

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**SEPTEMBER 12, 2014**

The Board of Park Commissioners met on this date, Friday, September 12, 2014, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, David J. Kuntz, and Assistant Legal Counsel, Kyle G. Baker, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 14-09-138:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of August 21, 2014, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

**ACTION ITEMS.**

- (a) ***Authorization to Accept Grant Funds and Commit Matching Funds***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry L. Robison, Director of Natural Resources/John E. Reinier, Wetland Ecologist)*

Cleveland Metroparks submitted a pre-application for funding from the U.S. Environmental Protection Agency’s Wetland Program Development Grant program on April 30, 2014 for a project on Groundwater-Dependent Wetlands. On August 19, Cleveland Metroparks was notified that the proposal has been preliminarily selected for award. We are now in the process of preparing a final application package that will include a finalized budget.

The proposed project extends the wetland monitoring, assessment and research work that is currently ongoing throughout the park district. Data collected over the past two years suggest that Cleveland Metroparks is rich in groundwater-dependent wetlands. These unique wetlands harbor sensitive biological communities and contribute significantly to the maintenance of water quality in the region. It is well-recognized that these wetlands are rather coarsely defined and poorly understood. The proposed project will use data collected from groundwater-dependent wetlands within Cleveland Metroparks to refine the characterization of these systems and develop management strategies and resource protection priorities for the region. This work will not only enhance our understanding of the natural resources within the Park District and region, but will further establish Cleveland Metroparks as a leader in natural resources monitoring, assessment and management.

The proposed project would begin in October 2015 and extend through 2018 with a total project cost of \$323,975. Cleveland Metroparks was selected to receive grant funds from USEPA totaling \$242,981. By entering into a cost-share agreement, Cleveland Metroparks would commit 25% of the total project cost (\$80,994) over the three year project period.

The project costs are as follows:

|                      |                  |
|----------------------|------------------|
| Full time salary     | \$128,000        |
| Seasonal salary      | 99,000           |
| Full time fringe     | 44,800           |
| Seasonal fringe      | 14,850           |
| Supplies             | 3,200            |
| Travel               | 6,000            |
| Equipment            | 15,000           |
| Other (lab analyses) | 13,125           |
| <b>Total</b>         | <b>\$323,975</b> |

|               |           |
|---------------|-----------|
| Federal share | \$242,981 |
| CM match      | \$80,994  |

**ACTION ITEMS (cont.)**

**No. 14-09-139:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the acceptance of grant funds from the U.S. Environmental Protection Agency in the amount of \$242,981 in support of wetland monitoring, assessment and research, and to commit matching funds in the amount of \$80,994 over the three year project period (October 2015 through 2018).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(b) ***Change Order No. 1: Bid No. 6008 – 2014 Asphalt Pavement Improvements – Rocky River and Mill Stream Run Reservations***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

**Background**

On August 21, 2014, the Board awarded Karvo Paving Company a contract in the amount of \$2,502,100.00 for asphalt pavement improvements to 14.95 miles of parkway in Rocky River and Mill Stream Run Reservations. Utilizing funding allocated within the budget, additional sections of parkway, parking, and adjacent all purpose trail have been identified in Huntington, Big Creek, and Mill Stream Run Reservations for asphalt pavement improvements.

**Contract and Change Order Summary**

|   |                                |
|---|--------------------------------|
| Original Bid Awarded August 21, 2014  | Contract Amount \$2,502,100.00 |
| <b>Request for Change Order No. 1</b>   |                                |
| <b><u>Huntington Reservation:</u></b><br>1-1/2" asphalt overlay of approximately 11,000 square yards of roadway and approximately 2,100 square yards of parking lot overlay on Porter Creek Drive and Wolf Picnic Area Drive between Lake Road and Wolf Road in Huntington Reservation. Asphalt grind and overlay repair of approximately 5,500 square yards prior to the asphalt overlay.  | \$176,280.85                   |
| <b><u>Big Creek and Mill Stream Run Reservation:</u></b><br>1-1/2" asphalt overlay of approximately 9,625 square yards of roadway and approximately 925 square yards of parking lot/APT overlay on Big Creek Parkway and Valley Parkway between Whitney Road and the Interstate 80 underpass in Big Creek and Mill Stream Run Reservation. Asphalt grind and overlay repair of approximately 6,528 square yards prior to the asphalt overlay. | \$153,300.50                   |
| <b>Total, Change Order #1</b>   |                                |
| <b>\$329,581.35</b>   |                                |
| <b>Total Revised Contract Including Change Order No. 1</b>  |                                |
| <b>\$2,831,681.35</b>   |                                |

**ACTION ITEMS (cont.)**

The unit cost for this change order work computes to \$13.94 per square yard of pavement repaired and paved. These unit costs are comparable to the historic unit costs for similar repair and paving work seen over the past few years.

2014 Budget Code: 1510-73462-A11002

**No. 14-09-140:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve Change Order No. 1 with Karvo Paving, Company in the amount of \$329,518.35 as described above, resulting in a revised, total contract amount of \$2,831,681.35; further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) ***Consultant Agreement – RFQ #5985: Coastal and Shoreline Professional Design Services – Flats Water Taxi Station Dock Design***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John Cardwell, Sr. Landscape Architect)

**Background:**

As the Cleveland Metroparks endeavors to return water taxi service to the Cuyahoga River in 2015, design is needed for the docking systems to be utilized at two (2) stations, on the east and west bank of the Flats. Professional design services are required for the proper design, permitting and installation of the docking system.

**Request for Qualifications (RFQ) Response and Analysis:**

On May 12, 2014 Cleveland Metroparks issued a RFQ for professional design services and invited qualified design professionals to submit their qualifications for the design of twenty-seven (27) potential types of shoreline improvement projects. Projects included not just lakefront improvements, but also those to potentially take place on other waterways within the park system. The RFQ was issued for a period to last five years (2014 to 2019), with an annual review of the selected consultant to be performed.

The RFQ yielded seven (7) responses from consultant teams. Qualifications were reviewed by Cleveland Metroparks staff and interviews were held with four (4) of the seven (7) consultant teams and, pursuant to ORC 153.69, the top three (3) firms were ranked in order of most qualified. Presented as an Information Item at the July 10, 2014 Board meeting, KS Associates, Inc. / W.F. Baird & Associates Ltd. team (KS Team) was deemed most qualified by Cleveland Metroparks staff. With concurrence of the Board to select the KS Team as the most qualified, individual contracts will be negotiated on a per project basis and brought to the Board per the Cleveland Metroparks Bylaws.

