

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

AUGUST 21, 2014

The Board of Park Commissioners met on this date, Thursday, August 21, 2014, 7:30 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed Vice President Debra K. Berry and Vice President Dan T. Moore to be present. President Bruce G. Rinker was absent from the meeting. Vice President Moore presided over the meeting in the absence of President Rinker. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

EXECUTIVE SESSION.

No. 14-08-128: At 7:31 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing Collective Bargaining matters and Personnel items related to hiring, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry
Aye: Mr. Moore
Nays: None.

No action was taken as a result of the Executive Session.

MEETING RECONVENED.

At 8:04 a.m., the regular meeting reconvened.

APPROVAL OF MINUTES.

No. 14-08-129: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of August 1, 2014, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments, as well as responses to some of those comments made by Vice President Moore, can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

FINANCIAL REPORT.

Chief Financial Officer, David J. Kuntz, presented a Comparative Summary of Revenues & Expenditures 2013 vs. 2012 Year-To-Date, for the Month Ended July 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **78209** to **78211** and they were filed for audit.

ACTION ITEMS.

- (a) ***Chief Executive Officer's Retiring Guests:***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Donna M. Parish, Real Estate Paralegal

Donna M. Parish began her work with Cleveland Metroparks as an independent contractor in 1999 and transitioned into a part-time employee in 2011, utilizing her knowledge, skills and abilities as a Real Estate Paralegal. Donna has used her abilities to provide research, evaluation, advice and organization on proposed land acquisitions. She has contributed to countless real estate transactions and prepared and obtained real estate descriptions, purchase agreements, easements, licenses, resolved title disputes and coordinated closings. Donna was an integral team member when she provided assistance with numerous land acquisitions among the most notable and complex being the historic Cleveland Lakefront transaction involving the State of Ohio, the City of Cleveland and Cleveland Metroparks. She demonstrated a spirit of cooperation when she assisted another department with researching acquisitions which had insurance requirements, and completed insurance compliance on all life estate and retained interest parcels. Donna has been a valued asset to Cleveland Metroparks and the products of her labor have been appreciated and will not be forgotten.

George A. Skarl, General Maintenance – Zoo Facility Operations

George A. Skarl has served Cleveland Metroparks for more than 20 years, utilizing his knowledge, skills and abilities as a General Maintenance employee. He has used his knowledge and experience to provide assistance with numerous projects and events for Facility Operations including renovation of artificial trees, fabrication and installation of a squeeze wall in the ocelot holding area, rope attachments for the langur exhibit enrichment programs, installation of annual Dinosaur exhibits, and countless smaller projects through the years. George exhibited his creative skills when he conceptualized, sketched and painted the wall mural at the entrance of the Primate, Cat & Aquatics building. He served on the Zoo Safety Committee and has provided superior customer service for Zoo guests throughout his career as evidenced by letters of commendation. George has been a valued asset to Cleveland Metroparks Zoo and the products of his labor have been appreciated and will not be forgotten.

- No. 14-08-130:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to recognize Donna M. Parish and George Skarl for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **78212** through **78213**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

ACTION ITEMS (cont.)**(b) 2014 Budget Adjustment No. 2**

(Originating Sources: David J. Kuntz, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

Two types of 2014 budget adjustments are requested for board approval:

Type I: Transfers, listed on pages **78214** to **78217**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2014 operating and/or restricted funds budgets.

Type II: Appropriations, listed on pages **78218** to **78219**. Operating/Capital Fund, \$0; Restricted Funds, \$1,286,038 (derived from grants and/or donations), representing a net increase of \$1,286,038.

No. 14-08-131: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the 2014 Budget Adjustment No. 2 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NO NET INCREASE/DECREASE** and "Type II: Appropriations," in the amount of **\$1,286,038** as listed on pages **78214** to **78219**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(c) Tentative Agreement of Fraternal Order of Police, Ohio Labor Council, Inc. - Rangers and Ranger Sergeants

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/Daniel Veloski, Chief Ranger)

An agreement has been negotiated and ratified with the Fraternal Order of Police, Ohio Labor Council, Inc., for Ranger and Sergeant employees for a three-year period from January 1, 2014 through December 31, 2016. A Fraternal Order of Police, Ohio Labor Council Inc. ratification meeting was held Friday, August 8, 2014, with membership ratifying the Agreement. The following outlines the financial impact of the Agreement:

1. Wages:
 - a. Effective January 1, 2014 - 2.70%
 - b. Effective January 1, 2015 - 2.30%
 - c. Effective January 1, 2016 - 2.00%
 - d. .35 midnight shift differential
 - e. Special detail rate set at \$35.00 per hour for permitted events that require security
 - f. Longevity pay reduced by 30% and converted to a locked value for all new hires

ACTION ITEMS (cont.)

2. Health Insurance
 - a. Premium share increase:
 - i. January 1, 2014, employees shall contribute on a monthly basis, to Cleveland Metroparks monthly premiums for hospitalization, prescription drugs, dental and vision coverage as follows:
 1. Plan A - 18%
 2. Plan B - 13%

No. 14-08-132: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute the Labor Agreement in a form acceptable to Labor Counsel and the Chief Human Resources Officer, with the Fraternal Order of Police, Ohio Labor Council, Inc. and the Board of Park Commissioners for the three-year (3) period from January 1, 2014 through December 31, 2016.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(d) *Brecksville, North Chagrin & Hinckley Reservations: Authorization to Submit Grant Applications and Commit Funds*

(Originating Sources: Donna L. Studniarz, Chief of Strategic Initiatives/Sean McDermott, Chief of Design Service/Jim Rodstrom, Director of Construction/Brad Shawhan, Senior Park Manager North Chagrin Reservation/Jeremy Peppard, Park Manager Hinckley Reservation/Kristen Trolio, Grant and Outreach Coordinator)

Cleveland Metroparks proposes to submit applications to the Ohio Department of Natural Resources for their NatureWorks program, which supports park and trail development and rehabilitation programs throughout the State of Ohio. Each county in the State of Ohio is allocated funds for the program and Cleveland Metroparks proposes to submit applications for the following projects in the following counties:

1. Brecksville Reservation: Aukerman Farms Picnic Pavilion (Cuyahoga County)

Project will construct a new shelter, information kiosk and restroom facility on the former Aukerman Farms property that was acquired in partnership with the City of North Royalton. The City now owns the property and Cleveland Metroparks has a conservation easement on the property and committed to site improvements (reference map, page 78220).

The project costs are as follows:

NatureWorks:	\$ 90,000 (62%; materials)
Cleveland Metroparks:	<u>\$ 55,000</u> (38%; materials)
Total Project:	\$145,000

ACTION ITEMS (cont.)**2. North Chagrin Reservation: Chagrin River Trail Construction (Lake County)**

Project will construction a natural surface trail along the Chagrin River from Rogers Road to Oxbow Lagoon and will include access points to the river, stabilization of the adjacent hillside, and a section of boardwalk over Oxbow Lagoon (reference map, page **78221**). The trail will provide scenic views of the Chagrin River, a designed State Scenic River.

The project costs are as follows:

NatureWorks	\$ 21,790 (75%; materials and labor)
Cleveland Metroparks	\$ <u>7,276</u> (25%: labor)
Total Project:	\$ 29,066

3. Hinckley Reservation: Hinckley Lake Boat and Fishing Dock Replacement (Medina County)

Project will replace existing fishing and boat docks at Hinckley Lake with new docks made from recycled materials (reference map, page **78222**). The current docks were constructed approximately 20 years ago and are in need of replacement to continue to serve the boaters and anglers at Hinckley Lake, one of the largest lakes in the Cleveland Metroparks system and a favorite public asset of Hinckley Reservation.

The project costs are as follows:

NatureWorks:	\$10,760 (75%; subcontract)
Cleveland Metroparks:	\$ <u>3,595</u> (25%; subcontract)
Total Project:	\$14,355

The required resolutions are on pages **78223** to **78225**.

No. 14-08-133:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the adoption of the resolutions to authorize the submittal of the grant applications to the Ohio Department of Natural Resources for funding assistance through NatureWorks as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Mitchell Brothers Ice Cream Increase***
(Originating Source: Ronald D. Ciancutti, Director of Procurement)

At the Board meeting of May 29, 2014 the Board was informed of the \$50,000 estimated expenditure with Mitchell Brothers Ice Cream Inc. on the “Items between \$10,000 - \$50,000” list for various locations throughout Cleveland Metroparks. The purchasing of various 2.5 gallon buckets of Mitchell’s Ice Cream for Huntington Beach was particularly difficult to gauge since history of self-operating the new concession was non-existent.

In light of this, the Board is hereby asked to approve an increase of \$25,000 to the award amount to accommodate the additional products needed. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$50,000.00
Additional consumption estimate:	<u>\$25,000.00</u>
REVISED TOTAL AWARD	\$75,000.00

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

- No. 14-08-134:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the increase of various 2.5 gallon buckets to Mitchell’s Ice Cream pursuant to the agenda originally approved on May 29, 2014, for a revised total estimate not to exceed \$75,000.00. This closes out final invoices from the original agreement.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.
 Nays: None.

