 - BIG MET CONCESSIONS	51105 - SALARIES SEASONAL	-	(\$9,000)
	3107 - WASHINGTON CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$9,300)
	3301 - BIG MET TURF	51101 - SALARIES FULL-TIME	-	(\$10,000)
	3302 - LITTLE MET TURF	51101 - SALARIES FULL-TIME	-	(\$10,000)
	3105 - SLEEPY HOLLOW CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$10,696)
	3305 - SLEEPY HOLLOW TURF	51101 - SALARIES FULL-TIME	-	(\$12,000)
	3107 - WASHINGTON CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$13,000)
	3303 - MASTICK WOODS TURF	51101 - SALARIES FULL-TIME	-	(\$13,000)
	3101 - BIG MET CLUBHOUSE	51105 - SALARIES SEASONAL	-	(\$13,643)
	3101 - BIG MET CLUBHOUSE	51103 - SALARIES PERM. PART-TIME	-	(\$18,438)
	3301 - BIG MET TURF	51101 - SALARIES FULL-TIME	-	(\$47,130)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T40</b>	<i>Transfer of appropriations for rent for Northcoast Golf Show.</i>			
To:	3010 - GOLF ADMINISTRATION DIV.	67423 - BUSINESS MEETING EXPENSE	-	\$1,600
From:	3010 - GOLF ADMINISTRATION DIV.	57416 - PRINTING EXPENSE	-	(\$1,600)
<b>T41</b>	<i>Transfer of appropriations for First Tee of Cleveland meeting.</i>			
To:	3010 - GOLF ADMINISTRATION DIV.	67423 - BUSINESS MEETING EXPENSE	-	\$1,000
From:	3010 - GOLF ADMINISTRATION DIV.	64431 - REPAIR SVC-VEHICLES/EQUIP	-	(\$1,000)
<b>T42</b>	<i>Transfer of appropriations for exterior brick work and restroom renovations.</i>			
To:	3104 - MANAKIKI CLUBHOUSE	73470 - BLDG. CONSTR. CONTRACTS	303001 - CLUBHOUSE IMPROVEMENTS	\$72,500
	3104 - MANAKIKI CLUBHOUSE	73470 - BLDG. CONSTR. CONTRACTS	303001 - CLUBHOUSE IMPROVEMENTS	\$35,000
From:	3104 - MANAKIKI CLUBHOUSE	72601 - BLDG. CONSTRUCTION MATLS.	303001 - CLUBHOUSE IMPROVEMENTS	(\$35,000)
	3104 - MANAKIKI CLUBHOUSE	72601 - BLDG. CONSTRUCTION MATLS.	314001 - CONCESSION IMPROVEMENTS	(\$72,500)
<b>T43</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3104 - MANAKIKI CLUBHOUSE	63567 - GOLF COURSE SUPPLIES	-	\$200
From:	3104 - MANAKIKI CLUBHOUSE	67574 - DRIVING RANGE SUPPLIES	-	(\$200)
<b>T44</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3104 - MANAKIKI CLUBHOUSE	73407 - ENG/ARCH/PLAN CONTRACTS	303001 - CLUBHOUSE IMPROVEMENTS	\$2,500
From:	3011 - GOLF CONSTRUCTION	72601 - BLDG. CONSTRUCTION MATLS.	A96002 - MISC. TURF REHABILITATION	(\$2,500)
<b>T45</b>	<i>Transfer of appropriations for new mats for driving range.</i>			
To:	3105 - SLEEPY HOLLOW CLUBHOUSE	66574 - DRIVING RANGE SUPPLIES	-	\$1,600
From:	3308 - SENECA TURF	74714 - MOWERS	-	(\$1,600)
<b>T46</b>	<i>Transfer of appropriations for driving range operations.</i>			
To:	3105 - SLEEPY HOLLOW CLUBHOUSE	63567 - GOLF COURSE SUPPLIES	-	\$550
	3105 - SLEEPY HOLLOW CLUBHOUSE	67585 - GOLF PRO SHOP EXPENSES	-	\$100
From:	3105 - SLEEPY HOLLOW CLUBHOUSE	64548 - GASOLINE/DIESEL FUEL	-	(\$100)
	3105 - SLEEPY HOLLOW CLUBHOUSE	64548 - GASOLINE/DIESEL FUEL	-	(\$550)
<b>T47</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3106 - SHAWNEE HILLS CLUBHOUSE	60514 - CLEANING SUPPLIES/EXP.	-	\$500
	3106 - SHAWNEE HILLS CLUBHOUSE	57502 - OFFICE SUPPLIES	-	\$250
From:	3106 - SHAWNEE HILLS CLUBHOUSE	63536 - ELECTRICAL SUPPLIES/EQUIP	-	(\$100)
	3106 - SHAWNEE HILLS CLUBHOUSE	63567 - GOLF COURSE SUPPLIES	-	(\$250)
	3106 - SHAWNEE HILLS CLUBHOUSE	63545 - INTERIOR FURNISHINGS	-	(\$400)