**ACTION ITEMS (cont.)****Proposal Analysis:**

A proposal was requested from KS Associates, Inc. to cover the due diligence, preliminary engineering, design, permitting, preparation of construction documents, and limited construction administration and inspection for two (2) water taxi stations, one on each bank of the Flats. The proposed cost of \$54,150 covers the below scope:

**Due Diligence**

- Soil Borings (2)

**Preliminary Design**

- Floating Dock Evaluation
- Construction Cost Estimating
- Revetment / Bulkhead Design

**U.S. Army Corp of Engineers (USACE) and Coast Guard Permitting**

- Prepare and Submit Permit Applications and Plans

**Construction Documents**

- Prepare Final Bidding Documents
- Prepare Technical Specifications

**Construction Administration and Inspection**

- Address RFI and Construction Inquiries
- Periodic / Limited Inspection for Plan Conformance

**No. 14-09-141:**

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreements for the Flats Water Taxi Station Dock Design with KS Associates, Inc., in the not-to-exceed amount of \$54,150 for due diligence, preliminary engineering, design, permitting, preparation of construction documents, and limited construction administration and inspection services, in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated August 19, 2014.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Consultant Agreement – RFQ #5985: Coastal and Shoreline Professional Design Services – Edgewater Park Shoreline Protection – Preliminary Design***  
*(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

**Background:**

In February of 2013, Matrix Engineering performed an engineering inspection of the existing shoreline structures at Edgewater Park at the Lakefront Reservation. The resulting report documented the conditions of more than 2.5 miles of shore and structure frontage. The report identified twelve (12) projects totaling more than \$7,000,000. With the Ohio Department of Natural Resources' (ODNR) recent and planned improvements to Edgewater Marina and its outer breakwater, the vast majority of the \$7,000,000 of identified projects have, or will be completed, by ODNR.

Items in need of attention (see map on pages **78342** and **78343**) identified in the February 2013 Matrix Engineering report not anticipated to be covered by ODNR include the following:

- Rehabilitation of the Perkins Beach groins (5 piers)
- Rehabilitation of the breakwater west of Northeast Ohio Regional Sewer District's (NEORS) Combined Sewer Overflow (CSO); and
- Rehabilitation of the armor stone groin on the west side of Edgewater Beach

**Request for Qualifications (RFQ) Response and Analysis:**

On May 12, 2014 Cleveland Metroparks issued a RFQ for professional design services and invited qualified design professionals to submit their qualifications for the design of twenty-seven (27) potential types of shoreline improvement projects. Projects included not just lakefront improvements, but also those to potentially take place on other waterways within the park system. The RFQ was issued for a period to last five years (2014 to 2019), with an annual review of the selected consultant to be performed.

The RFQ yielded seven (7) responses from consultant teams. Qualifications were reviewed by Cleveland Metroparks staff and interviews were held with four (4) of the seven (7) consultant teams and, pursuant to ORC 153.69, the top three (3) firms were ranked in order of most qualified. Presented as an Information Item at the July 10, 2014 Board meeting, KS Associates, Inc. / W.F. Baird & Associates Ltd. team (KS Team) was deemed most qualified by Cleveland Metroparks staff. With concurrence of the Board to select the KS Team as the most qualified, individual contracts will be negotiated on a per project basis and brought to the Board per the Cleveland Metroparks Bylaws.

**Proposal Analysis:**

A proposal was requested from the KS Team/ Baird team to cover the due diligence and preliminary engineering for the Edgewater shoreline structure improvements. The proposed cost of \$165,200 covers the below scope:

**ACTION ITEMS (cont.)**Due Diligence:

- Topographic Survey
- Hydrographic Survey (lake bottom)
- Existing Conditions Map
- Geotechnical Analysis

Wave Analysis and Sediment Transport Analysis

- Water Level Analysis
- Wave Analysis
- Sediment Transport Analysis

Preliminary Design Alternatives

- Perkins Beach Groins / Piers
  - o Rehabilitate Existing Piers
  - o Removal of Piers and Installation of Off Shore Breakwaters
- Access Way to Perkins Beach From West (Circle) Parking Lot
- Rehabilitation of the Breakwater West of NEORSD CSO
- Rehabilitation of the Armor Stone Groin on the West Side of Edgewater Beach

Upon the selection by Cleveland Metroparks of a preferred design alternate, a final design fee will be negotiated with the KS Team for construction document preparation. It is anticipated that the KS Team will need approximately four months to complete the above scope.

**No. 14-09-142:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreements for the Edgewater Park Shoreline Improvements with KS Associates, Inc., in the not-to-exceed amount of \$165,200 for due diligence and preliminary design services, in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated August 25, 2014.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***Stillwater Place Event Center – Cleveland Metroparks Zoo – GMP Amendment No. 2 – Building Cost***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer / Andy Simons, Project Manager)*

**Background:**

On May 29, 2014 the Board awarded a Guaranteed Maximum Price (GMP) contract to Regency Construction Services, Inc. for design-build services for the construction of Stillwater Place. Stillwater Place will be constructed to host parties, private and corporate functions, meetings, trade shows, weddings and educational events. The 10,700 square foot space will host seating for 300 guests in the event hall, and also include a reception lobby, a prep kitchen, restrooms, a bride’s room and storage and utility rooms. Additionally, the project will include the construction of an outdoor patio with a grand staircase overlooking Waterfowl Lake.

At the time of the Board’s initial award, only the preconstruction services fee, due diligence and design fee, and preconstruction expenses were established at a cost of \$154,511. The site GMP and building GMP were to be developed in phases and the contract amended accordingly in order to expedite the project schedule. The site GMP was proposed and approved by the Board on July 31, 2014 in the amount of \$522,972.83. Since that time, clearing and grading have been completed, and foundations are currently being poured. Utility installation will commence the week of September 15, 2014.