AWARD OF BIDS:

No. 14-08-135: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following bid awards:

Sole Source Renewal #5853: Eucalyptus Browse (see page **78198**);

Bid #6006: North Chagrin Nature Center Parking Lot Retrofit – North Chagrin Reservation (see page **78199**); and

Bid #6008: 2014 Asphalt Pavement Improvements – Rocky River and Mill Stream Run Reservations (see page **78200**).

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

AWARD OF BIDS (cont.):

SOLE SOURCE(S) RENEWAL #5853: **EUCALYPTUS BROWSE** to be supplied for a two (2) year period beginning August 22, 2012 through August 21, 2014, with an option to renew for one (1) additional year through August 21, 2015

This sole source recommendation requires a split award to provide Eucalyptus Browse for the Cleveland Metroparks Zoo on an “as needed basis.” The dual award to Koala Browse of Boyton Beach, Florida and Australian Outback Plantation of Tonopah, Arizona assures Cleveland Metroparks is not reliant upon one producer if growing conditions prevent an adequate harvest. Weather conditions, disease and insect infestation of the eucalyptus varies between provider regions. Browse nutrition and leaf condition is also varied due to soil conditions, temperatures, season and amount of rainfall.

Growing conditions affect the nutritional quality of the plant resulting in inconsistencies in the koalas’ consumption of the eucalyptus browse. Keepers are unable to determine or predict which leaves or species the animals will prefer on a day-to-day basis. Additionally, there is a difference in species of eucalyptus provided by both suppliers. Australian Outback Plantation provides between 17 and 25 different species of eucalyptus weekly which provides variety in the koalas’ diet.

Currently, there are five (5) koalas in the Zoo’s collection: one male, two females, and one juvenile female and one juvenile male. Shipping of eucalyptus browse (ice packaging as needed during warm months) is sent via Continental and Southwest Airlines.

RECOMMENDED ACTION:

That the Board authorize the renewal of the award of Sole Source(s) #5853, for a one year period beginning August 22, 2014 through August 21, 2015, **in an amount not to exceed \$105,000** (including ice packaging (varies in price) and freight charges through carriers to be determined and approved by Cleveland Metroparks), at \$5.22/pound from **Australian Outback Plantation** and at \$4.00/pound from **Koala Browse**.

See Approval of this Item by Resolution No. 14-08-135 on Page 78197)

**AWARD BID #6006: NORTH CHAGRIN NATURE CENTER PARKING LOT
RETROFIT, NORTH CHAGRIN RESERVATION**

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John Cardwell, Senior Landscape Architect)

Background

On April 8, 2014 bids were received for Bid #5976 – Stormwater Management Retrofits to the North Chagrin Nature Center Parking Lot **AND** Fern Hill Wetland Construction, Big Creek Reservation. All bids exceeded the engineer's estimate by more than 10% and were thus not awarded.

The North Chagrin Nature Center Parking Lot Retrofit was re-bid as a single project*. Staff modified the scope of the project by eliminating the requirements for parking lot pavement patching and sealing, curb reinstallation and replacement, replacing sod with seed, and by segregating the plant material procurement and installation as a bid alternate. A majority of funding for this project is provided through an Ohio Department of Natural Resources SWIF Grant (Surface Water Improvement Fund) in the amount of \$85,000. The balance of funds needed shall be provided by the Cleveland Metroparks. Bids were received on August 12, 2014 with the results listed below:

Re-Bid #6006: North Chagrin Nature Center Parking Lot Retrofit, North Chagrin Reservation		
Bidder Name	Base Bid Amount	Alternate No. 1 (Add)
R.J. Platten Contracting Co.	\$89,313.00	\$25,196.00
Brookside Construction	\$91,173.00	\$32,729.00
Engineer's Estimate	\$84,000.00	

*The Fern Hill Wetland construction is being rescheduled for Spring 2015.

Bid Analysis:

Staff has performed a review of the bid results and subsequently reviewed the scope of work and project schedule with R. J. Platten Contracting Co., the low bidder. Staff is confident R. J. Platten Contracting Co. will complete this project in a very professional and timely manner. R.J. Platten Contracting Co. has successfully performed several projects for Cleveland Metroparks including site improvements at Baldwin Lake, Mill Stream Reservation, and West Ridgewood Drive All-Purpose Trail construction in West Creek Reservation. Staff recommends awarding the alternate price for the procurement and installation of all specified plant materials.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with R.J. Platten Contracting Co. as the lowest and best bidder for **Bid #6006: North Chagrin Nature Center Parking Lot Retrofit**, North Chagrin Reservation for the lump sum base bid of \$89,313.00 and accept Alternate No. 1 in the lump sum amount of \$25,196.00, for a total bid amount of \$114,509.00. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

See Approval of this Item by Resolution No. 14-08-135 on Page 78197)

AWARD OF BIDS (cont.):**BID #6008 SUMMARY: 2014 ASPHALT PAVEMENT IMPROVEMENTS - ROCKY RIVER AND MILL STREAM RUN RESERVATIONS**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections of poor surface condition or lack of structural integrity. The 2014 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years.

The 2014 asphalt resurfacing bid reflects the following scope of work:

Location	Description
Base Bid Rocky River Reservation	1-1/2" asphalt overlay of approximately 13.14 miles of roadway with a typical pavement width of 22 feet on Valley Parkway, Wooster Road, Brookway Lane, Shephard Lane, and Falls Lane all within Rocky River Reservation. In addition, overlay of approximately 20,300 square yards of existing parking and all purpose trail pavement adjacent to the parkways being paved. Asphalt grind and overlay repair of approximately 76,100 square yards prior to the asphalt overlay.
Add Alternate A: Mill Stream Run Reservation	1-1/2" asphalt overlay of approximately 1.81 miles of roadway with a typical pavement width of 22 feet on Valley Parkway and North Quarry Lane in Mill Stream Run Reservation. In addition, overlay of approximately 3,780 square yards of existing parking and all purpose trail pavement adjacent to the parkways being paved. Asphalt grind and overlay repair of approximately 14,300 square yards prior to the asphalt overlay.
Add Alternate B: Brecksville Reservation	1-1/2" depth asphalt grind and overlay repair of approximately 5,920 square yards of asphalt pavement surface course on Valley Parkway between Bennett and Ridge Roads in Brecksville Reservation.

AWARD OF BIDS/BID #6008 (cont.):

Bids were received on August 14, 2014 and are tabulated below:

BID #6008 - 2014 ASPHALT PAVEMENT IMPROVEMENTS ROCKY RIVER AND MILL STREAM RUN RESERVATION				
Bidder Name	Base Bid	Add Alternate A	Add Alternate B	Total, Base Bid plus Alt A and Alt B
Karvo Paving Co.	\$2,112,214.00	\$328,724.00	\$61,162.00	\$2,502,100.00
Shelly Company	\$2,168,950.00	\$357,895.00	\$56,660.00	\$2,583,505.00
Chagrin Valley Paving	\$2,243,000.00	\$370,000.00	\$70,000.00	\$2,683,000.00
Ronyak Paving, Inc.	\$2,405,279.42	\$345,858.12	\$39,169.34	\$2,790,306.88
Burton Scot Contractors, LLC	\$3,068,800.00	\$524,400.00	\$134,400.00	\$3,727,600.00
Engineer's Estimate	\$2,500,000.00	\$400,000.00	\$70,000.00	\$2,970,000.00

Staff recommends awarding the **Base Bid plus add Alternate A plus add Alternate B** to Karvo Paving Company, Inc. Karvo performed as the prime contractor on the 2013 Euclid Creek and Mill Stream Run Asphalt Paving Improvements, the 2012 Mill Stream Run Asphalt Pavement Improvements, the 2011 North Chagrin and Mill Stream Run Reservation Asphalt Pavement Improvements, and the 2010 Bedford Asphalt Pavement Improvements. They have completed approximately \$6.0 M in paving contracts for Cleveland Metroparks over the past several years and they specialize in county, municipal, and commercial paving as well as ODOT projects.