**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
<b>T48</b>	<i>Transfer of appropriations for exterminating contract.</i>			
To:	3108 - SENECA CLUBHOUSE	63440 - MTCE. SERVICE CONTRACTS	-	\$150
From:	3108 - SENECA CLUBHOUSE	67585 - GOLF PRO SHOP EXPENSES	-	(\$150)
<b>T49</b>	<i>Transfer of appropriations for television in concession area.</i>			
To:	3108 - SENECA CLUBHOUSE	63545 - INTERIOR FURNISHINGS	-	\$250
From:	3108 - SENECA CLUBHOUSE	57502 - OFFICE SUPPLIES	-	(\$250)
<b>T50</b>	<i>Transfer of appropriations for purchase of concession equipment at Big Met and Shawnee Hills.</i>			
To:	3201 - BIG MET CONCESSIONS	59507 - MINOR EQUIPMENT	-	\$1,675
	3206 - SHAWNEE HILLS CONCESSIONS	59507 - MINOR EQUIPMENT	-	\$825
From:	3308 - SENECA TURF	74714 - MOWERS	-	(\$2,500)
<b>T51</b>	<i>Transfer of appropriations for radios for Big Met Turf.</i>			
To:	3301 - BIG MET TURF	59506 - PORTABLE RADIOS	-	\$3,700
From:	3308 - SENECA TURF	74714 - MOWERS	-	(\$3,700)
<b>T52</b>	<i>Transfer of appropriations for additional repairs.</i>			
To:	3305 - SLEEPY HOLLOW TURF	63501 - PURCHASING CARD SUP./EXP.	-	\$2,000
	3305 - SLEEPY HOLLOW TURF	64551 - VEHICLE/EQUIP.REPAIR PART	-	\$1,500
	3305 - SLEEPY HOLLOW TURF	57418 - POSTAGE & MAILING EXP.	-	\$400
	3305 - SLEEPY HOLLOW TURF	64547 - TIRES & TUBES	-	\$300
	3305 - SLEEPY HOLLOW TURF	58506 - FIRST AID/SAFETY SUPPLIES	-	\$100
From:	3305 - SLEEPY HOLLOW TURF	62526 - CULVERT PIPE/DRAINAGE	-	(\$300)
	3305 - SLEEPY HOLLOW TURF	61520 - FERTILIZER	-	(\$4,000)
<b>T53</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	3306 - SHAWNEE HILLS TURF	68444 - WATER-SEWER	-	\$4,000
	3306 - SHAWNEE HILLS TURF	68436 - ELECTRICITY	-	\$2,500
From:	3306 - SHAWNEE HILLS TURF	61520 - FERTILIZER	-	(\$2,000)
	3306 - SHAWNEE HILLS TURF	63440 - MTCE. SERVICE CONTRACTS	-	(\$2,000)
	3306 - SHAWNEE HILLS TURF	61522 - HERBICIDES	-	(\$2,500)