**Building GMP:**

Cleveland Metroparks staff has worked diligently with Regency Construction Services, Inc. in the development of the 50% complete construction documents. With those documents, Regency has competitively bid the many components of the building to prequalified subcontractors. The building costs are as follows:

| <b><u>Item</u></b>   | <b><u>Cost</u></b> |
|----------------------|--------------------|
| Lumber               | \$155,873.98       |
| Steel                | 54,600.00          |
| Masonry              | 118,600.00         |
| Carpentry            | 335,260.66         |
| Roofing              | 103,801.00         |
| Interiors            | 232,240.00         |
| Flooring             | 49,500.00          |
| Tile                 | 16,175.00          |
| Glass                | 83,270.00          |
| Painting             | 30,345.00          |
| Fire Protection      | 75,891.00          |
| Plumbing             | 127,580.00         |
| HVAC                 | 186,000.00         |
| Electrical           | 378,840.75         |
| Audio Visual Systems | 150,000.00         |



**ACTION ITEMS (cont.)**

| <u>Item</u>                            | <u>Cost</u>      |
|--|------------------|
| Landscaping                            | \$22,129.00      |
| FF & E Allowance                       | 10,000.00        |
| Signage Allowance                      | 10,000.00        |
| Schreckengost Tile Reinstall Allowance | 5,000.00         |
| Design Builders Fee                    | 45,506.16        |
| General Conditions                     | 125,716.68       |
| Construction Stage Design              | 16,273.62        |
| <u>Contingency</u>                     | <u>79,581.77</u> |
| Total Building GMP:                    | \$2,412,184.19   |

**Construction Schedule:**

Regency Construction Services, Inc.’s construction schedule associated with GMP Amendment No. 2 anticipates a February 2015 delivery, barring any unseasonal weather. Cleveland Metroparks staff will monitor construction progress and at this time anticipates no issues with project completion in ample time for the first wedding scheduled on June 20, 2015 for the facility.

**Total Project Cost:**

With GMP Amendment No. 2 the total project cost can now be established as follows:

|                           |                     |
|---------------------------|---------------------|
| Preconstruction Services: | \$154,511.00        |
| Site GMP:                 | 522,972.83          |
| <u>Building GMP:</u>      | <u>2,412,184.19</u> |
| Total Project GMP         | \$3,089,668.02      |

**No. 14-09-143:**

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price contract with **Regency Construction Services, Inc.**, to reflect GMP Amendment Number 2 for the total project cost in the amount of **\$3,089,668.02**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (f) ***Tentative Agreement of Cleveland Metroparks Employee Association***  
(Originating Sources: *Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/Joseph V. Roszak, Chief Operating Officer/Sanaa M. Julien, Chief Marketing Officer/Sean P. McHugh, Executive Director of Golf Operations*)

An agreement has been negotiated with the Cleveland Metroparks Employee Association for Cleveland Metroparks employees for a three-year period from January 1, 2014 through December 31, 2016. The following outlines the financial impact of the Agreement, if ratified, by the membership:

1. Wages:
  - a. Effective January 1, 2014 - 2.70%
  - b. Effective January 1, 2015 - 2.30%
  - c. Effective January 1, 2016 - 2.00%
  - d. .55 per hour shift differential for second shift
2. Health Insurance
  - a. Premium share increase:
    - i. Effective October 1, 2014, employees shall contribute on a monthly basis, to Cleveland Metroparks monthly premiums for hospitalization, prescription drugs, dental and vision coverage as follows:
      1. Plan A - 18%
      2. Plan B - 13%

**No. 14-09-144:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute the Labor Agreement, if ratified, in a form acceptable to Labor Counsel and the Chief Human Resources Officer, with the Cleveland Metroparks Employee Association and the Board of Park Commissioners for the three-year (3) period from January 1, 2014 through December 31, 2016.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (g) ***Tentative Agreement of Teamsters Local 507 – Cleveland Metroparks Zoo***  
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/Christopher Kuhar, Executive Director of Cleveland Metroparks Zoo)

An agreement has been negotiated and ratified with the Teamsters Local 507, for Cleveland Metroparks Zoo employees for a three-year period from January 1, 2014 through December 31, 2016. A Teamsters Local 507 ratification meeting was held Wednesday, August 27, 2014, with membership ratifying the Agreement. The following outlines the financial impact of the Agreement:

3. Wages:
  - e. Effective January 1, 2014 - 2.70%
  - f. Effective January 1, 2015 - 2.30%
  - g. Effective January 1, 2016 - 2.00%
  - h. .65 per hour increase for obtaining/maintaining state electrical, HVAC, plumbing, hydronic and master ASE certifications
4. Health Insurance
  - b. Premium share increase:
    - i. Effective October 1, 2014, employees shall contribute on a monthly basis, to Cleveland Metroparks monthly premiums for hospitalization, prescription drugs, dental and vision coverage as follows:
      1. Plan A - 18%
      2. Plan B - 13%

**No. 14-09-145:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the Chief Executive Officer to execute the Labor Agreement in a form acceptable to Labor Counsel and the Chief Human Resources Officer, with the Teamsters Local 507 and the Board of Park Commissioners, for the three-year (3) period from January 1, 2014 through December 31, 2016.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**AWARD OF BIDS:**

**No. 14-09-146:** It was moved by Vice President Berry, seconded by President Rinker and carried, to authorize the following bid awards:

**Commodities Usage Report:**

- **Bid #5871:** **Various Uniforms** to be supplied "as needed" beginning January 10, 2013 and extending through December 31, 2014 (see page **78325**); and

**Bid #6012:** **Lake Link Trail Phase I – Scranton Road to Columbus Road** (see page **78327**).

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore

Nays: None.

**No. 14-09-147:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following bid awards:

**Bid #6009:** **2014 Pavement Markings** (see page **78326**);

**Bid #6014:** **Salt Storage Building – Euclid Creek Reservation** (see page **78329**);

**ODOT Co-Op #6017:** **2014/2015 Rock Salt** on an “As Needed” Basis (see page **78331**); and

**Sole Source #6021:** **Penguin Plunge: Authorization to Enter into Contract for Temporary Animal Exhibit** (see page **78333**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.



**AWARD OF BIDS (cont.):**

**BID #6009 SUMMARY: 2014 PAVEMENT MARKINGS**

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

Each year, the Park District allocates capital funds for renewing roadway striping, stop bars, crosswalks, and other directional and safety symbols throughout various Reservations. The purpose of renewing the striping is to maximize vehicular and pedestrian safety and provide clear information to patrons.

The 2014 pavement marking bid scope of work includes centerline, edgeline, crosswalk, stop bar, and turn arrow markings on 36.23 miles of various sections of parkway in Bedford, Bradley Woods, Brecksville, Hinckley, Huntington, Mill Stream Run, North Chagrin and South Chagrin Reservations.