2014 Budget Code: 1510-73462-A11002

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Karvo Paving Company, Inc.** as the lowest and best bidder for Bid #6008, 2014 Asphalt Pavement Improvements, Rocky River and Mill Stream Run Reservation for the Base Bid amount of \$2,112,214.00, plus Add Alternate A for \$328,724.00, plus Add Alternate B for \$61,162.00, for the **total, lump sum amount of \$2,502,100.00**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

See Approval of this Item by Resolution No. 14-08-135 on Page 78197)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 08/21/14)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Supply and install 8"x10" suction piping for new Watertronics pump station at Shawnee Hills as well as the 6" x 10" discharge "Z" pipe.	Pro Pump and Controls	\$12,058.00	(7)
Cleveland Plain Dealer/Sun News legal advertising beginning January 1, 2014 through January 31, 2015. Seen by the Board on January 9, 2014, modified and shown on July 31, 2014 and now presented for final projected estimate.	Northeast Ohio Marketing Network, LLC	\$20,000.00 1,556.00 <u>3,144.00</u> \$24,700.00	(3)
Various trash can liners to be supplied on an "as needed" basis beginning August 1, 2014 through July 31, 2015.	Joshen Paper and Packaging	\$35,000.00	(2)
Additional tables/chairs/umbrellas for outdoor patio at Merwin's Wharf. Originally seen on \$10,000-\$50,000 list for \$10,532.00 on August 1, 2014.	Dubick Fixture and Supply	\$10,532.00 <u>8,985.00</u> \$19,517.00	(7)
Vegetation management for East 55 th Marina and Wildwood Harbor. Originally seen by Board at meeting of May 8, 2014. Shown here to add \$2,000.00 for more treatments at East 55 th Marina.	Aqua Doc	\$18,500.00 <u>2,000.00</u> \$20,500.00	(7)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Backflow preventers and repair parts for use at the Zoo.	EPS Supply, Inc.	\$11,129.71	(7)
Replacement windows at North Chagrin Nature Center (installed).	WindowPro	\$10,087.95	(7)
Narrow tine grapple attachment for John Deere 180G excavator.	Pemberton Quality Attachments	\$15,700.00	(7)
Preparation and application of seed to ±50 acres of land within the Cuyahoga Valley National Park.	B. Gunkleman Farms	\$25,000.00	(7)
2014 custom sonar program for control of invasive hydrilla at Wallace Lake.	Aqua Doc	\$11,500.00	(7)
Four Cushman Haulers for Sleepy Hollow (2) and Shawnee Hills (2) Golf Courses (1200/1200X models).	Lake Erie Golf Cars	\$26,280.20	(2)
Steel beams and plates for three North Chagrin Trail Bridges.	Aztec Steel	\$15,407.00	(7)
FlexII seed drill for grassland restoration through Natural Resources Division.	Traux Company, Inc.	\$16,701.00	(3)
Increase to temporary legal counsel consultant services. Originally shown to Board on July 10, 2014.	Special Counsel	\$23,500.00 <u>1,875.00</u> \$25,375.00	(5)

===== **KEY TO TERMS** =====

- (1) "BID" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "SOLE SOURCE" – Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Merchandise purchased for resale directly from the brand's manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" – Originally estimated \$10,000 or less, quoted by three vendors
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

There are no change orders to report for this period.

CHIEF EXECUTIVE OFFICER'S REPORT.**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. *Chief Executive Officer's Employee Guests*
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Kelly B. Coffman, Senior Strategic Park Planner

Kelly Coffman began her career at Cleveland Metroparks in February of this year as a Senior Strategic Park Planner. Kelly came to Cleveland Metroparks with a wealth of knowledge and experience in planning and landscape architecture. Just prior to joining Cleveland Metroparks, Kelly worked for Domokur Architects, Inc. in Akron, Ohio. While working for this multi-disciplinary firm, she provided project leadership and built new business relationships. Within her first few months at Domokur, she successfully pursued a contract with the Forest Preserve District of Cook County, and lead the team, including seven specialty subconsultants, to design and implement \$22.6 million in improvements at five locations in the Chicago area. Kelly's past experience includes working as a Resource Manager for Guernsey, Oklahoma City in Oklahoma, and ten years as a Planner and Project Manager for the Columbus and Franklin County Metro Parks. Kelly holds a Bachelor of Science in Landscape Architecture from The Ohio State University; is a Registered Landscape Architect in the States of Ohio and Oklahoma; is a LEED Accredited Professional of the US Green Building Council; completed National Instructor Training for Safe Routes to School in Denver, Colorado.

Sara Byrnes Maier, Senior Strategic Park Planner

Sara Byrnes Maier joined the staff of Cleveland Metroparks in February 2014 as a Senior Strategic Park Planner. In addition to a Bachelor of Arts degree in Communication from Tulane University, Sara holds a Master's degree in Urban Planning, Design & Development from the Maxine Goodman Levin College of Urban Affairs at Cleveland State University. She has ten years of experience in positions in planning and commercial real estate, including seven at the Northeast Ohio Areawide Coordinating Agency (NOACA) as manager of several grant programs. While at NOACA she also served as staff for the Northeast Ohio Sustainable Communities Consortium (NEOSCC), working on *Vibrant NEO 2040*, a 12-county regional strategic visioning and framework planning effort funded through a \$4.25 million U.S. Department of Housing and Urban Development (HUD) Sustainable Communities Regional Planning Grant. She has served as Treasurer of the Cleveland Section of the American Planning Association since 2008, and is active in the Section's Student Outreach & Scholarship Committee and annual Planning & Zoning Workshop Planning Committee.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**b. *Semi-Annual Grant Update***

(Originating Source: Donna L. Studniarz, Chief of Strategic Initiatives/Jen McAnlis-Harvey, Grants Specialist/Kristen Trolio, Grant and Outreach Coordinator)

Cleveland Metroparks received \$1,167,727 in grant and foundation awards through June 30, 2014 from a variety of private, state and federal sources:

Facilities (Improvements/Replacements)

- \$25,000 - Reinberger Foundation for exhibits and program materials for the new NatureTracks vehicle.
- \$1,000 - Bokom Foundation for exhibits and program materials for the new NatureTracks vehicle.
- \$2,000 - Burning River Foundation for water bottle filling stations at North Chagrin and Rocky River Nature Centers (prepared with support from Marketing).
- \$2,497 - Cuyahoga County Solid Waste District to purchase additional recycling containers for use throughout the reservations (prepared with support from Jeremy Peppard and Liz Geith, Park Operations).
- \$1,008 - Hudson Garden Club for Rocky River Nature Center Wildflower Garden improvements (prepared with support from Bethany Majeski, Outdoor Experiences).
- \$22,236 - Ohio Department of Natural Resources Division of Watercraft to replace the pumpout station and portions of the dock at East 55th Street Marina (prepared with support from Andy Simons, PEMD).
- \$10,236 - Ohio Department of Natural Resources Division of Watercraft to replace the pumpout station at Wildwood Marina (prepared with support from Andy Simons, PEMD).

Land Acquisitions/Natural Resources

- \$711,750 - Clean Ohio Conservation Fund for acquisition of the 80-acre Timberlane Farm property in Mill Stream Run Reservation.
- \$150,000 - U.S. Fish and Wildlife Service for restoration of Euclid Creek and its headwater tributaries in Acacia Reservation (co-authored with Jenn Grieser, Natural Resources).
- \$144,000 - Ohio Environmental Protection Agency to support the Sulphur Springs Wetland Restoration project in South Chagrin Reservation (application prepared by Chagrin River Watershed Partners with support from Strategic Initiatives).

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**New Initiatives/Trails**

- \$23,000 - O'Neill Foundation to fund a survey to support program development at the Garfield Park Center for Urban Agriculture (prepared with support from Wendy Weirich and Demetrius Falconer, Outdoor Experiences).
- \$10,000 - Ohio Humanities Council to support Phase I of the "Your Parks Your Stories: Cleveland Metroparks Memories" project (co-authored with Foster Brown, Outdoor Experiences).
- \$5,000 - ArcelorMittal to support the floating island wetlands at Rivergate Park (prepared with support from John Cardwell, PEMD).
- \$50,000 - Cleveland Foundation to support outside legal services (co-authored with Sean McDermott, PEMD).
- \$10,000 - PeopleForBikes to support Phase II of the Riverwalk Trail at Rivergate (prepared with support from John Cardwell, PEMD).

Jen McAnlis-Harvey, Grants Specialist, and Kristen Trolio, Grant and Outreach Coordinator provided the Board with a very detailed and informative report with respect to grants received thus far in 2014.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **78198** through **78201**; \$5,000 to \$50,000 purchased items/services report, pages **78202** through **78203**; and construction change orders, page **78204**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 14-08-127: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **78225** to **78312**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Friday, September 12, 2014, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 14-08-136: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, Vice President Moore adjourned the meeting at 8:51 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

President.

Attest:

Secretary.