**Type I: Transfers**

	Division	Account Code	Project	Transfer Amount
<b>T60</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	8578 - E. 55TH MARINA	63501 - PURCHASING CARD SUP./EXP.	-	\$8,000
	8578 - E. 55TH MARINA	57500 - PURCHASING CARD SUP./EXP.	-	\$3,600
	1574 - MERWINS WARF RESTAURANT	66571 - MISC. SUPPLIES & EXPENSE	-	\$2,000
	8578 - E. 55TH MARINA	58224 - UNIFORMS/CLOTHING	-	\$800
From:	1558 - OUTDOOR RECREATION	66406 - ENTERPRISE SERVICES	-	(\$800)
	1553 - GARFIELD PARK OUTDOOR EX.	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,600)
	1574 - MERWINS WARF RESTAURANT	59507 - MINOR EQUIPMENT	-	(\$2,000)
	1578 - E.55TH RESTAURANT	67501 - PURCHASING CARD SUP./EXP.	-	(\$2,000)
	1578 - E.55TH RESTAURANT	59501 - PROCARD EXPENSES	-	(\$8,000)
<b>T61</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	8578 - E. 55TH MARINA	63442 - OUTSIDE SERVICES	-	\$4,000
	8578 - E. 55TH MARINA	57572 - OFFICE FURNISHINGS	-	\$3,000
	8578 - E. 55TH MARINA	63501 - PURCHASING CARD SUP./EXP.	-	\$1,485
From:	1571 - LEDGE LAKE DIVISION	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$135)
	1571 - LEDGE LAKE DIVISION	58224 - UNIFORMS/CLOTHING	-	(\$675)
	1571 - LEDGE LAKE DIVISION	57416 - PRINTING EXPENSE	-	(\$675)
	8578 - E. 55TH MARINA	65562 - MISC.ANIMAL CARE SUPPLIES	-	(\$1,000)
	8578 - E. 55TH MARINA	67501 - PURCHASING CARD SUP./EXP.	-	(\$2,000)
	8578 - E. 55TH MARINA	68449 - INTERNET SERVICES	-	(\$4,000)
<b>T62</b>	<i>Transfer of appropriations to more closely match actual expenditures.</i>			
To:	8578 - E. 55TH MARINA	66822 - SALES TAX	-	\$1,805
	1546 - LAKEFRONT PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$1,300
	8578 - E. 55TH MARINA	63501 - PURCHASING CARD SUP./EXP.	-	\$700
	8578 - E. 55TH MARINA	66902 - MERCHANDISE FOR RESALE	-	\$350
From:	1554 - BRECKSVILLE OUTDOOR EXPE.	66406 - ENTERPRISE SERVICES	-	(\$350)
	1554 - BRECKSVILLE OUTDOOR EXPE.	63546 - HVAC SUPPLIES/EQUIP.	-	(\$400)
	1571 - LEDGE LAKE DIVISION	66825 - CREDIT CARD EXPENSES	-	(\$495)
	1571 - LEDGE LAKE DIVISION	66822 - SALES TAX	-	(\$645)
	1571 - LEDGE LAKE DIVISION	66902 - MERCHANDISE FOR RESALE	-	(\$665)
	1571 - LEDGE LAKE DIVISION	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	(\$700)
	1554 - BRECKSVILLE OUTDOOR EXPE.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	(\$900)
<b>Subtotal, Operating/Capital Funds Transfers</b>				\$0