Bids were received on August 26, 2014 and are tabulated below:

| <b>BID #6009 - 2014 PAVEMENT MARKINGS</b> |                  |
|---|------------------|
| <b>Bidder Name</b>                        | <b>Base Bid</b>  |
| <b>American Roadway Logistics, Inc.</b>   | <b>\$105,000</b> |
| Dura Mark, Inc.                           | \$112,450        |
| Oglesby Construction, Inc.                | \$115,690        |
| <b>Engineer's Estimate</b>                | <b>\$120,000</b> |

Staff recommends awarding the **lump sum bid** to the lowest and best bidder, **American Roadway Logistics, Inc.** American Roadway Logistics, Inc. performed satisfactorily as the striping subcontractor on the 2011, 2012 and 2013 Asphalt Paving contracts. They have been in business for 8 years and they are pre-qualified to perform numerous ODOT work types including ODOT Work Type 45-Pavement Markings. They specialize in county, municipal, and commercial pavement markings as well as ODOT projects.

2014 Budget Code: 1510-73462-A97109

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **American Roadway Logistics, Inc.** as the lowest and best bidder for Bid #6009, 2014 Pavement Markings for **the lump sum amount of \$105,000.** In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**See Approval of this Item by Resolution No. 14-09-147 on Page 78324)**

**AWARD OF BIDS (cont.):**

**BID #6012 Summary: LAKE LINK TRAIL PHASE 1 – SCRANTON ROAD TO COLUMBUS ROAD**

*(Originating Source: Richard J. Kerber, Project Manager)*

**Background**

Cleveland Metroparks is partnering with The Trust for Public Land (TPL), L.A.N.D. studio, Inc. and West Creek Preservation Committee dba West Creek Conservancy to construct the first phase of the Lake Link Trail which will ultimately connect the Towpath Trail to Wendy Park at Whiskey Island via a route along the west side of the Cuyahoga River. Phase 1 of the Lake Link Trail will connect the constructed portion of the Towpath Trail along Scranton Road to Columbus Road at the Columbus Road lift bridge over the Cuyahoga River. This trail segment includes two substantial bridges over Scranton Road and the Flats Industrial Railroad. Trail users will then be able to cross the newly refurbished lift bridge on the sidewalks and access Rivergate Park and Merwin’s Warf. Future extensions of the Lake Link trail are currently under design.

Cleveland Metroparks partners on this project have provided the land necessary for the trail and funding to support the construction. The land interests for the trail currently held by L.A.N.D. studio, Inc. and West Creek Conservancy are in the process of being transferred to Cleveland Metroparks. Funds raised by TPL, including portions of the Cleveland Foundation and Gund Foundation grants, will provide a portion of the funding for the project.

Construction is scheduled to be complete by June 1, 2015.

**Bid Results**

On September 3, 2014 bids were received for the Lake Link trail Phase 1. The results of the bidding are summarized below.

| <b>Contractor</b>           | <b>Designer</b>               | <b>Design</b> | <b>Construction</b> | <b>Total</b> |
|-----------------------------|-------------------------------|---------------|---------------------|--------------|
| J D Williamson Construction | Palmer Engineering            | \$153,000     | \$1,561,990         | \$1,714,990  |
| Schirmer Construction       | KS Associates                 | \$150,000     | \$1,818,000         | \$1,968,000  |
| Great Lakes Construction    | TranSystems Corp              | \$200,000     | \$1,905,000         | \$2,105,000  |
| Platform Cement Inc.        | I A Lewin & Associates        | \$100,000     | \$2,100,000         | \$2,200,000  |
| R J Platten Contracting     | Richard L. Bowen & Associates | \$85,000      | \$2,151,887         | \$2,236.887  |
| F Buddie Contracting        | EDG, DLZ, CTL                 | \$59,300      | \$2,180,543         | \$2,239,843  |
| Independence Excavating     | Barr & Prevost                | \$160,000     | \$2,100,000         | \$2,260,000  |
| Huffman Equipment           | URS Corp                      | \$200,000     | \$2,098,250         | \$2,298,250  |

The low bidder, J D Williamson Construction Co., Inc. has completed several projects for Cleveland Metroparks including the Mill Creek Trail from the Garfield Reservation to Mill Creek Falls including the overlook decks at Mill Creek Falls and the Lake to Lake Trail including the long wetland board structures in the Big Creek Reservation. JD Williamson and their engineering consultant are both actively engaged in the design and construction of bridges and infrastructure improvements. The team has partnered previously on an ODOT design-build project.

**AWARD OF BIDS (cont.):****RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with J. D.

Williamson Construction Co., Inc., as having the lowest and best bid for **Bid #6012: Lake Link Trail Phase 1 – Scranton Road to Columbus Road**, for a **total contract amount of \$1,714,990**. In the event this vendor cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**See Approval of this Item by Resolution No. 14-09-146 on Page 78324)**



**AWARD OF BIDS (cont.):**

**BID #6014 SUMMARY:     **SALT STORAGE BUILDING - EUCLID CREEK RESERVATION****

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer, Jim Rodstrom, Director of Construction)*

The approximately 40 year old existing salt storage building at the Euclid Creek Reservation Management Center is showing significant structural deterioration and wall failure due to the corrosive nature of salt and the loading/unloading operations. The new salt storage building will replace the existing structure and is designed to resist the corrosive properties of salt. The walls of the new building are designed to withstand the repetitive impact of equipment associated with the loading and unloading operations, which has proven to be very detrimental to the existing building and is accelerating its deterioration. In addition, the size of the new structure will provide sufficient stockpile capacity and will accommodate all loading equipment.

The Euclid Creek Reservation Salt Storage Building scope of work includes complete construction of a 22'x24' building on top of 8' tall concrete foundation wall including framing, siding, roofing, and painting. The new building will have the capacity to store approximately 100 tons of salt.