CLEVELAND METROPARKS COMPARATIVE SUMMARY OF REVENUES & EXPENDITURES

2014 VS. 2013, FOR THE MONTH ENDED JULY 31

	2014							2013							
	Annual Budget	Rev. Annual Estimate (A)	Y-T-D Estimate	Y-T-D Actual	Y-T-D Variance	% of Rev. Ann. Est.	M-T-D Estimate	M-T-D Actual	M-T-D Variance	% of Rev. Ann. Est.	Annual Actual	Y-T-D Actual	% of Ann.	M-T-D Actual	% of Ann.
Beginning Cash Bal.	\$27,389,019	\$27,389,019	\$27,389,019	\$27,389,019	\$0	100.0%	\$23,038,825	\$31,982,105	8,943,280	116.8%	\$13,846,511	\$13,846,511	100.0%	\$29,644,976	214.1%
Receipts:															
Property Tax	\$73,610,221	\$73,610,221	\$54,444,723	\$58,398,299	\$3,953,576 (C)	79.3%	\$18,983,726	\$22,456,847	\$3,473,121	30.5%	\$50,020,240	\$34,958,154	69.9%	\$8,143,283	16.3%
Grants/Loc. Govt.	8,981,847	8,981,847	4,391,522	4,040,021	(351,500)	45.0%	711,891	1,478,629	766,738	16.5%	18,772,815	16,284,935	86.7%	442,871	2.4%
Invest. Inc.	50,000	50,000	25,776	35,117	9,341	70.2%	4,565	5,091	526	10.2%	53,425	27,541	51.6%	4,878	9.1%
Golf Receipts	6,583,600	6,583,600	3,953,634	3,650,432	(303,202)	55.4%	1,096,111	1,135,620	39,509	17.2%	6,035,880	3,624,713	60.1%	1,004,920	16.6%
Zoo Receipts	9,197,539	9,197,539	6,258,499	5,304,993	(953,507)	57.7%	2,806,248	2,177,825	(628,423)	23.7%	9,089,972	6,185,305	68.0%	2,773,428	30.5%
Chalet/Rest./Conc.	1,861,915	1,861,915	1,192,003	758,493	(433,510)	40.7%	311,879	330,047	18,169	17.7%	524,639	335,876	64.0%	31,524	6.0%
Ledge Pool	167,091	167,091	158,705	125,814	(32,891)	75.3%	39,510	35,147	(4,363)	21.0%	124,626	118,372	95.0%	29,468	23.6%
Self-funded Reserve	6,253,001	6,253,001	3,849,380	3,579,103	(270,277)	57.2%	838,003	469,176	(368,827)	7.5%	5,656,852	3,482,388	61.6%	758,110	13.4%
Marina and Other	2,456,867	2,456,867	1,273,960	2,263,743	989,782	92.1%	107,878	263,556	155,678	10.7%	5,054,690	3,649,697	72.2%	221,945	4.4%
Total Receipts	\$109,162,082	\$109,162,082	\$75,548,202	\$78,156,015	\$2,607,813	71.6%	\$24,899,810	\$28,351,938	\$3,452,127	26.0%	\$95,333,139	\$68,666,980	72.0%	\$13,410,428	14.1%
Expenditures:															
Salaries & Fringe	\$56,311,614	\$56,331,819	\$31,304,236	\$29,473,753	\$1,830,483 (D)	52.3%	\$5,009,851	\$4,613,818	\$396,032	8.2%	\$47,992,569	\$27,088,502	56.4%	\$4,184,507	8.7%
Oper. Sup./Oth.	19,359,273	19,532,155	10,048,277	9,341,857	706,420	47.8%	1,729,832	2,136,136	(406,304)	10.9%	14,080,965	7,308,613	51.9%	1,258,193	8.9%
Utilities	4,973,780	4,973,780	3,051,241	2,464,254	586,987	49.5%	547,234	347,335	199,899	7.0%	3,541,024	2,172,296	61.3%	389,597	11.0%
Equipment	3,351,748	3,506,554	1,767,988	1,765,959	2,029	50.4%	241,014	745,611	(504,597)	21.3%	1,890,593	884,442	46.8%	276,962	14.6%
Land	3,379,957	3,379,957	2,009,909	1,137,764	872,144	33.7%	335,644	-171	335,814	0.0%	2,555,888	2,200,443	86.1%	253,810	9.9%
Constr. Matls.	5,221,583	5,316,501	2,847,177	1,493,771	1,353,406	28.1%	529,550	274,829	254,721	5.2%	1,946,176	1,135,737	58.4%	197,373	10.1%
Constr. Contracts	25,618,179	25,558,115	12,338,413	5,321,682	7,016,732	20.8%	3,756,936	995,236	2,761,700	3.9%	4,613,327	2,592,880	56.2%	413,644	9.0%
Zoo Animals	83,101	83,101	52,952	37,112	15,840	44.7%	4,043	7,508	(3,465)	9.0%	18,260	11,635	63.7%	888	4.9%
Self-funded Reserve	6,328,482	6,328,482	4,158,563	3,768,189	390,375	59.5%	426,066	473,045	(46,978)	7.5%	5,151,831	3,385,364	65.7%	346,848	6.7%
Total Exp.	\$124,627,716	\$125,010,464	\$67,578,756	\$54,804,340	12,774,416	43.8%	\$12,580,170	\$9,593,347	2,986,823	7.7%	\$81,790,633	\$46,779,911	57.2%	\$7,321,823	9.0%
End. Cash Bal.	\$11,923,386	\$11,540,637	\$35,358,466	\$50,740,695	\$15,382,230	439.7%	\$35,358,466	\$50,740,695	\$15,382,230	439.7%	\$27,389,017	\$35,733,580	130.5%	\$35,733,580	130.5%
Encumbrances	\$0	\$0	\$11,401,931	\$11,401,931 (B)	\$0	N/A	\$11,401,931	\$11,401,931	\$0	N/A	\$5,578,889	\$7,652,636	21.4%	\$7,652,636	21.4%
Avail. Cash Bal.	\$11,923,386	\$11,540,637	\$23,956,534	\$39,338,764	\$15,382,230	340.9%	\$23,956,534	\$39,338,764	\$15,382,230	340.9%	\$21,810,128	\$28,080,945	128.8%	\$28,080,945	128.8%
Bal. in Restricted Funds	\$4,649,001	\$4,271,299	\$4,916,256	\$4,916,256	\$0	115.1%	\$4,916,256	\$4,916,256	\$0	115.1%	\$5,202,784	\$3,694,006	21.4%	\$3,694,006	21.4%
Adj. Avail. Cash Bal.	\$7,274,385	\$7,269,338	\$19,040,278	\$34,422,508	\$15,382,230	473.5%	\$19,040,278	\$34,422,508	\$15,382,230	473.5%	\$16,607,344	\$24,386,939	146.8%	\$24,386,939	146.8%

- (A) Includes Appropriation Adjustment #1.
- (B) Summary of Encumbrances follows on next page.
- (C) Timing difference in property tax receipts.
- (D) Represents a savings of \$1,376,811 due to the Position Management Program.

* Amounts in brackets () represent unfavorable variances.
 ** Encumbrance percentage is of ending cash.

Cash balance, 6/30/14				\$31,982,105	(Exp., cont'd)		
Revenue, July 2014				\$28,351,938			
Exp.:	A/P vouchers	07/02/14	\$6,690		Payrolls	06/28/14	\$1,218,425
		07/09/14	89,476			07/12/14	1,287,385
		07/10/14	2,144,299				
		07/17/14	163,591		Payroll adj.		\$0
		07/24/14	59,383		Withholding	06/28/14	284,666
		07/30/14	254,526			07/12/14	309,689
		07/31/14	1,449,245				
		07/31/14	11,564				
		07/31/14	10,725				
		07/31/14	3,822				
	Purchasing card		422,608		ADP		\$8,242
	Fringe vouchers	07/31/14	536,490		Total payroll		\$3,108,406
		07/31/14	567,645				
	Rec./vouch. adj.		-2,154		Total exp.		\$9,593,347
	Refunds		-59,103				
	Hospitalization/WC Reserve		396,624				
	Medical Mutual Self Insurance		308,683				
	Bank fees		32,040				
	Aud./treas. fees		15,043				
	Sales tax, misc. exp.		73,745				
Subtotal exp.			\$6,484,942		Ending cash bal., 07/31/14		\$50,740,695

Cleveland Metroparks
Encumbrance Summary - 07/31/14

	<u>General</u>	<u>Capital Equip., Animals & Land</u>	<u>Capital Constr. Projects</u>	<u>Encumbrance</u>
General Fund	\$5,560,867			\$5,560,867
Health Insurance Reserve	427,130			427,130
Property Insurance Reserve	104,573			104,573
Workers' Comp. Reserve	0			0
<i>Subtotal</i>	\$6,092,570	\$0	\$0	\$6,092,570
Capital Fund:				
Equipment		\$669,352		
Animals		10,680		
Land		20,182		
Constr. Matl.			\$537,988	
Constr. Contracts			2,830,584	
<i>Subtotal Capital Fund</i>		\$700,214	\$3,368,571	\$4,068,785
Restricted Funds:				
General	\$208,427			
Equipment		\$41,070		
Animals		0		
Land		0		
Constr. Matl.			\$124,069	
Constr. Contracts			867,009	
<i>Subtotal Restricted Funds</i>	\$208,427	\$41,070	\$991,079	\$1,240,576
Subtotal Construction Projects Encumbrances			<u>\$4,359,650</u> *	
Total Encumbrances				<u>\$11,401,931</u>

Capital Construction Project Encumbrances over \$50,000

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	226,222
1510	Park Operations Management	A09007 CXT Restrooms	240,727
1510	Park Operations Management	A11001 Emerald Ash Borer Management	91,250
1543	Ohio and Erie Canal Park Management	L11001 Mill Creek Connector Trail	1,441,258
1546	Lakefront Park Management	Q14001 Rivergate Building Improvements	158,970
1750	Zoo Facility Operations	V11003 Amphitheater Shade Structure	77,000
1750	Zoo Facility Operations	V12007 Northern Trek Barns	69,193
1750	Zoo Facility Operations	V14029 Event Center Construction	157,631
1930	Human Resources	A14005 HRIS/Payroll System	125,000
3104	Manakiki Golf Course	303001 Clubhouse Improvements	58,350
3305	Sleepy Hollow	410001 Sleepy Hollow Turf Irrigation	132,847
5465	Mill Creek Connector - ODOT	J12465 Mill Creek Connector -Phase II	800,000
5478	Rocky River Trail - EN Endowment	R14478 Rocky River Trail Improvements	62,500
5509	Acacia - Conservation Fund	U12509 Acacia Improvements	92,094
	All other capital project encumbrances		626,609
Total Capital Construction Projects Encumbrances			<u>\$4,359,650</u> *

Source: David J. Kuntz, Chief Financial Officer
8/14/14

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED JULY 31, 2014**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$44,514	\$11,617	\$4,399	\$12,971	\$73,501

RANGER/COURT FINES RECEIVABLE

Total
\$1,550

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Principal	Interest to be Earned
06/30/14	STAR Ohio	State pool (A)	31	0.03%	07/31/14	\$1,011,997	\$23
06/30/14	STAR Plus	State pool (B)	31	0.20%	07/31/14	\$15,050,416	\$2,554
06/30/14	PNC Bank	Money Market (C)	31	0.05%	07/31/14	\$30,095,505	\$984

(A) State Treasurer's Asset Reserve (STAR). Interest rate is compounded on a treasury note basis.