Restricted Funds

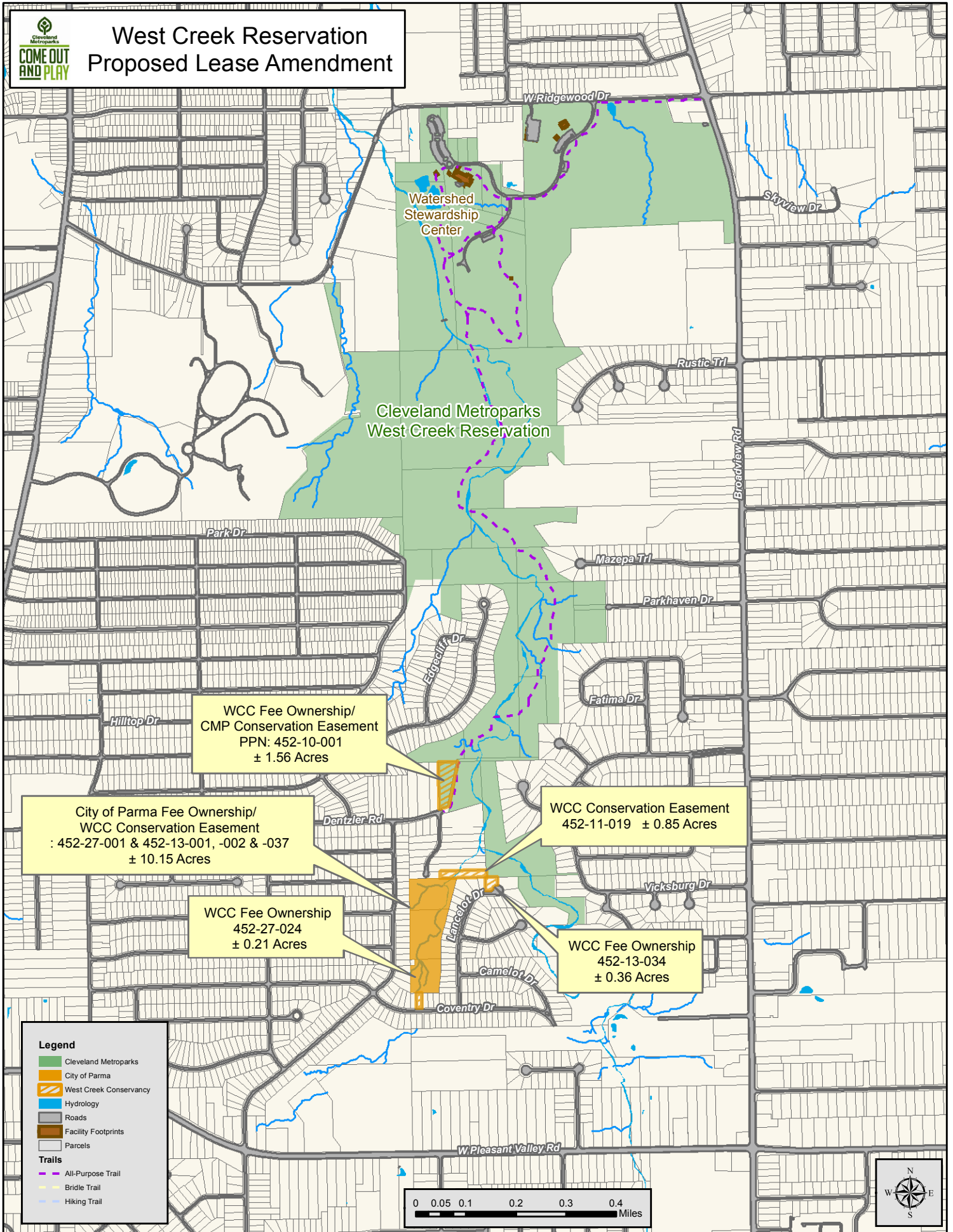
**Type I: Transfers**

	<b>Division</b>	<b>Account Code</b>	<b>Project</b>	<b>Transfer Amount</b>
<b>T54</b>	<i>Transfer of appropriations for additional expenses at Boo at the Zoo.</i>			
To:	5721 - ZOO MARKETING EVENTS	67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$3,542
From:	5721 - ZOO MARKETING EVENTS	57420 - ADVERTISING EXPENSE	-	(\$3,542)
<b>T55</b>	<i>Transfer of appropriations for additional event expenses.</i>			
To:	5721 - ZOO MARKETING EVENTS	67580 - SPECIAL EVENT SUP/EXP	-	\$25,000
From:	5721 - ZOO MARKETING EVENTS	57420 - ADVERTISING EXPENSE	-	(\$25,000)
<b>T56</b>	<i>Reversal of prior adjustment that was erroneously submitted for approval in June and August.</i>			
To:	5755 - ZOO SOC. - ED WORKFRC DEV	67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$3,189
From:	5755 - ZOO SOC. - ED WORKFRC DEV	74724 - TECHNOLOGY EQUIPMENT	-	(\$3,189)
<b>T57</b>	<i>Transfer of appropriations for additional program evaluation by OSU Extension.</i>			
To:	5782 - ZOO SOC-STEM INITIATIVE	57406 - CONSULTING/PROF. SERVICES	-	\$4,000
From:	5782 - ZOO SOC-STEM INITIATIVE	51105 - SALARIES SEASONAL	-	(\$4,000)
<b>T58</b>	<i>Transfer of appropriations for AV in Crawford Room and increased wifi abilities.</i>			
To:	5782 - ZOO SOC-STEM INITIATIVE	72450 - OUTSIDE SVC. FOR CAP.PROJ	V14782 - ZOO WIFI UPGRADES	\$11,200
	5782 - ZOO SOC-STEM INITIATIVE	72450 - OUTSIDE SVC. FOR CAP.PROJ	V15782 - ZOO - CRAWFORD ROOM AV EQ	\$8,853
From:	5782 - ZOO SOC-STEM INITIATIVE	67570 - ZOO PROGRAM SUPPLY & EXP.	-	(\$8,853)
	5782 - ZOO SOC-STEM INITIATIVE	67570 - ZOO PROGRAM SUPPLY & EXP.	-	(\$11,200)
<b>T59</b>	<i>Transfer of appropriations for Professor Wylde show.</i>			
To:	5782 - ZOO SOC-STEM INITIATIVE	74703 - MISC. CAPITAL EQUIPMENT	-	\$15,000
	5782 - ZOO SOC-STEM INITIATIVE	57406 - CONSULTING/PROF. SERVICES	-	\$289
	5782 - ZOO SOC-STEM INITIATIVE	67423 - BUSINESS MEETING EXPENSE	-	\$200
From:	5782 - ZOO SOC-STEM INITIATIVE	67570 - ZOO PROGRAM SUPPLY & EXP.	-	(\$15,489)
<b>Subtotal, Restricted Funds Transfers</b>				\$0
<b>Net Increase to Budget</b>				\$0