Bids were received on August 29, 2014 and are tabulated below:

| <b>BID NO. 6014, SALT STORAGE BUILDING, EUCLID CREEK RESERVATION</b> |                    |
|--|--------------------|
| <b>BIDDER NAME</b>   | <b>BID AMOUNT</b>  |
| <b>Alabasi Construction, Inc.</b>                                    | <b>\$65,000.00</b> |
| Millstone Management Group   | \$71,490.00        |
| Advanced Truss, Inc.   | \$82,786.00        |
| Anthony Allega Cement Contractor, Inc                                | \$95,539.00        |
| Henle Builders, Inc.   | \$115,500.00       |
| <b>Engineer's Estimate</b>   | <b>\$65,000.00</b> |

2014 Budget Code: 1547-73470-Q14034

Staff recommends awarding the **lump sum bid** to the lowest and best bidder, **Alabasi Construction, Inc.** Alabasi has performed work for Cleveland Metroparks in the past as the general contractor for the Rivergate building improvements earlier in 2014, and they are currently the general contractor for the BAYarts ceramic studio in Huntington Reservation. In addition, they have successfully completed similar sized projects for other public entities in the northeast Ohio region. They have been in business for 16 years and they specialize in commercial and government general contracting including rehabilitations, building additions, and site work.

**AWARD OF BIDS (cont.):****RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Alabasi Construction, Inc.** as the lowest and best bidder for Bid #6014, Euclid Creek Reservation Salt Storage Building, for the **total, lump sum amount of \$65,000.00**. In the event that the bidder cannot satisfy their bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**See Approval of this Item by Resolution No. 14-09-147 on Page 78324)**

**AWARD OF BIDS (cont.):**

**ODOT CO-OP #6017 SUMMARY:            2014/2015 ROCK SALT SUPPLIED ON AN “AS NEEDED” BASIS**

|   |
|---|
| - - - - HIGHLIGHTS AT A GLANCE - - - -  |
| 2013/2014 Expenditures = \$150,398.10<br><i>(includes extra purchase of 530 tons from Cargill Inc. due to the Park District exceeding the maximum usage with Morton Salt)</i> |
| 2014/2015 Estimate = \$232,868<br><i>(estimate includes 10% overage or 4,400 tons and \$4.00/ton for piling services estimated at \$7,500)</i>                                |

*Estimated purchase for 2014-15 is 4,000 ton.*

*The estimate takes into consideration the current inventory of 1,080 tons and the forecast of usage for 2014/2015.*

The Ohio Department of Transportation (ODOT) has approved Cleveland Metroparks participation in the ODOT (Contract 018-15) Cooperative Purchasing Program for Rock Salt. On August 11, 2014, ODOT notified Cleveland Metroparks that they awarded Cargill, Inc. the Rock Salt award to participants in Cuyahoga County **at a cost of \$51.22 per ton** with a required minimum order of 25 tons dumped. The previous award’s cost was \$29.40 per ton reflecting an increase in cost of 44% as compared to the 2013 – 2014 winter season cost. Despite the substantial increase, the Director of Procurement recommends the award to the ODOT secured vendor, Cargill, Inc. Research confirms that other municipalities in this area will be paying two or three times the \$51.22/ton price.

Salt piling (mechanically blowing the salt into the sheds) is part of ODOT’s award and adds \$4.00/ton for such services (\$51.22 dumped, \$55.22 piled). Piling services are estimated not to exceed \$7,500 for 2014-2015.

Of the 2,235 tons that Cleveland Metroparks salt sheds can hold at capacity, 1,080 tons are currently in stock. This action requests authorization for the purchase of up to 4,400 tons of rock salt "as needed" based on the estimate for the 2013-2014 winter season at the bid price shown above.

**Park District Historical Needs/Utilization:**

Historical costs per ton/per season, reflect the following for Cleveland Metroparks:

| 2006-2007 | 2007-2008       | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 |
|-----------|-----------------|-----------|-----------|-----------|-----------|-----------|
| \$38.04   | \$39.18-\$53.49 | \$43.53   | \$44.84   | \$45.59   | \$34.02   | \$29.40   |

**AWARD OF BIDS (cont.):**

Total previous utilization per season follows:

| <u>Winter of</u> | <u>TONS OF SALT</u>  |
|------------------|--|
| 2003 – 2004      | 3,763 tons   |
| 2004 – 2005      | 4,451 tons   |
| 2005 – 2006      | 3,528 tons   |
| 2006 – 2007      | 3,732 tons   |
| 2007 – 2008      | 4,300 tons   |
| 2008 – 2009      | 3,800 tons   |
| 2009 – 2010      | 4,321 tons   |
| 2010 – 2011      | 3,892 tons   |
| 2011 – 2012      | 2,400 tons   |
| 2012 – 2013      | 1,863 tons   |
| 2013 – 2014      | 3,122 tons (includes extra purchase from Cargill (530 tons)) |

Capacity in the salt sheds follows:

**LOCATIONS**

**STOCKPILE CAPACITY/TONS (Max)**

|  |                   |
|--|-------------------|
| <b>Euclid Reservation</b> - 850 Metroparks Blvd., South Euclid 44121 .....                     | 100 tons          |
| <b>North Chagrin Reservation</b> - 3037 SOM Center Road, Willoughby Hills 44094.....           | 250 tons          |
| <b>South Chagrin Reservation</b> - 35059 Cannon Road, Bentleyville 44022 .....                 | 125 tons          |
| <b>Bedford Reservation</b> - 14505 Button Road, Walton Hills 44146.....                        | 100 tons          |
| <b>Garfield Reservation</b> - 11410 Broadway Avenue, Garfield Heights 44125.....               | 135 tons          |
| <b>Brecksville Reservation</b> - 9305 Brecksville Road, Brecksville 44141 .....                | 200 tons          |
| <b>Hinckley Reservation</b> - 2191 Parker Road, Hinckley 44233.....                            | 125 tons          |
| <b>Strongsville Reservation</b> - 9484 Eastland Road, Strongsville 44149.....                  | 500 tons          |
| <b>Rocky River Reservation</b> - 4500 Valley Parkway, Fairview Park 44126 .....                | 500 tons          |
| <b>Ohio/Erie Canal Reservation</b> - 4704 E. 49 <sup>th</sup> St, Cuyahoga Heights 44105 ..... | 100 tons          |
| <b>Cleveland Metroparks Zoo</b> - 4001 Fulton Parkway, Cleveland 44144 .....                   | <u>100 tons</u>   |
| <b>TOTAL.....</b>  | <b>2,235 tons</b> |

**RECOMMENDED ACTION:**

That the Board authorize an award for participation in the ODOT Rock Salt Co-Op and the purchase of rock salt from the ODOT awarded supplier Cargill, Inc., at the lowest and best unit price of \$51.22 per ton, for a total amount not to exceed **\$232,868** (includes 10% over 4,000 tons (or 4,400 tons) and \$7,500 for piling services), as bid by the ODOT awarded vendor under the terms and conditions of Contract 018-15 of the Ohio Department of Transportation bid for Rock Salt for the 2014-2015 winter season, for a period beginning October 1, 2014 through April 30, 2015 in full utilization of the Ohio Department of Transportation Cooperative Purchasing Program. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**See Approval of this Item by Resolution No. 14-09-147 on Page 78324)**