(B) STAR Plus (Interest rate is actual yield earned in prior month).

(C) Government Performance Money Market Account (Rate is compounded based on Average Collected Monthly Balance).

Investment principal varied between \$13,095,505 and \$32,095,505 in July.

Source: David J. Kuntz, Chief Financial Officer
08/14/14

**RESOLUTION
RECOGNIZING THE
ACCOMPLISHMENTS OF
DONNA M. PARISH**

WHEREAS, *Donna M. Parish began her work with Cleveland Metroparks as an independent contractor in 1999 and transitioned into a part-time employee in 2011; and,*

WHEREAS, *Donna M. Parish has devoted these years of service utilizing her knowledge, skills and abilities as a Real Estate Paralegal; and,*

WHEREAS, *Donna M. Parish has used her knowledge and abilities to provide research, evaluation, advice, and organization on proposed land acquisitions; and,*

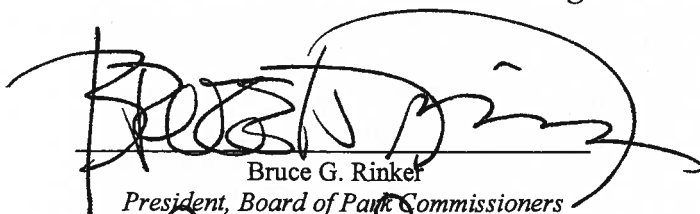
WHEREAS, *Donna M. Parish has contributed to countless real estate transactions when she prepared and obtained real estate descriptions, purchase agreements, easements, licenses, resolved title disputes, and coordinated closings; and,*

WHEREAS, *Donna M. Parish was an integral team member when she provided assistance with numerous land acquisitions among the most notable and complex being the historic Cleveland Lakefront transaction involving the State of Ohio, the City of Cleveland and Cleveland Metroparks; and,*

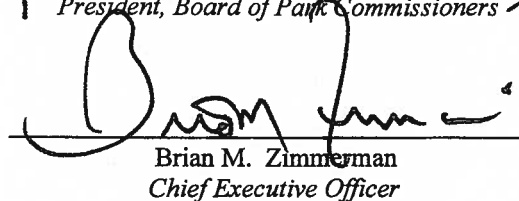
WHEREAS, *Donna M. Parish demonstrated a spirit of cooperation when she assisted another department with researching acquisitions which had insurance requirements, and she completed insurance compliance on all life estate and retained interest parcels; and,*

WHEREAS, *Donna M. Parish has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Donna M. Parish for her contribution and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF GEORGE A. SKARL

WHEREAS, *George A. Skarl has served Cleveland Metroparks for more than 20 years; and,*

WHEREAS, *George A. Skarl has devoted these years of service utilizing his knowledge, skills and abilities as a General Maintenance employee; and,*

WHEREAS, *George A. Skarl's technical abilities allowed him to use his innovative skills to solve many maintenance challenges at The RainForest; and,*

WHEREAS, *George A. Skarl has used his knowledge and experience to provide assistance with numerous projects and events for Facility Operations including renovation of artificial trees, fabrication and installation of a squeeze wall in the ocelot holding area, rope attachments for the langur exhibit enrichment programs, installation of annual Dinosaur exhibits, and countless smaller projects through the years; and,*

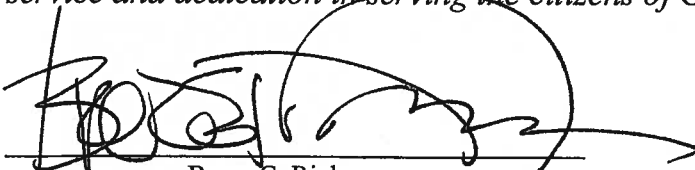
WHEREAS, *George A. Skarl exhibited his creative skills when he conceptualized, sketched and painted the wall mural at the entrance of the Primate, Cat & Aquatics building; and,*

WHEREAS, *George A. Skarl has demonstrated a spirit of cooperation when he served on the Zoo Safety Committee; and,*

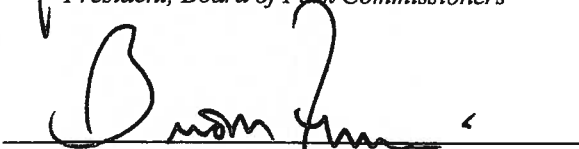
WHEREAS, *George A. Skarl has provided superior customer service for Zoo guests throughout his career as evidenced by letters of commendation; and,*

WHEREAS, *George A. Skarl has been a valued asset to Cleveland Metroparks Zoo. The products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to George A. Skarl for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