# West Creek Reservation Proposed Lease Amendment

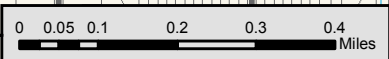


**Legend**

- Cleveland Metroparks
- City of Parma
- West Creek Conservancy
- Hydrology
- Roads
- Facility Footprints
- Parcels

**Trails**

- All-Purpose Trail
- Bridle Trail
- Hiking Trail







*West Creek Reservation: Lease Amendment Acreage*





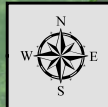
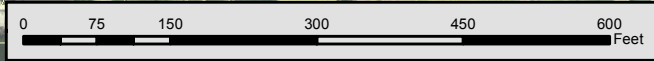
# Garfield Park Reservation Simmons Property

Owner: John L. & Catherine Simmons  
Area: ± 0.6 Acres  
PPN: 134-07-025



**Legend**

- Cleveland Metroparks
- Simmons Property
- Hydrology
- Parcels
- All-Purpose Trail





**RESOLUTION NO. 14-12-206**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_  
Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated December 3, 2014 in the amount of \$158,943.79; and **Checks** dated December 5, 2014 in the amount of \$517,245.66; and **Checks** dated December 18, 2014 in the amount of \$1,339,990.30; and **Net Payroll** dated October 19, 2014 to November 1, 2014 in the amount of \$1,239,780.33; and **Withholding Taxes** in the amount of \$309,400.02; and **Net Payroll** dated November 2, 2014 to November 15, 2014 in the amount of \$1,067,774.66; and **Withholding Taxes** in the amount of \$265,522.96; and **Bank Fees/ADP Fees** in the amount of \$25,176.69; and **ACH Debits (FirstEnergy; Sales Tax)** in the amount of \$64,978.47; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated November 23, 2014 to December 6, 2014 in the amount of \$118,468.56; and **Visa Travel Card** purchases dated November 23, 2014 to December 6, 2014 in the amount of \$6,104.92; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase, be approved.

PASSED: December 18, 2014

Attest: \_\_\_\_\_  
President of the Board of Park Commissioners  
\_\_\_\_\_  
Chief Executive Officer

**VOUCHER SUMMARY**

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	29	200	\$ 716,013.48	\$ 24,690.12	\$ 3,580.07	C
Board Authorized Payments	22	82	\$ 166,532.82	\$ 7,569.67	\$ 2,030.89	A
Director Approved Payments	53	141	\$ 263,461.69	\$ 4,970.98	\$ 1,868.52	D
Telephone-Written Quote Items	17	20	\$ 75,798.99	\$ 4,458.76	\$ 3,789.95	P
Telephone Quote Items	35	44	\$ 69,083.30	\$ 1,973.81	\$ 1,570.08	T
Utilities	16	125	\$ 84,647.59	\$ 5,290.47	\$ 677.18	U
Health Insurance	4	6	\$ 84,302.88	\$ 21,075.72	\$ 14,050.48	H
Other Exempt Items	42	49	\$ 527,293.18	\$ 12,554.60	\$ 10,761.09	E
Non-Bid Items less than \$1,000	53	68	\$ 14,717.02	\$ 277.68	\$ 216.43	N
Purchases Obtained w/o Cert.	4	5	\$ 14,328.80	\$ 3,582.20	\$ 2,865.76	S
	<b>275</b>	<b>740</b>	<b>\$ 2,016,179.75</b>	<b>\$ 7,331.56</b>	<b>\$ 2,724.57</b>	

**CODE LEGEND**

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

**RECOMMENDED ACTION:**

That The Board of Park Commissioners approves **Resolution No. 14-12-206** listed above.