**AWARD OF BIDS (cont.):****SOLE SOURCE #6021 SUMMARY:      **PENGUIN PLUNGE: AUTHORIZATION TO  
ENTER INTO CONTRACT FOR  
TEMPORARY ANIMAL EXHIBIT****

*(Originating Sources: Christopher Kuhar, Executive Director of Cleveland Metroparks Zoo & Tim Savona, Director of Revenue)*

With the opening of African Elephant Crossing, Cleveland Metroparks Zoo experienced an attendance increase but has seen a decline in subsequent years. In an effort to prevent this phenomenon, many zoos have sought out temporary animal exhibits to provide needed excitement and create a sense of urgency to attend without millions of dollars in capital commitment. For years, one of the most frequently requested animal species at Cleveland Metroparks Zoo has been penguins since penguins were removed from the collection in 2001, but due to the high costs of filtration and exhibit design, Cleveland Metroparks Zoo has been unable to meet that demand. Animal Interaction Design Group (AIDG) provides a number of these exhibits, including the only temporary penguin exhibit available, Penguin Plunge.

Penguin Plunge is a 13 foot by 10 foot enclosed exhibit that offers 300 square feet of enclosed space for six South African penguins. This exhibit has been successful in increasing attendance at a number of Association of Zoos and Aquariums (AZA) accredited facilities. For example, the Topeka and Rolling Hills Zoos both showed a 40% increase in attendance with Penguin Plunge. Sacramento Zoo saw a 15% attendance increase. Other larger zoos showed a smaller percentage increase, but definitely added value to the zoo experience. Penguin Plunge would provide a unique animal experience that is in demand at Cleveland Metroparks Zoo and that provides marketing opportunities to increase attendance as well as synergistic education opportunities to align with the Year of Water proposed by the City of Cleveland in 2015.

While Penguin Plunge would not provide direct revenue as a ticketed experience, there is potential revenue available from increases in attendance, Zoo Society membership, potential increases in admission fees and potential fee-based special experiences.

**Proposal for 2015**

AIDG has submitted a proposal for the use of the Penguin Plunge exhibit in 2015. The exhibit would be in place for a maximum of 163 days (April 3, 2015 and September 13, 2015). Under the proposed contract AIDG would provide:

- 3 pairs African black footed or Magellanic penguins;
- 13 x 10 x 9 foot exhibit including life support system and lighting; and
- Assembly of the exhibit and training of staff on the operation of the life support system

The costs for this exhibit would be:

Rental Fee/Insurance \$96,000 + Transportation/Setup \$8,000 = *Total Cost \$104,000*

**AWARD OF BIDS (cont.):**

Cleveland Metroparks will work with AIDG as a sole source vendor, as they are the only provider of a temporary penguin exhibit and an approved AZA vendor.

**RECOMMENDED ACTION:**

That the Board accept the proposal submitted by Animal Interaction Design Group for a temporary animal exhibit housing six South African penguins, as summarized above, at a cost of \$104,000 for a maximum period of 163 days (April 3, 2015 – September 13, 2015); and further, that the Board authorize the Chief Executive Officer to enter into an agreement with Animal Interaction Design Group in a form approved by the Chief Legal Ethics Officer.

**See Approval of this Item by Resolution No. 14-09-147 on Page 78324)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 09/12/14)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

| <b><u>REF. NO. / ITEM – SERVICE</u></b>   | <b><u>VENDOR</u></b>                 | <b><u>COST</u></b>   | <b><u>PROCEDURE</u></b> |
|---|--------------------------------------|--|-------------------------|
| Power wash, remove loose paint, and etch exterior siding, trim and doors at Rocky River Stables Riding Arena.   | New Era Painting and Decorating      | \$11,950.00  | (7)                     |
| Remove existing roof and install pre-fabricated 29-gauge metal roof including trim, purlins and flashing at lions viewing area roof, gorilla viewing roof and gorilla pump house roof.                                | Second to None, Inc.                 | \$11,088.00  | (7)                     |
| 20' x 20' and 10' x 20' tent rental including delivery, sidewalls, tables and chairs at 11 Edgewater events and 6 Euclid Beach events. Shown here to include additional chairs and tables to accommodate more guests. | ABC Rental Center, East              | \$11,100.00<br>2,031.90<br><u>\$ 1,714.00</u><br>\$14,845.90 | (7)                     |
| Geotechnical engineering support during construction of Mill Creek Connector Phase 2.   | Soil and Materials Engineering, Inc. | \$35,000.00  | (5)                     |
| Replacement of two tram engines for zoo (EM0070 and EM0223). First shown to Board on July 10, 2014. Shown here to add \$650.00 for a wiring harness that was found to be beyond repair during installation.           | Bob Gillingham Ford, Inc.            | \$28,617.21<br><u>650.00</u><br>\$29,267.21                  | (7)                     |
| Design of irrigation system for 27 holes at Seneca Golf Course.   | A.S. Altum & Associates              | \$12,000.00  | (7)                     |

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

| <b><u>REF. NO. / ITEM – SERVICE</u></b>  | <b><u>VENDOR</u></b>         | <b><u>COST</u></b>                            | <b><u>PROCEDURE</u></b> |
|--|------------------------------|---|-------------------------|
| Geotechnical engineering services for Wildwood pedestrian bridge.  | NTH, Consultant, LTD.        | \$17,500.00                                   | (5)                     |
| Consulting for development of zoo conservation strategy on the impact of wildlife conservation.  | Elizabeth Murdock Consulting | \$20,000.00                                   | (7)                     |
| Temporary legal counsel at a rate of \$70/hour, shown here to close out purchase order with final invoices.  | Special Counsel              | \$25,375.00<br><u>4,500.00</u><br>\$29,875.00 | (5)                     |
| Renewal of nine liquor licenses for October 1, 2014 – September 30, 2015.  | Ohio Department of Commerce  | \$15,480.00                                   | (3)                     |
| New fence and gates at Merwin’s Wharf. Shown here to add \$1,000 to remove existing chain link fence and posts and cut to grade.   | Great Lakes Fence Company    | \$15,000.00<br><u>1,000.00</u><br>\$16,000.00 | (7)                     |
| Professional consulting services regarding future programming direction and facility usage at Garfield Park Nature Center.   | Janus Small Associates       | \$24,150.00                                   | (5)                     |
| Printing and reproduction services supplied on an “as needed” basis for a one year period beginning September 13, 2014 and ending September 12, 2015.  | SE Blueprint, Inc.           | \$10,500.00                                   | (7)                     |
| Originally seen by Board on May 29, 2014 when new fence, entry gate and access management system were installed at East 55 <sup>th</sup> Marina. Shown here for a modification to remove all posts and debris remaining from former fence. | Cuyahoga Fence               | \$47,900.00<br><u>2,095.00</u><br>\$49,995.00 | (7)                     |
| Hoodies, and fleeces for resale.   | TR McTaggart                 | \$10,093.20                                   | (7)                     |