Cleveland Metroparks
2014 Budget Adjustment #2
August 21, 2014

Type I: Transfers

Division	Account Code	Project	Transfer Amount
Operating/Capital Fund			
T01 <i>Utilization of position management savings to accomplish additional road paving.</i>			
To: 1510 - OPERATIONS ADMIN.DIVISION	73470 - BLDG. CONSTR. CONTRACTS	A11002 - PARKWAY PAVING	\$1,100,000
From: 1547 - EUCLID CREEK/EAST SHORES	51101 - SALARIES FULL-TIME	-	(\$20,000)
1360 - VISUAL COMMUNICATIONS	51101 - SALARIES FULL-TIME	-	(\$40,000)
1810 - INFORMATION SYSTEMS DIV.	51101 - SALARIES FULL-TIME	-	(\$40,000)
1540 - ROCKY RIVER PARK MGMT.	51101 - SALARIES FULL-TIME	-	(\$50,000)
1420 - ENGINEERING/DESIGN DIV.	51101 - SALARIES FULL-TIME	-	(\$56,000)
1750 - ZOO FACILITY OPERATIONS	51101 - SALARIES FULL-TIME	-	(\$240,000)
1630 - RANGER OPERATIONS	51101 - SALARIES FULL-TIME	-	(\$260,000)
1212 - PAYROLL CLEARING DIVISION	52201 - WORKERS COMPENSATION	-	(\$394,000)
T02 <i>Reallocation of funds between projects.</i>			
To: 1510 - OPERATIONS ADMIN.DIVISION	73470 - BLDG. CONSTR. CONTRACTS	A11002 - PARKWAY PAVING	\$1,000,000
1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q13001 - TOWPATH/RIVERGATE CONNEC	\$500,000
1546 - LAKEFRONT PARK MANAGEMENT	74703 - MISC. CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$150,000
1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14041 - WATER TAXI DOCKS	\$125,000
1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14042 - WENDY PARK IMP	\$50,000
1536 - BRECKSVILLE PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	K14005 - AUKERMAN PARK IMP	\$30,000
1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14041 - WATER TAXI DOCKS	\$25,000
1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14042 - WENDY PARK IMP	\$25,000
From: 1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14006 - EDGEWATER POST SEASON CON	(\$2,005,000)
T03 <i>Transfer of funds to Consulting Services from Wages due to vacant paralegal position.</i>			
To: 1120 - LEGAL DIVISION	57406 - CONSULTING/PROF. SERVICES	-	\$40,000
From: 1120 - LEGAL DIVISION	51101 - SALARIES FULL-TIME	-	(\$40,000)
T04 <i>Transfer of fund for purchase of Ipads for sales team.</i>			
To: 1370 - SPEC. EVENTS/EXPERIENCES	68447 - CELL PHONES	-	\$1,060
From: 1370 - SPEC. EVENTS/EXPERIENCES	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$1,060)
T05 <i>Transfer of funds for Land Studio Eastside Greenway Planning Study.</i>			
To: 1420 - ENGINEERING/DESIGN DIV.	57406 - CONSULTING/PROF. SERVICES	-	\$10,000
From: 1555 - ROCKY RIVER OUTDOOR EXPE.	73470 - BLDG. CONSTR. CONTRACTS	-	(\$10,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T06	<i>Transfer of funds for fuel.</i>			
To:	1430 - PARK PLANNING DIVISION	64548 - GASOLINE/DIESEL FUEL	-	\$1,000
From:	1430 - PARK PLANNING DIVISION	58803 - MILEAGE REIMB./PARKING	-	(\$1,000)
T07	<i>Transfer of funds within division to align with actual expenditures.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	57406 - CONSULTING/PROF. SERVICES	-	\$6,000
	1510 - OPERATIONS ADMIN.DIVISION	58224 - UNIFORMS/CLOTHING	-	\$1,000
	1510 - OPERATIONS ADMIN.DIVISION	67423 - BUSINESS MEETING EXPENSE	-	\$1,000
	1533 - SOUTH CHAGRIN PARK MGMT.	63543 - MISC. HARDWARE SUP/EXP.	-	\$1,000
From:	1533 - SOUTH CHAGRIN PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	(\$1,000)
	1510 - OPERATIONS ADMIN.DIVISION	60450 - TOILET TANK CLEANING SVC.	-	(\$8,000)
T08	<i>Reallocation of funds between Lakefront projects.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14037 - E 55 MARINA DOCKS	\$15,000
	1547 - EUCLID CREEK/EAST SHORES	72601 - BLDG. CONSTRUCTION MATLS.	Q14038 - WILDWOOD CONCESSIONS	\$7,500
From:	1546 - LAKEFRONT PARK MANAGEMENT	73480 - MISC. CAPITAL CONTRACTS	Q14003 - EDGEWATER BATH/PAVIL/MTCE	(\$22,500)
T09	<i>Transfer of funds to account for additional mileage for outreach meetings.</i>			
To:	1552 - NORTH CHAGRIN OUTDOOR EX.	58803 - MILEAGE REIMB./PARKING	-	\$200
From:	1552 - NORTH CHAGRIN OUTDOOR EX.	59507 - MINOR EQUIPMENT	-	(\$200)
T10	<i>Transfer of funds for ComDoc maintenance contract.</i>			
To:	1553 - GARFIELD PARK OUTDOOR EX.	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$800
From:	1553 - GARFIELD PARK OUTDOOR EX.	67573 - EXHIBIT MATERIAL & EXP.	-	(\$800)
T11	<i>Transfer of funds to cover purchase of Emergency phone.</i>			
To:	1630 - RANGER OPERATIONS	74722 - RADIOS/COMMUNICATION EQ.	-	\$825
From:	1630 - RANGER OPERATIONS	67568 - RANGER SUPPLIES & EXPENSE	-	(\$825)
T12	<i>Transfer of funds to cover employee vaccinations.</i>			
To:	1721 - ZOOLOGICAL PROGRAMS	58424 - EMPLOYEE PHYSICAL EXAMS	-	\$5,100
From:	1721 - ZOOLOGICAL PROGRAMS	65562 - MISC.ANIMAL CARE SUPPLIES	-	(\$5,100)
T13	<i>Transfer of funds to cover cost of medical waste disposal.</i>			
To:	1721 - ZOOLOGICAL PROGRAMS	60430 - TRASH COLLECTION SERVICE	-	\$5,500
From:	1721 - ZOOLOGICAL PROGRAMS	65562 - MISC.ANIMAL CARE SUPPLIES	-	(\$5,500)
T14	<i>Transfer of funds to cover additional Centaman licensing, maintenance and support.</i>			
To:	1740 - ZOO GUEST SERVICES	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$55,844
From:	1210 - ACCOUNTING DIVISION	52201 - WORKERS COMPENSATION	-	(\$55,844)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T15	<i>Transfer of funds for canine expenses.</i>			
To:	3010 - GOLF ADMINISTRATION DIV.	65589 - K-9 EXPENSES	-	\$1,350
From:	3011 - GOLF CONSTRUCTION	72601 - BLDG. CONSTRUCTION MATLS.	A96002 - MISC. TURF REHABILITATION	(\$1,350)
T16	<i>Transfer of funds for pergola painting at Manakiki.</i>			
To:	3104 - MANAKIKI CLUBHOUSE	73470 - BLDG. CONSTR. CONTRACTS	303001 - CLUBHOUSE IMPROVEMENTS	\$1,290
From:	3011 - GOLF CONSTRUCTION	72601 - BLDG. CONSTRUCTION MATLS.	A96002 - MISC. TURF REHABILITATION	(\$1,290)
T17	<i>Transfer of funds for Double Eagle freezer replacement.</i>			
To:	3251 - DOUBLE EAGLE CONCESSIONS	74728 - CONCESSION EQUIPMENT	-	\$1,500
From:	3011 - GOLF CONSTRUCTION	72601 - BLDG. CONSTRUCTION MATLS.	A96002 - MISC. TURF REHABILITATION	(\$1,500)
T18	<i>Transfer of funds due to work performed by internal staff rather than contractor.</i>			
To:	3305 - SLEEPY HOLLOW TURF	72706 - MISC CAPITAL EQUIPMENT	410001 - SLEEPY HOLLOW IRRIGATION	\$163,434
From:	3305 - SLEEPY HOLLOW TURF	73470 - BLDG. CONSTR. CONTRACTS	410001 - SLEEPY HOLLOW IRRIGATION	(\$163,434)
T23	<i>Transfer of funds to provide for sales tax at E. 55th Marina.</i>			
To:	8578 - E. 55TH MARINA	66822 - SALES TAX	-	\$30,000
From:	1519 - NATURAL RESOURCE MGT.DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$30,000)
Subtotal, Operating/Capital Funds Transfers				(\$100,000)
Restricted Funds				
T02	<i>Reallocation of funds between projects.</i>			
To:	5131 - WENDY PARK BRIDGE	73470 - BLDG. CONSTR. CONTRACTS	Q14043 - WENDY PARK BRIDGE	\$100,000
T19	<i>Transfer of funds for additional van rental needed for project.</i>			
To:	5456 - INVASIVE PLANT - US EPA	72465 - RENTAL EQUIP.FOR PROJECTS	A11456 - INVASIVE PLANT JOB CORP	\$4,669
From:	5456 - INVASIVE PLANT - US EPA	64442 - IN-HOUSE RENTAL CHARGE	-	(\$4,669)
T20	<i>Transfer of funds to match grant award categories.</i>			
To:	5456 - INVASIVE PLANT - US EPA	73470 - BLDG. CONSTR. CONTRACTS	A11456 - INVASIVE PLANT JOB CORP	\$40,224
	5456 - INVASIVE PLANT - US EPA	73470 - BLDG. CONSTR. CONTRACTS	A11456 - INVASIVE PLANT JOB CORP	\$6,640
From:	5456 - INVASIVE PLANT - US EPA	52201 - WORKERS COMPENSATION	-	(\$426)
	5456 - INVASIVE PLANT - US EPA	52220 - MEDICARE	-	(\$583)
	5456 - INVASIVE PLANT - US EPA	52215 - PERS	-	(\$5,631)
	5456 - INVASIVE PLANT - US EPA	51105 - SALARIES SEASONAL	-	(\$40,224)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T21	<i>Transfer of funds for special programs.</i>			
To:	5721 - ZOO MARKETING EVENTS	67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$101,914
From:	5721 - ZOO MARKETING EVENTS	57420 - ADVERTISING EXPENSE	-	(\$101,914)
T22	<i>Transfer of funds for computer and charging station for educational programming.</i>			
To:	5755 - ZOO SOC. - ED WORKFRC DEV	74724 - TECHNOLOGY EQUIPMENT	-	\$3,189
From:	5755 - ZOO SOC. - ED WORKFRC DEV	67570 - ZOO PROGRAM SUPPLY & EXP.	-	(\$3,189)
Subtotal, Restricted Funds Transfers				\$100,000
Net Increase to Budget				\$0

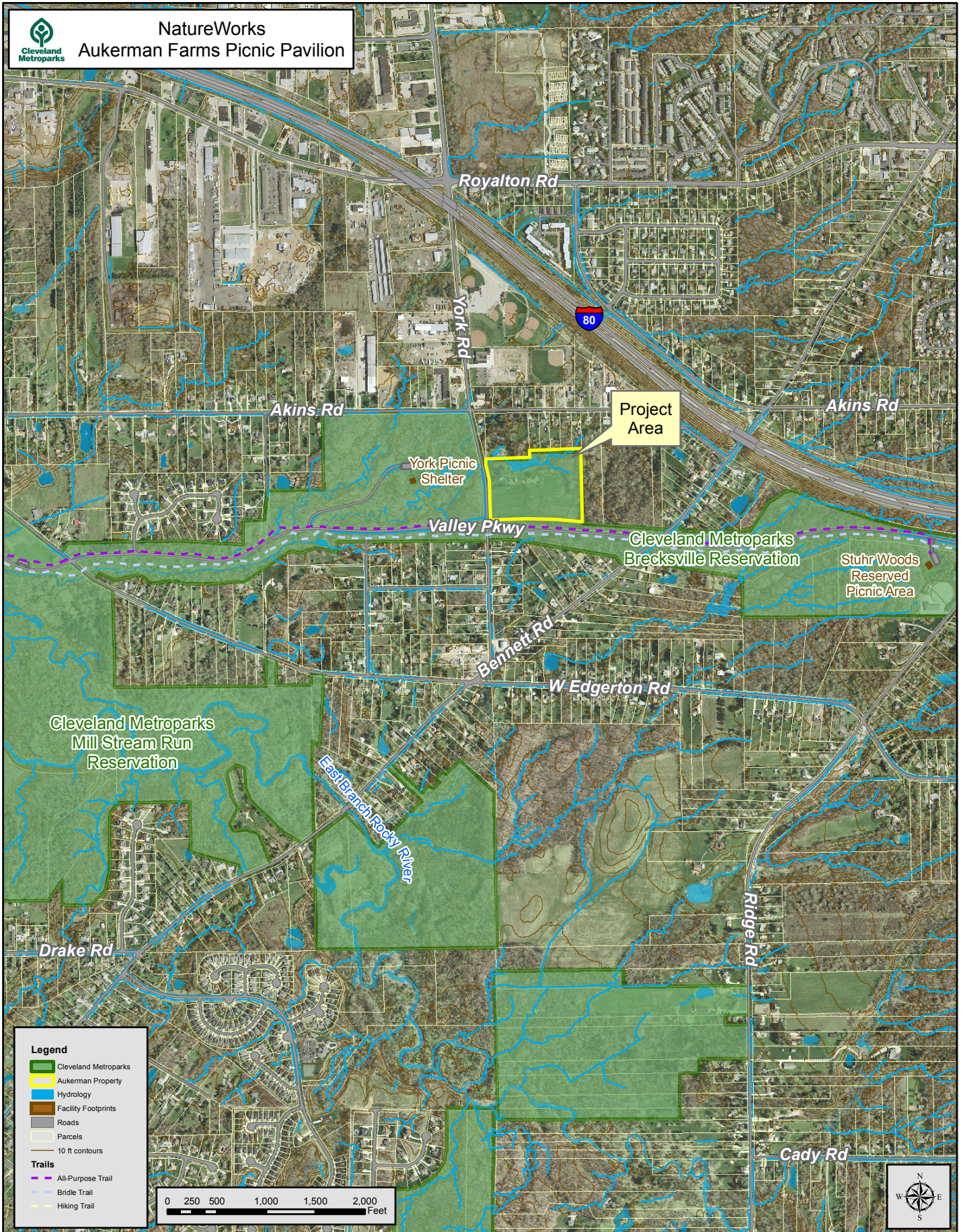
Cleveland Metroparks
2014 Appropriation Adjustment #2
August 21, 2014