**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

| <u>REF. NO. / ITEM – SERVICE</u>   | <u>VENDOR</u> | <u>COST</u>     | <u>PROCEDURE</u> |
|--|---------------|-----------------|------------------|
| Half page advertisement that ran in May 2014 issue of NE Ohio Parent Magazine. First seen by the Board on March 27, 2014. Shown here to include funds for search engine marketing. | Madden Media  | \$14,200.00     | (3)              |
|  |               | <u>4,900.00</u> |                  |
|  |               | \$19,100.00     |                  |

===== **KEY TO TERMS** =====

- (1) "BID" - Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "COOPERATIVE" - Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "SOLE SOURCE" - Purchased from one source as competitive alternatives are not available.
- (4) "PROPRIETARY" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "PROFESSIONAL SERVICE" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "COMPETITIVE QUOTE (up to \$10,000)" - Originally estimated \$10,000 or less, quoted by three vendors
- (7) "COMPETITIVE QUOTE (over \$10,000 to \$50,000)" – Chosen through the accumulation of three written quotes.

### **CONSTRUCTION CHANGE ORDERS**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

***There are no change orders to report for this period.***

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Jeffrey R. Brown, Horticulturist – Cleveland Metroparks Zoo**

Jeffrey Brown began his career as a Horticulturist with Cleveland Metroparks Zoo in October of 2013. Just prior to joining Cleveland Metroparks Jeff worked approximately two years for the Davey Tree Expert Company in Charlotte, North Carolina as a Tree Care Foreman/Arborist. Jeff obtained 10 years of his professional experience by working for J. Barker Landscaping Company in Bedford, Ohio. He also had the opportunity to work as a summer intern for the Ohio Division of Wildlife in 2008 where he assisted in a wildlife research project monitoring bobcat populations within Southeastern Ohio. Jeff holds a Bachelor of Science (BS) in Forestry and Wildlife Management from The Ohio State University, an Associate in Applied Science (AAS) in Fish and Wildlife Management from Hocking College, has a North Carolina Class A Commercial Driver License (CDL), is a Certified Arborist through the International Society of Arboriculture (ISA), and is a Davey Institute of Horticultural Sciences (DIHS) graduate.

- b. ***Deer Movement and Fawn Survival Study Update***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry L. Robison, Director of Natural Resources/Sara I. Kennedy, Graduate Student, The Ohio State University)

The white-tailed deer is a challenging wildlife species to manage in metropolitan landscapes. Deer often attain densities greater than in rural populations, often exceeding cultural and ecological carrying capacities. Predators are few, and hunting pressure can be low to non-existent. Cleveland Metroparks implements a population model to help guide management efforts to restore forest habitat by reducing deer densities. Two elements of the model needing more robust estimates are fawn survival and deer migration. To develop better estimates of these elements, we initiated a multi-year study in 2011 to quantify deer movement and fawn survival. In cooperation with The Ohio State University's Dr. Stan Gehrt, and operating under a permit from the Ohio Department of Natural Resources Division of Wildlife, Cleveland Metroparks has been tracking movements and survival of does and fawns for the past three years in West Creek and Mill Stream Run Reservations. Sara Kennedy, former seasonal Wildlife Research Coordinator with the Natural Resources Division, and now a graduate student at The Ohio State University, will present an update on the progress and findings to date for this study. This project is funded through Cleveland Metroparks Emerald Necklace Endowment Fund and The Ohio State University.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- c. ***Cleveland Metroparks 100<sup>th</sup> Anniversary Update***  
(Originating Sources: Carl Casavecchia, Special Project Manager/Jason C. Schafer, Librarian/Media Specialist)

On July 23, 2017, Cleveland Metroparks will celebrate its 100<sup>th</sup> Anniversary. In anticipation of this milestone event, a seven-person committee has been formed to celebrate the past, present and future accomplishments of the Park District.

One of the projects the committee is working on is the development of a 100-Year Anniversary coffee table book. Preliminary planning is being done to accomplish this exciting endeavor which includes a review of the timeline, stories and historical keepsakes. The book is anticipated to be a beautiful compendium of the Park District's unique history and promising future.

Special Project Manager, Carl Casavecchia, will be in attendance to present an overview of this special endeavor.

- d. ***Lakefront Capital Projects Update***  
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Since the February 20, 2014 Capital Planning work session held with the Board, Cleveland Metroparks staff have been developing and finalizing plans for capital projects both park-wide and on the Lakefront. An update of the Lakefront projects is to be provided to the Board highlighting recently completed and near term projects. Specifically, updates will be provided on the Euclid Creek pedestrian bridge, the Euclid Beach pier, the Edgewater Beach House, and the Edgewater shoreline structures improvements.

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **78324** through **78334**; \$5,000 to \$50,000 purchased items/services report, pages **78335** through **78337**; and construction change orders, page **78338**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 14-09-137:** It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **78344** to **78412**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, September 25, 2014, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT.**

**No. 14-09-148:** There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 9:59 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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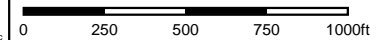
Secretary.