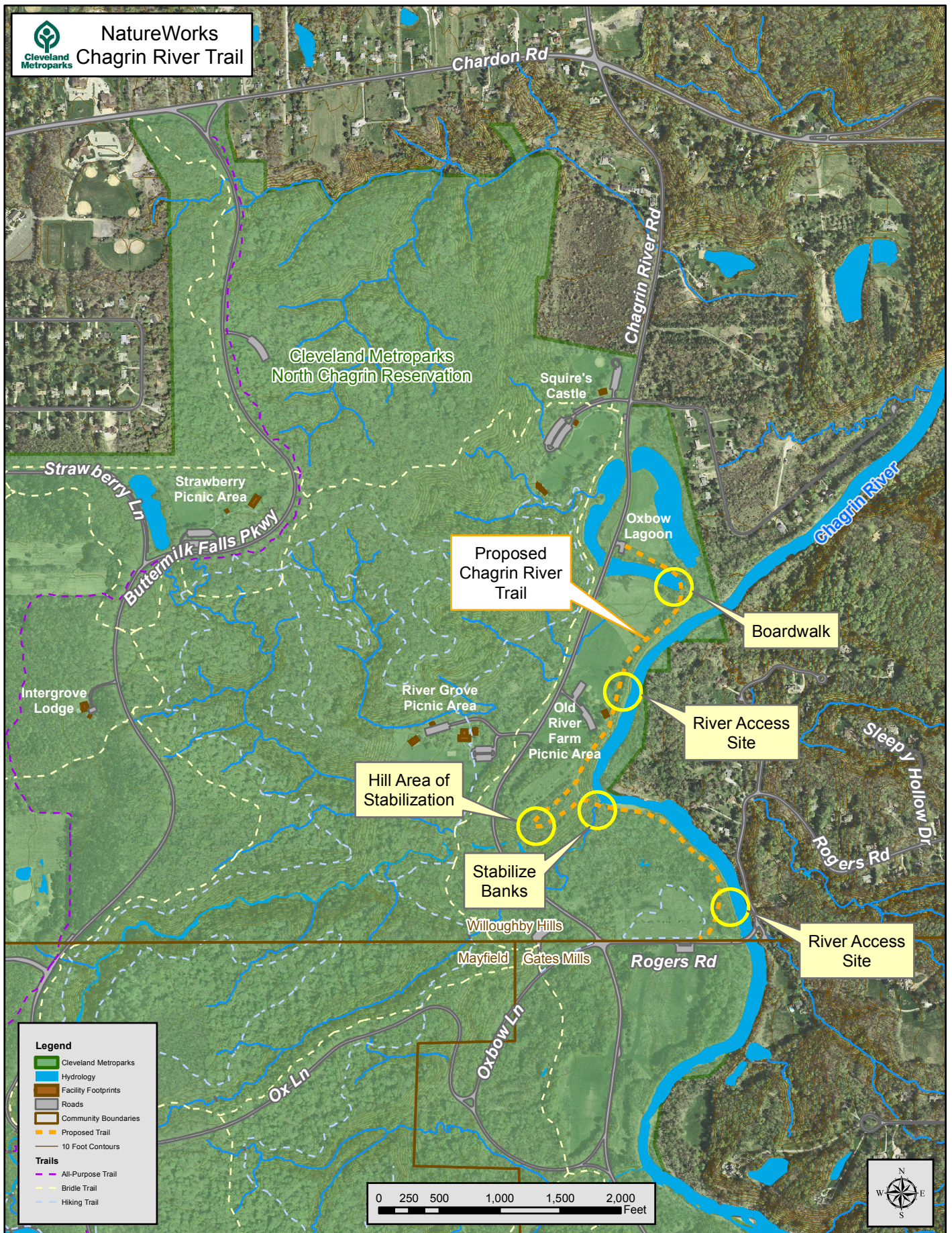
Type II: Appropriations

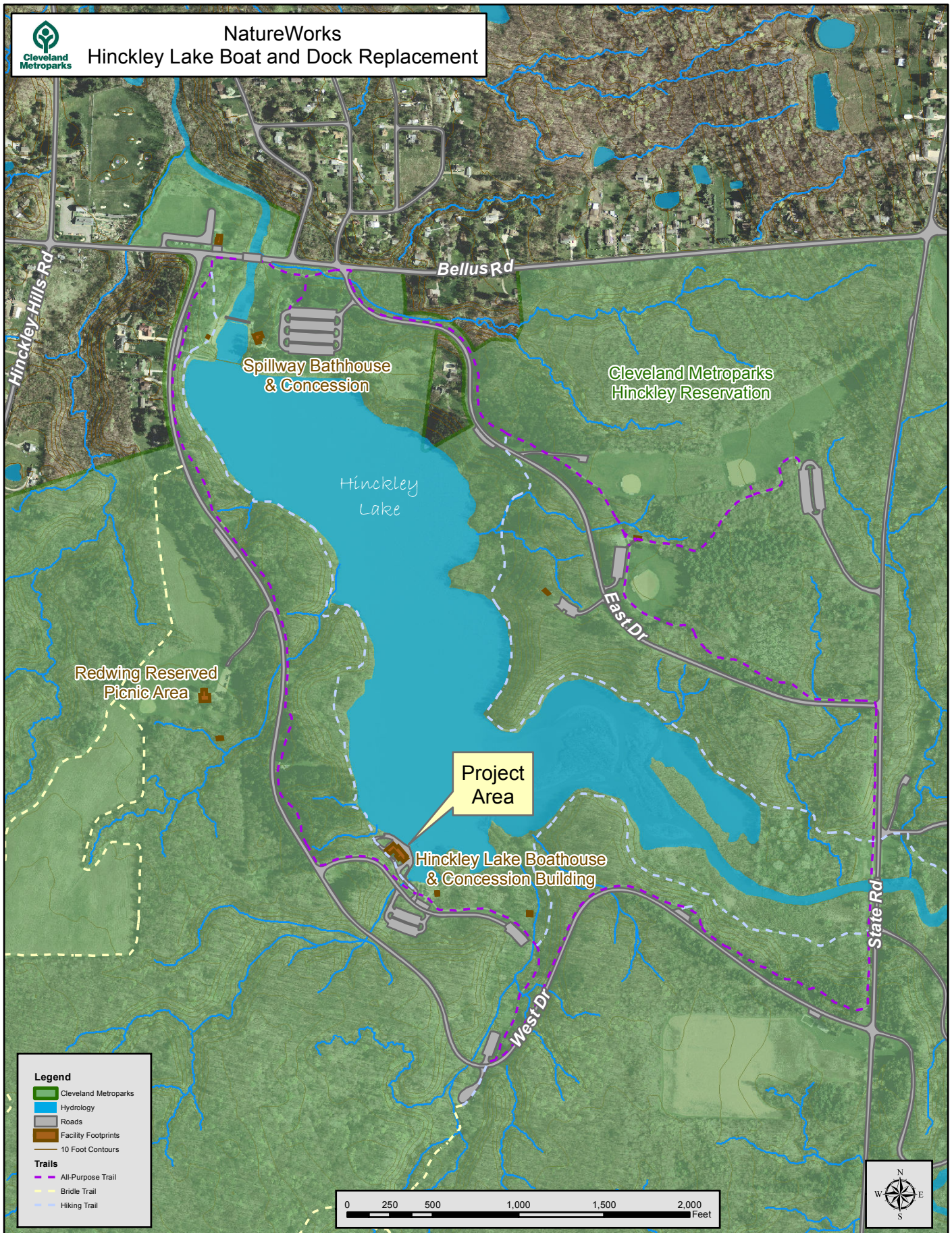
Division	Account Code	Project	Transfer Amount
Restricted Funds (appropriated from grants/donations)			
A01 <i>New grant from People for Bikes for Riverwalk Trail.</i>			
To: 5140 - RIVERWALK TRAIL	72627 - AGGREG/SLAG/LIME./GRAVEL	Q14140 - RIVERWALK TRAIL	\$1,875
5140 - RIVERWALK TRAIL	72640 - CONCRETE	Q14140 - RIVERWALK TRAIL	\$8,125
A02 <i>New grant from CSU Center for Public History & Digital Humanities.</i>			
To: 5310 - YOUR PARKS YOUR STORIES	67566 - OUTDOOR ED.PROG. EXPENSES	-	\$10,000
A03 <i>New grant from O'Neill Foundation.</i>			
To: 5440 - GP SUSTAIN STUDY-ONEILL	57406 - CONSULTING/PROF. SERVICES	-	\$23,000
A04 <i>Increase in 2014 expenditure of grant funds.</i>			
To: 5457 - CUY WEED MGMT - DOI NPS	51101 - SALARIES FULL-TIME	-	\$12,800
5457 - CUY WEED MGMT - DOI NPS	51105 - SALARIES SEASONAL	-	\$1,735
5457 - CUY WEED MGMT - DOI NPS	52215 - PERS	-	\$4,741
5457 - CUY WEED MGMT - DOI NPS	57406 - CONSULTING/PROF. SERVICES	-	\$4,227
A05 <i>New grant from Cleveland Foundation.</i>			
To: 5478 - ROCKY RIVER TRAIL IMP	73480 - MISC. CAPITAL CONTRACTS	R14478 - RR TRAIL IMP	\$65,000
A06 <i>Increase in donations.</i>			
To: 5503 - JANO FUND (BROOKSIDE)	61525 - PLANT MATERIAL	-	\$800
A07 <i>New grant from U.S. Fish & Wildlife Service.</i>			
To: 5512 - MIRROR VALLEY HEADWATER RES	61519 - GRASS SEED	-	\$1,460
5512 - MIRROR VALLEY HEADWATER RES	61522 - HERBICIDES	-	\$1,000
5512 - MIRROR VALLEY HEADWATER RES	61525 - PLANT MATERIAL	-	\$3,600
5512 - MIRROR VALLEY HEADWATER RES	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,340
A08 <i>Increase in uniforms due to specialized equipment for new Mounted Ranger and an increase in training for Mounted Unit Conference.</i>			
To: 5607 - RANGER MOUNTED UNIT	58224 - UNIFORMS/CLOTHING	-	\$3,500
5607 - RANGER MOUNTED UNIT	58422 - TRAINING/CONFERENCE EXP.	-	\$2,031
A09 <i>New funds from Emerald Necklace Endowment for vest carriers.</i>			
To: 5609 - RANGER VEST CARRIERS	58224 - UNIFORMS/CLOTHING	-	\$20,000
A10 <i>Increase for Prosimian TAG Meeting.</i>			
To: 5705 - PERSIMIAN TAG METG 2014	67423 - BUSINESS MEETING EXPENSE	-	\$2,250
A11 <i>Funding received for Stillwater Event Center.</i>			
To: 5709 - ZOO EVENT CENTER	73407 - ENG/ARCH/PLAN CONTRACTS	V14709 - EVENT CENTER SITE WORK	\$1,000,000
A12 <i>Increase in budget for special event expenses which were covered by additional revenues.</i>			
To: 5721 - ZOO MARKETING EVENTS	57420 - ADVERTISING EXPENSE	-	\$52,500
A13 <i>New funds from CZS for travel expenses.</i>			
To: 5750 - ZOO SOC-EPI-ZOO PROJECT	58422 - TRAINING/CONFERENCE EXP.	-	\$4,652

Type II: Appropriations

	Division	Account Code	Project	Transfer Amount
A14	<i>New funds from CZS for Zoo Conservation Strategy Project.</i>			
To:	5763 - ZOO SOC - CONS STRATEGY	57406 - CONSULTING/PROF. SERVICES	-	\$15,000
	5763 - ZOO SOC - CONS STRATEGY	67571 - MISC. SUPPLIES & EXPENSE	-	\$5,000
A15	<i>New funds from CZS for elephant health monitoring.</i>			
To:	5766 - ZOO SOC.-AEC EXP/IMPROVE	65564 - ENDROCRI SUPPLIES	-	\$20,000
A16	<i>New funds from CZS for preservation of Schreckengost tiles.</i>			
To:	5781 - SCHRECKENGOST BIRD TILES	73480 - MISC. CAPITAL CONTRACTS	V14781 - SCHRECKENGOST BIRD TILES	\$12,552
A17	<i>New grant from Medical Mutual.</i>			
To:	5910 - WELLNESS INITIATIVES	67571 - MISC. SUPPLIES & EXPENSE	-	\$7,200
A18	<i>New grant from AZA & Walt Disney Co. to establish a Zoo Nature Club.</i>			
To:	5754 - AZA & DISNEY - NATURE CLUB	67423 - BUSINESS MEETING EXPENSE	-	\$450
	5754 - AZA & DISNEY - NATURE CLUB	67570 - ZOO PROGRAM SUPPLY & EXP.	-	\$200
Subtotal, Restricted Funds Appropriations				\$1,286,038
Net Increase to Budget				\$1,286,038







**Resolution of Authorization
Aukerman Farm Picnic Pavilion**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks has a conservation easement to make improvements and maintain public parkland known as Aukerman farm in Cuyahoga County, Ohio as part of Brecksville Reservation, and

WHEREAS, Cleveland Metroparks has committed to strategic park improvements on the property to improve access and amenities for visitors, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of August 2014, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Chagrin River Trail Construction**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Lake County, Ohio along the Chagrin River as part of North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks strategic plan recommends increased opportunities for public access to the Chagrin River, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of August 2014, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Hinckley Lake Boat and Fishing Dock Replacement**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Medina County, Ohio as part of Hinckley Reservation, and

WHEREAS, the current boat and fishing docks at Hinckley Lake in Hinckley Reservation are in need of replacement in order to continue to offer recreational opportunities to the public, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of August 2014, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 14-08-127

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated July 30, 2014 in the amount of \$254,526.36; and **Checks** dated August 1, 2014 in the amount of \$549,563.72; and **Checks** dated August 6, 2014 in the amount of \$107,224.59; and **Checks** dated August 15, 2014 in the amount of \$545,070.55; and **Checks** dated August 21, 2014 in the amount of \$1,464,764.15; and **Net Payroll** dated June 15, 2014 to June 28, 2014 in the amount of \$1,218,424.55; and **Withholding Taxes** in the amount of \$284,665.95; and **Net Payroll** dated June 29, 2014 to July 12, 2014 in the amount of \$1,287,384.51; and **Withholding Taxes** in the amount of \$309,688.99; and **Bank Fees/ADP Fees** in the amount of \$40,281.34; and **ACH Debits (FirstEnergy Utility; Sales Tax)** in the amount of \$73,744.80; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated July 20, 2014 to August 9, 2014 in the amount of \$270,493.78; and **Visa Travel Card** purchases dated July 20, 2014 to August 9, 2014 in the amount of \$22,911.13; and **Manual Check** M000554 payable to Special Purchase Account dated July 31, 2014 in the amount of \$11,564.02; and **Manual Check** M000555 payable to Special Purchase Account dated July 31, 2014 in the amount of \$10,724.65; and **Manual Check** M000556 payable to Petty Cash dated July 31, 2014 in the amount of \$3,821.87; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase; be approved.

PASSED: August 21, 2014

Attest: _____
President of the Board of Park Commissioners

Chief Executive Officer

VOUCHER SUMMARY

	No. of Vendors	No. of Purchases	Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	33	295	\$ 418,937.50	\$ 12,695.08	\$ 1,420.13	C
Board Authorized Payments	29	128	\$ 462,778.72	\$ 15,957.89	\$ 3,615.46	A
Director Approved Payments	64	333	\$ 377,187.66	\$ 5,893.56	\$ 1,132.70	D
Telephone-Written Quote Items	21	42	\$ 42,630.20	\$ 2,030.01	\$ 1,015.00	P
Telephone Quote Items	46	73	\$ 95,321.51	\$ 2,072.21	\$ 1,305.77	T
Utilities	33	258	\$ 217,044.21	\$ 6,577.10	\$ 841.26	U
Health Insurance	3	6	\$ 93,211.00	\$ 31,070.33	\$ 15,535.17	H
Other Exempt Items	87	106	\$ 1,168,108.12	\$ 13,426.53	\$ 11,019.89	E
Non-Bid Items less than \$1,000	95	141	\$ 37,010.39	\$ 389.58	\$ 262.49	N
Purchases Obtained w/o Cert.	8	8	\$ 35,030.60	\$ 4,378.83	\$ 4,378.83	S
	419	1390	\$ 2,947,259.91	\$ 7,034.03	\$ 2,120.33	

CODE LEGEND

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 14-08-127** listed above.