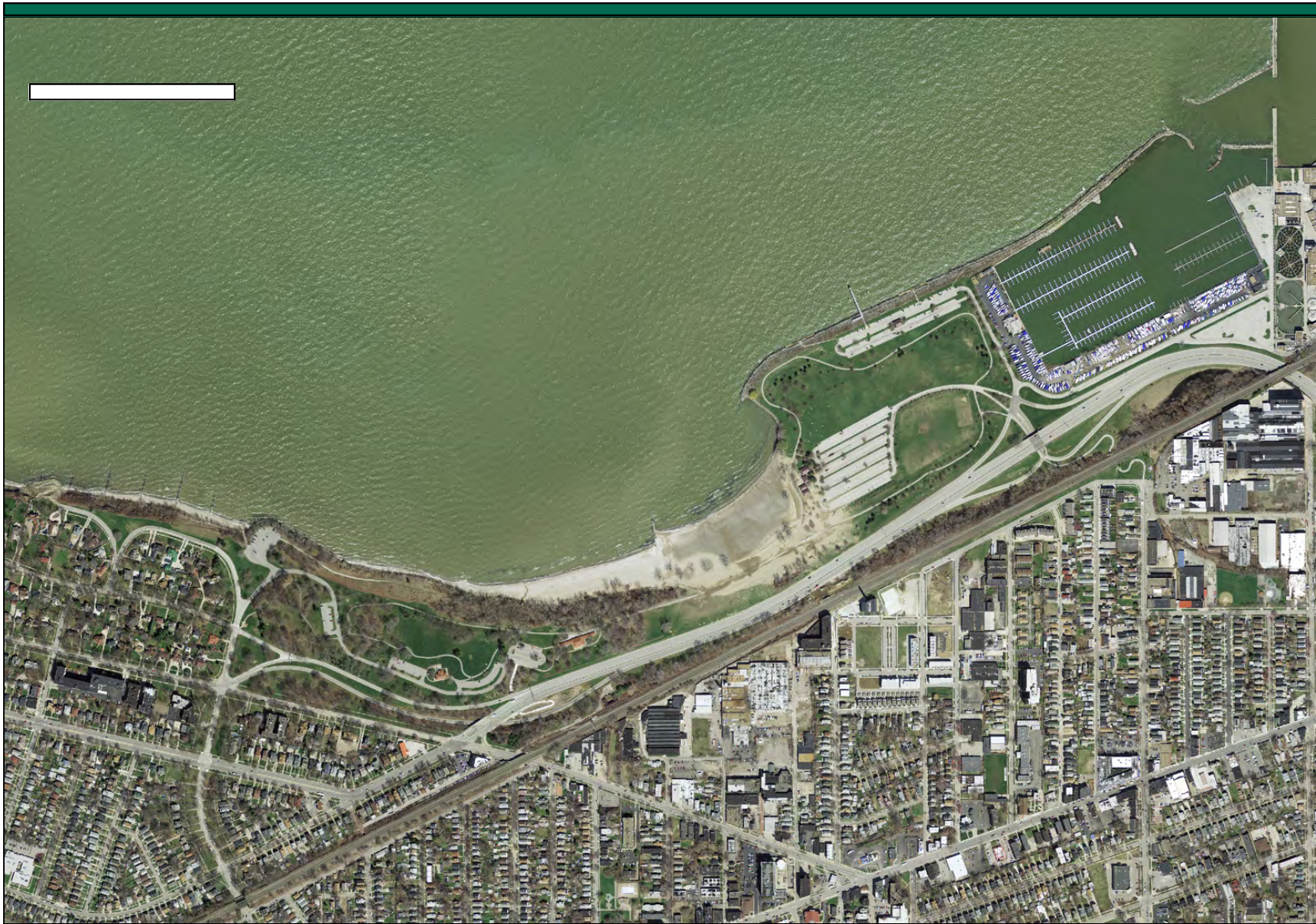


Cleveland Metroparks

Edgewater Park - Shoreline Improvements

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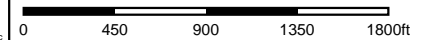




Cleveland Metroparks

Edgewater Park - Shoreline Improvements

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**RESOLUTION NO. 14-09-137**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_  
 Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated August 20, 2014 in the amount of \$280,449.40; and **Checks** dated August 27, 2014 in the amount of \$53,791.15; and **Checks** dated August 29, 2014 in the amount of \$490,295.96; and **Checks** dated September 12, 2014 in the amount of \$1,013,620.59; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated August 10, 2014 to August 30, 2014 in the amount of \$244,095.92; and **Visa Travel Card** purchases dated August 10, 2014 to August 30, 2014 in the amount of \$17,751.62; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase; be approved.

PASSED: September 12, 2014

Attest: \_\_\_\_\_  
 President of the Board of Park Commissioners  
 \_\_\_\_\_  
 Chief Executive Officer

**VOUCHER SUMMARY**

|                                 | No. of Vendors | No. of Purchases | Amount                 | Average Vendor Amount | Average Purchase Amount | Code |
|---------------------------------|----------------|------------------|------------------------|-----------------------|-------------------------|------|
| Bid Items                       | 34             | 206              | \$ 293,495.79          | \$ 8,632.23           | \$ 1,424.74             | C    |
| Board Authorized Payments       | 19             | 90               | \$ 191,055.76          | \$ 10,055.57          | \$ 2,122.84             | A    |
| Director Approved Payments      | 49             | 268              | \$ 251,951.64          | \$ 5,141.87           | \$ 940.12               | D    |
| Telephone-Written Quote Items   | 16             | 22               | \$ 57,770.81           | \$ 3,610.68           | \$ 2,625.95             | P    |
| Telephone Quote Items           | 44             | 94               | \$ 77,822.69           | \$ 1,768.70           | \$ 827.90               | T    |
| Utilities                       | 19             | 204              | \$ 273,041.52          | \$ 14,370.61          | \$ 1,338.44             | U    |
| Health Insurance                | 5              | 8                | \$ 84,501.46           | \$ 16,900.29          | \$ 10,562.68            | H    |
| Other Exempt Items              | 49             | 62               | \$ 567,133.07          | \$ 11,574.14          | \$ 9,147.31             | E    |
| Non-Bid Items less than \$1,000 | 86             | 148              | \$ 25,826.38           | \$ 300.31             | \$ 174.50               | N    |
| Purchases Obtained w/o Cert.    | 4              | 8                | \$ 15,557.98           | \$ 3,889.50           | \$ 1,944.75             | S    |
|                                 | <b>325</b>     | <b>1110</b>      | <b>\$ 1,838,157.10</b> | <b>\$ 5,655.87</b>    | <b>\$ 1,656.00</b>      |      |

**CODE LEGEND**

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

**RECOMMENDED ACTION:**

That The Board of Park Commissioners approves **Resolution No. 14-09-137** listed above.